

SAFETY COMMITTEE MEETING
October 11, 2018
Minutes

Present

Present: Kurt Kunze, Alesia Rudinski, Staci Godfrey, Jen Adams, Rob Emerick, Dale Crans, Derreck Lanzer

Absent: Anne Logue

- I. Prior month's minutes were approved by a motion from Derreck Lanzer.
- II. Kurt Kunze provided all with a copy of an article titled "If the Shoe Fits, Wear It...Not So Fast!" from Risk Manager Magazine, published by Regent Insurance Company and endorsed by PSBA. The article explains the factors that should be taken into consideration when determining the appropriate type of footwear tread to select, based on an employee's work duties and exposures.
- III. A review of logged work injuries from Human Resources was conducted. Derreck Lanzer had questions pertaining to several of the injuries reported, including injuries involving student altercations. It was agreed to obtain detailed information at the next meeting when Anne Logue was in attendance. Derreck Lanzer advised many teachers are not trained on "student restraint".
- IV. Dale Crans created a building inspection sheet for Lycoming Valley and Hepburn-Lycoming schools. Dale Crans will work on creating building inspection sheets for the remaining buildings. Mr. Crans' inspection sheet was created from a template from PASBO, and adjusted to supply building specific details. Kurt Kunze informed the committee that the building inspections are in addition to our monthly safety committee meetings. Dale Crans mentioned it will take approximately one hour for each building, and the inspection should occur after hours. Dale Crans also mentioned for committee members to inform him of safety issues in our specific building and it can be added to the inspection sheet. Kurt Kunze will keep a hard copy of the building inspection sheets in the same book with the meeting minutes.
- V. Kurt Kunze mentioned that Anne Logue sent an email to the WASD group informing the WASD staff that the Safety Committee has established a link on our District's new website to provide minutes from each of our District's Safety Committee meetings. The link also provides the ability to report any safety concern an employee may have, directly to the Safety Committee, for further review.
- VI. The next meeting is scheduled for Thursday, 11/8/18 at 3:30 p.m. in the Business Office Conference Room at the DSC.
- VII. Dale Crans motioned for meeting to adjourn at 3:55 p.m.

Respectfully Submitted,
Anne Logue
Secretary