

The Regular Meeting of the Board of School Directors of the Williamsport Area School District of which all members were duly notified and of which due public notice was given as required by Act 84 of 1986, was held on Tuesday evening, July 18, 2017, beginning at 6:00 PM in the Board Room of the District Service Center, 2780 West Fourth Street, Williamsport, Pennsylvania.

The President, Lori A. Baer, called the meeting to order with the following members:

**PRESENT:** Lori A. Baer, Robin J. Knauth, Jennifer Lake, Jerene A. Milliken, Jane L. Penman, Nancy Story Somers

**ABSENT:** Patrick A. Dixon, Spencer E. Sweeting, Scott R. Williams

**OPENING EXERCISES** were provided by Dr. Robin Knauth

**APPROVAL OF MINUTES:** Regular Meeting- June 20, 2017; Special Meeting- June 28, 2017

**Committee Reports by Board Members**

Board Negotiating Team – Mrs. Milliken announced that a tentative agreement has been reached with the Williamsport Area Education Support Professionals Association.

A motion was made by Dr. Penman and seconded by Mrs. Milliken to approve the minutes, the agenda, and the addendum with the name correction in Agenda Item 8.5A. from Saran to Sarah.

The motion carried by a unanimous roll call.

**FINANCE REPORT**

5.1 Approve the following financial reports:

A. Treasurer’s Report for the month of June 2017:

B. Payroll Report for the month of June 2017:

General Fund – Unrestricted	\$3,082,456.87
General Fund – Restricted	154,989.64
Food Service Fund	85,560.72
Earned Income Tax	42,923.66
Student Activities	<u>2,400.00</u>
<b>TOTAL</b>	<b>\$3,368,330.89</b>

**FINANCE REPORT CONT'D:**

5.2\* Authorize payment of invoices and services rendered by the list submitted and direct the officers of the Board of School Directors to execute the same:

Order Number	Amount	Order Number	Amount
07/18/17	\$428,198.19	07/18/17A	214,995.21
07/18/17B	10,138.93	07/18/17C	15,449.40
07/18/17D	1,494,908.05	07/18/17E	436,376.41
07/18/17F	10,865.78	07/18/17G	5,274.24
07/18/17H	368,273.92	07/18/17I	17,892.35
07/18/17J	10,243.84	07/18/17K	8,000.00
07/18/17L	1,113.05	07/18/17M	6,000.00
07/18/17N	1,611,937.86	07/18/17O	164,716.78
07/18/17P	722,692.24	07/18/17Q	510.00
07/18/17R	111.58		

**BOARD POLICY – None**

**CURRICULUM REPORT**

- 7.1 Approve the purchase of a district iPad license from Meraki System Management. This license is for 1500 iPads at a cost of \$8.99 each for a total of \$13,485 under the PEPPM contract. Costs will be paid through the technology budget.
- 7.2 Approve the renewal of Blackboard Web Hosting Power for Schoolwires for nine (9) sites. This contract runs from July 1, 2017 through June 30, 2018 at a cost of \$15,555.67, funded through the technology budget.
- 7.3 Approve a contract with Renaissance Learning in the amount of \$39,198.06 for reading and math software used district wide. This contract runs from July 1, 2017 through June 30, 2017 and is funded through the technology budget.
- 7.4 Approve an agreement with Kimono Inc. to provide SIF agent services to automatically update various administrative and educational applications from PowerSchool, the district's student information system, at a cost of \$12,085.25. Costs will be funded by the technology budget.
- 7.5 Approve an agreement for the renewal of Study Island for the 2017-2018 school year at a cost of \$21,340.00 to be funded through ETAC.
- 7.6 Approve the purchase of 12 new Mac laptops from Apple, which will be replacements for the Science Department. The cost is \$12,683.00 to be funded through the technology budget.

