

November 14, 2017

The Regular Meeting of the Board of School Directors of the Williamsport Area School District of which all members were duly notified and of which due public notice was given as required by Act 84 of 1986, was held on Tuesday evening, November 14, 2017, beginning at 6:02 PM in the Board Room of the District Service Center, 2780 West Fourth Street, Williamsport, Pennsylvania.

The President, Lori A. Baer, called the meeting to order with the following members:

PRESENT: Lori A. Baer, Patrick A. Dixon, Robin J. Knauth, Jennifer Lake,
Jane L. Penman, Nancy Story Somers, Spencer E. Sweeting, Scott R. Williams.

ABSENT: Jerene A. Milliken.

OPENING EXERCISES were provided by Mr. Patrick A. Dixon.

APPROVAL OF MINUTES: Regular Meeting – October 17, 2017

Student Representatives - Kyle Andrews and Anna Vaughn Stewart reported on the news at the High School.

BOARD PRESIDENT’S REPORT – Ms. Lori A. Baer

- B. Nancy Kohl, Patty Baresse, Mary Kay Bukeavich and Patricia Webster from The Nutrition Group gave an update on the Food Service program for this year. Special programs scheduled for the 2017-18 school year include: Lunch for Life for kindergarten students; Tasty Bites and Wellness Wednesday for elementary students; Tasty Specials for middle school students; and Taste the Goodness, Recipe of the Month, and Farm to Fork for high school students. They also reported on their new digital menus and the fact that our Food Service program generated a profit of over \$59,000.00 in 2016-17, which was a first profit since we began contracting with a Food Service Management Company.
- A. Dr. Richard Poole, Director of Student Services, gave a presentation on his department which included: department staffing; department responsibilities; and external committees on which he serves. He also reviewed key initiatives from last year and for this year.

President Baer announced that an Executive Session for personnel and attorney advisement was held immediately prior to tonight’s meeting.

Committee Reports by Board Members – None

A motion was made by Dr. Penman and seconded by Mr. Sweeting to approve the minutes, agenda and two addendums and the correction to Agenda Item 7.1 to read: Consider approving the 2017-18 yearly CSIU software enhancement fees at a cost of \$14,688.00 which is budgeted through the technology department.

The motion carried by a unanimous roll call.

FINANCE REPORT

5.1 Approve the following financial reports:

- A. Treasurer’s Report for the month of October 2017:
- B. Payroll Report for the month of October 2017:

General Fund – Unrestricted	\$2,711,150.05
General Fund – Restricted	142,117.22
Food Service Fund	88,555.34
Earned Income Tax	43,924.13
Student Activities	<u>.00</u>
TOTAL	\$2,985,746.74

5.2* Authorize payment of invoices and services rendered by the list submitted and direct the officers of the Board of School Directors to execute the same:

Order Number	Amount	Order Number	Amount
11/14/17	\$1,115,708.24	11/14/17A	149,222.05
11/14/17B	13,595.68	11/14/17C	6,292.60
11/14/17D	1,605,534.87	11/14/17E	120,539.88
11/14/17F	113,275.99	11/14/17G	1,360,819.31
11/14/17H	90,177.86	11/14/17I	63,774.56
11/14/17J	2,496.00	11/14/17K	923.80
11/14/17L	136.57		

5.3 Approve the 2018-2019 Budget Development Calendar.

5.4 Adopt an accelerated budget opt-out resolution certifying tax rate within inflation index for the 2018-2019 school year.

RESOLVED, that the Board of School Directors of Williamsport Area School District, makes the following unconditional certifications:

1. The school district’s various tax levies and other revenue sources will be sufficient to balance the school district final budget for the next fiscal year (2018-19) based on maintaining current tax rates or increasing tax rates by an amount less than or equal to the Act 1 index applicable to the school district as calculated by the Pennsylvania Department of Education. This conclusion is based on the school district preliminary budget or other information available to the School Board.
2. The applicable index for the next fiscal year is 3.4%, and the School Board will not for the next fiscal year increase the rate of its real estate tax, or any other tax for the support of public education, by an amount that exceeds the applicable index.

