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August 28, 2017

Dear Parent or Guardian,

This letter is a reminder that the Williamsport Area School District has made available to you the Parent Portal. The Parent Portal is part of our student information management system. It is specifically designed to help keep you informed on the progress of your child.

Beginning this school year, from the parent portal you will also be able to choose your personal preferences for being contacted by our new parent notification system SwiftK12, and can also update your contact information (cell, home, and email) that the district uses to contact you. Please see the back side of this letter for instructions on setting up your preferences for the new parent notification system.

The confidentiality of this information will be guarded by allowing only you to establish an account in the PowerSchool Parent Portal. Parents and guardians will only be able to see information concerning their own children, using these password protected accounts. The question is how do I access or modify the accounts?

- If you currently have an account you may continue to use the ID and Password from last year.
- If you need to add a student to an existing account log in normally and follow the directions at www.wasd.org under site shortcuts.
- If you have forgotten your login and password please follow the directions at www.wasd.org under site shortcuts.
- If you are new to the Parent Portal, or need to add an account, please follow the directions at www.wasd.org under the site shortcuts.

The Access ID and Access Password that you need to start your account is shown in the red box at the bottom of this letter.

Please keep in mind that your child's information will remain confidential only if you do not share the access ID or password, or the custom password you create when you set up your account.

If you have problems or questions regarding the Parent Portal, please email our technology staff at parentportal@wasd.org for assistance.

Sincerely,

Dr. Tim Bowers
Superintendent

Regarding – «sfn» «sln»

Access ID - «id»

Access Password - «pw»