

May 9, 2023

The Regular Meeting of the Board of School Directors of the Williamsport Area School District of which all members were duly notified and of which due public notice was given as required by Act 84 of 1986, was held on Tuesday evening, May 9, 2023, beginning at 6:09 PM in the Board Room of the District Service Center, 2780 West Fourth Street, Williamsport, Pennsylvania.

The President, Lori A Baer, called the meeting to order with the following members.

PRESENT: Lori A. Baer, Patrick A. Dixon, Jennifer Lake, Barbara D. Reeves, Jamie L. Sanders, Adam C. Welteroth, Scott R. Williams.

ABSENT: Michelle L. Deavor, Cody L. Derr,

OPENING EXERCISES were provided by Mrs. Jennifer Lake

APPROVAL OF MINUTES: Regular Meeting – April 11, 2023

Student Representatives: Michael Harry and Sydney Crews provided their last episode of “Through the Eyes of a Millionaire.” They are both very thankful and appreciative of the opportunity to address the board this year. Both are seniors this year and will be graduating in 30 days! Michael will continue his education at Bloomsburg University and Sydney will continue hers at Penn State University.

Their update included sports updates and that the Billtown Banner is back better than ever in an electronic platform. Check it out at <https://billtownbanner.wasd.org/>.

President Baer and Dr. Bowers, as well as the rest of the Board, thanked both students and wished them well in their future endeavors. Dr. Bowers presented both with a Millionaire blanket. Other board members commented and thanked the students.

BOARD PRESIDENT’S REPORT – Ms. Lori A. Baer

A. Outstanding Students were recognized from the high school and middle school.

Sophia Crews a 12th grade student from Williamsport Area High School – Presented by Dr. Justin Ross, Associate Principal.

Michael Harry a 12th grade student from Williamsport Area High School – Presented by Dr. Justin Ross, Associate Principal.

Brynn Broaddus a 12th grade student from Williamsport Area High School – Presented by Dr. Justin Ross, Associate Principal.

Ava Girton an 8th grade student from Williamsport Area Middle School – Presented by Mr. Kirk Felix, Principal.

Spencer Kaar an 8th grade student from Williamsport Area Middle School – Presented by Mr. Kirk Felix, Principal.

BOARD PRESIDENT’S REPORT CONT’D: – Ms. Lori A. Baer

President Baer thanked all students and their families for supporting them, noting we have a pretty awesome school district. Congratulations to all our students!

- B. Approve the school district’s application for the use of Flexible Instruction Days (5 days) Program administered by PA Department of Education. Board minutes of the approval must accompany the application due by June 1, 2023.
- C. Approve the Superintendent to offer positions to top ranking candidates for any teacher or classified vacancies that may occur during the months of May, June, July and August. These recommendations will be made to the Board for retroactive approval at the regular meetings in June, July, and August.

President Baer noted that an executive session for real estate, personnel, and attorney advisement was held prior to tonight’s meeting.

- D. Ben Mike from Fidevia provided an update on the Lycoming Valley Intermediate School project. As we entered the meeting tonight, pictures of the project were rolling on the screens. This will continue each month.

A motion was made by Mr. Sanders, seconded by Mr. Williams for an omnibus to include the agenda, addendum, reports, and minutes from the April 11 meeting.

FINANCE REPORT

5.1 Approve the following financial reports:

- A. Treasurer’s Report for the month of March 2023:
- B. Payroll Report for the month of April 2023:

General Fund – Unrestricted	\$2,874,575.30
General Fund – Restricted	234,797.28
Food Service Fund	79,667.82
Earned Income Tax	46,152.97
Student Activities	500.00
TOTAL	\$3,235,693.37

5.2 Authorize payment of invoices and services rendered by the list submitted from April 12, 2023 to May 9, 2023 and direct the officers of the Board of School Directors to execute the same:

General Fund	\$3,024,875.83
EIT Operating Fund	20,459.98
Food Service Fund	201,826.95

- 5.2 Authorize payment of invoices and services rendered by the list submitted cont'd:

PLGIT Capital Projects Fund (2019 Bond)	4,760.74
PLGIT Capital Projects Fund (2022 Bond)	476,253.24
Student Activities Fund	<u>4,287.66</u>
TOTAL	\$3,732,464.40

- 5.3 Approve budget transfers for FY23, dated March 15, 2023 to May 3, 2023, as presented in accordance with Section 609 of the Public School Code of 1949, as amended.
- 5.4 Approve Builder's Risk Insurance with ACE American Insurance Company for the Lycoming Valley Renovation and Baseball/Softball Fields Project at a cost of \$69,147.00, effective April 24, 2023.
- 5.5 Approve the following insurance policies for the period of July 1, 2023 to July 1, 2024:
- A. Worker's Compensation through UPMC Health Benefits, Inc. at an estimated cost of \$621,263 (FY23 UPMC Health Benefits, Inc. \$697,952).
- 5.6 Appoint Fred A. Holland, Esq. and the law firm of McNerney, Page, Vanderlin & Hall, as school district solicitor, for the period of July 1, 2023 through June 30, 2024, at an hourly rate of \$175.00 per hour.
- 5.7 Adopt the following resolution relative to a Proposed Final Budget for the 2023-2024 fiscal year.