FINANCE REPORT CONT'D:

- 5.4 Adopt an accelerated budget opt-out resolution certifying tax rate within inflation index for the 2018-2019 school year.
3. The School Board has to date and in the future will comply with the rules set forth in School Code §687 for adoption of the school district proposed and final budgets for the next fiscal year.
 4. The School Board understands that the school district will not be eligible to use Act 1 referendum exceptions for the next fiscal year.
- 5.5 Renew the annual school related organization liability insurance policy with The Cincinnati Insurance Company at a cost of \$995.00. This is the same price as last year.
- 5.6 Approve an E-Rate Category 2 Consortium Letter of Agency for Funding Year 2018 (July 1, 2018 – June 30, 2019) with BLaST IU 17 for the procurement of eligible Category 2 technology equipment and/or services.

BOARD POLICY – None

CURRICULUM REPORT

- 7.1 Approve the 2017-18 yearly CSIU ~~Assets Inventory at a cost of \$16,576.00~~, software enhancement fees at a cost of \$14,688.00, which is budgeted through the technology department.
- 7.2 Approve an annual software license agreement with BLaST Intermediate Unit 17 for the IEP writing software, DARTS, for the 2017-18 school year to be paid from IDEA monies for special education staff at \$150 per employee and a yearly Penn Data Fee of \$2,500.
- 7.3 Approve David Moreland, Moreland the Magician, to present two “Magic of Reading” programs for students and their families. The first will take place on November 7, 2017 at Hepburn-Lycoming Primary School, and the second on November 8, 2017 at Cochran Primary School. The cost is \$515.00 per performance, plus one night’s lodging, for an approximate total cost of \$1,166.25 to be paid through Cochran and Hepburn’s Title I Parent/Community Services budget.
- 7.4 Purchase two engine trainer components from Educational Solutions Enterprise for our CTE Automotive program. These two trainers, one for Honda and one for Toyota, total \$13,500 to be funded through the 2017-18 Perkins Grant. All equipment will be utilized to help students gain a thorough understanding of state mandated industry competencies.
- 7.5 Purchase a Bobcat Mini-Excavator from Best-Line at a cost of \$31,096.32 to be funded through the 2017-18 Perkins Grant. All equipment will be utilized to help students gain a thorough understanding of state mandated industry competencies within the construction trades field.

PERSONNEL REPORT

8.1 RESIGNATIONS

Accept the following resignation(s), effective on the dates and for the purposes indicated:

- A. Jeanette Y. Bower, full-time Tax Office Manager for the District, for the purpose of retirement, effective June 22, 2018.

RESOLVED: that the Board of School Directors of the Williamsport Area School District acknowledges with profound regret the retirement of Jeanette Y. Bower from service in the Williamsport Area Schools and expresses its sincere appreciation for her 37 years of dedicated service to our school system as Tax Office Manager and Tax Examiner. It further expresses the hope that her years of retirement will be many and richly rewarding.

- B. JoAnne J. Henderson, part-time Instructional Support Aide at Stevens Primary School, for the purpose of retirement, effective November 10, 2017.

RESOLVED: that the Board of School Directors of the Williamsport Area School District acknowledges with profound regret the retirement of JoAnne J. Henderson from service in the Williamsport Area Schools and expresses its sincere appreciation for her over 16 years of dedicated service to our school system as an aide. It further expresses the hope that her years of retirement will be many and richly rewarding.

- C. Jolene R. Waldrab, full-time Confidential Secretary in the Human Resources Department at the DSC, for the purpose of retirement, effective June 8, 2018.

RESOLVED: that the Board of School Directors of the Williamsport Area School District acknowledges with profound regret the retirement of Jolene R. Waldrab from service in the Williamsport Area Schools and expresses its sincere appreciation for her over 21½ years of dedicated service to our school system as administrative support. It further expresses the hope that her years of retirement will be many and richly rewarding.

- D. Michael W. Reeder, full-time Director of Finance and Accounting/Treasurer for the District, for other employment, effective November 24, 2017.

