

**Williamsport Area School District
Board of Directors Meeting - Tuesday, October 14, 2025**

1. Meeting Opening – The Regular Meeting of the Board of School Directors of the Williamsport Area School District of which all members were duly notified and of which due public notice was given as required by Act 84 of 1986, was held on Tuesday evening, October 14, 2025, beginning at 6:10 PM in the Board Room of the District Service Center, 2780 West Fourth Street, Williamsport, Pennsylvania.

The President, Lori A. Baer, called the meeting to order with the following members:

PRESENT: Thomas P. Adams, Lori A. Baer, Michele R. Hazel, Barbara D. Reeves, Jamie L. Sanders Adam C. Welteroth, Scott R. Williams.

ABSENT: Michelle L. Deavor, Cody L. Derr

Lori Baer announced that an executive session was held prior to the meeting tonight for personnel, real estate, and attorney advisement.

- 1.1 Opening Exercises - provided by Mr. Adam C. Welteroth.
- 1.2 Pledge of Allegiance
- 1.3 Approval of Minutes-Regular Meeting of September 9, 2025.
- 1.4 Student Representatives: Brianna Heltman and Xavier Johnston-Myrick

The students reported on the current events happening at the school including PMEA music related events, Without a Cue performance on October 24th, the Powder Puff game on November 11th, and the Make A Wish Concert on December 17th. Athletic statistics were also shared.

- 1.4 Jamie Doyle from PFM Financial Advisors LLC discussed the bond market and shared information regarding potential General Obligation Bonds 2025 and 2026 to fund the Stadium and Tennis Court renovations and other capital improvements. She also noted that they continue to monitor our GOB Series 2019 for potential refunding savings. She reminded the board about the expectations for borrowing: Spending 85% of proceeds within 3 years and 5% within six months of settlement, and that the Board must proceed with due diligence. Jamie discussed how a parameters resolution provides us with the flexibility to hold the bond sale on the day that they have determined to be the best day. If approved the tentative date for the competitive sale for the 2025 issuance would be October 23rd. Jens Damgaard, Eckert Seamans, bond counsel reviewed the parameters resolutions with the board.

The Board then considered items 3.5 and 3.6.

A motion was made by Barbara Reeves, seconded by Jamie Sanders to approve item 3.5 the parameters resolution for the 2025 General Obligation Bond Series. Roll call vote. Motion was approved 7-0.

A motion was made by Jamie Sanders, seconded by Adam Welteroth to approve item 3.6 the parameters resolution for the 2026 General Obligation Bond Series. Roll call vote. Motion was approved 7-0.

- 1.5 Omnibus – A motion was made by Jamie Sanders, seconded by Barbara Reeves for an omnibus to include the agenda, the addendum, reports and the minutes from the September 8, 2025 Regular Meeting.

2. President's Report

- 2.1 Consider approving the following change orders for the high school welding lab project.

Contractor	Amount	Reason
Weatherproofing Technologies, Inc. CO #1	(\$12,267.68)	Deduct unused superintendent inspection days for the roof addition.
Silvertip Inc. CO #2 Plumbing	\$3,800.94	Provide additional compressed air components as requested.

Dale Crans provided a brief update on the welding project noting that we have doors and fencing that are still in progress.

- 2.2 Williamsport Redevelopment/Land Bank Authority Presentation: August Memmi, Ex. Director & Chairman Jennifer Matz

Provided a handout and discussed how their proposed intergovernmental agency program can reduce blight in the City of Williamsport and get properties back on the tax rolls. The goal is that the Land Bank would purchase, restore and resell blighted properties. For five years following the sale of one of these properties, the governmental taxing bodies would share 50% of tax revenue generated by returning the properties to the tax rolls with the Land Bank. Thus, enabling them to continue to purchase and resell properties. In the past the district has only considered similar agreements after both the City and the County have approved. It was noted that this presentation has not been made to the County Commissioners yet. The Board thanked the group for the presentation.

- 2.3 Consider approving Brett Leinbach as Acting Board Secretary, ensuring all responsibilities in the absence of the Board Secretary.

3. Finance Report

- 3.1 Consider approving the Treasurer’s Report for the month of August 2025.
- 3.2 Consider approving the Payroll Report for the month of September 2025.

General Fund - Unrestricted	\$3,296,096.39
General Fund - Restricted	213,913.38
Food Service Fund	36,040.06
Earned Income Tax	0.00
Student Activities Fund	0.00
TOTAL	\$3,546,049.83

- 3.3 Consider authorizing payment of invoices and services rendered by the list submitted from September 10, 2025 to October 14, 2025 and direct the officers of the Board of School Directors to execute the same:

General Fund	\$6,826,274.80
EIT Operating Fund	0.00
Food Service Fund	113,935.51
PLGIT Capital Projects Fund (2023 Bond)	.00
Student Activities Fund	1,000.00
TOTAL	\$6,941,210.31

- 3.4 Consider approving budget transfers for FY26, dated October 1, 2025 to October 9, 2025 as presented in accordance with Section 609 of the Public School Code of 1949, as amended.

- 3.5 Parameters bond resolution authorizing the School District’s 2025 Bonds to finance the referenced capital projects. Board considered this item under 1.4 earlier in the agenda.

