

March 1, 2022

The Regular Meeting of the Board of School Directors of the Williamsport Area School District of which all members were duly notified and of which due public notice was given as required by Act 84 of 1986, was held on Tuesday evening, March 1, 2022, beginning at 6:02 PM in the Cafeteria of the Lycoming Valley Intermediate School, 1825 Hays Lane, Williamsport, Pennsylvania.

The President, Lori A Baer, called the meeting to order with the following members:

PRESENT: Lori A. Baer, Michelle L. Deavor, Cody L. Derr, Patrick A. Dixon, Jennifer Lake, Barbara D. Reeves, Jamie L. Sanders, Adam C. Welteroth, Scott R. Williams.

ABSENT: None

An executive session for personnel and attorney advisement was held prior to tonight's meeting.

OPENING EXERCISES were provided by Mr. Patrick Dixon.

APPROVAL OF MINUTES: Regular Meeting – February 15, 2022;
Public Hearing – February 17, 2022

PUBLIC COMMENTS ON POTENTIAL CLOSING OF THADDEUS STEVENS PRIMARY SCHOOL

No one wished to address the Board with comments related to Stevens Primary.

Mrs. Reeves made a motion for an omnibus to include the minutes from the February 15th regular meeting and the February 17th hearing, the agenda, (excluding item 8.4A) and the addendum. The motion was seconded by Mrs. Lake. It was noted that the next regular meeting will be held on March 22 at the Curtin Intermediate School. A tour of the new vestibule and office will precede the meeting.

Voice vote. All votes were affirmative and the motion carried.

A motion was made by Mr. Dixon, seconded by Mrs. Lake, to approve item 8.4A (Dr. Poole as next Assistant Superintendent).

Roll call vote. All affirmative. Motion carried 9-0.

BOARD PRESIDENT'S REPORT – Ms. Lori A. Baer

A. Hold the March 22, 2022 Board of Directors meeting at Curtin Intermediate School Auditorium beginning at 6:00 p.m.

FINANCE REPORT

5.1 Approve the following financial reports:

A. Payroll Report for the month of February 2022:

General Fund – Unrestricted	\$2,893,553.66
General Fund – Restricted	208,284.48
Food Service Fund	87,265.00
Earned Income Tax	44,154.11
Student Activities	0.00
TOTAL	<u>\$3,233,257.25</u>

5.2 Authorize payment of invoices and services rendered by the list submitted from February 16, 2022 to March 1, 2022 and direct the officers of the Board of School Directors to execute the same:

General Fund	\$878,097.55
Athletic Fund	943.00
EIT Operating Fund	27,421.55
Food Service Fund	1,255.76
Payroll Fund	542,739.18
PLGIT Capital Projects Fund	4,658.48
Student Activities Fund	7,001.60
TOTAL	<u>\$1,462,117.12</u>

5.3 Approve an exception to the Student Activity Policy #618 and allow the Class of 2021 to create a Class of 2021 Award with the Williamsport Area School District Education Foundation (WASDEF) instead of the monies being deposited per policy into the WASDEF Alumni Fund.

5.4 Approve the following resolution regarding issuance of a General Obligation Bond:

RESOLVED: The Board of School Directors of the Williamsport Area School District (the “School District”) does hereby authorize the Administration to work with PFM Financial Advisors LLC, as Financial Advisor, and Saul Ewing Arnstein & Lehr, LLP as Bond Counsel and the District Solicitor, in conjunction with the issuance of General Obligation Bonds, Series of 2022, in an amount not to exceed \$9,700,000 for the purpose of funding capital projects of the District.

FINANCE REPORT CONT'D:

- 5.5 Approve the following resolution regarding refunding of General Obligation Bond, Series of 2017:

RESOLVED: The Board of School Directors of the Williamsport Area School District (the "School District") does hereby authorize the Administration to work with PFM Financial Advisors LLC, as Financial Advisor, and Saul Ewing Arnstein & Lehr, LLP as Bond Counsel and the District Solicitor, in conjunction with the issuance of General Obligation Bonds, Series A of 2022, via dual track process for the purpose of refunding the District's Outstanding General Obligation Bonds, Series of 2017 with a minimum net savings target of \$40,000.

