

The Regular Meeting of the Board of School Directors of the Williamsport Area School District of which all members were duly notified and of which due public notice was given as required by Act 84 of 1986, was held on Tuesday evening, September 6, 2016, beginning at 6:00 PM in the Board Room of the District Service Center, 2780 West Fourth Street, Williamsport, Pennsylvania.

The President, Lori A. Baer, called the meeting to order with the following members:

PRESENT: Lori A. Baer, Patrick A. Dixon, Robin J. Knauth, Jennifer Lake, Jerene A. Milliken, Spencer E. Sweeting, Scott R. Williams.

ABSENT: Jane L. Penman, Nancy Story Somers.

OPENING EXERCISES were provided by Mr. Patrick Dixon.

A motion was made by Mr. Sweeting, seconded by Mrs. Milliken to approve the minutes, agenda, and addendum. Addendum Item #5.4 had the following sentence added before the vote was taken: The district will pay the entire \$1.00 monthly administrative fee for each employee participating in an HSA and HRA.

The motion carried by a unanimous roll call.

APPROVAL OF MINUTES: Regular Meeting – August 16, 2016

BOARD PRESIDENT’S REPORT – Ms. Lori A. Baer

- A. Authorize the Director of Student Services to alter the expulsion adjudication of student expulsion #15/16-16 to manage conditions that suit the student’s needs and to reflect the Board’s instructions.

Committee Reports by Board Members - None

Construction Projects

- A. Approve Change Order 01 from Weatherproofing Technologies, Inc. for repairs to parapet walls and miscellaneous brick replacement for the Stevens Primary School Roof Replacement Project at an increase in cost of \$4,863.80. Cost of the project will be funded by the Capital Reserve Fund.

FINANCE REPORT

5.1 Approve the following financial reports:

- A. Payroll Report for the month of August 2016:

General Fund – Unrestricted	\$2,554,323.56
General Fund – Restricted	139,702.93

5.1 Approve the following financial reports cont'd:

A. Payroll Report for the month of August 2016 cont'd:

Food Service Fund	3,202.38
Earned Income Tax	44,242.12
Student Activities	<u>.00</u>
TOTAL	\$2,741,470.99

5.2* Authorize payment of invoices and services rendered by the list submitted and direct the officers of the Board of School Directors to execute the same:

Order Number	Amount	Order Number	Amount
09/06/16	\$454,434.92	09/06/16A	42,128.04
09/06/16B	22,023.34	09/06/16C	3,110.91
09/06/16D	4,169,897.70	09/06/16E	1,342,894.92
09/06/16F	64,042.80	09/06/16G	742,107.69
09/06/16H	116,378.50	09/06/16I	28,011.53
09/06/16J	1,273,897.60	09/06/16K	725,231.25
09/06/16L	215,399.25	09/06/15M	63,546.31
09/06/16N	945.00	09/06/16O	87,285.82
09/06/16P	94,467.20	09/06/16Q	94,235.78
09/06/16R	1,942.88	09/06/16S	2,819.48

5.3 Approve the Settlement Agreement and Release between Williamsport Area School District and Discovery Benefits, Inc.

5.4 Approve SelectAccount as the district's HSA/HRA administrator beginning January 1, 2017 for members of the Williamsport Area Education Support Professionals Association and confidential secretaries and February 1, 2017 for members of the Williamsport Education Association and Williamsport Administrator and Supervisor Association.

BOARD POLICY – None

CURRICULUM REPORT

7.1 Approve a Letter of Agreement with Commonwealth Health to provide educational services to Williamsport Area School District students hospitalized at the First Hospital in Kingston, PA. Inpatient educational services will be provided by the partial hospitalization program at a rate of \$110 per day.

7.2 Approve an agreement with STEP Incorporated to host three (3) Americorps participants in the District for the 2016-2017 school year. Americorps staff assist in improving attendance, establishing relationships with district families, and student management. Each participant is sponsored by the District at a cost of \$8,300, which is included in the student services budget. All other costs are paid by the Americorps grant through STEP.