- 3.6 Parameters bond resolution authorizing the School District’s 2026 Bonds to finance the capital projects. Board considered this item under 1.4 earlier in the agenda.

4. Board Policy

- 4.1 Consider approving the second reading and Board adoption of Policy 102 "Academic Standards" of the Williamsport Area School District Board Policy.

- 4.2 Consider approving the first reading of Policy 210 "Use of Medications" of the Williamsport Area School District Board Policy.

5. Curriculum Report

- 5.1 Consider approval of the Lycoming College course: Latin 101. The request includes a course weight of 1.4, will factor into the grade point average for the student, and will appear on their transcript. The course would be eligible to meet 1.0 credits of the elective graduation requirement. This course will count towards class rank if total credits do not exceed eight course credits for the 2025-26 school year. The course description has been reviewed and approved by the high school principal. Cost of the course is the responsibility of the family. The final grade must be reported to the school by January 16, 2026, on an official Lycoming College transcript to be included in GPA.

- 5.2 Consider approval of the Commonwealth University: Nursing 100 – Personal Health course. The request includes a course weight of 1.4, will factor into the grade point average for the student, and will appear on their transcript. The course would be eligible to meet 1.0 credits of the Health education graduation requirement. This course will count towards class rank if total credits do not exceed eight course credits for the 2025-26 school year. The course description has been reviewed and approved by the high school principal. Cost of the course is the responsibility of the family. The final grade must be reported to the school by January 16, 2026, on an official Commonwealth University transcript to be included in GPA.
- 5.3 Consider approval of the Penn College: MTH183 – Technical Algebra and Trigonometry course. The request includes a course weight of 1.4, will factor into the grade point average for the student, and will appear on their transcript. The course would be eligible to meet 1.0 credits of the mathematics graduation requirement. This course will count towards class rank if total credits do not exceed eight course credits for the 2025-26 school year. The course description has been reviewed and approved by the high school principal. Cost of the course is the responsibility of the family. The final grade must be reported to the school by January 16, 2026, on an official Penn College transcript to be included in GPA.
- 5.4 Consider approval of the Commonwealth University Online: Bio102 – Ecology and Evolution course. The request includes a course weight of 1.4, will factor into the grade point average for the student, and will appear on their transcript. The course would be eligible to meet 1.0 credits of the science graduation requirement. This course will count towards class rank if total credits do not exceed eight course credits for the 2025-26 school year. The course description has been reviewed and approved by the high school principal. Cost of the course is the responsibility of the family. The final grade must be reported to the school by January 16, 2026, on an official Commonwealth University transcript to be included in GPA.
- 5.5 Consider approval of the Commonwealth University Online: Eng241 – British Literature II course. The request includes a course weight of 1.4, will factor into the grade point average for the student, and will appear on their transcript. The course would be eligible to meet 1.0 credits of the English graduation requirement. This course will count towards class rank if total credits do not exceed eight course credits for the 2025-26 school year. The course description has been reviewed and approved by the high school principal. Cost of the course is the responsibility of the family. The final grade must be reported to the school by January 16, 2026, on an official Commonwealth University transcript to be included in GPA.
- 5.6 Consider approving up to nine (9) WEA members to participate in the district's 7-8 Core Series Selection Committee for English Language Arts during the 2025-26 school year. The committee meetings will be held outside of the school day and teachers will be paid up to a maximum of 7 hours at the current curriculum development rate of \$35.10 an hour. This core committee will be funded through the professional development budget.
- 5.7 Consider approving a letter of agreement between Skills of Central PA and the Williamsport Area School District for the 2025-26 school year. Skills of Central PA

provides mobile and site based psychiatric rehabilitation services and peer support services to eligible individuals living in Lycoming and Clinton Counties.

- 5.8 Consider approving the purchase of licenses and support for PowerSchool SIS from Capital Area Intermediate Unit, Enola, PA, at a cost of \$63,063.00. Costs will be paid through the Technology Budget.
- 5.9 Consider approving the retroactive purchase of 500 licenses of Adobe Creative Cloud from Lancaster-Lebanon Intermediate Unit 13, Lancaster, PA, at a cost of \$13,411.56. Costs will be paid through the Technology Budget.
- 5.10 Consider authorizing Andrew Leigey, Automotive Technology teacher at the Williamsport Area High School, to teach a Pennsylvania Vehicle Safety Inspection update course for adult auto technicians. Mr. Leigey will offer this course during evening hours in April and May 2026. The fee charged for the course (\$235) will cover the expenses of the teacher and materials needed for the course. Mr. Leigey will be paid at the rate established in the WEA Collective Bargaining Agreement (\$35.10 per hour).
- 5.11 Consider authorizing Andrew Leigey, Automotive Technology teacher at the Williamsport Area High School, to provide emissions testing for adult automotive technicians. Mr. Leigey will offer this during evening hours throughout the year by appointment. The fee charged for the course (\$60 for both initial certification and recertification) will cover the expenses of the teacher and materials needed for the course. Mr. Leigey will be paid at the rate established in the WEA Collective Bargaining Agreement (\$35.10 per hour).

