

Williamsport Area
School District

Board of Directors Meeting

March 17, 2020

6:00 p.m.

AGENDA

1. **CALL TO ORDER**
2. **OPENING EXERCISES** – Mrs. Barbara Reeves

SILENT REFLECTION

DISTRICT VISION

Our vision is that we are a community where partnerships in the community expand opportunities and resources, including outreach programs, for our students.

DISTRICT SHARED VALUES

As members of the Williamsport Area School District community, we value creating a community of life-long learners and responsible citizens.

PSBA EFFECTIVE SCHOOL GOVERNANCE STANDARD 4 (a)

The Williamsport Area School Board will ensure that effective planning occurs by adopting and implementing a collaborative strategic planning process, including regular reviews.

PSBA CODE OF CONDUCT FOR SCHOOL BOARD MEMBERS

We, as members of our local Board of Education, representing all the residents of our school district, believe that the community should be provided with information about its schools and be engaged by the Board and staff to encourage input and support for the school system.

PLEDGE OF ALLEGIANCE

3. **APPROVAL OF MINUTES:** Regular Meeting – March 3, 2020
 - 3.1 **Student Representatives** – Samiyah Little and Mason Nevill
4. **REPORTS TO THE BOARD**
 - 4.1 **BOARD PRESIDENT’S REPORT** – Ms. Lori A. Baer
 - A. Outstanding Student Recognition
 - Logan Rose a 3rd grade student from Cochran Primary School – Presented by Cindy Schuyler, Principal.

4.1 BOARD PRESIDENT’S REPORT CONT’D: – Ms. Lori A. Baer

A. Outstanding Student Recognition

- Cadence Decker, a 3rd grade student from Stevens Primary School – Presented by Jim Ellis, Principal.
- Colin Nasdeo, a 6th grade student from Curtin Intermediate School – Presented by David Michaels, Principal.

5. FINANCE REPORT

Questions may be directed to Mrs. Erb

5.1 Consider approving the following financial reports:

A. Treasurer’s Report for the month of February 2020:

5.2 Consider authorizing payment of invoices and services rendered by the list submitted and direct the officers of the Board of School Directors to execute the same:

Order Number	Amount	Order Number	Amount
03/17/20	\$680,632.28	03/17/20A	5,315.91
03/17/20B	3,628.39	03/17/20C	3,098.37
03/17/20D	2,622.55	03/17/20E	2,442.50
03/17/20F	129,205.27	03/17/20G	126,271.91
03/17/20H	7,686.66	03/17/20I	164.14

5.3 Consider approving budget transfers for FY20 dated February 14, 2020 to March 12, 2020, as presented in accordance with Section 609 of the Public School Code of 1949, as amended:

6. BOARD POLICY – None at this time.
Questions may be directed to Dr. Bowers.

7. CURRICULUM REPORT

Questions may be directed to Dr. Bigger.

7.1 Consider approving Andrew Leigey, Automotive Technology teacher at the Williamsport Area High School, to teach a Pennsylvania Vehicle Safety Inspection update course for adult auto technicians. Mr. Leigey will offer this course during evening hours in May 2020. The fee charged for the course will cover the expenses of the teacher and materials needed for the course. Mr. Leigey will be paid for up to 40 hours at the rate established in the WEA Collective Bargaining Agreement (\$30.59 per hour).

7.2 Consider approving Bruce Weaver, ventriloquist, to present an interactive assembly during March 2020 at Cochran Primary School. The cost of \$350 will be paid through the Title I budget as a Parent and Family Engagement Activity.

7. CURRICULUM REPORT CONT'D:

- 7.3 Consider approving an agreement with Lock Haven University to provide dual enrollment courses to Williamsport Area School District students at a 25% reduction in tuition. Students selected by the District may enroll in face-to-face on-campus courses and on-line course under this agreement during both the academic year and the summer as non-degree students on a space available basis.
- 7.4 Consider approving a 2019-20 tuition agreement with New Story School to provide a student with special education requirements and all related services at a rate of \$370.00 per day. Costs will be paid through the special education budget.

