

February 18, 2020

The Regular Meeting of the Board of School Directors of the Williamsport Area School District of which all members were duly notified and of which due public notice was given as required by Act 84 of 1986, was held on Tuesday evening, February 18, 2020, beginning at 6:00 PM in the Board Room of the District Service Center, 2780 West Fourth Street, Williamsport, Pennsylvania.

The President, Lori A Baer, called the meeting to order with the following members:

PRESENT: Lori A. Baer, Patrick A. Dixon (arrived at 6:10 PM). Jennifer Lake, Jane L. Penman, Star Poole, Barbara D. Reeves, Marc D. Schefsky, Nancy Somers, Adam C. Welteroth

ABSENT: None

OPENING EXERCISES were provided by Dr. Nancy Somers.

APPROVAL OF MINUTES: Regular Meeting - February 4, 2020

Student Representatives – Mason Nevill gave the Board an update on the happenings at the high school. He congratulated Katie Penman for All-State recognition. Senior night for several sports occurred. It's that time when students are notified of how many points are needed to be eligible for National Honor Society. The Powder Puff performance is on March 1st.

BOARD PRESIDENT'S REPORT – Ms. Lori A. Baer

- A. Greg Hayes, presented on the Williamsport Area School District Education Foundation, which was established in 2004. As of January 31, 2020, Foundation assets were \$2.25 million. In FY19, the Foundation provided over \$155,000 in grants and scholarships. Mr. Hayes provided details regarding the FY 20 key areas of focus including increased payroll deduction participation and the implementation of a new donor management database. Over the last 5 years, gifts, grants and donations to WASDEF have exceed \$2.9 million.

Mr. Dixon arrived at 6:10 PM.

A motion was made by Dr. Penman, seconded by Mr. Schefsky, to approve an omnibus to include the minutes from February 4th meeting, reports, agenda, and the addendum including the Guiding Principles

The Guiding Principles are being recommended by the Feasibility Steering Committee for full Board approval:

- B. Adopt the following Williamsport Area School District Facility Study Guiding Principles.
1. Our schools will be welcoming, bright, environmentally responsible, and resource-efficient learning spaces that inspire students, staff and community pride.

BOARD PRESIDENT’S REPORT CONT’D: – Ms. Lori A. Baer

B. Adopt the following Williamsport Area School District Facility Study Guiding Principles cont’d:

2. Our schools will use taxpayer dollars efficiently in the planning and development of projects, contained by the financial restraints of our community.
3. Our schools will cultivate enrichment of students through the arts, athletics, career and technical education (CTE), and science technology engineering and mathematics (STEM) opportunities.
4. Our schools will incorporate the latest technology to advance our students’ education and prepare them for a successful future as productive, global citizens.
5. Our schools will increase safety and security measures for students and staff as a recognized high priority of the school community.
6. Our schools will deliver an equitable and consistent educational experience through optimal class sizes and building configurations across all grade levels.
7. Our schools will offer flexible, safe, and innovative 21st century learning environments that foster effective learning, creativity for all students and are inclusive of all abilities and cultures.
8. Our school will be accessible to the community and invite involvement that encourages family and neighborhood connections.
9. Our schools will reflect and celebrate the special traditions and history of our community.

C. The March 3, 2020 Board Meeting will be held at the Lycoming Valley Intermediate School at 6:00 PM. The Board can tour the building at 5:00 PM.

FINANCE REPORT

5.1 Approve the following financial reports:

- A. Treasurer’s Report for the month of January 2020:

FINANCE REPORT CONT'D:

- 5.2 Authorize payment of invoices and services rendered by the list submitted and direct the officers of the Board of School Directors to execute the same:

Order Number	Amount	Order Number	Amount
02/18/20	\$834,115.09	02/18/20A	294,109.53
02/18/20B	9,875.00	02/18/20C	6,494.75
02/18/20D	3,811.31	02/18/20E	100.00
02/18/20F	99,714.61	02/18/20G	153,387.96
02/18/20H	26,438.79		

- 5.3 Approve budget transfers for FY20, dated November 22, 2019 to February 13, 2020, as presented in accordance with Section 609 of the Public School Code of 1949, as amended:

BOARD POLICY

- 6.1 Approve the second reading and board adoption of policy 220 “Student Expression/ Distribution and Posting of Materials” of the Williamsport Area School District Policy.
- 6.2 Approve the first reading of policy 209 “Health Examinations/Screenings” of the Williamsport Area School District Board Policy.