6. Personnel Report

6.1 Resignations

Consider accepting the following resignation(s) effective on the date(s), and for the purposes, indicated below:

RETIREMENTS					
<i>RESOLVED: that the Board of School Directors of the Williamsport Area School District acknowledges with profound regret the following retirements from service in the Williamsport Area Schools and expresses its sincere appreciation for their dedicated service to our school system. It further expresses the hope that their years of retirement will be many and richly rewarding.</i>					
Name	Position	Classification	Location	Reason	Effective Date
<i>Revision to previously approved August 12th board agenda item:</i> Grassmyer, C. Lee	PT Custodian	Support	Warehouse Complex	Retirement, after 48 years of service with the district	August 15, 2025

October 14, 2025

Leathers, Athena G.	FT Class I Custodian	Support	WAHS	Retirement, after over 30 years of service with the district	November 7, 2025
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RESIGNATIONS					
Name	Position	Classification	Location	Reason	Effective Date
Takach, Kristin J.	FT Director of Secondary Curriculum	Administrator	DSC	Personal Reasons	November 21, 2025
Dincher, Blair M.	FT Special Education Teacher	Professional	WAMS	Other Employment	Effective November 21, 2025, or possibly sooner, as the district has determined to hold Ms. Dincher for up to 60 days per PA School Code.
Erb, Olivia K.	FT School Counselor	Professional	WAMS	Other Employment	Effective November 14, 2025, or possibly sooner, as the district has determined to hold Ms. Erb for up to 60 days per PA School Code.
Gallagher, Lindsey E.	Special Education Instructor	Professional	Lycoming County Prison Only	Personal Reasons	September 16, 2025
Flock, Kathleen S.	FT Food Service Production Manager	Support	Cochran	Other Employment	October 10, 2025

6.2 Leave(s) of Absence

Consider approving the following leave(s) of absence:

LEAVE OF ABSENCE				
Name	Position	School/Location	Type of Leave	Effective Dates:
Murtagh*, Casey M.	FT Special Education Teacher	Jackson	Unpaid	November 14, 2025 (3/4PM) through December 19, 2025; then intermittently from January 5, 2026 through June 4, 2026
<i>Retroactive Request:</i>				
Dauber, Cynthia A.	PT Administrative Support I	Hepburn-Lycoming	Unpaid	September 2, 2025 through October 31, 2025

6.3 Employment: Administrative, Professional & Support Staff

Consider the election of the following staff (pending receipt of all approved & eligible clearances, mandated reporter training, as well as all required personnel paperwork & applicable PDE Certification).

PROFESSIONAL STAFF						
Name	Classification	Position	Location	Compensation	Effective Date	Replacing
<i>Revision to previously approved September 9th board agenda item:</i>						
Rugh, Jennifer W.	Professional Employee	FT Title I Reading Specialist	Jackson	Step 9, Master's +27 \$81,604	September 29, 2025 September 22, 2025	Kimberly A. Williamson, transferred

SUPPORT STAFF					
Name	Position	Location	Compensation	Effective Date	Replacing
<i>Retroactive Request:</i>					
Castro, Naki S.	FT Class I Custodian Floater (2 nd shift, 250-day, 8hrs/day)	Warehouse Complex	\$42,820 (\$21.41/hr)	September 24, 2025	Michael S. Shipman, resigned

Retroactive Request: Ransom, Erica D.	PT Class I Custodian Floater (2 nd Shift, 250-day, 5hrs/day)	Warehouse Complex	\$21.41/hr	September 22, 2025	C. Lee Grassmyer, retired
Snyder, HollyLee K.	PT Aide (185-day, 5hrs/day)	WAMS	\$18.64/hr (without degree)	October 17, 2025	Caleb A. Wertz, resigned

6.4 Employment: Long Term Substitute Teachers -None at this time

6.5 Employment: Substitute Teachers & Aides

Consider the election of the following person(s) as Substitute Teacher(s), Non-Certified Substitute Teacher(s) & Substitute Aides, subject to the assignment by the Superintendent of Schools, at the hourly rates established by Board policy (up to a maximum of 180 days per year) & only for the actual number of hours assigned & worked during the 2025-2026 school year (pending receipt of all approved & eligible clearances, mandated reporter training, as well as all required personnel paperwork & applicable PDE Emergency Certification).

Name	Position	Compensation	Effective Date	Comments
Barker, Heather D.	Certified Substitute Teacher	\$150/day	October 15, 2025	N/A
Dawkins, Saddia G.	Substitute Aide	\$15.25/hr	October 15, 2025	N/A
Flock, Kathleen S.	Substitute Aide/Administrative Support	\$15.25/hr	October 15, 2025	N/A
Name	Position	Compensation	Effective Date	Comments
Hulslander, Jessica A.	Certified Substitute Teacher	\$150/day	TBD	N/A

6.6 Position Changes

Consider approving the following position changes:

POSITION CHANGES					
Name	Current Position/Location	New Position/Location	Salary	Effective Date	Replacing
Retroactive Request: Reeder, Allison J.	PT Administrative Support I, Library /Jackson	PT Food Service Worker/Jackson <i>(In accordance with an executed memo of understanding between the District and WAESP Association)</i>	Tier B, \$17.08/hr	September 29, 2025	N/A

