

SAFETY COMMITTEE MEETING
January 10, 2019
Minutes

Present

Present: Kurt Kunze, Alesia Rudinski, Staci Godfrey, Dale Crans, Derreck Lanzer, Rob Emerick
Absent: Anne Logue, Jenn Adams

- I. Prior month's minutes were approved by a motion from Dale Crans. A revision of last month's minutes will be completed and re-distributed to reflect the participation of Staci Godfrey in the building inspections for Cochran and Curtin schools.
- II. It was advised that Anne Logue spoke to the District's Central Office committee pertaining to the potential issues raised, upon inspection by the Safety Committee, of the Curtin Auditorium. The Budget committee consisting of central office team members and Mr. Crans will also complete an inspection of the auditorium during their school visits for budget purposes.
- III. A committee member inquired how long an employee has to report a work injury. Alesia Rudinski will obtain this information and provide at an upcoming committee meeting.
- IV. It was noted that the exterior areas of Jackson, WAMS, Cochran and Curtin schools were not inspected as part of the committee members' inspections conducted, since they were completed later in the afternoon (dark outside). Dale Crans advised he will complete these exterior inspections, and report any issues found.
- V. The inspections at WAMS and Jackson conducted previously revealed two rooms in Jackson (Rooms 208 and 310) had a door blocked with items. Both of these rooms have two doors. This matter will be remedied, as no door should be blocked.
- VI. Mr. Kunze advised two more building inspections will be completed on January 21, 2019 at 1:00 pm: Lycoming Valley and Hepburn Lycoming. The buildings will be inspected by Mr. Kunze, Mr. Crans, Mr. Emerick and Mrs. Godfrey. Mr. Crans also advised he will update the checklist for the high school inspection to include items to review in the various departments, including CTE.
- VII. A discussion of the newsletter article submitted by Mr. Kunze titled "Classroom Supply Lists and Donated Cleaning Products" ensued. A copy of the article will be provided on the district's website.
- VIII. Mr. Kunze advised mandatory safety training is required for all committee members, and this training is scheduled for February 14th. All members must be in attendance.
- IX. The next meeting is scheduled for Thursday, 2/14/19 at 3:30 p.m. in the Business Office Conference Room at the DSC.
- X. Derreck Lanzer motioned for meeting to adjourn at 3:55 p.m.

Respectfully Submitted,
Anne Logue (notes submitted by A. Rudinski)
Secretary