**CURRICULUM REPORT CONT'D:**

- 7.7 Approve the 2017-2018 IDEA – Section 619 – EI Pass Through Fund Agreement with BLaST Intermediate Unit #17 in the amount of \$9,120. The funds will be used toward the provision of providing special education and related services to five year old students with disabilities enrolled in kindergarten.
- 7.8 Approve the University of Mississippi course Math 115: Elementary Statistics. This request includes offering 1.0 Williamsport Area High School credit, and including the course on the student's transcript at a 1.4 weight, commensurate with dual enrollment courses. The course will factor into the grade point average and will contribute to class rank if it meets the requirements of the student credit limit. The course description has been reviewed and approved by the high school principal. Cost for the course is the responsibility of the family. The final grade must be reported to the school by September 1<sup>st</sup>, 2017 on an official University of Mississippi transcript to be included in GPA and class rank.
- 7.9 Approve one (1) day for up to five (5) staff members to work on the College and Career 339 Plan during August 2017 at the curriculum rate of \$90.00 per day.
- 7.10 Approve up to 50 elementary teachers (K-6) for a half-day session with Dave Bauman, Science Lead with PDE. This professional development session will explain the shifts in science education aligning with the Next Generation Science Standards. Teachers will be paid at the curriculum rate of \$90.00 per day through Title II funding.
- 7.11 Approve the 2017-18 contract with the Children's Service Center to provide student/s from the school district with educational services through the Therapeutic Education Program (TEP) at a rate of \$165.00 per day.
- 7.12 Approve the 2017-18 contract with the Children's Service Center for the Partial Hospital Program (PHP) to provide student/s from the school district with emotional and behavioral health services at a rate of \$125.00 per day.
- 7.13 Approve the BLaST Special Education Agreement for the 2017-2018 school year. The agreement covers the responsibilities of both the Intermediate Unit #17 and the Williamsport Area School District regarding the provision of special education services such as classroom costs, audiological services, itinerant autistic support, speech and language, and orientation, mobility and Vision services to school-age children.
- The amount of the contract is \$216,125.46 and will be paid through the IDEA and ACCESS programs. The payment schedule will occur in five (5) installments of \$43,225.09.
- 7.14 Approve a three-week summer remediation program for students who did not score proficient on the 2017 Keystone Literature, Biology, or Algebra exam. The course would be offered via COMPASS learning module and be held August 1 through August 18, 2017. Tuition is \$100 per student and would be the parents' responsibility.

## **CURRICULUM REPORT CONT'D:**

- 7.15 Approve the HOPE-CES Summer Program Experience Agreement to provide student/s from the WASD with Adult Developmental Training Services. HOPE will provide services directed toward assisting the students in performing the basic tasks of everyday living, social, recreational and developmental activities geared toward aiding independent functioning at home and the community. Transportation to the facility will be provided by WASD and any travel associated with community-based activities will be provided by HOPE. Rate of service is \$4.45 per 15 minutes for each student in attendance.
- 7.16 Approve the Lock Haven University course MATH 107 Basic Statistics. This request includes offering 1.0 Williamsport Area High School credit, and including the course on the student's transcript at a 1.4 weight, commensurate with dual enrollment courses. The course will factor into the grade point average and class rank if it meets the requirements of the student credit limit. The course description has been reviewed and approved by the high school principal. Cost for the course is the responsibility of the family. The final grade must be reported to the school by June 1, 2018 on an official Lock Haven University transcript to be included in GPA and class rank.

## **PERSONNEL REPORT**

### **8.1 RESIGNATIONS**

Accept the following resignation(s), effective on the dates and for the purposes indicated:

- A. Acknowledge that the resignation previously submitted for Peter D. Chapla should be amended to reflect that his resignation is for the purpose of retirement effective August 19, 2017.
- B. Kristy L. Etzler, full-time CTE Horticulture/Landscaping teacher at the high school, for other employment, effective July 3, 2017.
- C. Melissa A. Mix, full-time English Language Arts (7<sup>th</sup> grade) teacher at the middle school, for other employment, effective June 27, 2017.
- D. Kristin J. Takach, full-time Special Education School to Work Transition Coordinator at the high school, for other employment, effective July 5, 2017.
- E. James L. Bigelow, part-time custodian (2<sup>nd</sup> shift) at the high school, for other employment, effective July 21, 2017.
- F. Michael G. Strunk, full-time Administrative Support/AV Technician at the high school, for other employment, effective July 19, 2017.
- G. Bryan E. McCaffery, full-time Supervisor of Maintenance/Facility Operations for the District, for other employment, effective August 18, 2017.

8.1 RESIGNATIONS CONT'D:

- H. Regina D. Rooker, part-time Food Service Worker at Stevens Primary School, for personal reasons, effective July 31, 2017.

8.2 LEAVES OF ABSENCE - Approve the following leave(s) of absence:

- A. Jeremy S. Loveland, Director of Technology for the District, for ten (10) days of military leave on July 10, 2017, through July 21, 2017 (as reflected in orders), in accordance with School District Policy Manual and Act 174 of 1990. School law allows a maximum of 15 paid military days per year.