CURRICULUM REPORT

- 7.3 Approve the purchase of 30 MacBook Air's for Lycoming Valley Intermediate School from Apple, Inc. at a cost of \$32,536.50. Pricing is per Chester County IU State Contract and is funded by Title I.
- 7.4 Approve the purchase of 20 MacBook Airs for the Williamsport Area High School library. The purchase is per Chester County Intermediate Unit state contract and PEPPM state contract at the cost of \$19,960.80 and will be paid out of the IMC budget
- 7.5 Approve eight (8) Williamsport Area High School teachers for up to two (2) days at the curriculum rate of \$90.00 per day to work on the freshman transition program.
- 7.6 Approve the Pennsylvania College of Technology Course "Abnormal Psychology." The course will be for one (1) Williamsport Area High School credit. The course will factor into grade point average and contribute to class rank. The appropriate district staff has reviewed the course description. Cost of the course is the responsibility of the student's family.
- 7.7 Approve the Pennsylvania College of Technology Course "Child Psychology." The course will be for one (1) Williamsport Area High School credit. The course will factor into grade point average and contribute to class rank. The appropriate district staff has reviewed the course description. Cost of the course is the responsibility of the student's family.

PERSONNEL REPORT

8.1 RESIGNATIONS

Accept the following resignation(s), effective on the dates and for the purposes indicated:

- A. Ruth R. Brewer, full-time Tax Examiner in the Tax Office at the District Service Center, for the purpose of retirement, effective October 7, 2016.

RESOLVED: that the Board of School Directors of the Williamsport Area School District acknowledges with profound regret the retirement of Ruth R. Brewer from service in the Williamsport Area Schools and expresses its sincere appreciation for her 9 years of dedicated service to our school system as a Tax Examiner. It further expresses the hope that her years of retirement will be many and richly rewarding.

- B. Adrienne D. Blanton, part-time Instructional Support Aide (Behavior Support) at the high school, for personal reasons, effective August 30, 2016.
- C. Christine C. Hunsberger, part-time Instructional Support Aide at Curtin Intermediate School, for other employment, effective August 12, 2016.

8.1 RESIGNATIONS CONT'D:

- D. JoAnn R. Reeves, part-time Instructional Support Aide at Jackson Primary School, for other employment, effective August 18, 2016.
- E. Brenda L. Stebbins, part-time Instructional Support Aide at the high school, verbal resignation due to personal reasons, effective August 19, 2016.

8.2 LEAVES OF ABSENCE

Approve the following leave(s) of absence:

- A. Cathy R. Baker*, full-time Security/Delivery Person for the District, for an unpaid leave, effective September 13, 2016, through December 13, 2016.
- B. Sally L. O'Neill*, full-time Health and Physical Education teacher at the high school, for an unpaid leave, effective October 3, 2016, through December 22, 2016.

8.3* ELECTION OF STAFF

Elect the following staff, for the purpose and on the date indicated:

- A. Ashley N. Arriaga, 322 Woodland Ave., Williamsport, as a part-time Instructional Support Aide (up to 185 days per year; up to 5 hours per day) at Curtin Intermediate School, with a base wage rate of \$13.20 per hour, effective August 26, 2016 (replacing Robin Bingham, reassigned to Aide (ES) to replace Keith Davis who transferred to Jackson to replace Jennifer Sullivan-Gross, resigned).
- B. Christina P. Beiter, 41 Hillcrest Lane, Williamsport, as a part-time Instructional Support Aide (up to 185 days per year; up to 5 hours per day) at the middle school, with a base wage rate of \$13.20 per hour, effective September 7, 2016 (replacing Bailey Snyder, resigned from aide position to accept a teaching position).
- C. The following as Coordinating Teachers for the 2016-2017 school year at the rate of \$4,000 each:

Art (K-12)	Andrea M. McDonough Varner
Music (K-12)	Kent C. Weaver
Health/Physical Education (K-12)	Leslie L. Whitehill
English	Michael A. Murafka
Mathematics	Patricia A. Miller
Science	Andrew L. Paulhamus
Social Studies	Thomas W. Rinker

8.3* ELECTION OF STAFF CONT'D:

- D. The following fall sports coaches at the respective schools for the 2016-2017 school year at the salary rate in accordance with the agreement by and between the Board of School Directors of the Williamsport Area School District and the Williamsport Education Association (pending completion of all appropriate paperwork*):

Williamsport Area High School

Girls Tennis

Assistant Coach:	Karen Hooker (2)	\$1,360
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Williamsport Area Middle School

Cross Country (Boys & Girls)

MS Assistant Coach:	Michael H. Habalar (2)	\$1,360
	(additional position approved at 08/16/16 Board Meeting)	