- E. Philip A. Fagnano, football coach for the District, for personal reasons, effective November 1, 2017.

- F. Reginald T. Fatherly, full-time Principal at the Williamsport Area Middle School, for the purpose of retirement, effective June 30, 2018. In connection with a retirement severance agreement that is also authorized hereby, Mr. Fatherly shall be transferred for the remainder of the 2017-2018 school year to the position of District Principal with no change in his salary.

8.1 RESIGNATIONS CONT'D:

- F. Reginald T. Fatherly, full-time Principal at the Williamsport Area Middle School cont'd:

RESOLVED: that the Board of School Directors of the Williamsport Area School District acknowledges with profound regret the retirement of Reginald T. Fatherly from service in the Williamsport Area Schools and expresses its sincere appreciation for his 28 years of dedicated service to our school system as an administrator and teacher. It further expresses the hope that his years of retirement will be many and richly rewarding.

8.2 LEAVES OF ABSENCE - Approve the following leave(s) of absence:

- A. Suzie L. Marshall, full-time Head Custodian at Stevens Primary School, extension of an unpaid leave, effective October 25, 2017, through November 14, 2017.
- B. Darlene R. Wesneski, full-time Administrative Support in the Tax Office at the DSC, for an unpaid leave on an intermittent basis (as needed), effective October 17, 2017, through June 30, 2018.

8.3* ELECTION OF STAFF

Elect the following staff, for the purpose and on the date indicated:

- A. Approve this correction to item previously approved at the October 17, 2017 Board Meeting: ~~Susan~~ Sharon M. Segraves to be currently assigned to part-time aide (special education; up to 185 days per year, prorated; 5 hours per day) at Lycoming Valley Intermediate School, with a base wage rate of \$14.52 per hour (with degree rate), effective October 19, 2017 (replacing Melissa Metzger, resigned).
- B. Joshua D. Aarons to be currently assigned to part-time Aide (Non-Special Education; up to 185 days per year, prorated; 5 hours per day) at the middle school, with a base wage rate of \$13.33 per hour (without degree rate), effective November 15, 2017 (replacing Nichole Owens, resigned).
- C. The following winter sport coaches at the respective schools for the 2017-2018 school year at the salary rate in accordance with the agreement by and between the Board of School Directors of the Williamsport Area School District and the Williamsport Education Association (pending completion of all appropriate paperwork*):

<u>Williamsport Area High School</u>		
<u>Boys Basketball</u>		
Head Coach:	Allen V. Taylor (5)	\$8,858
Varsity Assistant:	Terrill A. Seward (5)	\$4,429
Ninth Grade Coach:	Kevin A. Pletz (5) *	\$3,600
Nine Grade Coach:	Ethan S. Lee (5)	\$3,600

8.3* ELECTION OF STAFF CONT'D:

C. The following winter sport coaches at the respective schools cont'd:

Williamsport Area High School

Girls Basketball

Head Coach:	Demarr S. Wright (5)	\$8,000
Varsity Co-Assistant:	Samantha A. Lane (1)	\$1,700
Varsity Co-Assistant:	Jonaida N. Williams (1)	\$1,700
Ninth Grade Coach:	Carinne A. (Beiter) Johnson (3)	\$3,420

Wrestling

Head Coach:	Brian J. Nasdeo (5)	\$8,858
Varsity Assistant:	Drew E. Dickey (5)	\$3,600

Boys and Girls Swimming & Diving

Head Coach:	TBA	
Assistant Varsity:	Nicholas H. Hessert (4)	\$2,280
Assistant Varsity:	Andrea M. McDonough-Varner (2)	\$2,040
Diving Co-Assistant Varsity:	Nicole L. (Pish) Gilson (5)	\$1,400
Diving Co-Assistant Varsity:	Whitney Dudek (5)	\$1,400

Williamsport Area Middle School

Boys Basketball-Cherry

8 th Grade Head Coach:	Megan K. Collins (5)	\$2,800
7 th Grade Head Coach:	Michael A. Alston, Jr. (2)	\$2,380

