

March 7, 2017

The Regular Meeting of the Board of School Directors of the Williamsport Area School District of which all members were duly notified and of which due public notice was given as required by Act 84 of 1986, was held on Tuesday evening, March 7, 2017, beginning at 6:00 PM in the Board Room of the District Service Center, 2780 West Fourth Street, Williamsport, Pennsylvania.

The President, Lori A. Baer, called the meeting to order with the following members:

PRESENT: Lori A. Baer, Robin J. Knauth, Jennifer Lake, Jerene A. Milliken, Jane L. Penman, Spencer E. Sweeting.

ABSENT: Patrick A. Dixon, Nancy Story Somers, Scott R. Williams.

OPENING EXERCISES were provided by Ms. Lori A. Baer.

SECRETARY PRO TEMPORE

A motion was made by Dr. Penman, seconded by Mrs. Milliken to appoint Michael W. Reeder as secretary pro tempore for this meeting only, due to the absence of Board Secretary Jeffrey L. Richards.

The motion carried by a unanimous roll call.

At 6:05 PM, President Baer announced an Executive Session for a student matter.

The Executive Session ended at 6:10 PM.

APPROVAL OF MINUTES: Regular Meeting – February 21, 2017

Student Representatives' Report – Alisha Chen and Jack Holmes reported on the news at the high school.

BOARD PRESIDENT'S REPORT – Ms. Lori A. Baer

- A. Approve the return of student 15/16-05 to the Williamsport Area School District from an expulsion approved from a quasi-judicial hearing on January 12, 2016. A requirement of the expulsion was that if the student returned to the Williamsport Area School District from another school district they would be required to apply to the school board for re-admission in a regular education setting.

Committee Reports by Board Members

Mr. Sweeting reported on the Raise the Region Campaign encouraging all to visit the website and Facebook pages to learn more about the campaign and its mission.

A motion was made by Mr. Sweeting and seconded by Mrs. Milliken, to approve the minutes, agenda and addendum.

The motion carried by a unanimous roll call.

Construction Projects - None

FINANCE REPORT

5.1 Approve the following financial reports:

A. Treasurer’s Report for the month of February 2017:

5.2* Authorize payment of invoices and services rendered by the list submitted and direct the officers of the Board of School Directors to execute the same:

Order Number	Amount	Order Number	Amount
03/07/17	\$250,832.08	03/07/17A	18,133.45
03/07/17B	2,249.91	03/07/17C	1,233.60
03/07/17D	1,441,617.45	03/07/17E	85,505.41
03/07/17F	2,446,886.40	03/07/17G	19,209.25

BOARD POLICY

6.1 Approve the second reading and board adoption of Policy 906 “Public Complaints” of the Williamsport Area School District Board Policy.

CURRICULUM REPORT

7.1 Approve the subscription to the 2016 – 2019 Pennsylvania Microsoft Enrollment for Education Solutions (ESS) Program sponsored by Lancaster Lebanon IU13. Year one would be a prorated cost of \$17,865.03. Years two and three would be \$53,342.10 per year. Enrollment in this program will allow the replacement of the discontinued Learning Management Suite (LMS) previously purchased through Gaggles.net. Additional services such as Office 365, Sharepoint, Microsoft’s Home Use Program (HUP), Anti-virus software, Email Archiving, Spam Filtering, and Software Assurance would also be available through this agreement.

7.2 Approve the purchase of Foundations, a supplemental literacy intervention program, for the 2017-18 school year for all K-2 classrooms at a cost of \$45,783.52. All costs are budgeted under the Keystones to Opportunities (KtO) Grant.

7.3 Approve a 3-year agreement with Alert Solutions to provide emergency and school notification services for parents and staff in the school district. The 40-month agreement will run from March 2017 through June 2020. The yearly cost of the agreement is \$6,417 and is budgeted through student services.

CURRICULUM REPORT CONT'D:

7.4 Approve the Pennsylvania College of Technology Course “Introduction to Philosophy.” This request includes offering 1.0 Williamsport High School Credit, and including the course on the student’s transcript as a 1.4 weight, commensurate with dual enrollment courses. The course will factor into the grade point average, and will contribute to class rank as long as the student’s total credits do not exceed eight for the 16-17 school year. The course description has been reviewed and approved by the high school principal. Cost for the course is the responsibility of the family. The final grade must be reported to the school by June 1, 2017 on an official Pennsylvania College of Technology transcript to be included in GPA and class rank.

