

October 18, 2016

The Regular Meeting of the Board of School Directors of the Williamsport Area School District of which all members were duly notified and of which due public notice was given as required by Act 84 of 1986, was held on Tuesday evening, October 18, 2016, beginning at 6:00 PM in the Board Room of the District Service Center, 2780 West Fourth Street, Williamsport, Pennsylvania.

The President, Lori A. Baer, called the meeting to order with the following members:

**PRESENT:** Lori A. Baer, Robin J. Knauth (arrived at 6:04 PM), Jerene A. Milliken, Jane L. Penman, Nancy Story Somers, Scott R. Williams.

**ABSENT:** Patrick A. Dixon, Jennifer Lake, Spencer E. Sweeting

**OPENING EXERCISES** were provided by Mrs. Jerene A. Milliken

**APPROVAL OF MINUTES:** Regular Meeting – October 4, 2016

**Student Representatives' Report** – No students were present to report.

Dr. Knauth entered the meeting at 6:04 PM.

**BOARD PRESIDENT'S REPORT – Ms. Lori A. Baer**

- A. Congratulations to William Knauth, WAHS Senior, for being named a Commended Student in the 2017 National Merit Scholarship Program. He placed among the top 5 percent of more than 1.6 million students who entered the 2017 competition.
- B. Congratulations to Marty Weaver, WAHS Senior, for being named a Commended Student in the 2017 National Merit Scholarship Program. She placed among the top 5 percent of more than 1.6 million students who entered the 2017 competition.
- C. October 1, 2016 Enrollment Report presented by Dr. Richard Poole, Director of Student Services.

**Committee Reports by Board Members**

A motion was made by Dr. Story Somers and seconded by Mrs. Milliken to approve the minutes, agenda, and the addendum. The motion carried with Dr. Penman voting no on Agenda Item 10.1G.

Mrs. Anne Logue announced that Item 8.3A. Mrs. Boerckel will be starting on January 23, 2017.

**Construction Projects**

- A. Approve Change Order #1 from Weatherproofing Technologies, Inc. for credit for unused 14 labor hours for roof repairs to the concession stand and restroom on the home side at the High School Stadium at a decrease in cost of \$1,392.72.

**FINANCE REPORT**

5.1 Approve the following financial reports:

A. Treasurer’s Report for the month of September 2016:

5.2\* Authorize payment of invoices and services rendered by the list submitted and direct the officers of the Board of School Directors to execute the same:

| Order Number | Amount       | Order Number | Amount       |
|--------------|--------------|--------------|--------------|
| 10/18/16     | \$771,523.97 | 10/18/16A    | 1,034.29     |
| 10/18/16B    | 1,005.00     | 10/18/16C    | 1,799,586.15 |
| 10/18/16D    | 127,553.50   | 10/18/16E    | 73,326.70    |
| 10/18/16F    | 11,050.90    | 10/18/16G    | 116,999.41   |

**BOARD POLICY – None**

**CURRICULUM REPORT**

7.1 Approve the purchase of hard drives for disaster recovery upgrades at the Williamsport Area High School from BLaST Intermediate Unit #17 at a cost of \$9,790.00. The purchase will be funded through asset funds.

7.2 Approve the 2016-17 tuition agreement with New Story School to provide a student with special education requirements and all related services at a rate of \$350.00 per day.

7.3 Approve Wilson Language Training to provide four sessions for up to 25 K-3 teachers at Stevens Primary School. The onsite Foundations professional development will take place during the current school year and focus on coaching and intervention practices. The cost will be \$7,300 and is budgeted under the Keystones to Opportunities (KtO) Grant.

**PERSONNEL REPORT**

8.1 RESIGNATIONS – None

8.2 LEAVES OF ABSENCE

Approve the following leave(s) of absence:

A. Bruce F. Ellison, part-time Instructional Support Aide at Cochran Primary School, for an unpaid leave, effective October 17, 2016, through November 11, 2016.

B. Quinzell Tribble, part-time Custodian at Jackson Primary School, for an unpaid leave, effective September 21, 2016, through October 18, 2016.

