

The Regular Meeting of the Board of School Directors of the Williamsport Area School District of which all members were duly notified and of which due public notice was given as required by Act 84 of 1986, was held on Tuesday evening, July 16, 2019, beginning at 6:01 PM in the Board Room of the District Service Center, 2780 West Fourth Street, Williamsport, Pennsylvania.

The President, Lori A. Baer, called the meeting to order with the following members:

PRESENT: Lori A. Baer, Brette C. Confair, Jane L. Penman, Barbara D. Reeves, Adam C. Welteroth.

ABSENT: Patrick A. Dixon, Jennifer Lake, Marc D. Schefsky, Nancy Somers

OPENING EXERCISES – In the absence of Patrick Dixon, opening exercises were provided by President Baer.

Dr. Penman made a motion, seconded by Mrs. Confair for an omnibus to include the agenda, minutes and addendum. President Baer noted the corrections to the June 18, 2019 minutes.

APPROVAL OF MINUTES: Regular Meeting of June 18, 2019, with the following correction to Homestead and Farmstead Exclusion Resolution – Section #4 the homestead amount should be \$19,018.95 rather than the \$19,108.95. It was correctly listed in other sections of the resolution.

BOARD PRESIDENT’S REPORT – None

FINANCE REPORT

5.1 Approve the following financial reports:

- A. Treasurer’s Report for the month of June 2019:
- B. Payroll Report for the month of June 2019:

General Fund – Unrestricted	\$2,986,877.21
General Fund – Restricted	215,998.78
Food Service Fund	90,584.22
Earned Income Tax	43,773.97
Student Activities	<u>.00</u>
TOTAL	\$3,337,234.18

FINANCE REPORT CONT'D:

- 5.2 Authorize payment of invoices and services rendered by the list submitted and direct the officers of the Board of School Directors to execute the same:

Order Number	Amount	Order Number	Amount
07/16/19	\$200,019.37	07/16/19A	165,722.97
07/16/19B	4,902.04	07/16/19C	24,282.31
07/16/19D	327,616.48	07/16/19E	193,020.74
07/16/19F	43,903.83	07/16/19G	162.44
07/16/19H	480,404.53	07/16/19I	1,507.83
07/16/19J	1,609,700.01	07/16/19K	356,301.77
07/16/19L	984.09	07/16/19M	527.93

- 5.3 Approve budget transfers for FY19, dated June 18, 2019 to June 30, 2019, as presented in accordance with Section 609 of the Public School Code of 1949, as amended:
- 5.4 Approve the FY20 Interscholastic Athletic and Voluntary Student Accident Insurance with A-G Administrators, Inc. at a cost of \$18,970.00. The voluntary student accident insurance premiums are \$28.00 school time and \$124.00 for 24-hour coverage.

BOARD POLICY – None at this time

CURRICULUM REPORT

- 7.1 Approve payment to the following professional staff members at the rate of \$150.00 per day for work performed throughout the 2018-19 Teacher in the Workplace Grant:

Jessica Becker	Elizabeth Long
Dustin Brouse	Kristiann McQuown
Kaitlin Eck	Marianne Miller
Erick Edler	Marcella Nolan
Julia Edler	Tamra Rook
Cordell Faltz	Marjorie Stopper
Mary K. Harris	Talesha Taylor
Susan Hunsinger	Jamie Yonkin
Christine Krajnak	Lisa Zagozewski

- 7.2 Approve purchasing 320 11” Chromebooks along with the Google License for each one for use in the Williamsport Area High School and the Williamsport Area Middle School at a cost of \$73,872.00, and nine (9) mobile carts at a cost of \$5,990.40. The items will be purchased from the Technology Reserve Budget.
- 7.3 Approve the purchase of Wonders Close Reading Companion and Practice Books at cost of \$51,385.64. All costs are funded through Title I.

