

The Regular Meeting of the Board of School Directors of the Williamsport Area School District of which all members were duly notified and of which due public notice was given as required by Act 84 of 1986, was held on Tuesday evening, March 2, 2021, beginning at 6:00 p.m. President Baer welcomed everyone to our zoom meeting and noted the following:

- 1) The meeting is being recorded.
- 2) The microphones are all muted.
- 3) Board members will need to unmute their microphones to speak.
- 4) Under the Open Forum section of the meeting, anyone wishing to address the Board will need to use the raise hand feature to have their microphone unmuted.
- 5) Board members making and seconding motions will need to state their name for the record.
- 6) All votes will be roll call.

PRESENT: Lori A. Baer, Patrick A. Dixon, Jennifer Lake, Star Poole, Marc Schefsky, Nancy Somers, Adam C. Welteroth.

ABSENT: Jane L. Penman, Barbara D. Reeves

OPENING EXERCISES were provided by Mr. Adam Welteroth

APPROVAL OF MINUTES: Regular Meeting – February 16, 2021

Mr. Welteroth made a motion, seconded on Ms. Poole, to approve an omnibus motion to include the agenda, the addendum, and the minutes from the February 16, 2021 Board Meeting.

BOARD PRESIDENT’S REPORT – Ms. Lori A. Baer

- A. Approve the Kids United Community Playground Committee to install an all-inclusive playground at Cochran Primary School while students are not in session during the summer of 2021. All costs associated with this project, including installation and playground surfacing will be paid with funds raised by the committee. The school district agrees to maintain all equipment and playground surface.

Dr. Bowers and President Baer thanked and congratulated everyone involved in the playground project. This will be a wonderful addition to our community.

FINANCE REPORT

5.1 Approve the following financial reports:

- A. Treasurer’s Report for the month of January 2021:

FINANCE REPORT CONT'D:

5.1 Approve the following financial reports cont'd:

B. Payroll Report for the month of February 2021:

General Fund – Unrestricted	\$2,797,202.74
General Fund – Restricted	217,533.06
Food Service Fund	76,496.23
Earned Income Tax	45,661.92
Student Activities	0.00
TOTAL	\$3,136,893.95

5.2 Authorize payment of invoices and services rendered by the list submitted from February 17, 2021 to March 2, 2021 and direct the officers of the Board of School Directors to execute the same:

General Fund	\$3,387,202.64
Athletic Fund	2,119.00
EIT Operating Fund	303.46
Food Service Fund	468.56
Payroll Fund	545,210.96
PLGIT Capital Projects Fund	0.00
Student Activities Fund	0.00
TOTAL	\$3,935,304.62

5.3 Approve budget transfers for FY21, dated January 20, 2021 to March 2, 2021, as presented in accordance with Section 609 of the Public School Code of 1949, as amended:

5.4 Approve the FY2021-2022 BLaST Intermediate Unit #17 General Operations Budget.

BOARD POLICY

6.1 Approve the first reading of new policy 218.3 “Discipline of Student Convicted/ Adjudicated of Sexual Assault” of the Williamsport Area School District Board policy based on new School Code section 24 P.S. 1318.1, and renumbering of current Board policy on “Gangs” to 218.4 as a clerical revision to align with PSBA recommended numbering system.

CURRICULUM REPORT

- 7.1 Approve an agreement with the Meadows Psychiatric Center to provide educational services to Williamsport Area School District students hospitalized there for the 2021-22 and 2022-23 school years. The cost of educational service is \$67.00 per day. The Meadows is one of a limited number of regional inpatient facilities offering adolescent psychiatric services. This is a continuation of the same agreement from previous years. Costs will be paid through the Student Services budget.
- 7.2 Approve a Letter of Agreement with Crossroads Counseling, Inc. to ensure continuity of care for students receiving mental health and substance abuse services through the agency. The agreement will expire in March 2023.
- 7.3 Approve a 2020-21 tuition agreement with New Story School to provide a student with special education requirements all related services at a rate of \$500.00 per day. Costs will be paid through the Special Education budget.
- 7.4 Approve an amendment to the 2020-21 tuition agreement with New Story School to provide a student with special education requirements and all related services for a basic remote learning program if, due to changes in guidance from or restrictions imposed by federal, state or local authorities, New Story is unable to continue to provide any in person instruction in school or at home, at a rate of \$270.00 per day. Costs will be paid through the Special Education budget.
- 7.5 Approve the spring 2021 sports schedules.

PERSONNEL REPORT

8.1 RESIGNATIONS

Accept the following resignation(s), effective on the dates and for the purposes indicated:

- A. Terminate employment with the Williamsport Area School District for Matthew S. Gutberlet due to job abandonment of his position as a part-time Custodian at Cochran Primary School, effective March 3, 2021.
- B. Terminate employment with the Williamsport Area School District for Khalif R. Randolph due to job abandonment of his position as a part-time Custodian (Floater) for the District, effective March 3, 2021.
- C. Jesse Simcox, full-time Health & Physical Education teacher at Cochran Primary School, for personal reasons, effective April 30, 2021, or possibly sooner, as administration has determined to hold Mr. Simcox for up to 60 days per PA School Code.