Softball - Cherry

MS Head Coach:	Todd A. Brooks (5) *	\$2,400
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- E. The following staff as substitutes as after school supervision of the Fitness Center at the high school, at the intramural rate of \$16.34 per hour (2016-17 rate) per hour for the actual number of hours worked:

Elizabeth J. Segraves	87 River Rd., Williamsport
Jordan C. Yohn	262 Walnut Lane, Jersey Shore

- F. Approve extended time for the following food service workers to prepare football lunches at the high school at their current contract rate for the dates and hours indicated:

August 15-19, 2016 (~~9:30 a.m. — 2:00 p.m.~~) New time (9:30 a.m. — 2:30 p.m.):

Athena G. Leathers	2212 Mahaffey Lane, Williamsport
Virginia M. Bartron	6583 Quenshukeny Rd., Cogan Station
Elizabeth A. Dincher	424 Cross Mountain Lane, S. Williamsport

- G. Mary D. Masden, 15 Florence Dr., Cogan Station, Food Service Production Manager, to work on August 23, 2016, at the Curtin Cafeteria putting food delivery orders away; from 10:30 a.m. to 12:30 p.m.

8.3* ELECTION OF STAFF CONT'D:

- H. The following as substitute teachers for the After School Tutors for High School Students, effective September 12, 2016, through May 26, 2017 (32 weeks) as needed. Program instructors will staff the program for up to three days per week for one instructional hour per day at the end of the WAHS teacher day at the rate of \$31.20 per hour plus appropriate benefits, for the actual number of hours worked:

Mathematics	Jenna C. Morgan, 2652 Lyc. Creek Rd., Apt. 4, Wmspt
Social Studies	Christine R. Wagner, 501 Belmont Ave., Williamsport

- I. The following teachers as After School Tutors—Special Education for High School Students, effective September 12, 2016, through May 26, 2017 (32 weeks) as needed. Program instructors will staff the program for up to three days per week for one instructional hour per day at the end of the WAHS teacher day at the rate of \$31.20 per hour plus appropriate benefits, for the actual number of hours worked:

Primary Tutor:	Jody J. Schefsky, 200 W. Fourth St., Williamsport
Substitute Tutor:	Michelle L. Pulizzi, 298 Woodland Ave., Williamsport

- J. The entire District teaching staff, substitute teachers, and BLaST teachers assigned to our buildings as homebound instructors for the 2016-2017 school year, subject to assignment by the Superintendent of Schools, as the needs of the service require, at the rate of \$31.92 per hour for the actual number of hours worked.

- K. The following substitute food service workers(s), at the salary rate of \$9.00 per hour, for the actual number of hours worked, effective September 7, 2016:

Valerie L. Blass	104 Church St., S. Williamsport
Cynthia C. Deynes	961 High St., Williamsport

- L. The following substitute custodian(s) and/or event staff, with a base wage rate of \$9.00 and/or \$10.00 per hour, for the actual number of hours worked, effective September 7, 2016:

James L. Bigelow	49 Wyndmere Dr., Williamsport
Jeffery S. Hanner	320 Summer St., Williamsport
Jeffery B. O'Neill	1860 Kenyon Ave., Cogan Station

- M. The following person(s) as non-certified substitute teacher(s) with receipt of an emergency permit, subject to assignment by the Superintendent of Schools, at the salary and/or rates as established by Board policy (\$90 per day for first 45 days; \$110 per day for days beyond the 45th day; up to a maximum of 180 days/year) and only for the actual number of hours assigned and worked during the 2016-2017 school year:

8.3* ELECTION OF STAFF CONT'D:

M. The following person(s) as non-certified substitute teacher(s) with receipt cont'd:

Stacy M. Mitstifer	108 Centre Line Ave., Williamsport
Amy L. Sarge	1055 Chapel Hill Rd., Linden
Melissa R. Wenzel	17 Fairview Ave., Williamsport

N. The following substitute teacher(s), subject to assignment by the Superintendent of Schools, at the salary and/or daily rates as established by Board policy (\$90 per day for first 45 days; \$110 per day for days beyond the 45th day; up to a maximum of 180 days/year) and only for the actual number of hours assigned and worked:

Eileen P. Harley	621 Campbell St., Williamsport
Carly J. Manganello	365 East Main St., Apt. 5, Lock Haven
Amy K. McCracken	2094 Loop Hill Rd., Hughesville
Amanda L. Waltz	416 Rural Ave., Williamsport
Karianne J. Nilsen	2128 Hillside Ave., Williamsport