CURRICULUM REPORT CONT'D:

- 7.4 Approve a 60-month print service agreement with Topp Business Solutions for toner cartridges and maintenance kits that may be required for the length of this agreement. The cost is \$5,086.47 per month which includes 167,500 black and white pages and 25,500 color pages. Overages are reconciled annually at the cost \$0.017929 for black and white and \$0.09739 for color. The cost will be funded through Technology Budget.
- 7.5 Approve a renewal agreement with Monsido, Inc. for the 2019-20 school year for PDF accessibility scanning and web accessibility compliance. The cost will be \$2,133.50 and will be paid through the Technology Budget.
- 7.6 Approve a contract with HOPE for the 2019-20 school year to provide physical and occupational therapy services based on individual student evaluation. The services will be provided between July 1, 2019 and December 31, 2019 and will be paid through the 504 and Special Education budgets.
- 7.7 Approve a contract with ClassLink to include OneClick Software License and ClassLink Rosters Server Hosting from July 1, 2019 to June 30, 2020 at a cost of \$16,722.50. Costs will be paid through the Technology Budget.
- 7.8 Approve a contract with Meraki Systems for the 2019-20 school year for iPad inventory at a cost of \$13,875.00. Costs will be paid through the Technology Budget.
- 7.9 Approve three (3) Williamsport Area High School teachers for one half day at the curriculum rate of \$150.00 per day for work performed during June 2019 on SWPBIS Tier I updates. Costs will be funded through the Title IV budget.
- 7.10 Approve an agreement with Edmentum for the renewal of Study Island for the 2019-20 school year at a cost of \$30,530.50 to be funded through ETAC.
- 7.11 Approve the following summer professional development for teachers at the curriculum rate of \$150.00 per day for the grade levels/buildings listed. The cumulative total is up to 48 days to cover K-6 summer work days requested by principals and curriculum supervisors. Costs will be funded through the Title I budget.

Primary (Grades K-3): up to and not to exceed 30 days
Intermediate (Grades 4-6): up to and not to exceed 18 days

- 7.12 Approve the following summer professional development for teachers at the curriculum rate of \$150.00 per day for the grade levels/buildings listed. The cumulative total is up to 7 days to cover K-6 summer work days requested by principals and curriculum supervisors. Costs will be funded through the Title II budget.

Primary (Grades K-3): up to and not to exceed 2 days
Intermediate (Grades 4-6): up to and not to exceed 5 days

CURRICULUM REPORT CONT'D:

- 7.13 Approve the following summer professional development for teachers at the curriculum rate of \$150.00 per day for the grade levels/buildings listed. The cumulative total is up to 18 days to cover Grades 4-6 summer work days requested by principals and curriculum supervisors. Costs will be funded through the Title IV budget.

Intermediate (Grades 4-6): up to and not to exceed 18 days

- 7.14 Approve contracts with the Western Pennsylvania School for the Deaf to provide off-campus interpreting services for Williamsport Area School District student/s during the 2019-20 school year at a cost of \$19,000 each. The cost of the service is separate from the cost of basic education and will be billed in ten (10) equal installments beginning in September 2019.

- 7.15 Approve the BLaST Special Education Agreement for the 2019-2020 school year. The agreement covers the responsibilities of both the Intermediate Unit #17 and the WASD with regards to the provision of special education services to school-age children.

The amount of the contract is \$470,765.81. The payment schedule should occur in five (5) installments of \$94,153.17. Paid through the IDEA.

- 7.16 Approve the purchase of a subscription to Renaissance Learning for the 2019-20 school year at a cost of \$33,657.65. Funding will be through the elementary curriculum budget.

- 7.17 Approve the purchase and installation agreement between the Williamsport Area School District and Robert M. Sides Family Music Centers for a high school piano lab in the amount of \$28,782. This lab will be funded by an EITC grant in the amount of \$10,817, a Williamsport Area Education Foundation Grant (music designated) in the amount of \$10,381, an in-kind grant from the Robert M. Sides Family Music Centers in the amount of \$13,696, and general funds budgeted in the high school classroom music budget. This lab will help to support new, innovative music electives at the high school for all 9-12 grade students, including keyboarding, composition, and digital recording, and broaden the scope of our music program, providing hands-on opportunities for learners of all abilities and experiences. It will provide for 16 student pianos, one teacher piano, Bluetooth MIDI and Audio, a Lab controller and headsets, all electronic connections needed, installation, and warranty.

- 7.18 Approve all district food service workers (permanent and substitute employees) to participate in training and professional development activities to be held at the Pennsylvania College of Technology on August 12, 2019 from 8:00 am to 4:00 pm.

- 7.19 Approve an agreement with BLaST Intermediate Unit 17 for educational services at the LA SA Quik residential program located in the Williamsport Area School District for the 2019-20 school year. The cost of these services are paid by the students' home school district, and are billed through Child Accounting and the Business office.