CURRICULUM REPORT

- 7.1 Approve the 2020-2021 Williamsport Area School District Calendar.
- 7.2 Approve a change in the 2019-20 tuition agreements with New Story School to provided two (2) students with special education requirements all related services at a rate of \$270.00 per day. Costs will be paid through the Special Education budget.
- 7.3 Approve an agreement with the City of Williamsport and Williamsport Bureau of Police to provide School Resource Officer coverage for the Williamsport Area School District for the 2019-2020 school year. The district will pay half the salary and benefits for the cost of the School Resource Officers for the days they are assigned in the district. The SRO positions are budgeted through the Student Services budget.
- 7.4 Authorize the acceptance of a donation of two (2) vehicles from River Valley Transit for the Automotive Technology Program and executing a release as requested in connection with that donation

PERSONNEL REPORT

8.1 RESIGNATIONS

Accept the following resignation(s), effective on the dates and for the purposes indicated:

- A. Dawn M. Gorsline, full-time 3rd Grade teacher at Stevens Primary School, for the purpose of retirement, effective September 8, 2020.

RESOLVED: that the Board of School Directors of the Williamsport Area School District acknowledges with profound regret the retirement of Dawn M. Gorsline from service in the Williamsport Area Schools and expresses its sincere appreciation for her 31½ years of dedicated service to our school system as a teacher. It further expresses the hope that her years of retirement will be many and richly rewarding.

- B. Sandra L. Bodle, part-time Aide (Special Education) at the high school, for personal reasons, effective February 25, 2020.
- C. Carol W. Porter resigning only as an After School Tutor—Regular Education for High School Students, effective February 13, 2020. (Ms. Porter will continue as a full-time Special Education teacher at the high school.)
- D. Carmen L. Spurr, full-time Administrative Support I (245 day) in the Tax Office at the District Service Center, for the purpose of retirement, effective April 9, 2020.

RESOLVED: that the Board of School Directors of the Williamsport Area School District acknowledges with profound regret the retirement of Carmen L. Spurr from service in the Williamsport Area Schools and expresses its sincere appreciation for her over 22 years of dedicated service to our school system as administrative support. It further expresses the hope that her years of retirement will be many and richly rewarding.

8.2 LEAVES OF ABSENCE

Approve the following leave(s) of absence:

- A. Mary K. Dulaney, full-time Food Service Production Manager at Cochran Primary School, for an extension of an unpaid leave, effective March 2, 2020, through April 30, 2020.
- B. Kimberly L. Kaiser, full-time Head Custodian at Lycoming Valley Intermediate School, extension of an unpaid leave, effective March 2, 2020, through April 30, 2020.

8.3* ELECTION OF STAFF

Elect the following staff, for the purpose and on the date indicated:

A. Olivia R. Pierce as an After School Tutor—Regular Education for High School Students, effective February 18, 2020, through May 21, 2020, as needed. Program instructors will staff the program for up to two days per week for 1½ instructional hours per day at the end of the WAHS teacher day at the rate of \$31.20 per hour plus appropriate benefits, for the actual number of hours worked (replacing Carol Porter, resigned from program).