Retroactive Request:					
Williams, Jonaida N.	Long-Term Substitute/WAMS	Temporary Professional Employee, FT Math Teacher/WAMS	N/A	September 17, 2025	N/A
POSITION CHANGES					
Name	Current Position/Location	New Position/Location	Salary	Effective Date	Replacing
Eidler, Erika E.	Long Term Substitute, Special Education/WAHS	Temporary Professional Employee, FT Special Education Teacher/WAHS	N/A	October 15, 2025	Michelle L. Pulizzi, retired

6.7 Coaches/Volunteers/Extra Curricular Assignments

Consider the following 2025-2026 Coaches, Volunteers, Extra Curricular Assignments, at the respective schools, and at the salary rate in accordance with the agreement by and between the Board of School Directors of the Williamsport Area School District and the Williamsport Education Association (pending receipt of all approve & eligible clearances, mandated reporter training, as well as all required personnel paperwork).

2025-2026 WINTER SPORT COACHES & VOLUNTEERS (++ Booster Funded Positions)					
Activity	School	Position	Name	Years	Stipend
Boys Basketball	WAHS	Head Coach	Taylor, Allen V.	5	\$9,000
		Assistant Coach	Wright, Demarr S.	5	\$4,500
		9 th Grade Head Coach(es)	Kirkpatrick, Tyree J.	1	\$3,442.50
		Volunteer(s)	TBD		
	WAMS	8 th Grade Head Coach(es)	Lusk, Brandon M. Ellzy, Ahmir N.	5 0	\$3,150 \$2,520
		7 th Grade Head Coach(es)	Ritter, Isaac F. Aarons, Joshua D.	1 3	\$2,677.50 \$2,992.50
		Volunteer(s)	Slaughter, Derek J.	---	---
			Douglass, Geoffrey R.	---	---
Girls Basketball	WAHS	Assistant Coach	Smith, Randall E.	1	\$3,825
Boys Wrestling	WAHS	Head Coach	Nasdeo, Brian J.	5	\$8,858
		Assistant Coach	TBD		
	WAMS	Head Coach	Segraves, Keith E.	5	\$3,600
		Assistant Coach	Becker, David A.	5	\$3,150
			Andrews, Sean A.	5	\$3,150

		Volunteer	Sponseller, Tristan D. Mahon, Jared M. Nasdeo Sr., Brian Dickey, Alec E. (Elementary Coordinator)	---	---
Girls Wrestling	WAHS	Head Coach	Werner, Kevin C.	2	\$6,502.50
		Assistant Coach	Miller, Patricia A.	2	\$3,442.50
	WAMS	Head Coach	Williams, Kenneth S.	1	\$3,060
		Assistant Coach	Hillman, Kaylee M.	1	\$2,677.50
		Volunteer(s)	Rumsey, Lewis D. Vollman, Dale L.	---	---
Swimming	WAHS	Head Coach	Johnson, Brett L.	5	\$5,400
		Assistant Coach	Buckwalter, Kelsie S. Nuttle, Beverly J.	3 5	\$2,565 \$2,700
		Diving Assistant Coach	TBD		
Unified Indoor Bocce		Head Coach	Clemons, Caitlin M.	---	\$1,125
		Volunteer	Rodgers, Rebecca E. TBD	---	---
Boys Track & Field	WAHS	Head Coach	Steppe, Jeremy S.	5	\$7,200
		Assistant Coach	Purnell, Nazirah D. Gehr, Jordyn L.	2 4	\$3,060 \$3,420
		Volunteer(s)	Miller, Devin K. Oldt, Conner N.	---	---
				---	---
B/G Track & Field		Assistant Coach	Henry, Paul M.	5	\$3,600
Girls Track & Field	WAHS	Head Coach	Eberhart, Vicki L.	5	\$7,200
		Assistant Coach	Smith, Dana L. Anderson-Royal, Marguerite W.	5 5	\$3,600 \$3,600
		Volunteer(s)	Miller, Lyndsay M. Eberhart, Chad A.	---	---
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2025-2026 COORDINATING TEACHERS

The following WEA staff to serve as Coordinating Teachers during the 25-26 school year at the rate of \$4,500 each:

Subject	Name
Art (K-12)	Werner, Kevin C.
Music (K-12)	Radspinner, Matthew A.
Health/Physical Education (K-12)	Steppe, Jeremy S.
English	Murafka, Michael A.
Mathematics	Miller, Patricia A.
Science	Paulhamus, Andrew L.
Social Studies	Menges, Patrick R.