8. PERSONNEL REPORT

Questions may be directed to Mrs. Logue.

8.1 RESIGNATIONS

Consider accepting the following resignation(s), effective on the dates and for the purposes indicated:

- A. Shyanne L. Camacho, part-time Food Service Worker at Cochran Primary School, for personal reasons, effective March 13, 2020.
- B. Monica B. Gillespie, part-time Aide (Special Education) at the middle school, for personal reasons, effective April 3, 2020.
- C. Sandra J. Smith, substitute aide for the District, for personal reasons, effective February 27, 2020.

8.2 LEAVES OF ABSENCE – None at this time

8.3* ELECTION OF STAFF

Consider the election of the following staff, for the purpose and on the date indicated:

- A. Diana DeVaughn to be currently assigned to full-time Paraprofessional/ Intervention Specialist (up to 185 days, 7 hours per day) at Lycoming Valley Intermediate School, with a base wage rate of \$22,753 (\$17.57 per hour), prorated, effective March 18, 2020 (replacing Caleb Getty, resigned).
- B. The following fall sports coaches at the respective schools for the 2019-2020 school year at the salary rate in accordance with the agreement by and between the Board of School Directors of the Williamsport Area School District and the Williamsport Education Association (pending completion of all appropriate paperwork*):

Cheerleading

Volunteer:

Kristiana Ferraro

8.3* ELECTION OF STAFF CONT'D:

- C. The following substitute food service worker(s), at the salary rate of \$9.00 per hour, for the actual number of hours worked, effective date as indicated:

Corrin A. Baylis (effective 03/18/20)
Shyanne L. Camacho (effective 03/18/20)

- D. The following substitute administrative support/aide(s), subject to assignment by the Superintendent of Schools, at the hourly rates established by Board policy (\$9.00 per hour; up to a maximum of 180 days per year) and only for the actual number of hours assigned and worked:

Bana C. Sidleck (effective 03/18/20)

8.4 WORK SCHEDULES FOR 2020-2021

Consider approving Employee Work Schedules for administrative staff, professional staff and support staff employees for fiscal year 2020-2021.

9. PROFESSIONAL DEVELOPMENT

Questions may be directed to Dr. Bigger.

9.1 RELEASED TIME/TRAINING PROGRAMS

Consider approving released time for staff members to participate in professional development activities in accordance with the Professional Development Plan of the Williamsport Area School District and consider approving training programs. All expenditures proposed are within local, state and federal budget categories approved as noted. (See attachment)

10. STUDENT/COMMUNITY ACTIVITIES

Questions may be directed to Dr. Bigger.

10.1 Consider approving the following student trips:

All students must be in compliance with the school's field trip disciplinary requirements in order to participate.

- A. Approximately 125 third grade students from Cochran Primary School, accompanied by their teachers, to travel to Camp Susque during May 2020.

District transportation is requested. All costs will be paid by the Cochran PTO.

- B. Approximately 388 eighth grade students from the Williamsport Area Middle School, accompanied by their teachers, to travel to the Williamsport Area High School on two dates in May 2020 for transition activities.

District transportation is requested and will be paid through the CTE budget.

11. BIDS/CONTRACTS

Questions may be directed to Mrs. Erb.

- 11.1 Consider authorizing the software lease agreement for the Tax Office with Business Information Group, Inc. (BIG) at a cost of \$26,784.00 for a period of one year beginning April 1, 2020. Costs to be paid out of the tax office budget.
- 11.2 Consider authorizing the District’s participation in the Cooperative Purchasing Program of the Keystone Purchasing Network for the procurement of athletic supplies to be used at the middle and high schools.

RECOMMENDED AWARDS:

Pyramid School Products Inc., Tampa, FL	\$4,062.21
BSN Passon’s, Jenkintown, PA	645.82
Henry Schein Inc., Pittsburgh, PA	77.86
Longstreth Sporting Goods, Spring City, PA	6.78
Sportsman’s Inc., Johnstown, PA	<u>5,562.22</u>

TOTAL RECOMMENDED AWARDS **\$10,354.89**

- 11.3 Consider authorizing the District’s participation in the Cooperative Purchasing Program of the Keystone Purchasing Network for the procurement of custodial supplies to replenish warehouse stock.