RESOLVED: That in accordance with the School Laws of Pennsylvania, 1949 as amended, Section 687 and Act 1 of 2006, the Board of School Directors of the Williamsport Area School District announces a proposed general fund budget in the amount of funds which will be required by the Williamsport Area School District for the fiscal year beginning July 1, 2023, and

RESOLVED FURTHER: That a meeting of the Board of School Directors of the Williamsport Area School District is scheduled to be held at 6:00 p.m. on Tuesday, June 13, 2023, for the purpose of adopting the general fund budget and such other general business as may be brought before the Board, and

RESOLVED FURTHER: That the Secretary be and is hereby authorized and directed to provide for special notice in a local newspaper that the proposed budget is available for inspection and on the district website at www.wasd.org for all who may be interested:

The following is a summary of the proposed General Fund Budget for the fiscal year beginning July 1, 2023:

5.7 Adopt the following resolution relative to a Proposed Final Budget for the 2023-2024 fiscal year cont'd:

ESTIMATED BEGINNING UNASSIGNED FUND BALANCE AVAILABLE FOR APPROPRIATION 06/30/23	\$ 6,777,510
FY 23-24 UNRESTRICTED REVENUE	97,862,282
FY 23-24 RESTRICTED REVENUE	20,847,050
TOTAL ESTIMATED FUND BALANCE AND REVENUE AVAILABLE FOR APPROPRIATION	125,486,842
FY 23-24 UNRESTRICTED EXPENDITURES	97,862,282
FY 23-24 RESTRICTED EXPENDITURES	20,847,050
TOTAL ESTIMATED EXPENDITURES	118,709,332
ESTIMATED JUNE 30, 2024 UNASSIGNED FUND BALANCE	6,777,510

23/24

Real Property (17.24 mills 22/23) 17.24 mills

Act 511 Taxes

Earned Income	1.5%
Real Estate Transfer	.5 of 1%

5.8 Authorize the following action relative to Fiscal Year 2023-2024:

A. A public official bond in the amount of \$3,400,000 for the following, for the faithful performance of duties for the period beginning July 1, 2023 and the premium paid in accordance with Sections 431, 436 and 658 of the Public School Code of 1949, as amended:

1. Dorothy E. Hilliard, Tax Office Manager (as Tax Officer)

B. A public official bond in the amount of \$500,000 for the following, for the faithful performance of duties for the period beginning July 1, 2023 and the premium paid in accordance with Sections 431, 436 and 658 of the Public School Code of 1949, as amended:

1. Wanda M. Erb, Board Secretary/Business Administrator (as Board Secretary)

2. Brett A. Leinbach, Director of Finance and Accounting/Treasurer (as Treasurer)

5.8 Authorize the following action relative to Fiscal Year 2023-2024 cont'd:

- C. The Treasurer to invest funds temporarily to surplus the needs of the Williamsport Area School District during fiscal year ending June 30, 2024 in accordance with the provisions of the School Laws of Pennsylvania, 1949 as amended, Section 440.1.
- D. The Purchasing Agent to purchase material and supplies, contracted services, furniture, equipment, textbooks and other goods and services for which appropriations are made in the budget for the fiscal year ending June 30, 2024, in accordance with the School Laws of Pennsylvania, 1949 as amended, and School Board Policy.
- E. The payment of salaries for instructional and non-instructional employees as these salaries become due and payable on the following dates:

07/14/23	07/28/23	08/11/23	08/25/23
09/08/23	09/22/23	10/06/23	10/20/23
11/03/23	11/17/23	12/01/23	12/15/23
12/29/23	01/12/24	01/26/24	02/09/24
02/23/24	03/08/24	03/22/24	04/05/24
04/19/24	05/03/24	05/17/24	05/31/24
06/14/24	06/28/24		

- F. The following depositories of the funds of the Williamsport Area School District be authorized for the fiscal year ending June 30, 2024:

BB&T	Fidelity Investments
First National Bank	Fulton Bank
JP Morgan Chase Bank	M & T Bank
Multi-Bank Securities, Inc.	PNC Bank
TD Bank	US Bank
Wells Fargo Bank	C&N Bank
The Bank of New York Mellon	
Pennsylvania Local Government Investment Trust (PLGIT)	
Pennsylvania School District Liquid Asset Funds (PSDLAF)	

- G. The following signatories for all depositories of the funds of the Williamsport Area School District for the fiscal year ending June 30, 2024:

Lori A. Baer	-	Board President
Wanda M. Erb	-	Business Administrator/Board Secretary
Brett A. Leinbach	-	Treasurer