Boys Basketball-White

8 th Grade Head Coach:	Brandon M. Lusk (5)	\$2,914
7 th Grade Head Coach:	TBA	

Wrestling

MS Lead Coach:	Benjamin H. Laurenson III (5)	\$3,200
MS Assistant Coach:	Keith E. Segraves (5)	\$2,800
MS Assistant Coach:	Leroy Harmon, Jr. (2)	\$2,380
Volunteer:	James M. Hockenberry	---
Volunteer:	Joseph R. Eaton	---

Volunteer: Randy L. Williamson, Elementary Coordinator

D. The following spring sports coaches at the respective schools for the 2017-2018 school year at the salary rate in accordance with the agreement by and between the Board of School Directors of the Williamsport Area School District and the Williamsport Education Association (pending completion of all appropriate paperwork*):

Williamsport Area High School

Softball

Head Coach:	Chase D. Smith (5)	\$5,600
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8.3* ELECTION OF STAFF CONT'D:

- E. The following person(s) as non-certified substitute teacher(s) with receipt of an emergency permit, subject to assignment by the Superintendent of Schools, at the salary and/or rates as established by Board policy (\$90 per day for first 45 days; \$110 per day for days beyond the 45th day; up to a maximum of 180 days/year) and only for the actual number of hours assigned and worked during the 2017-2018 school year:

Edward L. Hare (effective 11/15/17)
Elizabeth J. Vollman (effective 11/15/17)

- F. The following substitute teacher(s), subject to assignment by the Superintendent of Schools, at the salary and/or daily rates as established by Board policy (\$90 per day for first 45 days; \$110 per day for days beyond the 45th day; up to a maximum of 180 days/year) and only for the actual number of hours assigned and worked:

Zakory E. Herman (effective 11/15/17)
Sarah E. Kramer (effective 11/15/17)

- G. The following substitute administrative support/aide(s), subject to assignment by the Superintendent of Schools, at the hourly rates established by Board policy (\$9.00/hr.; up to a maximum of 180 days per year) and only for the actual number of hours assigned and worked:

Jennifer R. Branca (effective 11/15/17)

- H. The following substitute technical support, subject to assignment by the Superintendent of Schools, at the hourly rates established by Board policy (\$11.00/hr.; up to a maximum of 180 days per year) and only for the actual number of hours assigned and worked:

Jordan M. Miller (effective 11/15/17)

- I. Tyler M. Cooklin to be currently assigned to part-time Aide (Non-Special Education; up to 185 days, 5 hours per day) at the high school, with a base wage rate of \$14.52 per hour (with degree rate) effective date to be determined pending receipt of all updated clearances (replacing Claude Brown, transferred).

- J. Wanda M. Erb as Business Administrator for the District, at the salary of \$125,000, according to the terms and benefits provided in her employment contract, effective July 1, 2018, through June 30, 2023, pending receipt of updated clearances (replacing Jeffrey Richards, retired).

8.4* POSITION CHANGES - Approve the following position change(s):

