

The Regular Meeting of the Board of School Directors of the Williamsport Area School District of which all members were duly notified and of which due public notice was given as required by Act 84 of 1986, was held on Tuesday evening, March 6, 2018, beginning at 6:00 PM in the Board Room of the District Service Center, 2780 West Fourth Street, Williamsport, Pennsylvania.

The President, Lori A. Baer, called the meeting to order with the following members:

PRESENT: Lori A. Baer, Patrick A. Dixon, Jennifer Lake, Jerene A. Milliken
Jane L. Penman, Nancy Story Somers, Spencer E. Sweeting,
Adam C. Welteroth.

ABSENT: Marc D. Schefsky

OPENING EXERCISES were provided by Mr. Spencer Sweeting

APPROVAL OF MINUTES: Regular Meeting – February 20, 2018

Student Representatives - Kyle Andrews and Anna Vaughn Stewart were present to report on the news at the High School.

BOARD PRESIDENT’S REPORT – Ms. Lori A. Baer

- A. Congratulations to Lauren Zangara, 12th Grade, for being recognized as Williamsport Area High School’s Outstanding Senior of the Year at the Williamsport/Lycoming Chamber of Commerce Education Celebration.
- B. Congratulations to Justin Beatty, 7th Grade Math at Williamsport Area Middle School, for being recognized as Williamsport Area School District’s Outstanding Educator of the Year at the Williamsport/Lycoming Chamber of Commerce Education Celebration.
- C. Approve changing the date for an April board meeting. The meeting scheduled for April 3, 2018, will be rescheduled to April 10, 2018.

Committee Reports by Board Members – None

Mr. Welteroth entered the meeting at 6:08 PM.

A motion was made by Mr. Sweeting, seconded by Dr. Penman to approve the minutes, agenda, and addendum.

The motion carried by a unanimous roll call.

FINANCE REPORT

5.1* Authorize payment of invoices and services rendered by the list submitted and direct the officers of the Board of School Directors to execute the same:

Order Number	Amount	Order Number	Amount
03/06/18	\$601,123.23	03/06/18A	11,600.73
03/06/18B	7,449.45	03/06/18C	3,278.40
03/06/18D	1,356,927.09	03/06/18E	128,528.91
03/06/18F	9,223.50		

5.2 Approve Baker Tilly, our local auditors, to audit the Williamsport Area Middle School Project, Project No. 3628, at a cost range from \$5,500 to \$6,500 and the Williamsport Area High School Project, Project No. 3686, at a cost range from \$4,000 to \$5,000 as required by PlanCon.

5.3 Approve the FY2018-2019 BLaST Intermediate Unit #17 General Operations Budget.

5.4 Approve a Multimodal Fund Grant Reimbursement Agreement between the Commonwealth of Pennsylvania, acting through the Department of Transportation (PennDOT), and the Williamsport Area School District for the Williamsport Area High School Access Reconstruction Project and a resolution authorizing the Board President to sign the agreement.

BOARD POLICY – None

CURRICULUM REPORT

7.1 Approve the revision of the Williamsport Area School District calendar for the 2018-2019 school year.

7.2 Approve the following additional course to be included in the 2018-19 Williamsport Area High School Course Catalog:

CTE Extension	Difficulty 1.0	Credit .25
---------------	----------------	------------

This will be a pass/fail course designed to give students an extension of experiences within their CTE programs. It will allow students to do many different things. They will be able to work on project, collaborate with classmates, strengthen competencies, and meet with potential employers.

(*Time in this course can be counted as hours for each program. This assists with our 339 evaluation components.)

PERSONNEL REPORT

8.1 RESIGNATIONS

Accept the following resignation(s), effective on the dates and for the purposes indicated:

- A. Donna M. Hornberger, full-time Administrative Support I (205 days) at the middle school, for the purpose of retirement, effective June 12, 2018.

RESOLVED: that the Board of School Directors of the Williamsport Area School District acknowledges with profound regret the retirement of Donna M. Hornberger from service in the Williamsport Area Schools and expresses its sincere appreciation for her over 9 years of dedicated service to our school system as a food service worker, instructional support aide and administrative support. It further expresses the hope that her years of retirement will be many and richly rewarding.

- B. Debra L. Umpstead, full-time Food Service Production Manager at Lycoming Valley Intermediate School Cafeteria, for the purpose of retirement, effective April 27, 2018.

RESOLVED: that the Board of School Directors of the Williamsport Area School District acknowledges with profound regret the retirement of Debra L. Umpstead from service in the Williamsport Area Schools and expresses its sincere appreciation for her 21 years of dedicated service to our school system as a food service worker. It further expresses the hope that her years of retirement will be many and richly rewarding.

- C. Marissa K. Weidensaul, full-time CTE Horticulture Instructor at the high school, for other employment, effective March 7, 2018.

