

January 3, 2017

The Regular Meeting of the Board of School Directors of the Williamsport Area School District of which all members were duly notified and of which due public notice was given as required by Act 84 of 1986, was held on Tuesday evening, January 3, 2017, beginning at 6:00 PM in the Board Room of the District Service Center, 2780 West Fourth Street, Williamsport, Pennsylvania.

The President, Lori A. Baer, called the meeting to order with the following members:

PRESENT: Lori A. Baer, Patrick A. Dixon, Robin J. Knauth, Jerene A. Milliken,
Jane L. Penman, Nancy Story Somers, Spencer E. Sweeting, Scott R. Williams.

ABSENT: Jennifer Lake.

OPENING EXERCISES were provided by Mr. Spencer Sweeting.

APPROVAL OF MINUTES: Organization/Regular Meeting – December 6, 2016
Special Meeting – December 13, 2016

Student Representatives' Report – Alisha Chen and Jack Holmes reported on the news at the High School.

BOARD PRESIDENT'S REPORT – Ms. Lori A. Baer

A. Millionaire Drive presentation – Jeff Richards, Business Administrator and Bryan McCaffery, Supervisor of Maintenance & Facility Operations, presented information and pictures regarding the deterioration and the need for the reconstruction of Millionaire Drive.

Committee Reports by Board Members – None

A motion was made by Dr. Penman, seconded by Mr. Dixon to approve the minutes, agenda, and the addendum.

The motion carried by a unanimous roll call.

Construction Projects - None

FINANCE REPORT

5.1 Approve the following financial reports:

A. Payroll Report for the month of December 2016:

General Fund – Unrestricted	\$2,840,805.84
General Fund – Restricted	147,166.13
Food Service Fund	78,637.46
Earned Income Tax	46,448.60
Student Activities	<u>.00</u>
TOTAL	\$3,113,058.03

FINANCE REPORT CONT'D:

5.2* Authorize payment of invoices and services rendered by the list submitted and direct the officers of the Board of School Directors to execute the same:

Order Number	Amount	Order Number	Amount
01/03/17	\$597,424.47	01/03/17A	1,471,002.40
01/03/17B	117,953.68	01/03/17C	1,308.00
01/03/17D	119,114.60	01/03/17E	12,130.36
01/03/17F	7,050.50	01/03/17G	14,479.36
01/03/17H	500.00	01/03/17I	86,496.31
01/03/17J	124,601.11	01/03/17K	4,439,979.46
01/03/17L	708,432.02	01/03/17M	25.00

BOARD POLICY – None

CURRICULUM REPORT

- 7.1 Approve a Memorandum of Understanding between the Williamsport Area School District and Lycoming County Children and Youth for a transportation plan that details how the school district and Children and Youth will handle foster student placements under the new Every Student Succeeds Act provisions. This MOU is required by the Pennsylvania Department of Education and has to be submitted to by January 31, 2017.
- 7.2 Approve the formation of a new student activity at the Williamsport Area High School called the Williamsport Area Student Aerospace Agency. The group will give students the opportunity to share common interests and explore various aspects of aerospace science. The group’s advisor will be Kevin Harris, WAHS science teacher.
- 7.3 Approve Bruce Weaver of Muncy to present “Celebrate Dr. Seuss and the Magic of Reading” to the students and parents of Cochran Primary School on the evening of March 2, 2017. The cost will be \$350 and is budgeted under Title I Parent and Community Services.

PERSONNEL REPORT

8.1 RESIGNATIONS

Accept the following resignation(s), effective on the dates and for the purposes indicated:

- A. Leslie L. Whitehill, full-time Dean of Students at the high school, for the purpose of retirement, effective June 30, 2017.

RESOLVED: that the Board of School Directors of the Williamsport Area School District acknowledges with profound regret the retirement of Leslie L. Whitehill from service in the Williamsport Area Schools and expresses its sincere appreciation for her 30 years of dedicated service to our school system as an administrator and teacher. It further expresses the hope that her years of retirement will be many and richly rewarding.

8.1 RESIGNATIONS CONT'D:

- B. Gail C. Greninger, full-time Library Aide at Lycoming Valley Intermediate School, for the purpose of retirement, effective July 28, 2017.

RESOLVED: that the Board of School Directors of the Williamsport Area School District acknowledges with profound regret the retirement of Gail C. Greninger from service in the Williamsport Area Schools and expresses its sincere appreciation for her over 25½ years of dedicated service to our school system as an aide. It further expresses the hope that her years of retirement will be many and richly rewarding.