8.3\* ELECTION OF STAFF

Elect the following staff, for the purpose and on the date indicated:

- A. Bernadette Ulrich Boerckel, 127 South Main St., Muncy, as Secondary Curriculum Supervisor (245 day) for the District, effective date ~~to be determined~~ January 23, 2017, at a salary of \$103,000, prorated, and benefits as provided in the Act 93 Compensation Plan (new position; pending receipt of all necessary information).
- B. Natasha L. Marnon, 2312 Spring Garden St., Williamsport, as a part-time Instructional Support Aide (up to 185 days per year, prorated; up to 5 hours per day) at Jackson Primary School, with a base wage rate of \$13.20 per hour, effective October 19, 2016 (replacing JoAnn Reeves, resigned).
- C. The following food service workers for a total of two (2) hours at their current contract rate on October 10, 2016, for setting up in-service refreshments:
  - Dora A. Marcusky                      900 Spook Hollow Rd., Cogan Station
  - Debra L. Umpstead                      1026 Baldwin St., Williamsport
- D. Thomas R. Griffith, 1434 Warren Ave., Williamsport, as an athletic event worker, effective October 19, 2016, to be paid at a flat rate per event (as determined by the Athletic Director) as scheduled and approved by the Athletic Department. Payment for these services will be forwarded to payroll for processing.
- E. The following substitute food service workers(s), at the salary rate of \$9.00 per hour, for the actual number of hours worked, effective October 19, 2016:
  - Linda M. Fike                              1168 State Route 973W, Cogan Station
- F. The following substitute administrative support/aide(s), subject to assignment by the Superintendent of Schools, at the hourly rates established by Board policy (\$9.00/hr.; up to a maximum of 180 days per year) and only for the actual number of hours assigned and worked:
  - Jamie L. Aderhold                      1832 Princeton Ave., Williamsport
  - Susan E. Heller                              723 Little Pine Run Rd., Jersey Shore

8.4\* POSITION CHANGES

Approve the following position change(s):

- A. John W. Springman III, 672 Cemetery St., Williamsport, from a full-time Head Custodian at Cochran Elementary School to a full-time Custodian (2<sup>nd</sup> shift; 250 days, 8 hours per day) at Lycoming Valley Intermediate School, with a base wage rate of \$39,000, prorated (\$19.50 per hour), effective October 17, 2016 (replacing Robert Emerick, transferred).

8.4\* POSITION CHANGES CONT'D:

- B. Jeremy W. Bouse, 2515 Grand St., Williamsport, from a part-time Instructional Support Aide at the high school to a full-time Auxiliary Custodian (up to 250 day, up to 8 hours per day) for the District, with a base wage rate of \$38,240, prorated, (\$19.12 per hour), effective October 17, 2016 (replacing Richard McDonald, transferred; position was recently filled by Jennifer Douglass).
- C. Jenny R. Canfield, 2922 Euclid Ave., Williamsport, from a part-time Instructional Support Aide at the middle school to a part-time Instructional Support Aide/Life Skills Support (185 days, 5 hours per day) at the high school, with a base wage rate of \$14.38 per hour, ~~effective date to be determined~~ effective October 19, 2016 (replacing Adrienne Blanton, resigned).

**PROFESSIONAL DEVELOPMENT**

9.1 RELEASED TIME/TRAINING PROGRAMS

Approve released time for staff members to participate in professional development activities in accordance with the Professional Development Plan of the Williamsport Area School District and consider approving training programs. All expenditures proposed are within local, state and federal budget categories approved as noted.

**STUDENT/COMMUNITY ACTIVITIES**

10.1\* Approve the following student trips:

All students must be in compliance with the school's field trip disciplinary requirements in order to participate.

- A. Twenty (20) Williamsport Area High School engineering and robotics students, accompanied by their teacher and another staff member, to travel to Montgomery to visit the power plant to learn more about new technology. District transportation is requested and will be paid through the CTE budget. One substitute will be required for the day.
- B. Approximately 200 seventh and eighth grade students from the Williamsport Area Middle School, accompanied by their teachers, to travel to the Williamsport Area High School during October 2016 for the annual tailgate party. District transportation is requested and will be paid by the WAMS PTO.
- C. Retroactive Approval: Seven (7) Future Farmers of America officers from the Williamsport Area High School, accompanied by their teacher, traveled to Lewisburg during October 2016 to discuss concerns on local agriculture with our senator and representatives. District transportation was utilized and paid through the CTE budget. One substitute was required for the day.