7.5 Approve payment in the following amounts for the Williamsport Area High School musical production of Hairspray to be held March 17-18, 2017:

Matt Radspinner	Pit Conductor	\$700.00
Todd Kendall	Lights	\$500.00
Gregori Zagozewski	Carpenter	\$500.00
Emily Green	Set Designer/Painter	\$1,200.00
Lauren Cooley	Choreographer	\$1,200.00
Adam Wright	Orchestra	\$400.00
Thomas Nelson	Orchestra	\$400.00
David Brumbaugh	Orchestra	\$400.00
Linda Kansai	Orchestra	\$400.00
Melinda Sechrist	Orchestra	\$400.00
Tim Breon	Orchestra	\$400.00
Jonah Kappraff	Orchestra	\$400.00
Laura Garside	Orchestra	\$400.00
Don Fisher	Orchestra	\$400.00
Kevin Henry	Orchestra	\$400.00

7.6 Authorize Andrew Leigey, Automotive Technology teacher at the Williamsport Area High School, to teach a Pennsylvania Vehicle Safety Inspection update course for adult auto technicians. Mr. Leigey will offer this course during evening hours in May 2017. The fee charged for the course will cover the expenses of the teacher and materials needed for the course. Mr. Leigey will be paid for up to 35 hours at the rate established in the WEA Collective Bargaining Agreement (\$30.59 per hour).

7.7 Approve an agreement with MCM Consulting to provide a comprehensive needs assessment and strategic plan for required upgrades to the district’s daily and emergency radio communication system. The cost of the needs assessment is \$15,473 and will be funded out of the general fund.

7.8 Approve WAHS’s participation in the National Science Foundation Grant submitted by Pennsylvania College of Technology to address the need to educate more information assurance/cyber defense professionals to counteract the growing risk of cyber-attacks. This is an after school program for high school students to earn college credit.

CURRICULUM REPORT CONT'D:

7.8 Approve WAHS's participation in the National Science Foundation Grant cont'd:

Participation would include 8-10 students from WAHS who would be recommended by teacher liaisons at WAHS and would be students of the CTE Computer Information Technology or Robotics Engineering Program. The grant will provide the program at no cost to the student or district. Funds have been allocated to reimburse WASD for transporting the students to and from Penn College; if necessary. A \$200 stipend will be paid to the two participating teachers for their assistance in the program.

The pilot program will run from approximately August 21, 2017 until May 11, 2018, exclusive of scheduled closures. The program will repeat in academic year 2018/19 with a new set of students from Williamsport Area High School (and other local schools).

PERSONNEL REPORT

8.1 RESIGNATIONS

Accept the following resignation(s), effective on the dates and for the purposes indicated:

- A. Paul H. Eberhart, Jr., full-time Maintenance Specialist for the District, for the purpose of retirement, effective April 3, 2017.

RESOLVED: that the Board of School Directors of the Williamsport Area School District acknowledges with profound regret the retirement of Paul H. Eberhart, Jr., from service in the Williamsport Area Schools and expresses its sincere appreciation for his 30 years of dedicated service to our school system as a maintenance specialist. It further expresses the hope that his years of retirement will be many and richly rewarding.

- B. Deborah A. Godfrey, part-time Food Service Worker at Stevens Primary School, verbal resignation for personal reasons, effective February 27, 2017.

- C. Joseph C. Cato, substitute aide for the District, for personal reasons, effective February 24, 2017.

- D. Marie E. Cummings, full-time Speech and Language Support teacher at Stevens Primary School, for the purpose of retirement, effective at the completion of the 2016-2017 school year (tentative ending date of June 8, 2017). The Board of Directors agrees that the filing deadline has been waived.

RESOLVED: that the Board of School Directors of the Williamsport Area School District acknowledges with profound regret the retirement of Marie E. Cummings from service in the Williamsport Area Schools and expresses its sincere appreciation for her 22 years of dedicated service to our school system as a teacher. It further expresses the hope that her years of retirement will be many and richly rewarding.