- C. Christopher D. DePrenda, part-time custodian at the middle school, for personal reasons, effective December 29, 2016.
- D. Miranda J. Witt, part-time Instructional Support Aide/Autistic Support at Stevens Primary School, for personal reasons, effective January 2, 2017.
- E. Peter D. Chapla, full-time Assistant Superintendent for the District, for personal reasons, effective August 19, 2017. Mr. Chapla respectfully requests the Board's consideration of waiving the tuition reimbursement provisions of paragraph (9) of his contract for the nine (9) doctoral program credits he has completed to date at Immaculata University.

8.2 LEAVES OF ABSENCE - Approve the following leave(s) of absence:

- A. Michelle L. Boyles, full-time 2nd Grade teacher at Cochran Primary School, for an extension of an unpaid leave, effective December 14, 2016, through January 24, 2017.
- B. Gwenda L. Forker, part-time Instructional Support Aide at the high school, for an unpaid leave, effective December 12, 2016, through January 2, 2017.
- C. Mary A. Kimble, part-time Instructional Support Aide at the high school, for an extension of an unpaid leave, effective December 6, 2016, through January 2, 2017.
- D. Elizabeth W. Stahlnecker, part-time Food Service Worker at Hepburn-Lycoming Primary School, for an extension of an unpaid leave, effective January 3, 2017, through January 31, 2017.

8.3* ELECTION OF STAFF

Elect the following staff, for the purpose and on the date indicated:

- A. Jeremy S. Loveland, 198 Cease Dr., Troy, as Director of Technology (245 day) for the District, effective February 6, 2017, at a salary \$74,000, prorated, and benefits as provided under the Action 93 Compensation Plan (replacing Mark Hannagan, retiring; pending receipt of all necessary information).

8.3* ELECTION OF STAFF CONT'D:

- B. Dawn R. Reeder, 52 Reeder Rd., Montoursville, as a long-term substitute teacher, extended through the second semester of the 2016-2017 school term (tentative dates of January 23, 2017, through June 8, 2017), unless terminated sooner, to teach Kindergarten at Jackson Primary School, at a salary of Step 1, bachelor's, \$46,147, prorated (replacing Julie Welliver, on sabbatical leave).
- C. The following winter sport coaches at the respective schools for the 2016-2017 school year at the salary rate in accordance with the agreement by and between the Board of School Directors of the Williamsport Area School District and the Williamsport Education Association (pending completion of all appropriate paperwork*):

Williamsport Area High School

Boys and Girls Swimming & Diving

Assistant Varsity Coach: Nicholas H. Hessert (3) * \$2,280

- D. The following substitute teacher(s), subject to assignment by the Superintendent of Schools, at the salary and/or daily rates as established by Board policy (\$90 per day for first 45 days; \$110 per day for days beyond the 45th day; up to a maximum of 180 days/year) and only for the actual number of hours assigned and worked:

Sarah R. Driscoll 960 St. Davids Rd., Williamsport

- E. The following substitute custodian(s) and/or event staff, with a base wage rate of \$9.00 and/or \$10.00 per hour, for the actual number of hours worked, effective January 4, 2017:

Scott E. Ferguson, Jr. 1321 Penn St., Williamsport

- F. Lindsey D. Ulmer, 2215 Sheridan St., Williamsport, as part-time Administrative Support I/Library K-6 (up to 185 days, up to 5 hours per day) at Jackson Primary School Library, with a base wage rate of \$13.09 per hour, effective January 19, 2017 (replacing Nan Zapola, retired; position has been revised to two part-time positions at Jackson).

8.4* POSITION CHANGES

Approve the following position change(s):

- A. Teresa S. Gansel, 5330 N. Rte. 44 Hwy., Jersey Shore, from a substitute Food Service Worker to a part-time Food Service Worker (up to 180 days; 4 hours per day, 10:00 a.m. – 2:30 p.m.) at the middle school, with a base wage rate of \$12.33 per hour, effective January 4, 2017 (replacing Angie Hall, transferred; briefly filled by Roseann Husband).