BOARD POLICY – None

CURRICULUM REPORT

- 7.1 Approve the purchase and adoption of the Hope Squad basic curriculum for two intermediate schools (3 years), middle school (3 years), and high school (4 years). The purchase price also includes onsite training, travel, and online self-paced advisor trainings. Hope Squad is a research-based suicide prevention program that is aimed to reduce youth suicide through education, training, and peer intervention. The curriculum focuses on safety, connectedness, bullying prevention, mental awareness, stigma reduction, and substance abuse prevention. Hope Squad is a non-competitive sole source program that will be purchased using ESSER funds. The total cost of the program is \$28,560.00.
- 7.2 Approve the 2023 Extended School Year (ESY) tuition agreements with New Story School (Selinsgrove) to provide three (3) students with special education requirements all related services at the following rates of one (1) student at \$339.00 per day and two (2) students at \$510.00 per day. Costs will be paid through IDEA funds.
- 7.3 Approve a grant with PaTTAN for up to \$500,000 for comprehensive supports for our autistic support classrooms at the K-6 level. The grant funding will be used for professional development and to purchase curriculum and instructional materials.
- 7.4 Approve an agreement with Special Olympics PA to implement a Unified Bocce ball team at the Williamsport Area High School for the 2023-24 school year during the winter athletic season. The Special Olympics will provide a \$1,000 coaching stipend and all equipment and uniforms as part of this agreement. The funding for transportation and any other supplies will be funded through the WAHS athletic department.
- 7.5 Approve a 36-month renewal agreement with Harris Education Solutions, to provide access and support for EdInsight. The agreement would be effective from July 1, 2023 through June 30, 2026 at a cost of \$143,171.76, to be billed annually for the next three years in the amounts of \$46,166.57 for Year 1, \$47,551.56 for Year 2, and \$49,453.63 for Year 3. Funding will be provided through the Technology Budget.
- 7.6 Approve a Memorandum of Understanding between the Williamsport Area School District and STEP, Inc., administrator of STEP Head Start for the purpose of coordinating mutually beneficial activities of the parties involved to provide effective services for children and their families. This MOU is a requirement of the Elementary and Secondary Education Act as amended by the Every Student Succeeds Act. The MOU will need to be submitted to PDE annually as part of Federal Programs.
- 7.7 Approve the purchase of Navigate 360: Behavioral Threat & Suicide Case Management System. This system will be used by building threat assessment teams to administer and enhance case management for the 2023-24 school year. The annual subscription cost of Navigate 360 is \$8,910.00, with a one-time implementation fee of \$1,500.00. The total cost will be \$10,410.00 and will be funded from the Student Services budget.

CURRICULUM REPORT CONT'D:

- 7.8 Approve the purchase of EMS LINQ: Registration Gateway Premium annual subscription, Central Records Gateway annual subscription, Safe Kids Gateway annual subscription and Gateway Capture Scanning, which are included in the purchase price for the 2023-24 school year. These subscriptions are used for central student registration and agency clearance screening. EMS LINQ is a non-competitive sole source program that will be purchased using ESSER funds for the 2023-24 school year. The total cost of the EMS LINQ is \$31,633.40.
- 7.9 Approve the purchase of 400 Dell 3110 11” touchscreen Chromebooks, 1200 Dell 3110 11” non-touchscreen Chromebooks, and 1200 Google Chrome management console licenses from Dell Marketing LP at a cost of \$434,096.00. Costs will be paid through ESSER grant funds and the Technology Budget.
- 7.10 Approve the purchase of 24 Mac Minis from Apple, Inc. at the cost of \$679.00 per unit. These devices will be used to update existing machines in the digital art lab at the high school. Costs of \$16,296.00 will be paid through ESSER funds.
- 7.11 Approve the renewal of Schoology, from PowerSchool Group, LLC, at the cost of \$33,510.36. Costs will be paid through the ESSER funds.
- 7.12 Approve a Memorandum of Understanding (MOU) between the Williamsport Area School District and the Williamsport Education Association as it pertains to Article 3 Item #3, and amend the compensated rate from \$150/day to \$225/day for scheduled curriculum writing or other scheduled professional development directly related to the initiative of academic recovery, during the time period of June 12 through August 12, 2023. The costs associated with this increase will be paid through ESSERS academic recovery monies.

PERSONNEL REPORT

8.1 RESIGNATIONS:

Accept the following resignation(s), effective on the dates and for the purposes indicated:

- A. Eric S. Weaver, Full-Time Special Education Teacher, at the Williamsport Area Middle School, for the purpose of retirement, effective April 19, 2023.

RESOLVED: that the Board of School Directors of the Williamsport Area School District acknowledges with profound regret the retirement of Eric S. Weaver from service in the Williamsport Area Schools and expresses its sincere appreciation for his 22 years of dedicated service to our school system as a Special Education Teacher. It further expresses the hope that his years of retirement will be many and richly rewarding.