2025-2026 ADVISOR STIPENDS				
The following persons to the positions indicated at the respective schools for the 2025-2026 school year, at the stipends established in accordance with the current Agreement by and between the Board of School Directors of the Williamsport Area School District and the Williamsport Education Association:				
Location	Activity	Name	Years	Stipend Amount
WAHS	Billtown Banner Editorial Advisor	Cajka, Savannah	1	\$2,677.50
	Cherry & White Editorial Advisor	Murafka, Michael A.	5	\$3,543
	Class 2025-2026(Seniors)Advisor	Flint, Jennifer L.	5	\$1,350
	Class 2026 2027 (Juniors) Advisor	Swink, Tanya	5	\$1,350
	Drama Club Advisor	Fox, Marie E.	5	\$1,800
	Future Business Leader Advisor	Gordner, Brent M.	0	\$720
	Graduation Coordinator	Flint, Lawrence J.	---	\$900
	Graduation Coordinator	Moore, Spring M.	---	\$900
	Graduation Coordinator	Fox, Marie E.	---	\$900
	LaMemoire Editorial Advisor	Gilson, Nicole L.	5	\$4,500
	National Honor Society Advisor	Cipriani, Vikki L. ---SPLIT---	5 -----	\$675 -----
		Robinson, Samuel A.	0	\$540
	National Art Honor Society Advisor	Werner, Kevin C.	1	\$765
	Publications Business Advisor	Cajka, Savannah	0	\$2,520
	Student Government Associate Advisor	Day, Mackenzie M.	0	\$2,160
	Skills USA	Hill, Karen L.	---	\$900
Skills USA	Miller, Timothy A.	---	\$900	
WAMS	National Honor Society	Lusk, Brandon M.	5	\$1,350
	Student Council	Boyce, Bethanny J.	2	\$765
	Yearbook Advisor	McCann, Marcia L.	5	\$900
	Educators Rising Club Advisor	Berger, Kristen M.	0	\$720

2025-2026 ADVISOR STIPENDS				
The following persons to the positions indicated at the respective schools for the 2025-2026 school year, at the stipends established in accordance with the current Agreement by and between the Board of School Directors of the Williamsport Area School District and the Williamsport Education Association:				
Location	Activity	Name	Years	Stipend Amount
WAHS	Class of 2027-2028 (Sophomores) Advisor	Moore, Spring M.	5	\$900
	Educators Rising Advisor	Cipriani, Vikki L. -----SPLIT-----	5 ----	\$675 -----
		Miller, Patricia A.	5	\$675

6.8 Contracts & Other

CONTRACTS	
Vendor Contract: <i>Conrad Siegel</i>	Consider approving a contract with Conrad Siegel Actuaries to complete, file and mail required 2025 IRS employee and employer tax forms to comply with mandated Affordable Care Act regulations. The proposal also includes assistance in the review of tracking employee data, benefit eligibility and employee premium cost-sharing, as well as filing