8.4* POSITION CHANGES CONT'D:

- B. Nicole R. Roupp, 708 Pearl St., Williamsport, from a substitute Food Service Worker to a part-time Food Service Worker (up to 180 days, 3 hours per day, 11:00 a.m. – 2:00 p.m.) at the middle school, with a base wage rate of \$12.33 per hour, effective January 4, 2017 (replacing Erica McCann, transferred).
- C. Regina D. Rooker, 3643 Daugherty's Run Rd., Linden, from a part-time Food Service Worker at Stevens Primary School to a part-time Food Service Worker (180 days; 4.25 hours per day, 9:00 a.m. – 1:45 p.m.) at Lycoming Valley Intermediate School, with a base wage rate of \$12.33 per hour, effective January 3, 2017 (replacing Angie Hall, resigned).
- D. Laura E. Kiess, 471 Kiess Hill Rd., Jersey Shore, from a full-time Food Service Worker-Cook at Lycoming Valley Intermediate School to a full-time Security Officer/Delivery Person (up to 180 days; 8 hours per day; District-wide position) with initial assignment at the high school, with a base wage rate of \$27,346, prorated (\$18.99 per hour), effective date to be determined (replacing Cathy Baker, retired).

PROFESSIONAL DEVELOPMENT

9.1 RELEASED TIME/TRAINING PROGRAMS

Approve released time for staff members to participate in professional development activities in accordance with the Professional Development Plan of the Williamsport Area School District and consider approving training programs. All expenditures proposed are within local, state and federal budget categories approved as noted.

STUDENT/COMMUNITY ACTIVITIES

10.1* Approve the following student trips:

All students must be in compliance with the school's field trip disciplinary requirements in order to participate.

- A. Twelve (12) Williamsport Area High School FBLA members, accompanied by their advisor, to travel to Penn College during January 2017 to participate in a variety of business events and seminars. District transportation is requested. All costs will be paid through FBLA funds. One substitute will be required for the day.
- B. Retroactive Approval: Thirty-six (36) chamber orchestra students from the Williamsport Area Middle School, accompanied by their teacher, traveled to the Susquehanna Cancer Center, Divine Providence Hospital, and the Williamsport Hospital to perform. District transportation was utilized and will be paid through the music budget.

10.1* Approve the following student trips cont'd:

- C. Six (6) members of the Williamsport Area High School's Engineering Club, accompanied by a teacher, to travel to Mifflinburg High School during January 2017 to participate in a regional conference and competition. District transportation is requested and will be paid through the CTE budget.
- D. Sixty-six (66) first grade students from Stevens Primary School, accompanied by their teachers, aides, and volunteers, to travel to T&D's Cats of the World (Penns Creek) during May 2017. District transportation is requested. All costs will be paid by the Stevens PTA.
- E. Approximately six (6) students from Curtin Intermediate School, accompanied by staff members, to travel to Hoss's during January 2017 as a SWPB reward. The students will be transported by the staff members.
- F. Retroactive Approval: Twenty (20) second grade students from Stevens Elementary School, accompanied by their teacher and parent volunteers, traveled to the YWCA during December 2016 to deliver items for homeless individuals. The students walked to and from the YWCA.
- G. Ten (10) Williamsport Area High School Without a Cue members, accompanied by their teacher and another staff member, to travel to Cochran Primary School during January 2017 to perform skits about appropriate behavior. Transportation will be provided by the teacher and other staff member. One substitute will be required for half a day.

BIDS/CONTRACTS

- 11.1 Approve Design Change Order No. 2 from Larson Design Group to change location of all inlets and change sidewalk width and alignment for the Millionaire Drive Reconstruction Project at a cost of \$4,000.00. Cost of the change order will be funded by the Capital Reserve Fund.

TAX ITEMS

- 12.1 Approve the following tax summaries:

SUPERINTENDENT'S REPORT – Timothy S. Bowers, Ed.D.

Negotiations will be starting soon.

A group of administrators will be meeting with principals and touring the schools during the month of January to review maintenance needs.

We are working on the ad for the Special Education Supervisor position.

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SUPERINTENDENT'S REPORT – Timothy S. Bowers, Ed.D.

Bernadette Boerckel, our new Secondary Curriculum Supervisor, will be starting on January 23rd and Jeremy Loveland, our new Director of Technology, will be starting on February 6th.

ITEMS FROM BOARD MEMBERS

President Baer wished Marisha Cruz and Pete Chapla well in their future endeavors.

ITEMS FROM PUBLIC - None

Upon motion made by Mr. Sweeting, seconded by Mrs. Milliken and carried, the meeting adjourned at 6:24 PM.

Jeffrey L. Richards, Board Secretary