8.1 RESIGNATIONS CONT'D:

- B. Jeffery B. O'Neill, Part-Time Custodian, at the Lycoming Valley Intermediate School, for the purpose of retirement, effective June 30, 2023.

RESOLVED: that the Board of School Directors of the Williamsport Area School District acknowledges with profound regret the retirement of Jeffrey B. O'Neill from service in the Williamsport Area Schools and expresses its sincere appreciation for his 6 years of dedicated service to our school system as a Custodian. It further expresses the hope that his years of retirement will be many and richly rewarding.

- C. Yahziah J. Slaughter, Part-Time Aide, at the Williamsport Area High School, for personal reasons, effective May 4, 2023.

8.2* LEAVE OF ABSENCE:

Approve the following leave(s) of absence:

- A. Caitlin A. Costa*, Full-Time CTE Early Childhood Education Instructor, at the Williamsport Area High School, for an unpaid leave, effective date of May 24, 2023, through June 2, 2023.
- B. Connie M. Hess*, Full-Time Food Service Production Manager, at Hepburn-Lycoming Primary School, for an unpaid leave, on an intermittent basis (as needed), effective April 2, 2023 through June 8, 2023.
- C. Caitlin M. McClain*, Full-Time Special Education Teacher at Jackson Primary School, for an unpaid leave effective date of May 2, 2023, through June 8, 2023.
- D. Alexandra C. Sheppard*, Full-Time 5th Grade Teacher, at the Lycoming Valley Intermediate School, for an unpaid leave, effective date of May 17, 2023 (½ PM) through May 26, 2023; and an unpaid leave, on an intermittent basis, effective date of May 30, 2023 through June 8, 2023.

8.3 ELECTION OF STAFF:

Elect of the following staff, for the purpose and on the date indicated:

- A. Todd Nagy, as a Professional Employee, effective with the 2023-2024 school term (tentative effective date of August 23, 2023), to be currently assigned as a Full-Time Special Education Teacher at ~~the Williamsport Area Middle School~~ *the Williamsport Area High School*, at a salary rate of Step 3, Master's +27, \$63,321 (+200), pending receipt of all approved & eligible clearances, mandated reporter training as well as all required personnel paperwork. Mr. Nagy will also be scheduled to participate in Induction Program activities before the start of the 2023-2024 school term (replacing Heather Buffington Vogt, transferred).

8.3 ELECTION OF STAFF CONT'D:

- B. Makayla A. Force, as a Temporary Professional Employee, effective with the 2023-2024 school term (tentative effective date of August 23, 2023), to be currently assigned as a Full-Time Special Education Teacher, at the Williamsport Area Middle School, at a salary of Step 1, Bachelor's, \$54,706 (+\$200) pending receipt of PDE certification, clearances and all other required paperwork. Ms. Force will also be scheduled to participate in Induction Program activities before the start of the 2023-2024 school term (replacing Amanda K. Kurtz, voluntarily transferred).
- C. Carly Oliver, as a Temporary Professional Employee, effective with the 2023-2024 school term (tentative effective date of August 23, 2023), to be currently assigned as a Full-Time Special Education Teacher, at the Curtin Intermediate School, at a salary of Step 1, Bachelor's, \$54,706 (+\$200) pending receipt of clearances and all other required paperwork. Ms. Oliver will also be scheduled to participate in Induction Program activities before the start of the 2023-2024 school term (replacing Marilyn B. O' Neill, retiring).
- D. Ian A. Perry, as a Temporary Professional Employee, effective with the 2023-2024 school term (tentative effective date of August 23, 2023), to be currently assigned as a Full-Time Social Studies Teacher, at the Williamsport Area Middle School, at a salary of Step 1, Bachelor's, \$54,706. Mr. Perry will also be scheduled to participate in Induction Program activities before the start of the 2023-2024 school term (replacing Vikki L. Cipriani, transferred).
- E. Eric P. Holz, as a Long-Term Substitute Teacher, effective with the 2023-2024 school term, (tentative ending date of June 6, 2024), unless terminated sooner, to be currently assigned primarily at the Williamsport Area Middle School, but may be used at any level where there is need and to support a remote platform if needed, at a salary rate of Step 1, Bachelor's, \$54,706, tentative effective date of August 23, 2023 (approved Long-Term Substitute Teacher position for the 2023-2024 school year).
- F. Megan N. Murray, as a Long-Term Substitute Teacher effective with the 2023-2024 school term, (tentative ending date of June 6, 2024), unless terminated sooner, to be currently assigned primarily at the Williamsport Area High School, but may be used at any level where there is need and to support a remote platform if needed, at a salary rate of Step 1, Bachelor's, \$54,706, tentative effective date of August 23, 2023 (approved Long-Term Substitute Teacher position for the 2023-2024 school year).
- G. Geoffrey S. Waltz, as a Long-Term Substitute Teacher effective with the 2023-2024 school term, (tentative ending date of June 6, 2024), unless terminated sooner, to be currently assigned primarily at the Williamsport Area High School, but may be used at any level where there is need and to support a remote platform if needed, at a salary rate of Step 1, Bachelor's, \$54,706, tentative effective date of August 23, 2023 (approved Long-Term Substitute Teacher position for 2023-2024 school year).