- D. Lindsey D. Ulmer, part-time Administrative Support I/Library K-6 (185 day) at Jackson Primary School, for personal reasons, effective March 16, 2018.

- E. Kimberlie S. Palmatier, as Boys Soccer Coach at the middle school, for the 2017-2018 season, for other employment, effective February 22, 2018.

- F. Doris Lynn Getz, full-time CTE Business teacher at the high school, for the purpose of retirement, effective at the completion of the 2017-2018 school year (tentative ending date of June 7, 2018).

RESOLVED: that the Board of School Directors of the Williamsport Area School District acknowledges with profound regret the retirement of Doris Lynn Getz from service in the Williamsport Area Schools and expresses its sincere appreciation for her 26½ years of dedicated service to our school system as a teacher. It further expresses the hope that her years of retirement will be many and richly rewarding.

8.2 LEAVES OF ABSENCE

Approve the following leave(s) of absence:

- A. Jeremy S. Loveland, Director of Technology for the District, for twenty (20) days of military leave on March 10, 2018, through March 29, 2018 (as reflected in orders), in accordance with School District Policy Manual and Act 174 of 1990.
- B. Michelle L. Boyles, full-time 2nd Grade teacher at Cochran Primary School, for an extension of an unpaid leave, effective March 1, 2018, through June 7, 2018.
- C. Terrie A. Campana, full-time Kindergarten teacher at Hepburn-Lycoming Primary School, for a sabbatical leave effective March 6, 2018, through the end of the second semester of the 2017-2018 school year (tentative date of June 7, 2018) for the purpose of health restoration.

Ms. Campana has been a teacher in the District since August 23, 2001, and has not taken a previous sabbatical.

8.3* ELECTION OF STAFF

Elect the following staff, for the purpose and on the date indicated:

- A. Scott R. Williams to be currently assigned to full-time Supervising Manager of Pupil Transportation for the District, at a salary of \$50,000, prorated, with an additional \$1,500 annual stipend for responsibilities related to inclement weather and transportation decisions and benefits as provided in the Act 93 Compensation Plan, effective May 7, 2018 (replacing Richard McCusker, retiring).
- B. Kevin A. Pletz to be currently assigned to a part-time Equipment Manager at the high school, with a base wage rate of \$12.75 per hour, effective March 7, 2018 (replacing Benjamin Laurenson III, transferred).
- C. The following person(s) for work on the Williamsport Area High School's Drama production of *Night of the Living Dead* to be held on March 8-10, 2018, at the rates in accordance with the 2014-2017 Agreement by and between the Board of School Directors of the Williamsport Area School District and the Williamsport Education Association:

John C. Weaver

\$ 1,329

- D. The following spring sports coaches at the respective schools for the 2017-2018 school year at the salary rate in accordance with the agreement by and between the Board of School Directors of the Williamsport Area School District and the Williamsport Education Association (pending completion of all appropriate paperwork*):

- D. The following spring sports coaches at the respective schools cont'd:

Williamsport Area High School

Softball

Varsity Assistant:	Arika J. Stopper (0) *	\$ 2,240
--------------------	------------------------	----------

Baseball

Volunteer:	Nicholas L. Caringi	---
------------	---------------------	-----

- E. The following substitute teacher(s), subject to assignment by the Superintendent of Schools, at the salary and/or daily rates as established by Board policy (\$90 per day for first 45 days; \$110 per day for days beyond the 45th day; up to a maximum of 180 days/year) and only for the actual number of hours assigned and worked:

Hallie J. Liberti (effective 03/07/18)

- F. The following substitute administrative support/aide(s), subject to assignment by the Superintendent of Schools, at the hourly rates established by Board policy (\$9.00/hr.; up to a maximum of 180 days per year) and only for the actual number of hours assigned and worked:

Sandra L. Bodle (effective 03/08/18)

- G. Kayla M. Ham to be currently assigned to part-time Aide (Non-Special Education; up to 185 days per year, prorated; 5 hours per day) at Curtin Intermediate School, with a base wage rate of \$13.33 per hour (without degree rate), effective March 7, 2018 (replacing John Blackwell, resigned from part-time aide position).

- H. John P. Czap, DDS, 1303 East Third St., Williamsport, as the school dentist for the 2017-2018 school year. The cost per dental inspection is \$6.00 per student and is a certified reimbursable cost.

8.4* POSITION CHANGES - Approve the following position change(s):

- A. Dorothy E. Hilliard from full-time Tax Examiner to be currently assigned to full-time Tax Office Manager for the District, at a salary of \$52,000, prorated, and benefits as provided in the Act 93 Compensation Plan, effective June 25, 2018 (replacing Jeanette Bower, retiring).
- B. Susan E. Gottschall has requested to return to her part-time Food Service Worker position at Jackson Primary School effective February 22, 2018. Ms. Gottschall was recently approved for a position change to a full-time Administrative Support I (245 day, 7½ hours per day) in the Business Office at the DSC, which was effective February 21, 2018 (originally approved on the February 20, 2018 Addendum).