- A. Approve the re-allocation of a full-time 3rd shift Custodian position, within the district, to a full-time 2nd Shift Custodian “floater” position within the district. This re-allocation will provide better efficiencies and necessary coverage for custodians throughout the district, in times of absences, so to alleviate the high costs of overtime. This position will report to the Custodial Supervisor at the Williamsport High School.
- B. Donna R. Rundio, from a full-time Custodian (3rd shift) at the high school to be currently assigned to a full-time Custodian (2nd shift) position (float) with reporting location at the high school, with a base wage rate of \$39,580, prorated (\$19.79 per hour), effective November 20, 2017 (new position).
- C. Michelle M. Fair from a full-time Head Custodian (2nd shift) at the high school to be currently assigned to a full-time Head Custodian Class IV (1st shift; 250 days, 8 hours per day) at Jackson Primary School, with a base wage rate of \$41,920, prorated (\$20.96 per hour), effective October 23, 2017 (replacing Steve Bennett, transferred).
- D. Andrea L. Clark from a full-time Sign Language Interpreter at Lycoming Valley Intermediate School to be currently assigned to a full time Sign Language Interpreter (185 days, 7 hours per day) at Hepburn-Lycoming Primary School, with a base wage rate of \$38,539 (\$29.76 per hour), effective October 30, 2017 (replacing Kirsti Snyder, resigned).
- E. Mary A. Kimble from a part-time Aide at the high school to be currently assigned to a full-time Aide (Special Education; 185 day, 7 hours per day) at the middle school, with a base wage rate of \$22,455, prorated (\$17.34 per hour; no degree rate), effective November 15, 2017 (replacing Deborah McCollum, retired).
- F. Heather L. Haigh from a part-time Administrative Support I (225 days per year, 5 hours per day) to be currently assigned to a part-time Administrative Support I (up to 245 days per year, 5 hours per day) in the Curriculum and Data Analysis Departments at the DSC, with a base wage rate of \$13.22 per hour, effective November 15, 2017 (replacing Barbara Stiber, retired).
- G. Revised date from item originally approved on 10/17/17 Agenda: James L. Bigelow from substitute custodian to be currently assigned to a part-time custodian (2nd shift; 250 days, 5 hours per day) at Lycoming Valley Intermediate School, with a base wage rate of \$12.75 per hour, effective ~~October 18, 2017~~ October 23, 2017 (replacing Renee Risbon, transferred).
- H. Margaret A. Kiessler will be returning to her previous position as a part-time Food Service Worker (3 hours) at the high school, effective October 19, 2017. Ms. Kiessler was recently approved for a position change to a part-time Food Service Worker (3½ hours) at the high school, effective October 18, 2017 (originally approved on 10/17/17 Agenda).

8.4* POSITION CHANGES CONT'D:

- I. Tina M. Mertes from a part-time Food Service Worker at Cochran Primary School to be currently assigned to part-time Food Service Worker (4.25 hours; 9:00 a.m. – 1:45 p.m.) at Cochran Primary School, with a base wage rate of \$13.05 per hour, effective November 15, 2017 (replacing Roseann Husband, resigned).
- J. Roxann E. Freezer from a substitute food service worker to be currently assigned to part-time Food Service Worker (4 hours per day; 9:15 a.m. – 1:45 p.m.) at Cochran Primary School, with a base wage rate of \$12.45 per hour, effective November 15, 2017 (replacing Tina Mertes, transferred).
- K. Deborah A. Godfrey from a substitute food service worker to be currently assigned to a part-time Food Service Worker (3 hours per day; 10:30 a.m. – 1:30 p.m.) at the high school, with a base wage rate of \$12.45 per hour, effective November 15, 2017 (replacing Angela Alberts, resigned).
- L. Patricia A. Lewis from a substitute food service worker to be currently assigned to a part-time Food Service Worker (3 ¾ hours per day; 10:15 a.m. – 2:00 p.m.) at Hepburn-Lycoming Primary School, with a base wage rate of \$12.45 per hour, effective November 15, 2017 (replacing Elizabeth Stahlnecker, resigned).
- M. Isaac M. Buckle from a substitute custodian to be currently assigned to a part-time Custodian (2nd shift; up to 250 days, 5 hours per day) at Hepburn-Lycoming Primary School, with a base wage rate of \$12.75 per hour, effective November 20, 2017 (replacing Deneen Vaughn, transferred).
- N. Jeffrey R. Marshall from a part-time Custodian at Lycoming Valley Intermediate School to be currently assigned to Head Custodian Class IV (2nd shift; 250 days, 8 hours per day) at the high school, with a base wage rate of \$39,420, prorated (\$19.71 per hour), effective November 15, 2017 (replacing Michelle Fair, transferred).

8.5 CONTRACTED SERVICES

- A. Approve Shelby L. Nero, qualified interpreter of American Sign Language (ASL) and Pidgin Sign English (PDE), to provide interpreter services to eligible students at the rate of \$40.00 per hour (\$10.00 for each quarter hour) for hours worked, effective November 15, 2017, through June 6, 2018.