8.3 ELECTION OF STAFF CONT'D:

- H. Stephanie M. Kidd, to be currently assigned to Full-Time Administrative Support II (225 days, 7 hours per day) at the Cochran Primary School, with a base wage rate of \$30,555, prorated (\$19.40 per hour) for school year 2022-2023 or \$31,469, (\$19.98 per hour) for school year 2023-2024, effective date to be determined, pending receipt of all approved & eligible clearances, mandated reporter training, as well as all required personnel paperwork (replacing Lori A. Williams, retiring).
- I. Tammi L. Laurenson, to be currently assigned as a Part-Time Aide (Non-Special Education; up to 185 days per year, up to 5 hours per day) at the Curtin Intermediate School, with a base wage rate of \$15.06 per hour (without degree), effective May 10, 2023 (replacing Janeda M. Molino, transferred).
- J. Kati M. Walters, to be currently assigned as a Part-Time Aide (Special Education; up to 185 days per year, up to 5 hours per day) at the Jackson Primary School, with a base wage rate of \$15.06 per hour (without degree), effective ~~May 10, 2023~~ *May 11, 2023* (replacing, Karissa Wells, resigned).
- K. The following persons for Temporary Summer Work for Academic Recovery – 5th Marking Period, effective June 12, 2023, through June 30, 2023, at the rate established via the applicable Collective Bargaining Agreement by and between the Board of School Directors and the Williamsport Area Education Support Professionals Association and the Williamsport Area Education Association (see below):

High School & Middle School

Attendance Compliance Specialist (WAESP): Rebecca L. Harding (\$21.80/hr)
 Social Worker (WEA): Christie M. Peck
 Counselor (WEA): Cordell A. Faltz
 Health-Room Technician: TBD
 (WAESP)

<u>High School Only</u>	
English (WEA):	George H. Plowman Jr.
Mathematics (WEA):	Nicholas E. Yevics
Part-Time Aide (WAESP):	Jessica M. Hollingsworth (\$18.26/hr)
Science (WEA):	Alix Lang (Monitor ONLY via Edgenuity)
Social Studies (WEA):	Vikki L. Cipriani
Special Education:	Todd Nagy (<i>external candidate, pending receipt of all required documentation</i>)

8.3 ELECTION OF STAFF CONT'D:

- K. The following persons for Temporary Summer Work for Academic Recovery – 5th Marking Period cont'd:

<u>Middle School Only</u>	
Intervention Specialist (WAESP):	Kyle C. Weaver (\$20.53/hr)
Mathematics (WEA):	Amanda K. Kurtz
English:	Kaylie F. Schans (<i>external candidate, pending receipt of all required documentation</i>)
Science:	Daun M. Williamson (Non-Certified Substitute Employee)/ Tara Phlegar
Social Studies (WEA):	Caylin M. Hartley Amanda K. Kurtz
Special Education (WEA):	Marcia L. McCann

- L. The following person(s) for work on the Middle School Musical Production of *Beauty & the Beast Jr.* held on March 24th & 25th 2023, at the rates in accordance with the Agreement by and between the Board of School Directors of the Williamsport Area School District and the Williamsport Education Association:

Jennifer L. Wright (5)	\$1,200
Donald J. Fisher (0)	\$ 960
Ashley V. Muchler (0)	\$ 960

- M. The following Certified Substitute Teacher(s), subject to assignment by the Superintendent of Schools, at the salary and/or rates as established by Board policy (\$150 per day, up to a maximum of 180 days/year) and only for the actual number of hours assigned and worked during the 2022-2023 school year:

Kristopher T. DeRemer (Effective: 05/10/2023)
Gwen L. Cebulka (Effective date: TBD)

- N. The following person(s) as Non-Certified Substitute Teacher(s), subject to assignment by the Superintendent of Schools, at the salary and/or rates as established by Board policy (\$100 per day, up to a maximum of 180 days/year) and only for the actual number of hours assigned and worked during the 2022-2023 school year:

Theresa J. Levins (Effective: 05/10/2023)

8.3 ELECTION OF STAFF CONT'D:

- O. The following Substitute Aide(s), subject to assignment by the Superintendent of Schools, at the hourly rates established by Board policy (\$12.00 per hour; up to a maximum of 180 days per year) and only for the actual number of hours assigned and worked, pending receipt of all approved & eligible clearances, mandated reporter training, as well as all required personnel paperwork:

Jeffrey A. Beagle (Effective date: TBD)

- P. The following Substitute Health Room Technician(s), subject to assignment by the Superintendent of Schools, at the hourly rates established by Board policy (LPN--\$20.00 per hour; RN--\$32.00 per hour; up to a maximum of 180 days per year) and only for the actual number of hours assigned and worked:

Shannon K. Oeler (RN) (Effective date: TBD)

- Q. The payment of stipends to active members of the Williamsport Area High School and Williamsport Area Middle School Student Assistance Teams for the 2022-2023 school year. The stipend rate is \$1,200 per year per the stipend schedule. Members are listed by building:

<u>Williamsport Area Middle School</u>	
Loren E. Collins	Olivia K. Erb
Emily B. Linn	Michael B. Lundy
Marcia L. McCann	Christie M. Peck
Tamra L. Rook	Sara E. Watson

<u>Williamsport Area High School</u>	
Jessica A. Becker	Julie A. Caringi
Kaitlin L. Eck	David R. Ferry
Susan E. McGehean	Jeremy S. Steppe
Amy M. Weaver	Jennifer Y. Weaver
Jessica A. Keeler	
Kevin J. Harris (½ Year Stipend Only)	

- R. The following Teachers as After School Tutors (Keystone Tutoring) for High School Students, as needed for the remainder of the 2022-2023 School Term. Program instructors will staff the program for up to three days per week (2:50 p.m. – 4:20 p.m.) at the end of the WAHS teacher day, at the rate of \$31.20 per hour plus appropriate benefits, for the actual number of hours worked:

Andrew L. Paulhamus (Science)	Cara S. Zortman (Science)
Patti A. Miller (Math)	Tyler J. Farabaugh (Math)
Nicole L. Gilson (English)	Megan N. Murray (English)

8.3 ELECTION OF STAFF CONT'D:

- S. The following Career and Technical Education Teacher at the Williamsport Area High School, as a Production Printer, effective June 12, 2023, at the rate established in the Agreement by and between the Board of Directors of the Williamsport Area School District and the Williamsport Education Association:

Timothy A. Miller

- T. Brett L. Leinbach as Treasurer of the Williamsport Area School District for a term of one-year, effective July 1, 2023.

Section 404 of the Public School Code of 1949, as amended, established a one-year term of office for the Treasurer.

- U. The following Spring Sport Coaches at the respective schools for the 2022-2023 school year at the salary rate in accordance with the agreement by and between the Board of School Directors of the Williamsport Area School District and the Williamsport Education Association:

Middle School Cheerleading

<u>Position</u>	<u>Name</u>	<u>Stipend Amount</u>
Volunteer	Catherine E. Barnes	N/A

8.4 POSITION CHANGES:

Approve the following position change(s):

- A. Valaquenta S. Anderson, from a Full-Time Special Education Teacher, at the Williamsport Area High School, to a Full-Time Special Education Teacher (Autistic Support) at the Williamsport Area High School, effective with the 2023-2024 school term (tentative effective date of August 23, 2023), at the 2023-24 school year contract salary rate (Involuntary Transfer, New Position); for budgetary purposes: replacing Kelley A. Milton, resigned.
- B. Heather Buffington Vogt, from a Full-Time Special Education Teacher at the Williamsport Area High School to a Full-Time Elementary Special Education Supervisor (245 day) for the District, effective June 12, 2023, at a salary of \$95,000 and benefits as provided in the Act 93 Compensation Plan (replacing James D. DeSantis, resigned).
- C. Sarah L. Caputo, from a Full-Time Special Education Teacher, at the Williamsport Area High School, to a Full-Time Special Education Teacher (Change in classroom assignment), at the Williamsport Area High School, effective with the 2023-2024 school term (tentative effective date of August 23, 2023), at the 2023-2024 school year contract salary rate (Involuntary Transfer, replacing Valaquenta Anderson, transferred).

8.4 POSITION CHANGES CONT'D:

- D. Earl Goode, from a Part-Time Aide (Special Education; up to 185 days per year, up to 5 hours per day) at the Curtin Intermediate School, to a Full-Time Custodian I (2nd shift, 250 day), with a base wage rate of \$42,000 (\$21.00 per hour), prorated, effective ~~June 1, 2023~~ *June 12, 2023* (replacing Michael A. Laudenslager, resigned).
- E. Amanda K. Kurtz, from a Full-Time Special Education Teacher, at the Williamsport Area Middle School, to a Full-Time Special Education Teacher, at the Williamsport Area High School, effective with the 2023-2024 school term (tentative effective date of August 23, 2023) at the 2023-2024 school year contract salary rate (Voluntary Transfer, replacing Sarah L. Caputo, transferred).

8.5 CONTRACTS

- A. *Revision to previously approved January 10, 2023 board agenda item:* Authorize ProCare Therapy (VocoVision), 5550 Peachtree Parkway, Suite 500, Peachtree Corners, GA 30092, to provide substitute tele practice and/or in-person speech services for students as needed, at the rate of up to \$96.00 per hour, for hours worked for the Williamsport Area School District, effective January 11, 2023.
- B. Authorize the Board President to sign an agreement with ESI Employee Assistance Group, 55 Chamberlain St. Wellsville, New York 14895, reflecting a rate of \$25.99 per employee for Employee Assistance Program (EAP) Services, effective July 1, 2023, through June 30, 2024.