RECOMMENDED AWARDS:

Hassinger & Company, New Cumberland, PA	\$ 8,015.10
Pennsylvania Paper and Supply Co., Scranton, PA	<u>36,238.10</u>

TOTAL RECOMMENDED AWARDS **\$44,253.20**

- 12. **TAX ITEMS** – None at this time.
Questions may be directed to Mrs. Erb.

13. TRANSPORTATION

Questions may be directed to Mrs. Erb.

- 13.1 Consider approving the following drivers/monitors/mechanics for STA, Inc. for the 2019-20 school year:

Holly L. Eck	CDL Driver
Kade S. Gardner	Monitor/CDL Driver
Brian J. Nasdeo	CDL Driver

14. SUPERINTENDENT’S REPORT – Timothy S. Bowers, Ed.D.

15. ITEMS FROM BOARD MEMBERS

16. ITEMS FROM PUBLIC

Board Policy #903, “Public Participation in Board Meetings”:

- A. There will be two public comment sections: one during the first two hours of the meeting at a time to be determined by the presiding officer; and the other at the end of the meeting. This gives the presiding officer some flexibility to fit the first public comment section into the agenda at a convenient time.**
- B. Persons submitting a formal request to speak during the first public comments section should be present promptly at the beginning of the meeting in the event that they are invited to speak prior to commencement of the scheduled business that is outlined in the agenda. Persons who have submitted a written request will be given an opportunity to make a presentation about an issue that is on the agenda when the issue is scheduled for discussion or about an issue that is not on the agenda during the first two hours of the Board meeting, at a time to be determined by the presiding officer.**
- C. Each public comment section will be limited to a maximum of 20 minutes. Each speaker will be limited to a maximum of five minutes.**
- D. Those wishing to speak during the first public comments section must submit a formal request in writing to the business administrator no later than 9:00 a.m. on the day of the Board meeting. This gives people an opportunity to come to the District Service Center on Monday before the Board meeting to read the posted agenda.**

PROCEDURAL GUIDELINES FOR OBTAINING AUXILIARY AIDES & SERVICES

The Williamsport Area School District does not discriminate against individuals on the basis of disability. If you are disabled and wish to attend and/or participate in any public meeting of the Williamsport Area School Board of Directors or event of the School District, the District will make reasonable accommodations to allow your full involvement. If you require specific auxiliary aids or services you must notify the Board Secretary (327-5500), 2780 West Fourth Street, Williamsport, PA of your needs at least five (5) working days prior to the event.

Community Code For a Healthy and Safe Lycoming County

The Board of School Directors pledged its support on May 19, 1998, to the Community Code proposed by the Lycoming County Health Improvement Coalition, Inc. In accordance with that commitment, those who work, study, or participate in events, including interscholastic sports, within the Williamsport Area School District will:

- Do their best to be role models for courteous behavior.
- Respect all people and their property, treating them like guests or friends.
- Appreciate the efforts of others.
- Have the courage to say NO to drugs, belligerent attitudes and actions, weapons, profane language and gestures, and illegal usages of tobacco products and alcohol.
- Speak and act calmly.
- Encourage and support others.

Nondiscrimination Policy

The Williamsport Area School District is an equal opportunity education institution and will not discriminate on the basis of race, color, national origin, sex, and handicap in its activities, programs, or employment practices as required by Title VI of the Civil Rights Act of 1964, Title IX Education Amendment of 1972, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disability Act of 1990.

For more information regarding civil rights, grievance procedures, or services, activities, and facilities that are accessible to and usable by handicapped individuals, contact: Mrs. Anne Logue, Director of Human Resources, Williamsport Area School District, 2780 West Fourth Street, Williamsport, PA 17701, telephone number (570) 327-5500 extension 40210.