

SAFETY COMMITTEE MEETING

September 13, 2018

Minutes

Present

Present: Jen Adams, Derreck Lanzer, Alesia Rudinski, Kurt Kunze, Anne Logue, Rob Emerick, Staci Godfrey,
Dale Crans

Absent: None

Call to order: 3:30 pm

- I. Prior month's minutes were approved by a motion from Dale Crans.
- II. Derreck Lanzer was welcomed as a new member to the committee.
- III. Kurt Kunze advised this committee is comprised of 8 members (listed as "Present" above) and a quorum of 4 or more in attendance at all meetings is required.
- IV. The committee's bylaws were approved by a motion from Rob Emerick.
- V. Kurt Kunze provided all with a copy of an article titled "Reporting Near-Misses" from Risk Manager Magazine published by Regent Insurance Company, endorsed by PSBA. The article stresses the importance of reporting "near misses", as these are "indicators that problems exist and if not corrected, could lead to an injurious accident".
- VI. A review of logged work injuries from Human Resources was conducted. Anne Logue again commented that as with other school districts, due to the record amounts of rain and extensive humidity, WASD had mold-related issues within some areas of our buildings. The reported work injuries identified as mold-related (4) were actually due to irritants in the chemicals used to clean and eradicate the mold. This cleaning solution was replaced with another cleaning solution, which does not contain the chemical causing irritants. Of the 14 claims listed in the report provided to all in advance of the meeting, 2 were reported with lost time.
- VII. Dale Crans is responsible for the creation of revamping the building inspection forms, as they need to be more specific, based on the features of each building. Kurt Kunze and Dale Crans will inspect all buildings, and a rotation of the remaining 6 committee members will also participate in the building inspections. As noted above, at least 4 committee members must participate in the building inspections. The plan is to conduct 2 per month.
- VIII. The next meeting is scheduled for Thursday, 10/11/18 at 3:30 pm in the Business Office Conference Room at the DSC.
- IX. Jen Adams motioned for meeting to adjourn at 4:00 pm.

Respectfully Submitted,
Anne Logue
Secretary