O. The following substitute administrative support/aide(s), subject to assignment by the Superintendent of Schools, at the hourly rates established by Board policy (\$9.00/hr.; up to a maximum of 180 days per year) and only for the actual number of hours assigned and worked:

Cassandra L. Carpenter	1743 Memorial Ave., Williamsport
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P. The following employees for extra work at their current rate as Event Student Intervention Staff at the high school as needed:

Michelle M. Derrick	603 Demorest St., Williamsport
Michele M. Peterson	1533 Rural Ave., Williamsport
Jeremy W. Bouse	2515 Grand St., Williamsport
Sean P. Walker	951 Franklin St., Williamsport

Q. Evalyn Joann Wright Sitler, 3076 State Route 973 East, Cogan Station, as a part-time Administrative Support I (245 days per year, prorated; up to 5 hours per day) in the Tax Office at the DSC, with a base wage rate of \$13.09 per hour, effective September 12, 2016 (replacing Nicole Scocchera, transferred).

8.4* POSITION CHANGES - Approve the following position change(s):

A. Paul S. Carpenter, Jr., 1033 Dewey Ave., Williamsport, from full-time Custodian (2nd shift) at Jackson Primary School to a full-time Groundskeeper/Custodian, Class 2, at the middle school (1st shift, 250 days, 8 hours per day), with a base wage rate of \$39,620, prorated (\$19.81 per hour), effective September 8, 2016 (replacing Jennifer Douglass, transferred).

8.4* POSITION CHANGES CONT'D:

- B. James R. Meek, 2929 Euclid Ave., Williamsport, from full-time Custodian (2nd shift) at the high school to a full-time Custodian at Jackson Primary School (2nd shift; 250 days, 8 hours per day), with a base wage rate of \$39,000, prorated (\$19.50 per hour), effective September 7, 2016 (replacing Paul Carpenter, transferred).
- C. Darlene R. Wesneski, 717 Wilson St., Williamsport, from a part-time Instructional Support Aide at the middle school to a full-time Administrative Support I (up to 245 days, 7 ½ hours per day) in the Tax Office at the District Service Center, with a base wage rate of \$34,802, prorated (\$18.94 per hour), effective September 26, 2016 (replacing Diane Kozen, retired).
- D. Dianne L. Ferguson, 23 Tabbs Dr., Williamsport, from a part-time Instructional Support Aide at Lycoming Valley Intermediate School to a full-time Administrative Support I (up to 205 days, 7 hours per day) at the high school, with a base wage rate of \$23,821, prorated (\$16.60 per hour), effective date to be determined (replacing Deanna Heck, transferred).
- E. Roseann M. Husband, 225 Adams St., Williamsport, from a part-time Food Service Worker at Cochran Primary School to a part-time Food Service Worker (up to 180 days; 4 hours per day, 10:00 a.m. – 2:30 p.m.) at the middle school, with a base wage rate of \$13.49 per hour, effective September 12, 2016 (replacing Angie Hall, transferred).
- F. Sharon M. Grassmyer, 956 Factory Rd., Cogan Station, from a part-time Food Service Worker at the high school to a part-time Food Service Worker (up to 180 days; 3½ hours per day, 7:00 a.m. – 10:30 a.m.) at Cochran Primary School, with a base wage rate of \$12.33 per hour, effective August 25, 2016 (replacing Shelly Kirshner Lewis, transferred).
- G. Tara J. Blackburn, 303 Reynolds Rd., Linden, from a substitute Food Service Worker to a part-time Food Service Worker (up to 180 days; 4 hours per day; 9:00 a.m. – 1:30 p.m.) at the middle school, with a base wage rate of \$12.33 per hour, effective September 7, 2016 (replacing Mary Miles, transferred).
- H. Alaina B. Kiessling, 5746 State Route 220 Hwy., Linden, from a substitute Food Service Worker to a part-time Food Service Worker (up to 180 days; 3 hours per day, 7:00 a.m. – 10:00 a.m.) at Stevens Primary School, with a base wage rate of \$12.33 per hour, effective September 7, 2016 (new position).
- I. Margaret A. Kiessling, 5746 State Route 220 Hwy., Linden, from a substitute Food Service Worker to a part-time Food Service Worker (up to 180 days; 3 hours per day, 10:30 a.m. – 1:30 p.m.) at the high school, with a base wage rate of \$12.33 per hour, effective September 7, 2016 (replacing Sharon Grassmyer, transferred).