BOARD POLICY – None

CURRICULUM REPORT

- 7.1 Approve the Moore College of Art & Design - Summer Art & Design Institute course (Summer 2022). This request includes offering 1.0 Williamsport Area High School elective credit, and including the course on the student's transcript as a 1.4 weight, commensurate with dual enrollment courses. The course will factor into the grade point average, and will contribute to class rank as long as the student's total credits do not exceed eight for the 2022-23 school year. The course description has been reviewed and approved by the high school principal. Cost for the course is the responsibility of the family. The final grade report must be reported to the school on an official Pennsylvania College of Technology transcript before credit is given or transcribed.
- 7.2 Approve up to 12 Williamsport Education Association (WEA) members to participate in professional development during the 2021-22 school year through participation in the district's Trauma and Mental Health Committee. The professional development will be held outside of the school day and will be up to a maximum of seven (7) hours per WEA member at the current contract rate of \$31.20. The professional development will be funded through the Special Education budget.
- 7.3 Authorize Brian Soars, Precision Machining instructor at the Williamsport Area High School, to provide direct instruction to the apprentice cohort as part of the Central PA Apprenticeship Consortium. With approval, classes will begin on Monday, March 7, 2022 and run through Monday, April 11, 2022 (6 sessions). Classes will be held outside of normal school hours from 4:30 until 8:30 each Monday. Williamsport Area School District will be compensated at the rate of \$75/hour for use of the space and equipment. Mr. Soars will be paid through the Grant held by Advance Central PA.
- 7.4 Approve the following payments for the production staff and musicians of *Into the Woods* to be performed at the Williamsport Area High School on March 18-19, 2022. These payments are funded through the Williamsport Area High School Musical Activity Account.

CURRICULUM REPORT CONT'D:

7.4 Approve the following payments for the production staff and musicians cont'd:

Fleur Barnes	Pit	\$450.00
Ryan Czekaj	Pit	\$450.00
Leslie Cullen	Pit	\$500.00
Don Fisher	Pit	\$450.00
Kristin Fisher	Pit	\$450.00
Mahlon Grass	Pit	\$450.00
Emily Green	Set	\$400.00
Danielle Johnson	Pit	\$450.00
Todd Kendall	Lighting	\$500.00
Kathleen Mondell	Pit	\$450.00
Mark Odorizzi	Pit	\$550.00
Anna Radspinner	Pit	\$450.00
Matt Radspinner	Pit	\$600.00
Christiana Smith	Pit	\$450.00
Jeff Smith	Pit	\$450.00

7.5 Approve the appointment of the following individuals to serve on the Williamsport Area School District's Future Ready Comprehensive Planning Committee, as required by the Pennsylvania Department of Education:

Community Partners: Jason Fink, Carolyn Hawk

Parent: Alexandra Seyler

Board Member: Lori Baer

Staff Members: Sarah Bohnert, Tanya Brown, Derreck Lanzer, Caitlyn Costa, Nathan Pish

Administrators: Dr. Timothy Bowers, Dr. Susan Bigger, Dr. Amy Wolfhope-Briggs, Dr. Brandon Pardoe, Dr. Justin Ross, Tim Fausnaught, David Michaels, Kirk Felix, Michele Kunkle, Jim Ellis, Theresa Montgomery, Dr. Chad Greevy, Matt Fisher, John Killian, Patti Wylie.

7.6 Approve a 41-month agreement with iBoss Cybersecurity, Boston, MA to provide web filtering, malware defense, and data loss prevention. This agreement provides a credit for early termination of our current agreement and would be effective from 3/22/22 through 8/21/25 at a cost of \$31,940.57, to be billed annually for the next three years in an amount of \$10,646.85 with the first payment billed July 1, 2022. This is funded through the Technology Budget.

PERSONNEL REPORT

8.1 RESIGNATIONS

Accept the following resignation(s), effective on the dates and for the purposes indicated:

- A. Kelly S. Grassmyer, full-time Custodian (2nd shift) at the high school, for personal reasons, effective March 4, 2022.
- B. Kristi A. Heller, part-time Aide (Special Education) at the high school, for personal reasons, effective March 4, 2022.

8.2* LEAVE OF ABSENCE

Approve the following leave(s) of absence:

- A. Paul S. Carpenter, Jr.*, full-time Groundskeeper/Custodian Class 2 (1st shift) at the middle school, for an unpaid leave on an intermittent basis (as needed) effective February 16, 2022, through June 30, 2022.