	<p>corrections. The cost for this service is \$7,900 and reflects no increase from the prior year.</p>																		
<p>OTHER</p>																			
<p>LCP Alternative Education Program: Special Education Instructor</p>	<p>Consider approving the following individual as the Secondary Math Teacher for the Alternative Education Program at the Lycoming County Prison to provide instruction for approximately five (5) hours per week during the 2025-2026 school year. Compensation for this position will be paid at the homebound instruction rate of \$35.91/hr. through the Student Services' budget.</p> <ul style="list-style-type: none"> • Marcia L. McCann, eff. 10/15/2025 																		
<p>Attainment of Tenure Status</p>	<p>Consider acknowledging the attainment of tenure status of the following teachers, who have successfully completed a three-year probationary period as Temporary Professional Employees with a satisfactory sixth rating, and extending professional employee contracts to them:</p> <p style="text-align: center;"><u>EARNED JANUARY 2025</u></p> <p style="text-align: center;">Clark, Sara E. Myers, Kristin L. Sheppard, Alexandra C.</p> <p style="text-align: center;"><u>EARNED JUNE 2025</u></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <p>Bair, Amanda E. Baumunk, Macy T. Bitler, Hannah L. Bowers, Christina L. Boyce, Bethanny J. Buckwalter, Kelsie S.</p> <p>Carpenter, Madelyn N. Denham, Laurel A. Doebler V., William F. Eckman, Jessica J. Erb, Olivia K. Fortin, Kristen A. Hartley, Caylin M. Hope, Kelsey A.</p> </td> <td style="width: 50%; vertical-align: top;"> <p>Jandrisavitz, Ashley D. Jean, Delaney K. Kurtz, Shelby M. Pewterbaugh, Alexis M. Roatche, Amber C. Sampson*, Candice R. (*Resigned August 2025) Schirmer, Sherri L. Schlecht, Kyle J. Schlecht, Rachel A. Smith, Alayne M. Smith, Carol C. Smith, Hope R. Waldman, Chloe L.</p> </td> </tr> </table>	<p>Bair, Amanda E. Baumunk, Macy T. Bitler, Hannah L. Bowers, Christina L. Boyce, Bethanny J. Buckwalter, Kelsie S.</p> <p>Carpenter, Madelyn N. Denham, Laurel A. Doebler V., William F. Eckman, Jessica J. Erb, Olivia K. Fortin, Kristen A. Hartley, Caylin M. Hope, Kelsey A.</p>	<p>Jandrisavitz, Ashley D. Jean, Delaney K. Kurtz, Shelby M. Pewterbaugh, Alexis M. Roatche, Amber C. Sampson*, Candice R. (*Resigned August 2025) Schirmer, Sherri L. Schlecht, Kyle J. Schlecht, Rachel A. Smith, Alayne M. Smith, Carol C. Smith, Hope R. Waldman, Chloe L.</p>																
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<p>Salary Adjustments: Earned Doctorate, Master's Degree, PDE Equivalency or Vocational II Certification</p>	<p>Consider approving salary adjustments to the level indicated below, effective for the 2025-2026 term, as stipulated in the Agreement between the Board of School Directors and the Williamsport Education Association, for those having earned a Doctorate, Master's Degree, PDE Equivalency Certificate or Vocational II Certification, and provided the necessary documentation to the Director of Human Resources by October 1, 2025:</p> <table style="width: 100%; border: none;"> <thead> <tr> <th style="text-align: left;">NAME</th> <th style="text-align: left;">LEVEL</th> </tr> </thead> <tbody> <tr> <td>Baumunk, Macy T.</td> <td>Master's Degree</td> </tr> <tr> <td>Brungard, Brianna J.</td> <td>Master's Degree</td> </tr> <tr> <td>Cartwright, Megan E.</td> <td>Master's Degree</td> </tr> <tr> <td>Krum, Vincent M.</td> <td>Master's Degree</td> </tr> <tr> <td>Lingle, Steven C. (CTE)</td> <td>Vocational Instructional II Certification (Master's Level)</td> </tr> <tr> <td>Nork, Jennifer J.</td> <td>Master's Degree</td> </tr> <tr> <td>Rodgers, Rebecca E.</td> <td>Master's Degree</td> </tr> <tr> <td>Ryan, Mackenzie C.</td> <td>Master's Degree</td> </tr> </tbody> </table>	NAME	LEVEL	Baumunk, Macy T.	Master's Degree	Brungard, Brianna J.	Master's Degree	Cartwright, Megan E.	Master's Degree	Krum, Vincent M.	Master's Degree	Lingle, Steven C. (CTE)	Vocational Instructional II Certification (Master's Level)	Nork, Jennifer J.	Master's Degree	Rodgers, Rebecca E.	Master's Degree	Ryan, Mackenzie C.	Master's Degree
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	Schlecht, Kyle J. St. James, Sarah M. Waldman, Chloe L. Zortman, Cara S.	Master's Degree Master's Degree Master's Degree Master's Degree								
Salary Adjustments: Credits earned after Master's Degree	Consider approving salary adjustments to the level indicated below, effective for the 2025-2026 term, as stipulated in the Agreement between the Board of School Directors and the Williamsport Education Association (Effective Date of July 1, 2025), for those having earned a Doctorate or Master's Degree, and provided the necessary documentation to the Director of Human Resources by October 1st:									
	<table border="1"> <thead> <tr> <th>NAME</th> <th>TOTAL NEW CREDITS</th> <th>CREDITS TO DATE</th> <th>NEW SALARY LEVEL</th> </tr> </thead> <tbody> <tr> <td>Snyder, Bailey L.</td> <td>3</td> <td>27</td> <td>M+27</td> </tr> </tbody> </table>		NAME	TOTAL NEW CREDITS	CREDITS TO DATE	NEW SALARY LEVEL	Snyder, Bailey L.	3	27	M+27
NAME	TOTAL NEW CREDITS	CREDITS TO DATE	NEW SALARY LEVEL							
Snyder, Bailey L.	3	27	M+27							

7. Professional Development

7.1 Released Time/Training Programs

Consider approving released time for staff members to participate in professional development activities in accordance with the Professional Development Plan of the Williamsport Area School District and consider approving training programs. All expenditures proposed are within local, state and federal budget categories approved as noted.

A.	NAME/ SCHOOL	CONFERENCE NAME LOCATION	AMOUNT STRING #
	Dustin Brouse/ Supv. of Instructional Technology	ACAPA Fall Conference Hershey	10-2836-360-000-00-000-623-007-0000 (\$400.00) 10-2836-581-000-00-000-623-007-0000 (\$930.50) Total: \$1,330.50
	Christopher Carithers/ Special Ed - Lyco	Beyond the Basics Harrisburg	10-2271-581-000-10-600-000-004-0000 (\$519.00) 10-1233-122-000-10-600-000-007-0000 (\$300.00) Total: \$819.00
	Brandon Coleman/ Transportation & Safety	PASBO Annual Conference Pittsburgh	10-2836-360-000-00-000-607-007-0000 (\$349.00) 10-2836-581-000-00-000-607-007-0000 (\$809.51) Total: \$1,258.54
	Dale Crans Supv. of Maintenance & Facilities	PASBO Annual Conference Pittsburgh	10-2836-360-000-00-000-637-007-0000 (\$409.00) 10-2836-581-000-00-000-637-007-0000 (\$991.00) Total: \$1,400.00
	Jennifer Griswold/ Phys Ed - Hepburn	Shape PA - Physical Education Conference Altoona	10-2271-360-000-00-000-493-017-0000 (\$175.00) 10-2271-581-000-00-000-493-017-0000 (\$306.20) 10-1110-122-000-10-250-140-007-0000 (\$300.00) Total: \$781.20
	Brielle Hess/ Special Ed - Jackson	Establishing Foundational Skillsets	10-2271-581-000-10-275-000-004-0000 (\$450.19)