PERSONNEL REPORT

8.1 RESIGNATIONS

Accept the following resignation(s), effective on the dates and for the purposes indicated:

- A. Sarah B. Thompson, full-time Special Education teacher at Lycoming Valley Intermediate School, for other employment, effective July 1, 2019.
- B. Regina M. Beers declined position as 6th Grade at Lycoming Valley Intermediate School, due to other employment, effective July 15, 2019.
- C. Tracy L. Ulmer, part-time Administrative Support I (245 day) in the Tax Office at the District Service Center, for personal reasons, effective July 25, 2019.

8.2 LEAVES OF ABSENCE

Approve the following leave(s) of absence:

- A. Jennifer A. Douglass*, full-time Custodian/Groundskeeper at the high school, for an extension of an unpaid leave, effective June 3, 2019, through June 28, 2019.
- B. Gregory R. Fair*, full-time Auxiliary Custodian for the District, for an unpaid leave, effective August 12, 2019, through September 13, 2019.
- C. Deanna M. Heck*, full-time Administrative Support at the high school, for an unpaid leave on an intermittent basis (as needed) effective June 13, 2019, through July 31, 2019.
- D. Mary Jane Spangler, part-time Custodian at Jackson Primary School, for an extension of an unpaid leave, effective May 6, 2019, through June 28, 2019.
- E. Billy B. Mahonski, full-time General Maintenance Worker for the District, for an unpaid leave, effective August 13, 2019, through October 15, 2019.

8.3* ELECTION OF STAFF

Elect the following staff, for the purpose and on the date indicated:

- A. Sarah E. Balduino to be currently assigned as full-time School Psychologist (245 day) for the District, effective date to be determined, at a salary of \$81,000, prorated, and benefits as provided in the Act 93 Compensation Plan, pending receipt of all required documentation (replacing Brenda Frazier, resigned).

8.3* ELECTION OF STAFF CONT'D:

- B. Jessica N. Fuschetti as a temporary professional employee, effective with the 2019-2020 school term (tentative date is August 22, 2019), to be currently assigned to teach Mathematics (7th Grade) at the middle school, at a salary rate of Step 1, bachelor's, \$50,500, pending updated clearances and all other required documentation (replacing Ron Keiser, retired). Ms. Fuschetti will also be scheduled to participate in Induction Program activities before the start of the 2019-2020 school term.
- C. Connor T. McCormick to be currently assigned to full-time Computer Technician Tier 2 (245 days, 7½ hours per day) at the Technology Department/IMC Warehouse Complex, with a base wage rate of \$42,840, prorated (\$23.31 per hour), effective July 22, 2019 (replacing Cynthia Black, retired; position revised to Tier 2).
- D. Marylee L. Gordon to be currently assigned to full-time Health Room Technician (up to 185 days, 7 hours per day) for the District, with a base wage rate of \$22,429 (\$17.32 per hour), effective August 23, 2019, pending all required documentation including updated clearances (replacing Stephanie Sweeley, retired).
- E. Melissa M. Yetter to be currently assigned to full-time Health Room Technician (up to 185 days, 7 hours per day) for the District, with a base wage rate of \$22,429 (\$17.32 per hour), effective August 23, 2019, pending all required documentation including updated clearances (replacing Jamie Henry, resigned).
- F. The following fall sports coaches at the respective schools for the 2019-2020 school year at the salary rate in accordance with the agreement by and between the Board of School Directors of the Williamsport Area School District and the Williamsport Education Association (pending completion of all appropriate paperwork*):

Williamsport Area High School

Football

Head Coach:	Charles D. Crews (5)	\$8,858
Varsity Assistants:	Kevin J. Brown (5)	\$4,000
	Douglas A. Thiel (5)	\$4,000
Junior Varsity Assistants:	Keith R. McCabe (5)	\$3,747
	Patrick J. Ross (5)	\$3,600
Ninth Grade Head Coach:	Joshua A. Rogers (5)	\$3,600
Ninth Grade Assistants:	Jeremy J. Sennett (5)	\$3,200
	TBA	

8.3* ELECTION OF STAFF CONT'D:

F. The following fall sports coaches at the respective schools for the 2019-2020 cont'd:

Williamsport Area High School

Boys Soccer

Head Coach:	Lee W. Kaar (5)	\$5,600
Assistant Coach:	TBA	
Volunteer:	David Confair	---
Volunteer:	David R. Ferry	---

Girls Soccer

Head Coach:	J. Scott McNeill (5)	\$5,600
Assistant Coach:	Kyle J. Bidelspacher (5)	\$2,800

Girls Tennis

Head Coach:	John F. Dorner (5)	\$4,000
Assistant:	Karen L. Hooker (5)	\$1,600
Volunteer:	Ruth Taddeo-Hunter	---