8.5 CONTRACTED SERVICES

- A. Authorize Bayada Home Health Care, Inc., 209 East Third St., Williamsport, to provide RN/LPN Nursing services as needed at the rate of \$45.00 per hour for hours worked for the Williamsport Area School District, effective August 29, 2016 through August 29, 2017.

8.6 SALARY ADJUSTMENTS

Approve the following:

- A. Daniel L. Carpenter, 2838 Euclid Ave., Duboistown, recently hired as a professional employee, to teach Mathematics (7th Grade) at the middle school, at a salary rate of Step 1, master's, ~~\$49,971, prorated~~. Please approve corrected salary rate to Step 1, master's, \$49,791, prorated.
- B. Marcus S. Strothers, 617 Arch St., Williamsport, recently approved for a position change from a part-time Instructional Support Aide at the middle school to a full-time Custodian (3rd shift; 250 days, 8 hours per day) at the middle school, with a base wage rate ~~\$36,540, prorated (\$18.27 per hour)~~. Please approve revised base wage rate to \$39,000, prorated (\$19.50 per hour).

8.7 OTHER

- A. Approve additional work hours for the part-time Equipment Manager position (~~245~~ 250 days, up to 5 hours per day) at the high school, during the football season only, for an additional five hours each week of a home football game and an additional ten hours each week of an away football game.

PROFESSIONAL DEVELOPMENT

9.1 RELEASED TIME/TRAINING PROGRAMS

Approve released time for staff members to participate in professional development activities in accordance with the Professional Development Plan of the Williamsport Area School District and consider approving training programs. All expenditures proposed are within local, state and federal budget categories approved as noted.

STUDENT/COMMUNITY ACTIVITIES

10.1* Approve the following student trips:

All students must be in compliance with the school's field trip disciplinary requirements in order to participate.

10.1* Approve the following student trips cont'd:

- A. Approximately 192 fourth grade students from Lycoming Valley Intermediate School, accompanied by their teachers, to travel to the Taber Museum during November 2016. District transportation will be paid by the Lycoming Valley PTO.
- B. Approximately 200 fifth grade students from Lycoming Valley Middle School, accompanied by their teachers, to travel to the Community Arts Center during September 2016 to see a performance of "Mr. Lemoncello's Library." District transportation is requested and will be paid by a grant.
- C. Eighty (80) members of the Williamsport Area High School's Marching Millionaires, accompanied by their teacher, staff, and parent chaperones, to travel to downtown Williamsport during November 2016 to participate in the annual holiday parade. Transportation will be provided by the parents.
- D. Eighty (80) members of the Williamsport Area High School's Marching Millionaires, accompanied by their teacher, to travel to Montgomery during November 2016 to participate in the Veterans Day parade. Transportation will be by contract carrier.
- E. Eighty (80) members of the Williamsport Area High School's Marching Millionaires, accompanied by their teacher, staff, and parent chaperones, to travel to Hershey Park during November 2016 to participate in a band competition. Transportation will be by contract carrier.
- F. Eighty (80) members of the Williamsport Area High School's Marching Millionaires, accompanied by their teacher, staff, and parent chaperones, to travel to Shikellamy High School during October 2016 to participate in a band competition. Transportation will be by contract carrier.
- G. Eighty (80) members of the Williamsport Area High School's Marching Millionaires, accompanied by their teacher, to travel to South Williamsport during October 2016 to participate in the Mummer's Day parade. Transportation will be by contract carrier.
- H. Eighty (80) members of the Williamsport Area High School's Marching Millionaires, accompanied by their teacher, staff, and parent chaperones, to travel to Mechanicsburg High School during October 2016 to participate in a band competition. Transportation will be by contract carrier.
- I. Eighty (80) members of the Williamsport Area High School's Marching Millionaires, accompanied by their teacher, staff, and parent chaperones, to travel to Loyalsock High School during October 2016 to participate in a band competition. District transportation is requested.

