The Regular Meeting of the Board of School Directors of the Williamsport Area School District of which all members were duly notified and of which due public notice was given as required by Act 84 of 1986, was held on Tuesday evening, November 15, 2022, beginning at 7:03 PM in the Board Room of the District Service Center, 2780 West Fourth Street, Williamsport, Pennsylvania.

The President, Lori A Baer, called the meeting to order with the following members.

PRESENT: Lori A. Baer, , Cody L. Derr, Patrick A. Dixon, Jennifer Lake, Jamie L. Sanders, Adam C. Welteroth, Scott R. Williams.

ABSENT: Michelle L. Deavor, Barbara D. Reeves.

President Baer announced that the Board held an executive session prior to the meeting tonight for quasi-judicial hearings.

OPENING EXERCISES were provided by Mr. Adam C. Welteroth

Motion was made by Mr. Sanders, seconded by Mr. Welteroth for an omnibus to include the agenda, addendum, and minutes from the November 1, 2022 meeting.

APPROVAL OF MINUTES: Regular Meeting – November 1, 2022

Student Representatives: There was no student update.

BOARD PRESIDENT'S REPORT – Ms. Lori A. Baer

A. Michele Kunkle, Principal; Denise Clark, Assistant Principal; and Kim Thompson, 2nd Grade Teacher from Hepburn-Lycoming Primary School presented to the Board. They shared their experiences regarding their National Blue Ribbon School Recognition. This recognition is the result of a team effort. Everyone was involved. Blue Ribbon Recognition is a symbol of exemplary teaching and learning. The board thanked and congratulated the entire Hepburn family on this recognition.

B. Approve the adjudication of student 22/23-03 resulting from a quasi-judicial hearing held earlier this evening.

C. Approve the adjudication of student 22/23-04 resulting from a quasi-judicial hearing held earlier this evening.

D. Approve the adjudication of student 22/23-05 resulting from a quasi-judicial hearing held earlier this evening.

E. Discussion regarding authorizing the sale of the Thaddeus Stevens Primary School through a realtor occurred. If approved this motion will allow the Thaddeus Stevens Primary School to be sold through a realtor and give the administration the authority

to work with a realtor to negotiate a commission agreement. Dr. Bowers will negotiate and bring back to the board a recommended realtor contract. Final approval of the sale of the property requires board approval. Dr. Bowers will work with Mr. Holland to determine various aspects of a potential sales document.

FINANCE REPORT

5.1 Approve the following financial reports:

A. Treasurer's Report for the month of October 2022:

B. Payroll Report for the month of October 2022:

General Fund – Unrestricted	$2,905,196.42
General Fund – Restricted	224,933.05
Food Service Fund	86,549.03
Earned Income Tax	39,537.55
Student Activities	0.00
TOTAL	$3,256,216.05

5.2 Authorize payment of invoices and services rendered by the list submitted from November 2, 2022 to November 15, 2022 and direct the officers of the Board of School Directors to execute the same:

General Fund	$1,717,953.33
EIT Operating Fund	1,610.00
Food Service Fund	170,222.37
PLGIT Capital Projects Fund	0.00
Student Activities Fund	4,150.66
TOTAL	$1,893,936.36

5.3 Approve budget transfers for FY23, dated October 13, 2022 to November 9, 2022, as presented in accordance with Section 609 of the Public School Code of 1949, as amended.

5.4 Renew the annual school related organization liability insurance policy with The Cincinnati Insurance Company at a cost of $913.00. This is the same amount as last year.

5.5 Acknowledge receipt of correspondence from the Pennsylvania Department of Education revising PlanCon Part H, "Project Financing", for the Williamsport Area High/Vocational School Project, Project No.: 3686 **AND** revising PlanCon Part H, "Project Financing", for the Williamsport Area Middle School Project, Project No.: 3628.

FINANCE REPORT CONT'D:

5.6 Approve for submission to the Pennsylvania Department of Education PlanCon Part K: Project Refinancing for Project Number 3686, Williamsport Area High/Vocational School Project, as prepared by PFM Financial Advisors LLC.

BOARD POLICY

6.1 Approve the first reading of policy 805.3 "School Police Officer" of the Williamsport Area School District Board Policy.