8.3* ELECTION OF STAFF

Elect the following staff, for the purpose and on the date indicated:

- A. Erica J. Bolden to be currently assigned to full-time Paraprofessional/Intervention Specialist at Curtin Intermediate School, with a base wage rate of \$23,970, prorated (\$18.51 per hour), prorated, effective March 2, 2022 (replacing John Blackwell, transferred).
- B. Frank G. Govan as a part-time Administrative Support I (up to 245 days, 5 hours per day) for the Mail Room at the District Service Center, with a base wage rate of \$13.75 per hour, effective March 2, 2022 (replacing Danette Gorham, transferred).
- C. The following spring sport coaches at the respective schools for the 2021-2022 school year at the salary rate in accordance with the agreement by and between the Board of School Directors of the Williamsport Area School District and the Williamsport Education Association (pending completion of all appropriate paperwork*):

Williamsport Area High School

Baseball

Volunteer: Patrick G. Vollman ---

Boys Track & Field

Assistant: Jordyn L. Gehr (0) \$2,560

8.3* ELECTION OF STAFF CONT'D:

- D. The following substitute health room technician(s), subject to assignment by the Superintendent of Schools, at the hourly rates established by Board policy (LPN--\$20.00 per hour; RN--\$32.00 per hour; up to a maximum of 180 days per year) and only for the actual number of hours assigned and worked:

Carissa S. Anjard (RN)	(effective 02/22/22)
Cindy A. Colvin (LPN)	(effective 03/02/22)
Nadera F. Hoyt (LPN)	(effective 02/22/22)

- E. The following substitute food service worker(s), at the salary rate of \$12.00 per hour, for the actual number of hours worked, effective date as indicated:

Elaidja L. Johnson (effective 03/02/22)

- F. The following substitute administrative support/aide(s), subject to assignment by the Superintendent of Schools, at the hourly rates established by Board policy (\$12.00 per hour; up to a maximum of 180 days per year) and only for the actual number of hours assigned and worked:

Yahziah J. Slaughter (effective 03/02/22)
Kati M. Walters (effective 03/02/22)

- G. Lauren K. Bower to be currently assigned to full-time Administrative Support I (up to 245 days, 7½ hours per day) in the Business Office at the District Service Center, with a base wage rate of \$34,012, prorated (\$18.51 per hour), effective date to be determined pending receipt of all updated clearances and other required documentation (replacing Catiese Williams, resigned).

8.4* POSITION CHANGES

Approve the following position change(s):

- A. Richard J. Poole, from Director of Student Services to Assistant Superintendent for the Williamsport Area School District effective July 1, 2022, according to the terms and benefits provided in his employment contract for a term of 5 years (replacing Susan Bigger, retired).
- B. Danette M. Gorham, from a part-time Administrative Support I for the Mail Room at the District Service Center to a part-time Food Service Worker (up to 180 days; 3½ hours per day) at Hepburn-Lycoming Primary School, with a base wage rate of \$12.96 per hour, effective date to be determined (replacing Sharon Grassmyer, retired).

8.4* POSITION CHANGES CONT'D:

- C. Michael J. Schaeffer from full-time General Maintenance Worker school to be currently assigned to full-time Assistant Supervisor of Maintenance/Facility Operations (245 days) for the District, at a salary of \$47,611, prorated, and benefits as provided under the Act 93 Compensation Plan, effective date to be determined (replacing Allan Bartlett, retired).

PROFESSIONAL DEVELOPMENT

9.1 RELEASED TIME/TRAINING PROGRAMS

Approve released time for staff members to participate in professional development activities in accordance with the Professional Development Plan of the Williamsport Area School District and consider approving training programs. All expenditures proposed are within local, state and federal budget categories approved as noted.

STUDENT/COMMUNITY ACTIVITIES

Field trips are being presented for provisional approval in accordance with the District's Health and Safety Plan and may need to change or be canceled. All students must be in compliance with the school's field trip disciplinary requirements in order to participate.

10.1 Approve the following student trips:

- A. Approximately 225 third grade students from Hepburn and Jackson Primary Schools, accompanied by their teachers, to travel to Lycoming Valley Intermediate School over two dates during May 2022 as part of their transition to intermediate school. District transportation is requested and will be paid through the elementary curriculum budget.
- B. Approximately 350 sixth grade students from Curtin and Lycoming Valley Intermediate Schools, accompanied by their teachers, to travel to the Williamsport Area Middle School over two dates during May 2022 as part of their transition to the middle school. District transportation is requested and will be paid through the elementary curriculum budget.
- C. Eight (8) Williamsport Area High School choral students accompanied by their teacher, to travel to Valley View High School (Archbald) for two days during March 2022 for the PMEA Regional Choral Festival. Transportation will be provided by district van. One substitute will be required for two days.
- D. Eleven (11) Williamsport Area High School students, accompanied by two teachers to travel to Hershey for three days during April 2022 to participate in the SkillsUSA State Competition. Transportation will be provided in district vans. Two substitutes will be needed for three days.