8.4* POSITION CHANGES CONT'D:

- C. Nicole M. Scocchera from a full-time Administrative Support I in the Food Service/Business Office to be currently assigned to full-time Administrative Support I (245 day, 7½ hours per day) in the Business Office at the District Service Center, with a base wage rate of \$30,962 (\$16.85 per hour), effective February 22, 2018 (replacing Linda Zegarski, transferred; position briefly filled by Susan Gottschall).
- D. Benjamin H. Laurenson III, from a part-time Equipment Manager at the high school to be currently assigned to a part-time Custodian Floater district wide position (2nd shift; up to 5 hours per day) with reporting location at the high school, with a base wage rate of \$12.75 per hour, effective March 12, 2018 (replacing Harry Boring, resigned; position revised to Custodial Floater district wide).

PROFESSIONAL DEVELOPMENT

9.1 RELEASED TIME/TRAINING PROGRAMS

Approve released time for staff members to participate in professional development activities in accordance with the Professional Development Plan of the Williamsport Area School District and consider approving training programs. All expenditures proposed are within local, state and federal budget categories approved as noted.

STUDENT/COMMUNITY ACTIVITIES

10.1* Approve the following student trips:

All students must be in compliance with the school's field trip disciplinary requirements in order to participate.

- A. Six (6) autistic support students from Hepburn-Lycoming Primary School, accompanied by their teacher and aides, to travel to Lock Haven University during April 2018 to attend Kent's Fest. District transportation is requested and will be paid through the special education budget.
- B. Approximately 15 Williamsport Area High School students, accompanied by a principal and an aide, to travel to Penn State University during April 2018 to attend the Blue and White Scholarship Breakfast, tour the campus, and attend the football game. Transportation will be provided in a donated van. All costs will be paid through the Top Hat Pride budget.
- C. Five (5) autistic support students from Lycoming Valley Intermediate School, accompanied by their teacher and aides, to travel to Lock Haven University during April 2018 to attend Kent's Fest. District transportation is requested and will be paid through the special education budget.

10.1* Approve the following student trips cont'd:

- D. Sixty-six (66) kindergarten students from Stevens Primary School, accompanied by their teachers, aides and parent volunteers, to travel to Clyde Peeling's Reptiland and Riverside Park (Montgomery) during May 2018. District transportation is requested. All costs will be paid by the Stevens PTA.
- E. Approximately 250 eighth grade students from the Williamsport Area Middle School, accompanied by chaperones, to travel to Dorney Park on a Saturday during May 2018. Transportation will be provided by contract carrier. Costs will be paid by the participating students and eighth grade funds.
- F. Ten (10) members of SADD from the Williamsport Area High School, accompanied by a teacher, to travel to Penn College during March 2018 to participate in the State SADD Conference. Transportation will be provided by the teacher and participating students. One substitute will be required for the day.
- G. Ten (10) Williamsport Area High School students, accompanied by their teacher, to travel to Thaddeus Stevens College (Lancaster) during May 2018 to participate in the Pennsylvania Governor's STEM Competition. Transportation will be provided in the district van. One substitute will be required for the day.
- H. Approximately 30 students from the Williamsport Area High School, accompanied by two teachers, to travel to Bloomsburg University during April 2018 to participate in a Model United Nations convention. District transportation is requested and will be paid through the social studies budget. Two substitutes will be required for the day.
- I. Approximately 30 students from the Williamsport Area High School, accompanied by two teachers, to travel to Lycoming College during May 2018 to participate in a Model United Nations convention. District transportation is requested and will be paid through the social studies budget. Two substitutes will be required for the day.

BIDS/CONTRACTS

- 11.1 Approve a lease agreement between the Williamsport Area School District and Old Lycoming Township to lease the township premises known at 2029 Green Avenue for the purposes of junior varsity baseball.
- 11.2 Approve Design Change Order No. 2 from Larson Design Group to provide plans, details, and specifications for the replacement of east side stairs with stairs, ramp, and railings for the Stevens Primary School Entrance Improvements Project at a cost of \$8,800.00. Cost of the change order will be funded by the Capital Reserve Fund.

TAX ITEMS

12.1 Approve the following tax summaries.

SUPERINTENDENT'S REPORT – Timothy S. Bowers, Ed.D.

Thanked Jeremy Loveland, whose leave of absence was approved tonight, for his military service to our country.

ITEMS FROM BOARD MEMBERS

Mr. Sweeting thanked the teachers who invited board members into their classrooms to read to their students.

ITEMS FROM PUBLIC – None

President Baer announced that an Executive Session for attorney advisement and personnel would be held after the board meeting.

Upon motion made by Dr. Penman, seconded by Mrs. Milliken and carried the meeting adjourned at 6:12 PM.

Jeffrey L. Richards, Board Secretary