CURRICULUM REPORT

7.1 Approve the 2022-23 tuition agreement with New Story School (Selinsgrove) to provide one (1) student with special education requirements and all related services at the following rate of $397.00 per day. Costs will be paid through the Special Education budget.

PERSONNEL REPORT

8.1 RESIGNATIONS:

Accept the following resignation(s), effective on the dates and for the purposes indicated:

A. Terminate employment with the Williamsport Area School District for Malisa L. Whitcombe due to job abandonment of her position as a part-time Administrative Support I at the District Service Center, effective November 16, 2022.

B. *Correction to previously approved item;* Scott J. Williams, full-time 4th Grade Teacher at the Curtin Intermediate School, for other employment, effective ~~December 16, 2022~~ November 23, 2022.

C. Sean P. Walker, full-time Paraprofessional/ Intervention Specialist at the Williamsport Area High School, for the purpose of retirement, effective November 18, 2022.

RESOLVED: that the Board of School Directors of the Williamsport Area School District acknowledges with profound regret the retirement of Sean P. Walker from service in the Williamsport Area Schools and expresses its sincere appreciation for his 9 years of dedicated service to our school system as a Paraprofessional/ Intervention Specialist. It further expresses the hope that his years of retirement will be many and richly rewarding.

8.1 RESIGNATIONS CONT'D:

D. *Correction to previously approved item;* Suzie L. Marshall, full-time Head Custodian (2nd Shift) at the Williamsport Area Middle School, for ~~personal reasons~~ the purpose of retirement, effective October 28, 2022.

RESOLVED: that the Board of School Directors of the Williamsport Area School District acknowledges with profound regret the retirement of Suzie L. Marshall from service in the Williamsport Area Schools and expresses its sincere appreciation for her 23 years of dedicated service to our school system as an Aide and Custodian. It further expresses the hope that her years of retirement will be many and richly rewarding.

E. Danae M. Roles, long-term substitute at the Lycoming Valley Intermediate School, for personal reasons, effective November 23, 2022.

8.2* LEAVE OF ABSENCE

Approve the following leave(s) of absence:

A. Eric S. Weaver, full-time Special Education teacher at the middle school, for an extension of an unpaid leave effective December 1, 2022, through January 31, 2023.

B. Jeffrey R. Marshall, full-time Head Custodian IV (250 day, 8 hours per day) at the Lycoming Valley Intermediate School, for an unpaid leave, effective November 10, 2022, through December 14, 2022.

8.3 ELECTION OF STAFF:

Elect the following staff, for the purpose and on the date indicated:

A. Charlie A. Pfirman to be currently assigned to part-time Food Service Worker (180 day, up to 4.5 hours a day) at the Williamsport Area Middle School, at the hourly rate and/or annualized salary per the expired WAESPA contract (i.e., 2021-2022 wage/salary scales) until such time as a successor contract is reached, effective November 16, 2022 (replacing Catherine Hess, resigned).

B. Elizabeth L. Schwenk to be currently assigned to part-time Food Service Worker (180 day, up to 4.5 hours a day) at the Curtin Intermediate School, at the hourly rate and/or annualized salary per the expired WAESPA contract (i.e., 2021-2022 wage/salary scales) until such time as a successor contract is reached, effective November 16, 2022 (replacing Caitlyn Stammp, resigned).

8.3 ELECTION OF STAFF CONT'D:

C. Elle Farrell as a long-term substitute teacher effective with the 2022-2023 school year only (tentative ending date of June 8, 2023), unless terminated sooner, to be currently assigned primarily at the intermediate level but may be used at any level where there is need and to support a remote platform if needed, at a salary rate of Step 1, Bachelor's, $53,633, pending receipt of updated clearances and all required documentation, effective date to be determined. Ms. Farrell must also obtain active certification status, as is required by the Pennsylvania Department of Education (replacing Tia Cole, transferred).

D. Hannah Werner as a long-term substitute teacher effective with the 2022-2023 school year only (tentative ending date of June 8, 2023), unless terminated sooner, to be currently assigned primarily at the primary level but may be used at any level where there is need and to support a remote platform if needed, at a salary rate of Step 1, Bachelor's, $53,633, pending receipt of PDE certification, effective date to be determined (approved long-term substitute teacher position for 2022-2023 school year).