8.3\* ELECTION OF STAFF

Elect the following staff, for the purpose and on the date indicated:

- A. Natalie J. Borosky as a temporary professional employee, effective with the 2017-2018 school term (tentative date is August 24, 2017), to be currently assigned to teach 5<sup>th</sup> Grade at Curtin Intermediate School, at a salary rate of Step 1, bachelor's, at the 2017-2018 school year contract salary rate (replacing Kristen Grove, transferred). Ms. Borosky will also be scheduled to participate in Induction Program activities before the start of the 2017-2018 school term.
- B. Caitlin M. Clemons as a temporary professional employee, effective with the 2017-2018 school term (scheduled date is August 24, 2017), to be currently assigned as a Speech & Language Support teacher for the District, at a salary rate of Step 1, master's, at the 2017-2018 school year contract salary rate provided Ms. Clemons obtains Pennsylvania Department of Education certification and all appropriate documentation by August 18, 2017 (new position replacing contracted services). Ms. Clemons will also be scheduled to participate in Induction Program activities before the start of the 2017-2018 school term.
- C. Michelle W. Duddy as a temporary professional employee, effective with the 2017-2018 school term (tentative date is August 24, 2017), to be currently assigned to teach 4<sup>th</sup> Grade at Lycoming Valley Intermediate School, at a salary rate of Step 1, master's, at the 2017-2018 school year contract salary rate (new position due to enrollment). Ms. Duddy will also be scheduled to participate in Induction Program activities before the start of the 2017-2018 school term.
- D. Alesha C. Emery as a temporary professional employee, effective with the 2017-2018 school term (scheduled date is August 24, 2017), to be currently assigned to teach Special Education (Learning Support) at Curtin Intermediate School, at a salary rate of Step 1, bachelor's (+ \$200), at the 2017-2018 school year contract salary rate provided Ms. Emery obtains Pennsylvania Department of Education certification and all appropriate documentation by August 18, 2017 (replacing James Pagano, resigned). Ms. Emery will also be scheduled to participate in Induction Program activities before the start of the 2017-2018 school term.

8.3\* ELECTION OF STAFF CONT'D:

E. Mallory Myers as a temporary professional employee, effective with the 2017-2018 school term (tentative date is August 24, 2017), to be currently assigned as a Guidance Counselor at Lycoming Valley Intermediate School, at a salary rate of Step 6, master's, at the 2017-2018 school year contract salary rate (replacing Constance Boland, retired). Ms. Myers will also be scheduled to participate in Induction Program activities before the start of the 2017-2018 school term.

F. Brooke E. Nenadal as a temporary professional employee, effective with the 2017-2018 school term (tentative date is August 24, 2017), to be currently assigned to teach 3<sup>rd</sup> Grade at Cochran Primary School, at a salary rate of Step 1, master's, at the 2017-2018 school year contract salary rate (replacing Gina Shemory, transferred). Ms. Nenadal will also be scheduled to participate in Induction Program activities before the start of the 2017-2018 school term.

G. Marissa Weidensaul as a temporary professional employee, effective with the 2017-2018 school term (scheduled date is August 24, 2017), to be currently assigned as a CTE Horticulture Instructor at the high school, at a salary rate of Step 1, bachelor's, at the 2017-2018 school year contract salary rate provided Ms. Weidensaul obtains Pennsylvania Department of Education emergency certification and all appropriate documentation by August 18, 2017 (replacing Kristy Etzler, resigned). Ms. Weidensaul will also be scheduled to participate in Induction Program activities before the start of the 2017-2018 school term.

H. The following Williamsport Area Middle School food service staff from 8:00 a.m. through 3:00 p.m. on August 9 & 10, 2017 at their current contract rate, to help with the preparation of Professional Development Day being held on August 11, 2017 at the middle school:

Debra A. Schomburg  
Teresa D. Snook

Laurie L. Ault  
Catherine M. Hess

I. Approve all district food service employees to work from 8:00 a.m. through 4:00 p.m. on August 11, 2017, for state required mandated training at their current contract rate.