Golf

Head Coach:	David R. Heller (5)	\$3,200
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Cheerleading

Head Coach:	Stephanie L. Corter (5)	\$4,800
Assistant Coach:	Michelle M. Derrick (3)	\$2,280
Volunteer:	Rodney W. Sones	---

Cross Country (Boys & Girls)

Head Coach:	Jeremy S. Steppe (5)	\$4,800
Assistant Coach:	Susan A. Smith (4)	\$2,280

Volleyball:

Head Coach:	Linda L. Radocaj (1)	\$4,760
Assistant Coach:	Stephen M. Radocaj (1)	\$2,230 \$2,380

Williamsport Area Middle School

Football

MS Head Coach– Cherry:	Patrick G. Vollman (5)	\$3,200
MS Assistants – Cherry:	Tariq C. Moore (2)	\$2,380
	Robert Joseph (RJ) Haas	\$2,380
MS Head Coach– White:	Michael B. Lundy, Jr.	\$3,200
MS Assistants – White:	Edward L. Hare (1)	\$2,380
	TBA	

8.3* ELECTION OF STAFF CONT'D:

- F. The following fall sports coaches at the respective schools for the 2019-2020 cont'd:

Williamsport Area Middle School

Cross Country (Boys & Girls)

MS Head Coach:	Samantha L. Bower (1)	\$2,040
MS Assistant Coach:	Phyllis J. Sieber (1)	\$1,360

Volleyball:

Head Coach:	Gregory W. Forsburg (1) #	\$2,040
Assistant Coach:	Patricia A. Jones (0) #	\$1,280
	(# WASD Education Foundation Funded Positions)	

Softball - Cherry

MS Head Coach:	Dominique N. Thomas (0)	\$1,920
MS Assistant Coach:	TBA	
Volunteer:	Alexis M. Bower	---

Softball - White

MS Head Coach:	Steve L. Reed (5)	\$2,400
MS Assistant Coach:	Valerie Waldman (4)	\$1,520

Cheerleading

MS Head Coach:	Laura K. Haldeman (3)	\$1,900
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- G. The following food service workers to prepare football meals at the high school at their current contract rate for the dates and hours indicated on August 13, 14, 15, and 16, 2019 (9:30 a.m. – 2:30 p.m.):

Elizabeth A. Dincher
Nanette F. Agnone

- H. Revise this item originally approved at the June 18, 2019 Board Meeting: The following person(s) for temporary custodial summer work for the District, effective June 19, 2019, to August 2, 2019, at the current summer work contract rate per hour, for up to 8 hours per day as needed:

~~Tonia K. Yeagle~~ – WITHDREW; unable to work this summer
Bobbi Jo Kuhns (replacing Tonia Yeagle)

8.3* ELECTION OF STAFF CONT'D:

- I. The following substitute custodian(s) and/or event staff, with a base wage rate of \$9.00 and/or \$10.00 per hour, for the actual number of hours worked, effective dates as indicated:

Heather M. Cherry (07/03/19 through 08/16/19; unavailable on 08/12/19)
Tara L. Wanamaker (07/03/19 through 08/16/19; unavailable on 08/12/19)
Quinzell Tribble (effective date to be determined pending all required documentation)

- J. Alexandra M. Condie as a temporary professional employee, effective with the 2019-2020 school term (tentative date is August 22, 2019), to be currently assigned to teach Special Education (ES) at Lycoming Valley Intermediate School, at a salary rate of Step 1, bachelor's, \$50,500 (+ \$200) (replacing Sarah Thompson, resigned). Ms. Condie will also be scheduled to participate in Induction Program activities before the start of the 2019-2020 school term.
- K. Kyle S. Huff as a temporary professional employee, effective with the 2019-2020 school term (tentative date is August 22, 2019), to be currently assigned to teach 6th Grade at Lycoming Valley Intermediate School, at a salary rate of Step 1, bachelor's, \$50,500, pending updated clearances (replacing Elizabeth Moore, retired; position declined by Regina Beers after board approval). Mr. Huff will also be scheduled to participate in Induction Program activities before the start of the 2019-2020 school term.