8.6 OTHER

- A. Approve one (1) new Full-Time Aide position (WAESP) for the new Autistic Support Classroom at the Williamsport Area High School and one (1) new Part-Time Aide position (WAESP) to be split between the new Autistic Support classroom and the existing Special Education classroom at the Williamsport Area High School. These positions will be posted and filled for the start of the 2023-2024 school term using the criteria and required certifications highlighted in the job description. These are both new positions within the school district and will be supervised by the High School Principals.

PROFESSIONAL DEVELOPMENT

9.1 RELEASED TIME/TRAINING PROGRAMS

Approve released time for staff members to participate in professional development activities in accordance with the Professional Development Plan of the Williamsport Area School District and consider approving training programs. All expenditures proposed are within local, state and federal budget categories approved as noted.

STUDENT/COMMUNITY ACTIVITIES

10.1 Approve the following student trips:

Field trips are being presented for provisional approval in accordance with the District's Health and Safety Plan and may need to change or be canceled. All students must be in compliance with the school's field trip disciplinary requirements in order to participate.

- A. Thirty (30) Curtin Intermediate School jazz band students, accompanied by their teacher, to travel to Knoebel's Grove during May 2023 to perform at a regional PMEA event. The students will be transported by their parents.
- B. Approximately 60 third grade students from Jackson Primary School, accompanied by their teachers and support staff, to travel to Curtin Intermediate School during May 2023 for a tour as part of their transition. District transportation is requested and will be paid through the elementary curriculum budget.
- C. Fourteen (14) Williamsport Area High School students, accompanied by two teachers, to travel to Penn College during May 2023 to attend a student government seminar. District transportation is requested and will be paid through the social studies budget. Two substitutes are required for the day.
- D. Two (2) Williamsport Area High School students, accompanied by a teacher, to travel to Carlisle, PA during May 2023 to participate in the PA Media and Design State Competition. The students will be transported in a district van. One substitute will be required for the day.
- E. Approximately 35 members of the Williamsport Area High School's Strolling Strings, accompanied by their teacher and chaperones, to travel to Chicago for four days during December 2023 to perform at the Midwest Band and Orchestra Clinic. Transportation will be provided by contract carrier. Expenses will be paid through a grant, the WAHS Orchestra Association, and fundraising. One substitute will be needed for three days.
- F. Ten (10) Williamsport Area Middle School students, accompanied by two staff members, to travel to the Williamsport Area High School during May 2023 to visit the planetarium. The students will walk to and from the high school.
- G. Three (3) Williamsport Area High School construction trades students, accompanied by their teacher, to travel to Conewego Enterprises (Hanover, PA) during May 2023 to job shadow and learn more about the industry. The students will be transported in a district van. One substitute will be required for the day.

BIDS/CONTRACTS

- 11.1 Authorize the Superintendent and/or Business Administrator to approve change orders related to the Lycoming Valley Renovation Project and/or Baseball/Softball Fields Project up to \$25,000.00 to keep the project moving forward. These change orders will appear on the next board agenda for retro-active approval.
- 11.2 Approve the revised and correct contracts for the Lycoming Valley Renovation and Baseball/Softball fields projects as listed below:

Contract	Contractor	Award	Notes
Roof	Weatherproofing Technologies, Inc. Beachwood, OH	\$ 783,702.00 \$ 978,887.64	Contract # KPN-A-202012-04
Plumbing Construction	Myco Mechanical, Inc. Telford, PA	\$ 987,000.00 \$ 783,702.00	
General Construction	Lobar Inc. Dillsburg, PA	\$ 2,230,000.00 \$ 2,300,000.00	Alternate GC-1 (Baseball/Softball)
Plumbing Construction	Myco Mechanical, Inc. Telford, PA (<i>previously listed at Midline Mechanical</i>)	\$ 105,000.00	Alternate PC-1 (Baseball/Softball)

The total corrected amount for the renovation project is \$22,484,348.52 ~~\$22,476,236.16~~ an increase of \$8,112.36. The total corrected amount for Baseball/Softball is \$5,324,986.86 ~~\$5,394,986.86~~ a decrease of \$70,000.00.

- 11.3 Accept the proposal from Crabtree, Rohrbaugh & Associates, Mechanicsburg, PA for design, bidding and construction oversight of the Metal Lab renovation at the Williamsport Area High School in the amount of \$47,500.00. Funds are budgeted in Capital Reserves.
- 11.4 Approve the agreement with Quality Assurance Plus (QA+ Inc.), Mechanicsburg, PA for the testing and inspection services related to the Lycoming Valley Renovation Project in the amount of \$165,711 plus reimbursable expenses for:

Quality Assurance Program Testing (Required)

- A. Soils and Earthwork
- B. Building Structure (Testing)
- C. HVAC Testing, Adjusting and Balancing (TAB)
- D. MEP Systems Commissioning
- E. Building Structure (IBC Special Inspection)
- F. (Required by PA Uniform Construction Code)

Extra Quality Assurance Program (Recommended)

- G. Indoor Air Quality Monitoring

Additional testing will be charged on an hourly basis.