8.2* LEAVE OF ABSENCE – None

8.3* ELECTION OF STAFF

Elect the following staff, for the purpose and on the date indicated:

- A. Cynthia A. Nasdeo to be currently assigned to part-time Food Service Worker (up to 180 days; 4.25 hours per day) at Cochran Primary School, with a base wage rate of \$12.83 per hour, effective March 3, 2021 (replacing Taylor Shipman, resigned).
- B. The following spring sport coaches at the respective schools for the 2020-2021 school year at the salary rate in accordance with the agreement by and between the Board of School Directors of the Williamsport Area School District and the Williamsport Education Association (pending completion of all appropriate paperwork*) **Payment of stipends for these positions may be modified or withheld in the event that the activities for which stipends are being paid are curtailed or do not occur due to the COVID-19 pandemic or other conditions beyond the District's control:**

<u>Williamsport Area High School</u>		
<u>Girls Track & Field</u>		
Volunteer:	Chad A. Eberhart	---
<u>Baseball</u>		
Volunteer:	Stephen J. Schneider	---
<u>Softball</u>		
Volunteer:	Curtis P. Fink	---
<u>Boys Track & Field</u>		
Volunteer:	Samuel E. Belle	---
Volunteer:	David R. Heller	---

- C. Molly E. Campbell to be currently assigned to a part-time Aide (Special Education; 185 days, 5 hours per day) at Hepburn-Lycoming Primary School, with a base wage rate of \$14.97 per hour (with degree rate), effective March 19, 2021 (new position).
- D. Booker T. Riddick IV to be currently assigned to a part-time Aide (Non-Special Education; 185 days, 5 hours per day) at the middle school, with a base wage rate of \$14.97 per hour (with degree rate), effective March 3, 2021 (replacing Terrill Seward, transferred).
- E. Hanna M. Werner to be currently assigned to a part-time Aide (Special Education; 185 days, 5 hours per day) at the middle school, with a base wage rate of \$14.97 per hour (with degree rate), effective March 3, 2021 (replacing Judith Horn, resigned).

8.4* POSITION CHANGES - Approve the following position change(s):

- A. Michael J. Schaeffer from full-time Groundskeeper/Custodian Class 2 at the high school, to be currently assigned to full-time General Maintenance Worker (250 days, 8 hours per day, 1st Shift) for the District, with a base wage rate of \$40,720, prorated (\$20.36 per hour), effective March 8, 2021 (replacing Kristopher Waldrab, resigned).
- B. Quin R. Webb from a part-time Custodian Floater position to be currently assigned to full-time Custodian Floater position (2nd shift; 250 days, 8 hours per day) for the District, with a base wage rate of \$36,960, prorated (\$18.48 per hour), effective March 8, 2021 (replacing Donna Rundio, transferred).

PROFESSIONAL DEVELOPMENT

9.1 RELEASED TIME/TRAINING PROGRAMS

Approve released time for staff members to participate in professional development activities in accordance with the Professional Development Plan of the Williamsport Area School District and consider approving training programs. All expenditures proposed are within local, state and federal budget categories approved as noted.

STUDENT/COMMUNITY ACTIVITIES – None

BIDS/CONTRACTS

- 11.1 Authorize the District's participation in the Commonwealth of Pennsylvania Department of General Services Costars (sodium chloride) road salt contract program for the 2021-2022 school year.
- 11.2 Authorize the software lease agreement for the Tax Office with Business Information Group, INC. (BIG) at a cost of \$26,784.00 for a period of one year beginning April 1, 2021. Costs to be paid out of the tax office budget.
- 11.3 Authorize an agreement for services for the Tax Office with Business Information Group, INC. (BIG) for support of software operation at a cost of \$180.00 per hour. Costs to be paid out of the tax office budget.
- 11.4 Approve an agreement with CSIU #16 for financial software applications (Fund Accounting, Bidding, Payroll & Personnel Staff Portal). This agreement moves the district's current in-house Fox Pro based CSIU software to the eService software. The agreement will now include off site maintenance housing, back up of data, group webinars, CSIU or regionally held classroom trainings and individual phone support. The cost is ramped up over 7 years. Year 1 is \$17,295 with estimated increases of approximately \$3,300 per year. Costs to be paid out of the Technology Budget.

TAX ITEMS – None

TRANSPORTATION – None

The motion carried by a unanimous 7-0 roll call vote.

SUPERINTENDENT’S REPORT – Timothy S. Bowers, Ed.D.

Dr. Bowers gave a shout out to the district’s technology team under the leadership of Jeremy Loveland. This has been an extremely busy year for this department with the expansion and upgrading of technology services across the district. Dr. Bowers listed several of the projects and tasks under taken by the department noting that these projects have been primarily funded through E-Rate and other federal grants and resources. He thanked Jeremy and his team for all of their hard work and efforts to keep our technology moving forward

ITEMS FROM BOARD MEMBERS – None

ITEMS FROM PUBLIC

Erin Sauers had previously asked to address the Board. President Baer asked Ms. Sauers to raise her hand so her microphone could be unmuted. Ms. Sauers was not present or did not raise her hand to be recognized.

Jennifer Wilson a district resident inquired about the change from Stevens to Cochran for the playground location. She expressed concerns regarding many donors and contributors making these donations based on a specific location and wondered what the district’s plans are to address this situation. Dr. Bowers responded by saying that he felt the district had been clear that the initiative was not site specific. He did say that he also knows the committee has had communications with contributors now that the site is finalized.

Upon motion made by Mr. Welteroth, seconded by Mr. Schefsky and carried the meeting adjourned at 6:17 p.m.

Wanda M. Erb, Board Secretary