8.6 OTHER

- A. Approve Lawrence J. Flint for the 2017-2018 school year to be reimbursed up to a maximum of 8 hours for assisting with class rank computation at the high school for each marking period and for final graduation ranking. The work will be completed outside of the contractual day and will be paid at the district tutoring rate of \$31.20 per hour.

8.6 OTHER CONT'D:

- B. Approve Leslie L. Whitehill as a Professional Development Consultant, to support and professionally develop staff on the use of Mindfulness strategies for students at the rate of \$350 per day, up to 30 days, throughout the 2017-2018 School Year (funded through Title IV Safe and Healthy Students).

PROFESSIONAL DEVELOPMENT

9.1 RELEASED TIME/TRAINING PROGRAMS

Approve released time for staff members to participate in professional development activities in accordance with the Professional Development Plan of the Williamsport Area School District and consider approving training programs. All expenditures proposed are within local, state and federal budget categories approved as noted.

STUDENT/COMMUNITY ACTIVITIES

10.1* Approve the following student trips:

All students must be in compliance with the school's field trip disciplinary requirements in order to participate.

- A. Approximately 10 members of the Cherry and White staff from the Williamsport Area High School, accompanied by their teacher, to travel to Susquehanna University during November 2017 to attend a creative writing workshop. Transportation will be provided in the school van. One substitute will be required for the day.
- B. Three (3) juniors from the Williamsport Area High School to travel to Penn College on one day per month for the remainder of the school year as part of a youth leadership development program. The students will be responsible for their own transportation.
- C. Fifteen (15) engineering students from the Williamsport Area High School, accompanied by their teacher, to travel to Penn College during November 2017 to attend STEM Day. District transportation is requested and will be paid through the CTE budget. One substitute will be required for the day.
- D. Sixty-five (65) members of various musical groups from the Williamsport Area High School, accompanied by staff members, to travel to the Williamsport Area Middle School during December 2017 to perform for the students. District transportation is requested and will be paid through the music budget.

10.1* Approve the following student trips cont'd:

- E. Seventy-five (75) second grade students from Stevens Primary School, accompanied by their teachers and aides, to travel to Bald Eagle State Park during June 2018. District transportation is requested. All costs will be paid by the Stevens PTA.
- F. Approximately 125 second grade students from Cochran Primary School, accompanied by their teachers, to travel to Penn's Cave during May 2018. District transportation is requested. All costs will be paid by the Cochran PTO.
- G. Twelve (12) students from Curtin Intermediate School, accompanied by a school counselor, to travel to Hoss's Restaurant during January 2018 as a school-wide positive behavior reward. Transportation will be provided in the district van.
- H. Twenty-five students from the district's primary and intermediate schools, accompanied by staff members, to travel on the Polar Express Train during December 2018 as part of the Education Foundation's essay contest. Parents will be responsible for transporting their children to and from the train.
- I. Approximately 40 students from the district's primary and intermediate school, accompanied by Young Republican Club members, to travel to the Lycoming Mall during December 2017 to receive some new clothing and to visit Hoopla's. Transportation will be provided by the participating YRC members.
- J. Nine (9) students from the Williamsport Area Middle School, accompanied by a staff member, to travel to DIY Instructional Art during December 2017 as a SWPB reward. Transportation will be provided in the district van.
- K. Approximately 20 Jett Friday Club members from the Williamsport Area Middle School, accompanied by their teachers, to travel to the Fitness Factory during December 2017. Transportation will be provided in the district van.
- L. Four (4) members of the Williamsport Area Middle School's Builder's Club, accompanied by their teacher, to travel to the Genetti Hotel during November 2017 to attend the Kiwanis Club meeting. The students will be transported by their teacher.
- M. Approximately 135 kindergarten students from Jackson Primary School, accompanied by their teacher and parent volunteers, to travel to the Lewisburg Children's Museum during May 2018. District transportation is requested. All costs will be paid by the Jackson PTO.
- N. Approximately 66 first grade students from Stevens Primary School, accompanied by their teachers, aides, and volunteers, to travel to T&D's Cats of the World (Penns Creek) during May 2018. District transportation is requested. All costs will be paid by the Stevens PTA.