J. The following substitute food service staff to attend the yearly Food Service Professional Development Day for training purposes being held from 8:00 a.m. through 4:00 p.m. at the middle school at their current contract rate:

Jody A. Butters  
Winona L. Schweikart  
Victoria L. M. Harman  
Roxann E. Freezer  
Amanda L. Hockman

Barbara A. Davis  
Jean M. Reinsel  
Sara K. Hunsberger  
Dianne M. Steppe  
Linda M. Vaughn

8.3\* ELECTION OF STAFF CONT'D:

- K. The following food service workers at their current contract rate to help with the mailing of Direct Certification Letters and printing/laminating café cards tentatively on August 16 and 17, 2017, at the DSC from 8:00 a.m. – 2:00 p.m.:

Joy L. Aderhold	Virginia M. Bartron
Debra A. Schomburg	Mary K. Dulaney

- L. The following substitute custodian(s) and/or event staff, with a base wage rate of \$9.00 and/or \$10.00 per hour, for the actual number of hours worked, effective date as indicated:

Frederick E. Wright, Jr. (Zeke)	Effective 07/19/17
---------------------------------	--------------------

- M. The following substitute teacher(s), subject to assignment by the Superintendent of Schools, at the salary and/or daily rates as established by Board policy (\$90 per day for first 45 days; \$110 per day for days beyond the 45<sup>th</sup> day; up to a maximum of 180 days/year) and only for the actual number of hours assigned and worked:

Tracy A. Haupt	Effective 08/24/17
----------------	--------------------

- N. Kaitlin L. Eck as a professional employee, effective with the 2017-2018 school term (tentative date is August 24, 2017), to be currently assigned as School Career Counselor at the high school, at a salary rate of Step 4, master's, at the 2017-2018 school year contract salary rate (revised position replacing Carole Heckel, retired). Ms. Eck will also be scheduled to participate in Induction Program activities before the start of the 2017-2018 school term.

- O. Ashley V. Muchler as a temporary professional employee, effective with the 2017-2018 school term (tentative date is August 24, 2017), to be currently assigned to teach English (7<sup>th</sup> Grade) at the middle school, at a salary rate of Step 1, bachelor's, at the 2017-2018 school year contract salary rate provided Ms. Muchler obtains Pennsylvania Department of Education certification and all appropriate documentation by August 18, 2017 (replacing Susan McGehean, transferred to replace Kristin Takach, resigned). Ms. Muchler will also be scheduled to participate in Induction Program activities before the start of the 2017-2018 school term.

8.4\* POSITION CHANGES - Approve the following position change(s):

- A. David R. Ferry, from a full-time Social Studies teacher at the middle school to be currently assigned to full-time Social Studies teacher at the high school, at the 2017-2018 school year contract salary rate, effective at the beginning of the 2017-2018 school year - tentative date of August 24, 2017 (replacing Robert Buck, retired).

8.4\* POSITION CHANGES CONT'D:

- B. Jesse D. Rowland, from a full-time Special Education (ES)/Social Studies teacher at the high school to be currently assigned to full-time Social Studies teacher at the middle school, at the 2017-2018 school year contract salary rate, effective at the beginning of the 2017-2018 school year - tentative date of August 24, 2017 (replacing David R. Ferry, transferred).
- C. James E. Crumady from a full-time Custodian (3<sup>rd</sup> shift) to be currently assigned to full-time Custodian (2<sup>nd</sup> shift; up to 250 days, 8 hours per day) at the high school, with a base wage rate at the current 2017-2018 school year contract rate, effective July 19, 2017 (replacing James Meek, retired).
- D. Susan E. McGehean, from a full-time English/Language Arts (7<sup>th</sup> Grade) teacher at the middle school to be currently assigned to full-time Special Education Teacher/School to Work Transition Coordinator and Special Programs Liaison at the high school, at the 2017-2018 school year contract salary rate (+ \$200), effective at the beginning of the 2017-2018 school year - tentative date of August 24, 2017 (replacing Kristin Takach, resigned).

8.5 CONTRACTED SERVICES

- A. Approve Sarah L. Zimmerman, qualified interpreter of American Sign Language (ASL) and Pidgin Sign English (PSE) to provide day-to-day substitute interpreter services (as needed) to eligible students at the rate of \$40.00 per hour (\$10.00 for each quarter hour) for hours worked and travel time (not to exceed two hours each day), effective August 28, 2017, through June 6, 2018.