		Harrisburg	10-1233-122-000-10-275-000-007-0000 (\$300.00) Total: \$750.19
	Kelsey Hope/ Social Worker	PASSWP Conference Millersville University	10-2160-360-000-00-000-000-009-0000 (\$190.00) 10-2160-581-000-00-000-000-009-0000 (\$344.60) Total: \$534.60
	Brett Leinbach/ Director of Finance	PASBO Annual Conference Pittsburgh	10-2836-360-000-00-000-643-007-0000 (\$349.00) 10-2836-581-000-00-000-643-007-0000 (\$1,148.00) Total: \$1,497.00
	Stephanie Pardoe/ Phys Ed – Cochran	Shape PA – Physical Education Conference Altoona	10-2271-360-000-00-000-493-017-0000 (\$175.00) 10-2271-581-000-00-000-493-017-0000 (\$302.00) 10-1110-122-000-10-225-140-007-0000 (\$300.00) Total: \$777.00
	Richard Poole/ Assistant Superintendent	PASA Superintendent's Academy Part II Harrisburg	10-2360-360-000-00-050-000-017-0000 (\$280.00) 10-2360-581-000-00-050-000-017-0000 (\$711.40) Total: \$955.52

	Richard Poole/ Assistant Superintendent	PASA Superintendent's Academy Harrisburg	10-2360-360-000-00-050-000-017-0000 (\$280.00) 10-2360-581-000-00-050-000-017-0000 (\$675.52) Total: \$991.40
	Anna Radspinner/ Orchestra – Curtin	Midwest Band & Orchestra Clinic Chicago	10-2271-581-000-00-000-493-017-0000 Total: \$600.00
	Brandy Smith/ Business Administrator	PASBO Annual Conference Pittsburgh	10-2834-360-000-00-000-000-070-0000 (\$349.00) 10-2834-581-000-00-000-000-070-0000 (\$1,198.00) Total: \$1,547.00
	Heather Way/ Mental Health & Trauma Coord.	PASSWP Conference Millersville University	10-2160-360-000-00-000-000-009-0000 (\$190.00) 10-2160-581-000-00-000-000-009-0000 (\$344.60) Total: \$534.60

8. Student/Community Activities

8.1 Consider approving the following student trips

Field trips are being presented for provisional approval in accordance with the District's Health and Safety Plan and may need to change or be canceled. All students must be in compliance with the school's field trip disciplinary requirements in order to participate.

	School Building	Grade/ Group	# of Students	Date	Location/ Reason for Trip	Type of Transportation	Funding Source
1.	Curtin	5 th Grade Students	200	June 2026	Brandon Park – class reward	Walking	N/A
2.	Curtin	5 th Grade Students	100 (1 st half)	May 2026	R.B. Winter State Park – science activities	District Bus	Curtin PTO

October 14, 2025

3.	Curtin	5 th Grade Students	100 (2 nd half)	May 2026	R.B. Winter State Park – science activities	District Bus	Curtin PTO
4.	WAHS	S.A.D.D. Club	8	October 2025	WAMS – Red Ribbon Week events	District Van	N/A
5.	WAHS	Various Students	4	October 2025	Special Olympics Unified Sports Youth Summit	District Van	N/A
6.	Lycoming Valley	5 th Grade Students	161	May 2026	Little Pine State Park – science activities	District Bus	Lyco Valley PTO
7.	Cochran	1 st Grade Students	123	April 2026	Camp Susque – science activities	District Bus	Cochran PTO
8.	Curtin	5 th Grade Students	180	October 2025	WAHS – visit CTE wing	District Bus	CTE Budget
9.	Lyco Valley	5 th Grade Students	180	October 2025	WAHS – visit CTE wing	District Bus	CTE Budget
10.	WAHS	Special Ed Students	7	October 2025	Carpenter's Pumpkin Farm	District Bus	Special Ed Budget
11.	Jackson	2 nd Grade Students	145	May 2026	Reptiland	District Bus	Jackson PTO
12.	Jackson	Kindergarten	60 (1 st half)	May 2026	Sunken Springs Farm – science activities	District Bus	Jackson PTO
13.	Jackson	Kindergarten	60 (2 nd half)	May 2026	Sunken Springs Farm – science activities	District Bus	Jackson PTO
14.	Jackson	3 rd Grade	130	June 2026	Camp Susque	District Bus	Jackson PTO
15.	Jackson	1 st Grade	127	June 2026	By the Bloom & Flower Co. – plant life cycle	District Bus	Jackson PTO

16.	Curtin	6 th Grade	180	May 2026	Bald Eagle State Park – outdoor activities	District Bus	Curtin PTO
17.	WAHS	Envirothon Club	20	October 2025	Waterdale Environmental Education Center	District Bus	Science Budget
18.	WAHS	Performing Music Students	125	April 2025	New York City – Broadway show	Contract Carrier	Student/parent funded
19.	Cochran	Kindergarten	120	May 2026	Lewisburg Children's Museum	District Bus	Cochran PTO
20.	WAHS	Seniors	10	October 2025	Bloomsburg University –	District Van	Language Arts Budget