BIDS/CONTRACTS CONT'D:

- 11.5 Approve a bid from Airgas USA, LLC, Williamsport, PA for 6-pack Rack of fused Miller XMT 350 Field Pro Power Source 460/575 V welding machines and two (2) Miller ArcReach Suitcase Smart Feeder wire feeder boxes for the welding lab at the high school at a cost of \$57,110.00. Funding is through the Perkins Supplemental Equipment Grant.
- 11.6 Approve the proposal from Aramark of Philadelphia, PA for the management and operation of the Food Service Program for the district for the 2023-24 school year. District approval is subject to final approval by the Pennsylvania Department of Education Division of Food and Nutrition. This is to clarify that this is for management services.
- 11.7 Approve a three-year contract with Beach Lake Sprinkler Fire Protection Services, Beach Lake, PA subject to revisions as negotiated by the administration and the solicitor. To provide annual mandatory sprinkler inspections at Cochran and Jackson Primary Schools at a cost of \$410.00 per year per school; the middle school at a cost of \$640.00 per year and a small portion of the high school at a cost of \$260.00 per year. The contract is effective July 1, 2023 through August 30, 2026, costs are budgeted in the maintenance budget.
- 11.8 Approve the purchase of electric service from Direct Energy at a fixed priced not to exceed \$.065/kWh for the period being June 1, 2023 through May 31, 2024.
- 11.9 Approve the purchase of natural gas from Direct Energy at a fixed price not to exceed \$3.95/Dth for a delivery period beginning January 1, 2024 and ending December 31, 2025 for the Williamsport Area High School, Curtin and Lycoming Valley Intermediate Schools, Cochran, Jackson and Stevens Primary Schools
- 11.10 Approve the purchase of natural gas from Direct Energy at a fixed price not to exceed \$5.79/Dth for a delivery period beginning January 1, 2024 and ending December 31, 2025 for the Williamsport Area High School Science Labs, Williamsport Area Middle School and the Service Complex.
- 11.11 Approve a proposal from Frontline Education to provide time and attendance and implementation for the period of October 1, 2023 to June 30, 2024 at a cost of \$22,887.48 and a recurring fee of \$20,573.00 to be adjusted annually. Beginning January of 2024 this will replace our current TimeForce system. Funds will be budgeted in the general fund.
- 11.12 Authorize the District's participation in the Cooperative Purchasing Program of the Keystone Purchasing Network for the procurement of copy paper to replenish warehouse stock.

RECOMMENDED AWARDS:

Veritiv Operating Company, Chicago, IL	\$30,760.80
Staples, Inc., Framingham, MA	<u>3,435.20</u>
TOTAL RECOMMENDED AWARDS	\$34,196.00

BIDS/CONTRACTS CONT'D:

11.13 Enter into a contract with Penoco, Inc., Pleasant Gap, PA for asbestos and lead hazard abatement in conjunction with the Curtin Intermediate School window replacement project at a cost of \$79,776. Funding to come from ESSER II funds.

TAX ITEMS

12.1 Approve the attached tax summaries:

TRANSPORTATION – None

Voice vote. All votes affirmative. The motion carried.

SUPERINTENDENT'S REPORT – Timothy S. Bowers, Ed.D.

Dr. Bowers noted that Teacher Appreciation Week is May 8-12. He recognized and thanked the teachers and all the staff.

He also recognized the Finance Committee, Business Office and Budget Managers for presenting the Board with a FY 24 budget with no tax increase.

May is a very busy month and the end of the year is beginning:

- Spring School Concerts
- Top Hat Dinner – May 17
- School to Work Breakfast and Poptastik – May 31
- Graduation – June 8

Dr. Bowers thanked the Board and the entire team for an extraordinary year.

Fred Holland thanked the Board for entrusting him and his firm with our legal services.

ITEMS FROM BOARD MEMBERS - None

ITEMS FROM PUBLIC

Nancy Kohl from the Nutrition Group thanked the Board for 10 years here in our district. She wished the district well with our new company.

Tom Adams, district resident, addressed the Board discussing all of the things that students are faced with each day and how adults need to put their best foot forward. We need to do everything we can to keep our schools, kids, and communities safe.

Sarah Reed, parent, expressed concerns regarding education and how gender identity should be treated the same as politics and religion and not be allowed in the schools.

May 9, 2023

A motion for adjournment was made by Mrs. Reeves, seconded by Mrs. Lake. The meeting adjourned at 7:19 p.m.

Wanda M. Erb, Board Secretary