10.1* Approve the following student trips cont'd:

- O. Eighteen (18) third grade students from Stevens Primary School, accompanied by two teachers, to travel to Leighton Place Assisted Living Center during December 2017 to perform a holiday concert and read to residents. The students will walk to and from Leighton Place.
- P. Fourteen (14) life skills students from the Williamsport Area High School, accompanied by their teacher and aides, to travel to Career Link/Center for Independent Living during December 2017. District transportation is requested and will be paid by Career Link.
- Q. Twelve (12) early childhood education students from the Williamsport Area High School, accompanied by their teacher, to travel to Penn College during January 2018 to visit the Children's Learning Center. District transportation is requested and will be paid through the CTE budget. One substitute will be required for the day.
- R. Thirty-two (32) members of the Williamsport Area High School's Millionaire Singers, accompanied by their teachers, to travel to Washington, DC during December 2017 to perform at the White House. Transportation will be provided by contract carrier and will be paid through the WAHS Choir fund.
- S. Approximately 200 sixth grade students from Curtin and Lycoming Valley Intermediate Schools, accompanied by their teachers, to travel to the Community Arts Center during February 2018 to see a performance of The Hollywood FX Show. District transportation is requested. All costs will be paid through a CAC grant.
- T. Ninety (90) health professions students from the Williamsport Area High School, accompanied by two teachers and two other chaperones, to travel to Wilkes University during December 2017 to attend Health Sciences Discovery Day. District transportation is requested and will be paid through the CTE budget.

BIDS/CONTRACTS

- 11.1 Retroactively approve the quote from Glenn O. Hawbaker, Inc. of Montoursville, PA to mill and place 2" of 9.5mm wearing course on top of the existing milled asphalt surface of Millionaire Drive at a cost of \$11,693.00. Area to be repaired is approximately 22' by 240'.
- 11.2 Retroactively approve the quote from Resilite Sports Products Inc. of Sunbury, PA for the purchase of a Resilite Classic PSP-625 wrestling mat for the High School at a cost of \$10,475.00.

TAX ITEMS

- 12.1 Approve the following tax summaries.

TAX ITEMS CONT'D:

- 12.2 Authorize the Solicitor to enter into a Stipulation to settle the Assessment Appeal filed on behalf of Eugene Schurer which will reduce the assessed value on Lycoming County Tax Parcel 43-007-102 (known as 2021 Carlton Terrace, Williamsport, PA). The settlement will be based upon a 2017 Market Value of \$560,000.00 for the property. When the appropriate common level ratio of .746 is applied, the Assessed Value for the property shall be \$417,760.00. This assessed value shall remain in effect for at least two years.

SUPERINTENDENT'S REPORT – Timothy S. Bowers, Ed.D.

Reported that it is a busy time with the turnover in the Business Office and is excited with the new leadership.

Inservice and parent teacher conferences will be held next week.

The fall sports season was a great success and congratulated the athletes.

The concert season in our schools is approaching.

ITEMS FROM BOARD MEMBERS

President Baer thanked Dr. Knauth and Mr. Williams for the time and energy they devoted to our district while serving on the board. She also welcomed our two new board members, Marc Schefsky and Adam Welteroth, and wished them the best of luck.

Dr. Knauth stated that it has been a privilege and a learning experience serving on the board and the board was a wonderful team to work with.

Mr. Williams stated that it has been a great experience serving the district.

ITEMS FROM PUBLIC

Cecilia Fink, a 9th grade student at our high school, provided information on the Pie Day 5K Run/Walk to benefit the Livestrong Program at the River Valley Regional YMCA. It will start at 9:00 AM on Thanksgiving Day.

President Baer announced that an Executive Session for attorney advisement and personnel would be held after the board meeting.

Upon motion made by Mr. Sweeting, seconded by Dr. Penman and carried the meeting adjourned at 6:56 PM.

Jeffrey L. Richards, Board Secretary