10.1 Approve the following student trips cont'd:

- E. Ten (10) Williamsport Area High School students, accompanied by their teacher, to travel to Bloomsburg University during March 2022 to participate in an entrepreneurship competition. District transportation is requested. One substitute will be required for the day.

10.2 Approve the following request for facility use:

- A. Retroactive approval for North Union United Soccer Club to use the artificial turf field at the Balls Mills Complex Wednesday, February 23, 2022, from 6:00 PM until 9:00 PM to hold a practice. The North Union United Soccer Club is requesting relief of the occupancy fee estimated at \$300.00. Certificate of Insurance on file.

BIDS/CONTRACTS

- 11.1 Authorize the District's participation in the Commonwealth of Pennsylvania Department of General Services Costars (sodium chloride) road salt contract program for the 2022-2023 school year.

TAX ITEMS – None

TRANSPORTATION – None

SUPERINTENDENT'S REPORT – Timothy S. Bowers, Ed.D.

- Congratulations to Dr. Poole with his appointment as Assistant Superintendent. Dr. Poole's leadership ability will keep moving the district forward in a positive manner. He has been an integral member of the administrative team and brings with him a rich professional background that is rooted right here in the district.
- With the hiring of Dr. Poole as Assistant Superintendent we will now work on filling our other administrative positions for the 2022-2023 school year: Director of Student Services, Elementary Curriculum Supervisor, Principal, Director of Data Analysis
- Welcome also Mike Schaeffer to our administrative team as the Assistant Supervisor for Maintenance and Facilities.
- Our 2022-2023 teaching positions are posted and ready for applications. Please visit our website for more information.
- Stevens FAQ is still being developed to publish on the WASD website. The email for comments is available StevensComments@wasd.org. We will also have a section for public comment related to Stevens at every regular board meeting until a decision is made.

SUPERINTENDENT'S REPORT CONT'D: – Timothy S. Bowers, Ed.D.

- We are getting into the schematic design of the Lycoming Valley project will be scheduling a kick off meeting on March 15. The team will review the building program (listing of required spaces), preliminary design, scope of work and anticipated design schedule.
- Thank you to Tim Fausnaught and Tristan Forney for preparing dinner tonight and hosting the meeting and building tour.
- Boys basketball won the District 2-4 Class 6A semifinals against Hazleton Saturday night (44-39). They now advance to finals this weekend in Scranton.
- Our wrestling team snagged the District 4-9 Class AAA title along with seven individual champions and 10 qualifying for the Northwest Regional.
- March 21 the All District Band concert will be held at the WAHS Gymnasium beginning at 7:00 p.m.

ITEMS FROM BOARD MEMBERS

President Baer thanked Mr. Fausnaught and Mr. Forney for feeding the Board members prior to the meeting noting everything was delicious.

President Baer thanked Mr. Michaels and the Curtin custodial staff from welcoming and supporting the John Bower Basketball League again this year.

Mr. Sanders reminded everyone of the public comment email link on the district website for commenting on the potential closing of Stevens Primary and encouraged everyone to share their concerns or ask questions.

Mrs. Derr and the other Board members congratulated Dr. Poole. All are excited about his new role but are concerned about the difficulties in filling his current role.

Dr. Poole thanked everyone.

ITEMS FROM PUBLIC

Sarah Reed, resident of the district asked the Board to consider adding more windows during the Lycoming Valley renovation. She also asked the Board to consider allowing field trips to go places outside of the district such as Knoebels. She suggested that the district use COVID funds to outsource bussing if drivers are the issue.

Tom Adams, district resident, shared with the Board the free online curriculum that Hillsdale College offers for K-12 Civics and History. He also suggested that the Board should listen to the panel discussion with Senator Ron Johnson of Wisconsin. About 40 minutes into the session is a

March 1, 2022

ITEMS FROM PUBLIC CONT'D:

discussion with a lot of physicians who take a more forward approach to COVID in a healthy way. He indicated this can be found by an online search of "COVID, a 2nd opinion."

A motion was made by Mr. Sanders, seconded by Mrs. Deavor to adjourn. The meeting adjourned at 6:27 PM.

Wanda M. Erb, Board Secretary