8.6 OTHER

- A. Approve Nichole R. Burns to provide up to 20 additional hours of Extended School Year services to a special education student at the rate of \$31.92 per hour (costs covered through ESY).
- B. Approve Marguerite W. Anderson-Royal to provide up to 55 additional hours of Extended School Year services to a special education student at the rate of \$31.92 per hour (costs covered through ESY).
- C. Approve Andrew J. Leigey to provide up to 34 additional hours of Extended School Year services to a special education student at the rate of \$31.92 per hour (costs covered through student's Compensatory Funds).
- D. Adopt the following Non-Discrimination Policy Statement as recommended by the Pennsylvania Department of Education Review Term, under Title VI, Title IX, Section 504, and ADA (said policy to be adopted annually).



8.6 OTHER CONT'D:

- D. Adopt the following Non-Discrimination Policy Statement cont'd:

The Williamsport Area School District is an equal opportunity education institution and will not discriminate on the basis of race, color, national origin, sex, and handicap, in its activities, programs, or employment practices as required by Title VI of the Civil Rights Act of 1964, Title IX Ed. Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990. For information regarding civil rights or grievance procedures, services, activities, and facilities that are accessible to and usable by handicapped individuals contact:

Anne M. Logue, Director of Human Resources  
Williamsport Area School District  
2780 W. Fourth Street  
Williamsport, PA 17701  
Phone (570) 327-5500, ext. 33541

**PROFESSIONAL DEVELOPMENT**

9.1 RELEASED TIME/TRAINING PROGRAMS

Approve released time for staff members to participate in professional development activities in accordance with the Professional Development Plan of the Williamsport Area School District and consider approving training programs. All expenditures proposed are within local, state and federal budget categories approved as noted.

**STUDENT/COMMUNITY ACTIVITIES**

10.1\* Approve the following student trips:

All students must be in compliance with the school's field trip disciplinary requirements in order to participate.

- A. Approximately 200-350 ninth grade students from the Williamsport Area High School, accompanied by their teachers, to travel to Hershey Park during May 2018 as a Top Hat Pride reward. Transportation will be provided by contract carrier. The participating students will fund the trip.
- B. Seven (7) FFA members from the Williamsport Area High School, accompanied by their teacher and a principal, to travel to Mifflinburg for four days during July and August 2017 to participate in a variety of FFA meetings/activities. The students will be transported in the school van. There will be no cost to the district.

10.2 Approve the following request from facility use:

- A. Williamsport Bureau of Fire to use the pool at the high school on Saturday, September 9, 2017, from 9:00 a.m. to 12:00 p.m. to conduct a new fire fighter agility swim test. The fire department is requesting relief of the occupancy fees estimated at \$375.00.

**BIDS/CONTRACTS**

- 11.1 Approve the changes made to the Memorandum of Understanding between the Williamsport Area School District and the Loyalsock Township School District to provide career and technical programming to senior high students. The Memorandum of Understanding shall be in effect, beginning with the 2017-18 school year and ending with the 2019-20 school year.
- 11.2 Approve the changes made to the Memorandum of Understanding between the Williamsport Area School District and the South Williamsport Area School District to provide career and technical programming to senior high students. The Memorandum of Understanding shall be in effect, beginning with the 2017-18 school year and ending with the 2019-20 school year.
- 11.3 Approve a proposal from JSMI Environmental Corp of Swoyersville, PA to provide a Right-to-Know Compliance Program for the Williamsport Area School District at a cost of \$7,240.00. The program will include completion of a physical inventory of all chemical products throughout all district buildings, completion of a hazardous substance survey form for each area inventoried, completion of a right-to-know inventory list for each area inventoried, inspection of all chemical products for proper labels, providing a PA Department of Labor & Industry approved training session for all employees exposed to chemical products as part of their daily duties, and establishing an MSDS/SDS file for each work area.
- 11.4 Approve a proposal from JSMI Environmental Corp of Swoyersville, PA to provide an AHERA Compliance Program for a 3 year period for the Williamsport Area School District at a total cost of \$4,500.00. The program will include completion of a 3 year re-inspection and management plan update with a detailed written report, completion of five 6 month periodic surveillance inspections with detailed written reports, and completion of required two hour asbestos awareness training seminars for all custodial and maintenance personnel in 2017-18, 2018-19, and 2019-20 school years.
- 11.5 Award a bid to W.F. Welliver & Son Inc. of Bloomsburg, PA in the amount of \$15,006.25 for one new Grasshopper lawn mower, Model 725DT, with 61” power fold deck for Williamsport Area High School. Bid was obtained using the state contract.
- 11.6 Approve the bid from MVT Flooring, Inc. from Sunbury, PA to furnish and install Johnsonite raised rubber flooring tiles and stair tread risers in the stairwells at Cochran Primary School at a cost of \$51,700.00. Bid was obtained through the National Joint Powers Alliance (NJPA) cooperative purchasing program.