8.4* POSITION CHANGES - Approve the following position change(s):

- A. Revise this previously approved item (at the 06/04/19 Board Meeting): Derek J. Slaughter voluntarily transferred from a full-time Mathematics (9th Grade) teacher at the high school to be currently assigned to a full-time Mathematics (~~7th Grade~~) (8th Grade) teacher at the middle school, at the 2019-2020 school year contract salary rate, effective August 22, 2019 (replacing ~~Ronald Keiser, retired~~ Aprie Brennan, resigned).
- B. Lauren L. Klopp administratively transferred from a full-time Special Education teacher at Stevens to be currently assigned to a full-time Special Education teacher at Jackson Primary School, at the 2019-2020 school year contract salary rate, effective August 22, 2019 (reassigned due to the unbalance of students-to-teacher ratio between Stevens and Jackson),
- C. Deanna M. Heck administratively transferred from a full-time Administrative Support I (245 days, 7½ hours per day) at the high school to be currently assigned to a full-time Administrative Support I (245 days, 7½ hours per day) at the middle school, at the 2019-2020 school year contract salary rate, effective August 1, 2019 (administratively reassigned as a result of the retirement of Georgene Gardner; part-time position not to be replaced).

8.4* POSITION CHANGES CONT'D:

- D. Robyn L. Andrews from part-time Food Service Worker (3 hours) at the high school to be currently assigned to full-time Food Service Worker/Cook (up to 180 days; 7 hours per day) at the high school, with a base wage rate of \$14.38 per hour, effective August 22, 2019; also required to attend training on August 12, 2019 (replacing Claudette Signor, retired).
- E. Tammie M. Walker, from a full-time Administrative Support I (245 days, 7½ hours per day) in the Business Office to be currently assigned to a full-time Administrative Support II (245 days, 7½ hours per day) in the Special Education Department, with a base wage rate of \$38,055, prorated (\$20.71 per hour) effective July 24, 2019 (replacing Debra Kern, retired).

8.5 CONTRACTED SERVICES

- A. Renew an agreement with Frontline Technologies to provide employee absence management services (Aesop) at an annual fee of \$11,942.92. The term of the agreement shall be for the 2019-2020 school year.

8.6 OTHER

- A. Approve Michelle L. Fischer, School Nurse for the District, for up to 30 hours to review health records and immunizations of new registrants during the summer at the rate of \$31.20 per hour for 2019-2020.
- B. Adopt the following Non-Discrimination Policy Statement as recommended by the Pennsylvania Department of Education Review Term, under Title VI, title IX, Section 504, and ADA (said policy to be adopted annually).

The Williamsport Area School District is an equal opportunity education institution and will not discriminate on the basis of race, color, national origin, sex, and handicap, in its activities, programs, or employment practices as required by Title VI of the Civil Rights Act of 1964, Title IX Ed. Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990. For information regarding civil rights or grievance procedures, services, activities, and facilities that are accessible to and usable by handicapped individuals contact:

Anne M. Logue, Director of Human Resources
Williamsport Area School District
2780 W. Fourth Street
Williamsport, PA 17701
Phone (570) 327-5500, ext. 40210

PROFESSIONAL DEVELOPMENT

9.1 RELEASED TIME/TRAINING PROGRAMS

Approve released time for staff members to participate in professional development activities in accordance with the Professional Development Plan of the Williamsport Area School District and consider approving training programs. All expenditures proposed are within local, state and federal budget categories approved as noted.

STUDENT/COMMUNITY ACTIVITIES

- 10.1 Approve an Agreement for Participation in Child Nutrition Programs between the Williamsport Area School District and BLaST Intermediate Unit. This agreement will allow our district to continue to provide meals for the 2019-20 school year for the Lycoming County Day Treatment and Academy of Integrated Studies operated by BLaST.
- 10.2 Approve an Agreement for Participation in Child Nutrition Programs between the Williamsport Area School District and Nittany Learning Services. This agreement will allow our district to start to provide meals for the 2019-2020 school year for the Nittany Learning Services Alternative Education for Disruptive Youth.
- 10.3 Approve an Agreement for Participation in Child Nutrition Programs between the Williamsport Area School District and Justice Works Youth Care. This agreement will allow our district to continue to provide meals for the 2019-20 school year for the alternative and/or special education referrals operated by Justice Works Youth Care.
- 10.4 Approve a joint agreement between Williamsport Lycoming Chamber of Commerce and Drum Corps Associates, Inc. and the Williamsport Area School District as outlined for the Drum Corps Associates World Championships for the time period 2019-2021 with a possible two-year extension through 2023.