E. Kellie M. Mantle to be currently assigned to a part-time Aide (Special Education; 185 day, up to 5 hours per day) at Lycoming Valley Intermediate School, at the hourly rate (without degree) and/or annualized salary per the expired WAESPA contract (i.e., 2021-2022 wage/salary scales) until such time as a successor contract is reached, effective November 16, 2022 (replacing Patricia Shaffer, retired).

F. The following substitute administrative support/aide(s), subject to assignment by the Superintendent of Schools, at the hourly rates established by Board policy ($12.00 per hour; up to a maximum of 180 days per year) and only for the actual number of hours assigned and worked:

Matthew D. Buraczeski (effective 11/16/2022)

G. The following event staff, with a base wage rate of $12.00 per hour, for the actual number of hours worked, effective date as indicated:

Matthew D. Buraczeski (effective 11/16/2022)

H. The following person(s) as certified substitute teacher(s) with receipt of an emergency permit, subject to assignment by the Superintendent of Schools, at the salary and/or rates as established by Board policy ($150 per day, up to a maximum of 180 days/year) and only for the actual number of hours assigned and worked during the 2022-2023 school year:

Louis A. Cupiccia (effective 11/16/2022)

8.3 ELECTION OF STAFF CONT'D:

I. The following person(s) as non-certified substitute teacher(s) with receipt of an emergency permit, subject to assignment by the Superintendent of Schools, at the salary and/or rates as established by Board policy ($100 per day, up to a maximum of 180 days/year) and only for the actual number of hours assigned and worked during the 2022-2023 school year:

Matthew D. Buraczeski	(effective 11/16/2022)
Tyler E. McCann	(effective 11/16/2022)

J. The following winter sport coaches at the respective schools for the 2022-2023 school year at the salary rate in accordance with the agreement by and between the Board of School Directors of the Williamsport Area School District and the Williamsport Education Association (pending completion of all appropriate paperwork*):

Williamsport Area Middle School

Boys Basketball

7th Grade Assistant:	Josh Aarons (0)	$2,240

K. The following substitute health room technician(s), subject to assignment by the Superintendent of Schools, at the hourly rates established by Board policy (LPN--$20.00 per hour; RN--$32.00 per hour; up to a maximum of 180 days per year) and only for the actual number of hours assigned and worked:

Christina M. DeAlessio	(effective 11/16/2022)

8.4 POSITION CHANGES:

Approve the following position change(s):

A. Karissa M. Wells from a part-time Food Service Worker (180 day, 4 hours per day) at the Williamsport Area High School to a part-time Aide (Special Education; 185 day, up to 5 hours) at the Jackson Primary School, at the hourly rate and/or annualized salary per the expired WAESPA contract (i.e. 2021-2022 wage/salary scales) until such time as a successor contract is reached, effective with the 2022-2023 school year, effective November 21, 2022 (replacing Madison Walz, resigned).

B. Megan M. Myers from a full-time Custodian (2nd shift; 250 day, 8 hours per day) at the Williamsport Area Middle School to a full-time Head Custodian IV (250 day, 8 hours per day) at the Williamsport Area Middle School, at the hourly rate and/or annualized salary per the expired WAESPA contract (i.e. 2021-2022 wage/salary scales) until such time as a successor contract is reached, effective with the 2022-2023 school year, effective November 16, 2022 (replacing Suzie Marshall, retired).

8.4 POSITION CHANGES CONT'D:

C. Tia M. Cole from a long-term substitute teacher to a temporary professional employee, assigned to a full-time 4th Grade Teacher at the Curtin Intermediate School, at salary rate of Step 1, Bachelor's, $53,633, effective November 16, 2022 (replacing Scott Williams, resigned).

8.5 OTHER

A. Approve Mary Kate Harris for the Spring Keystone Coordinator position for the 2022-2023 school year at the Williamsport Area High School. The position will be paid at the current district tutoring rate and responsibilities for the position will be completed outside of the contractual workday. Based upon the winter and spring testing window the maximum number of hours paid will be 40 hours. The Keystone Coordinator position will be responsible for ensuring compliance with all PDE requirements for Keystone Testing.