**BIDS/CONTRACTS CONT'D:**

- 11.7 Approve the bid from MVT Flooring, Inc. from Sunbury, PA to furnish and install Mondo rubber flooring tiles in the cafeteria of Lycoming Valley Intermediate School at a cost of \$74,400.00. Bids were obtained through the National Joint Powers Alliance (NJPA) cooperative purchasing program.
- 11.8 Award a bid to Tanner Furniture of Harrisburg, PA in the amount of \$18,188.75 for 200 stackable-sled base chairs and 5 chair carts for Lycoming Valley Intermediate School. Bid was obtained using the state COSTARS contracts.
- 11.9 Approve Amendment No. 12 for additional work under the Performance Based Energy Savings Agreement with McClure Company to replace the operable wall in the multi-purpose room at Jackson Primary School at a cost of \$89,934.45. Proposal includes demolition and removal of the existing operable wall.
- 11.10 Authorize the purchase of Career and Technology Supplies and Equipment in accordance with our specifications and the following recommended awards. All recommended awards are based on the lowest bid meeting our specifications.

A schedule of items to be purchased has been provided in lieu of a complete tabulation. Due to the extensive number of items and participating vendors for this bid it is impractical to provide a complete tabulation. A complete tabulation is available in the Business Office for viewing by any interested parties.

All bids were received and opened publicly at 2:00 p.m., in the District Service Center on Tuesday, June 6, 2017.

**RECOMMENDED AWARDS:**

Airgas East Inc., Allentown, PA	\$1,328.41
Badger Graphic Sales Inc., Kaukauna, WI	170.20
Blick Art Materials, Galesburg, IL	103.15
Fastenal Company Inc., Williamsport, PA	3,587.73
Friedman Electric Supply Inc., Williamsport, PA	89.80
Metco Supply Inc., Leechburg, PA	5,736.86
Nivert Metal Supply, Troop, PA	3,113.03
OAM Supply Company Inc., Cleveland, oh	1,030.72
Paxton Patterson Corporation, Alsip, IL	3,521.42
Snap-On Industrial, Kenosha, WI	287.01
Travers Tools Company Inc., Duncan, SC	<u>11,233.37</u>
<b>TOTAL RECOMMENDED AWARDS</b>	<b>\$30,201.70</b>

**BIDS/CONTRACTS CONT'D:**

- 11.11 Approve the proposal from Larson Design Group of Williamsport, PA to provide consulting services and bidding documents for paving an existing gravel lot at a cost of \$13,400.00, for Alternate 1 for pavement restoration of the drive between Hays Lane and the intersection with the loop road at a cost of \$3,800.00, and for Alternate 2 for pavement restoration of the cul-de-sac loop road and parking lot at a cost of \$4,400.00 at Lycoming Valley Intermediate School for a total cost of \$21,600.00. Cost of services is funded by the Capital Reserve Fund.
- 11.12 Approve the proposal from Larson Design Group of Williamsport, PA to provide consulting services and bidding documents for replacing the entrance stairs, sidewalk, and west retaining wall at Stevens Primary School at a cost of \$16,500.00. Cost of services is funded by the Capital Reserve Fund.

**TAX ITEMS**

- 12.1 Approve the following tax summaries:

**SUPERINTENDENT'S REPORT – Timothy S. Bowers, Ed.D.**

It has been a busy summer. Dr. Bowers thanked the Board Negotiating Team for their efforts in obtaining the tentative agreement with WAESPA. Assuming the association ratifies the agreement, it will be presented to the board for approval at the second meeting in August.

We have been busy hiring candidates to fill vacancies. He thanked the administrators for recreating our system.

**ITEMS FROM BOARD MEMBERS**

President Baer thanked Bryan McCaffery for his service to the district as Supervisor of Maintenance/Facility Operations. Under his guidance, the district has moved forward leaps and bounds with upgrading our facilities.

**ITEMS FROM PUBLIC – None**

President Baer announced that an Executive Session for personnel and attorney advisement would be held after the board meeting.

Upon motion made by Dr. Story Somers, seconded by Mrs. Milliken and carried the meeting adjourned at 6:18 PM.

---

Jeffrey L. Richards, Board Secretary