10.1\* Approve the following student trips cont'd:

- D. Seventy (70) members of the Williamsport Area High School's Marching Millionaires, accompanied by their teacher, staff, and parent chaperones, to travel to Cochran Primary School for a performance and to Berwick for a football game during October 2016. Transportation will be provided by contract carrier and will be paid through the music budget.
- E. Eleven (11) Williamsport Area High School athletes, accompanied by the athletic director and principal, to travel to Loyalsock Township High School during November 2016 to attend a student athlete leadership workshop. District transportation will be provided by school van and car.
- F. Retroactive Approval: Thirty-four (34) health professions students from the Williamsport Area High School, accompanied by their teacher and other chaperones, traveled to Penn College during October 2016 to attend a career day. District transportation was utilized and paid through the CTE budget. One substitute was required for a portion of the day.
- G. Thirty (30) members of the Williamsport Area High School's baseball team (junior varsity and varsity), accompanied by their coaches, to participate in the Mingo Bay Baseball Tournament in Myrtle Beach, South Carolina for six (6) days during April 2017. Transportation will be provided by a contracted carrier. The only cost to the district would be the \$600 entry fee and the cost for a substitute for Coach Kyle Schneider. The baseball booster club and the individual student-athletes will cover all other costs.
- H. Eighty (80) kindergarten students from Hepburn-Lycoming Primary School, accompanied by their teachers, to travel to Rohrbach's Farm (Catawissa) during October 2016 for a tour of the farm. District transportation is requested and will be paid by the Hepburn PTO.
- I. Thirty (30) early childhood education students from the Williamsport Area High School, accompanied by their teacher and two other adults, to travel to Penn College during October 2016 to observe at the Children's Learning Center. District transportation is requested. All costs will be paid through the CTE budget. One substitute will be required for half a day.
- J. Twelve (12) Williamsport Area High School welding students, accompanied by their teacher, to travel to High Steel Structures during October 2016 to learn about career options. District transportation is requested and will be paid through the CTE budget.

10.2 Approve the following request for facility use:

- A. Williamsport Area School District Education Foundation to use the gymnasium at the high school on Monday, February 6, 2017 from 4:30 p.m. until 10:00 p.m. to hold a fundraising event with the Harlem Wizards. WASDEF is requesting relief of the occupancy fee estimated at \$937.50, labor charges and insurance requirements.

**BIDS/CONTRACTS** – None

**TAX ITEMS** – None

**SUPERINTENDENT’S REPORT – Timothy S. Bowers, Ed.D.**

Welcomed Bernadette Boerckel who was present at the meeting and said that he is excited about having her on board.

Distributed information from surrounding districts regarding their ticket prices and ticket packages for athletic events. Our district’s information will be provided to the board on Friday. Dr. Penman commented that there is a wide array of prices with the other districts. For example, our district charges one fee to purchase season tickets that includes both boys and girls soccer whereas another district has season tickets for boys and girls separately. The superintendent asked the board to provide him with suggestions and he will review them with the Athletic Committee.

Agreed to explore Title IX compliance issues regarding athletics and provide information to the board. Dr. Penman said that we need to have a plan regarding Title IX and booster club fund raising.

Reported that our football program is going well this year and attendance at the games has increased. As a result, we will have additional security and maintenance staff at the remaining games.

**ITEMS FROM BOARD MEMBERS**

Dr. Knauth reported that the PSBA Conference was inspiring and she learned a great deal. There were sessions that provided information on how courses on personal finance motivate students, how college debt is worse if students drop out, and using technology to solve problems. Ms. Baer reported on a session about helicopter parenting and how parents are controlling their children’s lives. She also said that our district was featured in KPN and McKissick Associates brochures.

Mrs. Milliken stated that the sound in the High School stadium is still off. She recommended having an expert check it out.

**ITEMS FROM PUBLIC** – None

President Baer announced that an Executive Session for a student matter would be held after the board meeting.

Upon motion made by Dr. Penman, seconded by Mrs. Milliken and carried, the meeting adjourned at 6:39 PM.

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Jeffrey L. Richards, Board Secretary