PROFESSIONAL DEVELOPMENT

9.1 RELEASED TIME/TRAINING PROGRAMS

Approve released time for staff members to participate in professional development activities in accordance with the Professional Development Plan of the Williamsport Area School District and consider approving training programs. All expenditures proposed are within local, state and federal budget categories approved as noted.

STUDENT/COMMUNITY ACTIVITIES

10.1 Approve the following student trips:

Field trips are being presented for provisional approval in accordance with the District's Health and Safety Plan and may need to change or be canceled. All students must be in compliance with the school's field trip disciplinary requirements in order to participate.

A. Sixty (60) band students from the Williamsport Area High School, accompanied by their teacher and parent volunteers, to travel to downtown Williamsport during November 2022 to participate in the annual holiday parade. The students will be transported by their parents.

B. Twenty-five (25) essay contest winners from Cochran, Hepburn and Jackson Primary Schools, accompanied by several district employees, to travel to the James V. Brown Library during December 2022 for a holiday tour of lights and story time. The students will be transported by their parents.

10.1 Approve the following student trips cont'd:

C. Five (5) Williamsport Area Middle School students, accompanied by a counselor, to travel to the YMCA on various dates throughout the school year to participate on the Youth Development Task Force. The students will be transported in the counselor's personal vehicle.

D. Three (3) Williamsport Area Middle School students, accompanied by a teacher, to travel to Shop Vac during December 2022 as part of What's So Cool About Manufacturing. The students will be transported in a district van.

E. Approximately 361 eighth grade students from the Williamsport Area Middle School, accompanied by their teachers, to travel to the Community Arts Center during February 2023 for a performance of Freedom Bound. District transportation is requested and will be paid through a grant.

F. Approximately 367 second grade students from the district primary schools, accompanied by their teachers and paraprofessionals, to travel to the Community Arts Center during March 2023 for a performance of the Magic School Bus. District transportation is requested and will be paid through a grant.

G. Twelve (12) Williamsport Area High School band students, accompanied by their teacher, to travel to Loyalsock High School for two days during December 2022 to participate in the Lycoming County Honors Band Festival. District transportation is requested for both mornings, and parents will transport students home. Funding is through the music budget.

BIDS/CONTRACTS – None at this time

TAX ITEMS

12.1 Approve the following tax summaries:

TRANSPORTATION

13.1 Approve the following drivers/monitors/mechanics for STA, Inc. for the 2022-23 school year:

Michael Schaeffer	CDL - Driver
Christina A. Hamilton	Van Driver/Aide
Stephanie M. Rumsey	Van Driver/Aide

Voice vote. All were affirmative and the motion carries.

SUPERINTENDENT'S REPORT – Timothy S. Bowers, Ed.D.

Dr. Bowers congratulated the Hepburn-Lycoming Primary School administration, faculty, students and staff and thanked the Board for their support in allowing attendance at the Washington, DC awards ceremony. He shared his interactions with the other 300 schools in attendance. Everyone at Hepburn-Lycoming from students to administration made this recognition possible. They all do what's best for the students.

The Millionaires Marching Band won first place in the American Open Class category at the Cavalcade of Bands State Championships this past weekend. The band also won the high Overall effect, High Visual, and High Percussion awards. The title of the 2022 production was TURN: Time Changes and Seasons Turn, Hope Grows and we Turn to Rise Up 'til by Turning, Turning we come down right. Congratulations was extended by Dr. Bowers.

Instructional Staff includes: Todd Kendall, Marc Garside, Jeff Smith, Don Fisher, Jill Reamsnyder, Zach Nash, and Rebecca Voorhees.

ITEMS FROM BOARD MEMBERS

Mrs. Lake congratulated the students who participated in the Make-A-Wish event this past weekend it was an amazing program and a proud Millionaire event.

President Baer announced that the Board will meet in an executive session immediately following this meeting for personnel, real estate, and attorney advisement.

ITEMS FROM PUBLIC - None

A motion was made for adjournment by Mrs. Lake, seconded by Mr. Sanders. The meeting adjourned at 7:34 p.m.

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Wanda M. Erb, Board Secretary