BIDS/CONTRACTS

- 11.1 Approve a proposal from KIT Network Cabling, Inc. 400 E Main St. Annville, PA 17003 for ten (10) 12.3 MP Fisheye Cameras to be placed in kitchens throughout the District at a total cost of \$11,259.37. Proposal is through COSTARS and funds will come from the Food Service Fund.
- 11.2 Authorize the purchase of Career and Technology Supplies and Equipment in accordance with our specifications and the following recommended awards. All recommended awards are based on the lowest bid meeting our specifications.

A schedule of items to be purchased has been provided in lieu of a complete tabulation. Due to the extensive number of items and participating vendors for this bid it is impractical to provide a complete tabulation. A complete tabulation is available in the Business Office for viewing by any interested parties.

BIDS/CONTRACTS CONT'D:

11.2 Authorize the purchase of Career and Technology Supplies and Equipment cont'd:

All bids were received and opened at 2:00 p.m., on Tuesday, May 7, 2019, in the District Service Center.

RECOMMENDED AWARDS:

Airgas East Inc., Allentown, PA	\$ 3,528.32
Fisher Scientific Co., Hanover Park, IL	337.94
Metco Supply Inc., Leechburg, PA	9,239.60
Midwest Technology Products, Sioux City, IA	2,870.01
OAM Supply Company Inc., Cleveland, OH	8,264.58
Paxton Patterson Corporation, Alsip, IL	3,520.97
Sargent-Welch/VWR, Rochester, NY	2,711.58
Snap-On Industrial, Kenosha, WI	3,244.85
Valley Litho Supply Co Inc., Rice Lake, WI	<u>256.35</u>
TOTAL RECOMMENDED AWARDS	\$33,974.20

11.3 Approve an estimated change order from HRI, Inc. 3576 West Fourth Street, Williamsport, PA for the addition of new inlets for the Millionaire Drive Project at an estimated cost between \$12,000 to \$15,000. We are awaiting final documentation. Funds will come from Bond Proceeds.

11.4 Authorize the Superintendent to approve change orders related to the Millionaire Drive project up to \$15,000 to keep the project moving forward. These change orders will appear on the next board agenda for retro-active approval.

11.5 Retroactively approve a change order from HRI, Inc. 3576 West Fourth Street, Williamsport, PA in the amount of \$4,000 to furnish and install an 18” Nyloplast drain basin with a ductile iron frame and grate for the Millionaire Drive Project. Funds will come from Bond Proceeds.

TAX ITEMS

12.1 Approve the following tax summaries.

Mrs. Erb provided the Board with information related to Earned Income Tax Penalty and Fee Abatements. She discussed the legal provisions, the process currently followed by the tax office, and the requirements under the agreement of the Lycoming County Tax Collection Committee (TCC) and the tax office. The TCC Agreement indicates that the tax office will recommend a policy regarding abatements to the TCC. She noted that this does not appear to have occurred. The recommendation is for the tax office to recommend a policy to the TCC, which would eliminate the need for the Board to consider future requests for abatements.

All votes were affirmative and the omnibus was passed.

TRANSPORTATION – None

SUPERINTENDENT’S REPORT – **Timothy S. Bowers, Ed.D.**

Dr. Bowers welcomed Alexandra Condie who was in the audience. Alex will be at Lycoming Valley this fall.

The focus at this time is to be 100% staffed when students return in the fall, both with professional and support positions.

In August, the administration will be working on goals and areas to focus on during 2019-20 to have recommendations ready for the Board retreat at the end of August.

Dale Crans reported that the Millionaire Drive project is going well. Bi-weekly progress meetings are held. These meetings have been very helpful. HRI currently has three crews working. Mr. Crans feels we are on target.

Dr. Bowers noted that we are doing things a little differently this summer with the cleaning process. We’ve asked teachers and staff to wait to come in and work in rooms until the rooms are officially turned back over. Mr. Crans has provided his staff with a date of August 1st to have all classrooms completed and turned over to teachers to get prepared for the new school year.

Today the pre-proposal meeting was held with the four architectural firms selected to participate in the District Wide Facility Study RFP. We reviewed the process with the firms and Mr. Crans has scheduled a time to tour representatives through our facilities.

ITEMS FROM BOARD MEMBERS

The recommendation for TCC was discussed. Mrs. Erb will work with the tax office manager and develop a draft policy for our Board to review and consider prior to making a recommendation to the TCC.

ITEMS FROM PUBLIC – None

President Baer announced a short executive session will follow the meeting for personnel and attorney advisement.

Upon motion made by Dr. Penman, seconded by Mr. Welteroth and carried, the meeting adjourned at 6:26 PM.

Wanda M. Erb, Board Secretary