8.1 RESIGNATIONS CONT'D:

- E. James R. Meek, full-time Custodian (2nd shift) at the high school, for the purpose of retirement, effective June 9, 2017.

RESOLVED: that the Board of School Directors of the Williamsport Area School District acknowledges with profound regret the retirement of James R. Meek from service in the Williamsport Area Schools and expresses its sincere appreciation for his 11½ years of dedicated service to our school system as a custodian. It further expresses the hope that his years of retirement will be many and richly rewarding.

8.2 LEAVES OF ABSENCE - Approve the following leave(s) of absence:

- A. Harry R. Boring, Jr., part-time Custodian at the high school, extension of an unpaid leave, effective February 25, 2017, through April 6, 2017.
- B. Michelle L. Boyles, full-time 2nd Grade teacher at Cochran Primary School, for an extension of an unpaid leave, effective March 1, 2017, through May 31, 2017.

8.3* ELECTION OF STAFF

Elect the following staff, for the purpose and on the date indicated:

- A. Approve the employment contract of Anne Logue, 1612 Grampian Blvd., Williamsport, as Director of Human Resources for the Williamsport Area School District at a salary of \$100,000 effective July 1, 2017, according to the terms and benefits provided in her employment contract (for a term of 3 years).
- B. The following substitute food service workers(s), at the salary rate of \$9.00 per hour, for the actual number of hours worked, effective March 8, 2017:

Amanda L. Hockman 78 Grimesville Rd., Williamsport

- C. The following substitute custodian/substitute security and/or event staff, with a base wage rate of \$9.00 and/or \$10.00 per hour, for the actual number of hours worked, effective March 8, 2017:

Anthony L. Caputo III 1686 Taylor Place, Williamsport

8.4* POSITION CHANGES - Approve the following position change(s):

- A. Paul S. Carpenter, Jr., 1033 Dewey Ave., Williamsport, will be returning to his previous position as full-time Custodian (2nd shift) at Jackson Primary School, effective February 27, 2017. Mr. Carpenter was recently approved for a position change to a full-time Custodian Class 2 Pool Maintenance/Groundskeeper at the high school, effective February 20, 2017 (originally approved on 02/21/17 Agenda).

8.4* POSITION CHANGES CONT'D:

- B. Robert T. Zarzyczny, 1023 Hepburn St., Williamsport, from a full-time Custodian/ Groundskeeper Class 2 at the high school to a full-time Custodian Class 2 Pool Maintenance/Groundskeeper at the high school (1st shift, 250 days, 8 hours per day), with a base wage rate of \$37,160 (\$18.58 per hour), effective February 27, 2017 (replacing Suzie Marshall, transferred).

PROFESSIONAL DEVELOPMENT

9.1 RELEASED TIME/TRAINING PROGRAMS

Approve released time for staff members to participate in professional development activities in accordance with the Professional Development Plan of the Williamsport Area School District and consider approving training programs. All expenditures proposed are within local, state and federal budget categories approved as noted.

STUDENT/COMMUNITY ACTIVITIES

10.1* Approve the following student trips:

All students must be in compliance with the school's field trip disciplinary requirements in order to participate.

- A. Six (6) Williamsport Area High School band members, accompanied by their teacher, to travel to Central Columbia High School for three days during March 2017 to participate in the PMEA Regional Band Festival. The students will be transported in the school van. One substitute will be required for two days.
- B. Five (5) Williamsport Area High School choral members, accompanied by their teacher, to travel to the Williamsport Area Middle School during March 2017 to talk to students about choral opportunities at the high school. The students will be transported by their teacher.
- C. Two (2) Williamsport Area High School automotive students, accompanied by their teacher, to travel to the Antique Auto Museum in Hershey to participate in the Pennsylvania Automotive Association Competition. The students will be transported by their teacher. One substitute will be required for the day.
- D. Ten (10) Williamsport Area High School special education students, accompanied by their teacher, to travel to Penn College during March 2017 to explore options for after high school. District transportation is requested and will be paid through the special education budget. One substitute will be required for the day.