					journalism conference		
21.	WAMS	8 th Grade Students	350	February 2026	Community Arts Center – Secrets of Space	District Bus	CAC Education Series
22.	WAMS	Band Students	11	November 2025	Lewisburg HS – PMEA Bandfest	District Bus	Music Budget
23.	WAHS	Fly Fishing Club	15	October 2025	Pine Creek	District Van	Club Funds
24.	WAHS	Special Ed Students	11	November 2025	Dollar Tree, McDonalds, Walmart – life skills	District Van	N/A
25.	WAMS	7 th & 8 th	18	October 2025	Snyder’s Farm – PBIS reward	District Van	PBIS Funds
26.	Curtin	4 th -6 th	6	October 2025	Stonehouse Pizzeria – PBIS reward	District Van	N/A
27.	WAHS	Model UN	40	December 2025	Penn College – Model UN	District Bus	Social Studies Budget
28.	WAHS	Band Students	26	December 2025	Muncy Jr/Sr HS – Lycoming Senior County Band Festival	District Bus	Music Budget
29.	WAHS	Band Students	26	November 2025	Muncy Jr/Sr HS – Lycoming Senior County Band Festival	District Bus	Music Budget
30.	WAHS	Les Chanteuses	13	December 2025	Genetti Hotel – Rotary Club performance	District Bus	Music Budget
31.	WAHS	Les Chanteuses & Strolling Strings	50	December 2025	Williamsport Country Club – performance	District Bus	Music Budget
32.	WAHS	GQ & Strolling Strings	45	December 2025	Shepherd Hills Country Club	Contract Carrier	N/A
33.	WAHS	CTE Students	20	November 2025	Stellant Systems – tour	District Bus	CTE Budget
34.	WAHS	Educators Rising	11	November 2025	Millersville University – conference	District Bus	CTE Budget
35.	WAHS	CTE Students	34	November 2025	Bloomsburg University – tour	District Bus	CTE Budget
36.	WAHS	CTE Students	18	November 2025	Bloomsburg University – conference	District Bus	CTE Budget
37.	WAHS	CTE Students	34	October 2025	Warrensville – visit two home build sites	District Bus	CTE Budget
38.	WAHS	9 th Grade Band	52	April 2026	Kalahari Resort – performance at PMEA	Contract Carrier	Music Budget

9. Bids/Contracts

- 9.1 Consider approving the purchase of (1) Beverage Air Roll-Thru Refrigerator from Hubert Company for Curtin Intermediate School at a total cost of \$11,999.00 per Keystone Purchasing Network contract KPN-A-0225-C. Purchase will be funded through the Food Service Fund.
- 9.2 Consider approving the following agreements with UPMC: Athletic Training & Medical Services and UPMC Services in Lieu of Taxes.

10. Tax Items- None at this time

11. Transportation

- 11.1 Consider approving the following drivers/monitors/mechanics for STA, Inc. for the 2025-26 school year:

Last Name	First Name	Status
Douty	Linda	Monitor/Aide
Harvey	Iszabellea	Monitor/Aide
Olexy	Joshua	Monitor/Aide
Scone	Tiffany	Monitor/Aide

- 11.2 Consider approving STA of Pennsylvania, Inc. to temporarily utilize a 2014 Ford van to ensure continuity of student transportation services to alternative educational facilities located outside of the district boundaries. This temporary authorization will remain in effect until the arrival and placement into service of the new replacement van.

12. Food Service

- 12.1 Consider approving the following Aramark employee(s) to be assigned to the WASD:

Last Name	First Name
Edney	Rodney
Joyce	Mercedes
Seitzer	Kayla
Boguslaw	Kimberly
Barasky	Kimberly

Voice vote. All affirmative with Jamie Sanders and Lori Baer abstaining from Item 6.7 due to family members being hired. Motion carried.

13. Superintendent's Report

Dr. Bowers congratulated our Visual Arts Department for being recognized for the 5th straight year by the PA Art Education Association (PAEA) as an Outstanding Visual Arts Community.

Dr. Bowers shared a brief budget update noting that the impasse continues. We are fortunate that we have a strong fund balance, but many other districts are considering short-term borrowing in order to meet financial obligations. If you have the opportunity to talk to legislators, please encourage them to pass a budget and end this impasse.

14. Items from Board Members

Tom Adams shared his thoughts on law and order and the need to hold people accountable for their actions.

Jamie Sanders reminded everyone of the upcoming local election that will occur between tonight and the next meeting. Our Board has a large number of vacancies. He encouraged everyone to get informed and vote.

Lori Baer shared that she recently had opportunity to participate on a Leadership Lycoming Panel discussion and share what it is like to be on a Board. She appreciates those individuals who are attending our meeting.

Adam Welteroth recommends that new board members aggressively take part in the PSBA trainings that are offered. These trainings are really helpful with onboarding.

Tom Adams noted that he appreciates the work that goes into the Student Rights and Responsibility book. It looks great.

15. Items from Public

Alex Hemminger, parent and taxpayer of the district, expressed concerns regarding the students crossing at "Confusion Corner" and requested consideration for a crossing guard. It was noted that this intersection is not the recommended crossing area. There are several streets that intersect in this location.

16. Adjournment

A motion to adjourn was made by Jamie Sanders, seconded by Michele Hazel. The meeting adjourned at 7:18 p.m.

Wanda M. Erb, Board Secretary