10.1* Approve the following student trips cont'd:

- J. Eighty (80) members of the Williamsport Area High School's Marching Millionaires, accompanied by their teacher, staff, and parent chaperones, to travel to Jersey Shore High School during September 2016 to participate in the Lycoming County Band Exhibition and a band competition. Transportation will be by contract carrier.
- K. Eighty (80) members of the Williamsport Area High School's Marching Millionaires, accompanied by their teacher, staff, and parent chaperones, to travel to Shamokin High School during September 2016 to participate in a band competition. Transportation will be by contract carrier.
- L. Retroactive Approval: Eighty (80) members of the Williamsport Area High School's Marching Millionaires, accompanied by their teacher, staff, and parent chaperones, traveled to downtown Williamsport during August 2016 to participate in the Little League parade. Transportation will be provided by the parents.
- M. Forty-five (45) gifted support students from Cochran, Hepburn, Jackson, and Stevens Primary Schools and Curtin and Lycoming Valley Intermediate Schools, accompanied by their teachers and chaperones, to travel to Lycoming College during October 2016 to visit the planetarium and to learn more about research. District transportation is requested and will be paid by the district.
- N. Approximately 200 fifth grade students from Curtin Intermediate School, accompanied by their teachers and aides, to travel to the Community Arts Center during September 2016 to attend an author visit. District transportation is requested. All costs will be paid by a CAC grant.

10.2 Approve the following request for facility use:

- A. Lycoming Christian Church to use the gymnasium, lobby area (basketballs, volleyballs, hoops and nets), at Lycoming Valley Intermediate School on Saturday, November 12, 2016, from 1:30 p.m. to 4:30 p.m. to hold youth recreation for a youth retreat. Lycoming Christian Church is requesting relief from the occupancy fee estimated to be \$350.00. Certificate of Insurance to be received.

BIDS/CONTRACTS

- 11.1 Approve the bid for classroom furniture for the Williamsport Area High School at a cost of \$37,502.08 from Staples in Aston, PA. Bid was obtained through the state COSTARS program.
- 11.2 Approve the bid for classroom furniture for the Williamsport Area Middle School at a cost of \$12,381.60 from Staples in Aston, PA. Bid was obtained through the state COSTARS program.

BIDS/CONTRACTS

- 11.3 Approve the bid for classroom furniture for Curtin Intermediate School at a cost of \$15,734.40 from Staples in Aston, PA. Bid was obtained through the state COSTARS program.
- 11.4 Approve the bid for classroom furniture for Lycoming Valley Intermediate School at a cost of \$16,762.24 from Staples in Aston, PA. Bid was obtained through the state COSTARS program.
- 11.5 Approve the quote from Diamond Assets of Milwaukee, WI to purchase 390 used MacBook Pro laptops at a unit price of \$400.00 for a total price of \$156,000.00.
- 11.6 Approve the bid to furnish and install a new natural gas emergency generator at Jackson Primary School at a cost of \$28,132.00 from Hunter and Lomison, Inc. in Williamsport, PA. Bid was obtained through the state COSTARS program.

TAX ITEMS

- 12.1 Approve the attached tax summaries.
- 12.2 Approve the first amendment to the service agreement with Value Payment Systems, LLC which allows the Tax Office to receive earned income tax payments from taxpayers over the Internet using credit and debit cards. The amendment revises the fees paid by the taxpayer to Value Payment Systems.

SUPERINTENDENT'S REPORT – Timothy S. Bowers, Ed.D.

We had a great start to the school year.

Professional development was held for new teachers prior to the first day of school.

There was a water issue at Lycoming Valley on Friday. Repairs were made over the weekend.

The administrators are reading a book entitled Mindset. Copies have been distributed to board members and are available to all other employees upon request.

ITEMS FROM BOARD MEMBERS

Mrs. Lake reported that a soccer parent has asked if we would consider a brick sale to provide water bottle fills at the Balls Mills Complex.

Mr. Sweeting had an exciting week with his daughter attending school at Stevens for the first time. He also reported that he had an opportunity to meet Tymir James, the student who is running the Alabaster cart at the High School.

ITEMS FROM BOARD MEMBERS CONT'D:

Mr. Dixon said he received a call requesting the email address for a teacher. Mr. Dixon requested a link on the district's home page to assist in finding email addresses of employees.

Ms. Baer reported that she attended the Opening In-Service on August 25th and heard many good things especially about Dr. Bowers' message.

ITEMS FROM PUBLIC – None

Upon motion made by Mr. Sweeting, seconded by Mrs. Milliken and carried, the meeting adjourned at 6:27 PM.

Jeffrey L. Richards, Board Secretary