10.1* Approve the following student trips cont'd:

- E. Approximately 221 sixth grade students from Lycoming Valley Intermediate School, accompanied by their teachers, to travel to Harrisburg during May 2017 to visit the Pennsylvania Museum of Natural History and The Whitaker Center. Transportation will be provided by contract carrier. All costs will be paid by the Lycoming Valley PTO.
- F. Approximately 88 third grade students from Hepburn-Lycoming Primary School, accompanied by their teachers and parent chaperones, to travel to Camp Susque during May 2017 to reinforce their FOSS science unit. District transportation is requested. All costs will be paid by the Hepburn-Lycoming PTO.
- G. Five (5) autistic support students from Hepburn-Lycoming Primary School, accompanied by their teacher and aides, to travel to Lock Haven University during April 2017 to participate in Kent's Fest. District transportation is requested and will be paid through the special education budget.
- H. Approximately 125 second grade students from Jackson Primary School, accompanied by their teachers and staff, to travel to the Bloomsburg Children's Museum and Bloomsburg Town Park during June 2017. District transportation is requested. All costs will be paid by the Jackson PTO.
- I. Approximately 60 sixth grade students from Curtin and Lycoming Valley Middle Schools, accompanied by their teachers, to travel to the Williamsport Area Middle School on dates during May 2017 to take part in transition activities. District transportation will be utilized at no cost by using transportation that currently brings accelerated math students to WAMS on a daily basis.
- J. Five (5) autistic support students from Jackson Primary School, accompanied by their teacher and aides, to travel to Lock Haven University during April 2017 to participate in Kent's Fest. District transportation is requested and will be paid through the special education budget.
- K. Five (5) autistic support students from Lycoming Valley Intermediate School, accompanied by their teacher and aides, to travel to Lock Haven University during April 2017 to participate in Kent's Fest. District transportation is requested and will be paid through the special education budget.

BIDS/CONTRACTS

- 11.1 Approve the bids to furnish and install carpet tile at a cost of \$14,487.78 in rooms D110, D217, and D218 of Williamsport Area High School from Shaw Industries Group Inc. of Dalton, GA. Bids were obtained through the Keystone Purchasing Network.
- 11.2 Approve the bids to furnish and install carpet tile at a cost of \$15,367.17 in rooms 104, 124, 206, 212, 228 of Curtin Intermediate School from Shaw Industries Group Inc. of Dalton, GA. Bids were obtained through the Keystone Purchasing Network.

BIDS/CONTRACTS CONT'D:

- 11.3 Approve the bids from MVT Flooring, Inc. from Sunbury, PA to furnish and install Mondo rubber flooring tiles in the 2nd Floor D Pod of the Williamsport Area High School at a cost of \$56,942.00 and in Rooms 108, 115, 205, 207 of Jackson Primary School at a cost of \$48,130.00. Bids were obtained through the National Joint Powers Alliance (NJPA) cooperative purchasing program.

TAX ITEMS

- 12.1 Approve the following tax summaries:

SUPERINTENDENT'S REPORT – Timothy S. Bowers, Ed.D.

Dr. Bowers strongly reiterated Mr. Sweeting's report on the Raise the Region Campaign and all its benefits to those involved.

ITEMS FROM BOARD MEMBERS

President Baer invited all board members and those in attendance to the Jackson Art Show on March 29, 2017 from 5:30 PM to 6:45 PM.

Mrs. Lake asked about the remediation course for summer school. In attendance, high school principal, Mr. Brandon Pardoe explained the process of remediation, its results and the follow up process of those results.

Dr. Penman, in addition to Mrs. Lake, reiterated to Mr. Pardoe about the summer school scheduling, courses offered, costs, and why the District was continuing to use Compass. Mr. Pardoe stated that it's already in place, very successful and that it's more affordable for our students. Mr. Pardoe and Dr. Poole, stated that it is more affordable than VLN.

Mr. Sweeting spoke about his recent reading to students at the Cochran Primary School as part of Read Across America, a nationwide reading celebration. He also stated that the students expressed a need for the woodchips to be replaced on the playground.

ITEMS FROM PUBLIC – None

President Baer announced that an Executive Session for personnel items would be held after the board meeting.

Upon motion made by Mr. Sweeting, seconded by Mrs. Milliken and carried the meeting adjourned at 6:23 PM.

Michael W. Reeder, Secretary Pro-Tempore