B. The following persons for work on the high school musical production of *Beauty and the Beast* to be held on March 20 & 21, 2020, at the rates in accordance with the Agreement by and between the Board of School Directors of the Williamsport Area School District and the Williamsport Education Association:

Kent C. Weaver (5)	\$3,200
Samuel A. Robinson (4)	\$3,040

C. The following fall sports coaches at the respective schools for the 2019-2020 school year at the salary rate in accordance with the agreement by and between the Board of School Directors of the Williamsport Area School District and the Williamsport Education Association (pending completion of all appropriate paperwork*):

Williamsport Area High School

Volleyball:

Volunteer:	Patricia A. Jones	---
	(Ms. Jones will be elected as new Head Coach for 2020-21 season)	

D. The following spring sports coaches at the respective schools for the 2019-2020 school year at the salary rate in accordance with the agreement by and between the Board of School Directors of the Williamsport Area School District and the Williamsport Education Association (pending completion of all appropriate paperwork*):

Williamsport Area High School

Baseball

Varsity Assistant:	Joel A. Worthington (5)	\$2,800
Varsity Assistant:	Tariq C. Moore (4) ++	\$2,660
	[++Booster Funded Position]	
Volunteer:	Jeremy E. Reidy	---

Boys Track & Field

Assistant:	Jason M. LaForme (4)	\$3,040
Volunteer:	Justin D. Hoffman	---
Volunteer:	Seth H. Decker	---

8.3* ELECTION OF STAFF CONT'D:

E. Bana C. Sidleck as an athletic event worker, effective February 19, 2020, to be paid at a flat rate per event (as determined by the Athletic Director) as scheduled and approved by the Athletic Department. Payment for these services will be forwarded to payroll for processing.

F. The following substitute custodian(s) and/or event staff, with a base wage rate of \$9.00 and/or \$10.00 per hour, for the actual number of hours worked, effective date as indicated:

Quin R. Webb (effective 02/19/20)
Karen A. Henry (effective 02/19/20)

G. The following person(s) as non-certified substitute teacher(s) with receipt of an emergency permit, subject to assignment by the Superintendent of Schools, at the salary and/or rates as established by Board policy (\$90 per day for first 45 days; \$110 per day for days beyond the 45th day; up to a maximum of 180 days/year) and only for the actual number of hours assigned and worked during the 2019-2020 school year:

Madison H. Sibley (effective 02/19/20)

H. The following substitute teacher(s), subject to assignment by the Superintendent of Schools, at the salary and/or daily rates as established by Board policy (\$120 per day for first 45 days; \$130 per day for days beyond the 45th day; up to a maximum of 180 days/year) and only for the actual number of hours assigned and worked:

Lauren L. Caputo (effective 02/19/20)
Caressa L. Walk (effective 02/19/20)

I. The following substitute administrative support/aide(s), subject to assignment by the Superintendent of Schools, at the hourly rates established by Board policy (\$9.00 per hour; up to a maximum of 180 days per year) and only for the actual number of hours assigned and worked:

Sarah E. J. Rhone (effective 02/19/20)

8.4* POSITION CHANGES – None

8.5 OTHER

- A. Authorize a yoga class to be provided for WASD employees effective March 2, 2020, through April 6, 2020 (no class scheduled on March 30th) to be held on Mondays from 4:15 to 5:15 p.m. at Stevens Primary School. A charge of \$30 per employee will be imposed. Class will be conducted by Morgan K. Williams, full-time 2nd Grade teacher at Stevens Primary School, to be paid at the rate of \$31.20 per hour.

PROFESSIONAL DEVELOPMENT

9.1 RELEASED TIME/TRAINING PROGRAMS

Approve released time for staff members to participate in professional development activities in accordance with the Professional Development Plan of the Williamsport Area School District and consider approving training programs. All expenditures proposed are within local, state and federal budget categories approved as noted.

STUDENT/COMMUNITY ACTIVITIES

10.1 Approve the following student trips:

All students must be in compliance with the school's field trip disciplinary requirements in order to participate.

- A. Twenty-four (24) second grade students from Cochran Primary School, accompanied by their teacher, to travel to the Williamsport Home during March 2020 to meet their pen pals and read to the residents. District transportation is requested and will be paid through the Cochran budget.
- B. Nine (9) Williamsport Area Middle School students, accompanied by two teachers, to travel to State College during March 2020 to visit Accuweather as a School-Wide Positive Behavior reward. Transportation will be provided in the district van.
- C. Five (5) students from Lycoming Valley Intermediate School, accompanied by their teacher and aides, to travel to Lock Haven University during April 2020 to attend Kent's Fest. District transportation is requested and will be paid through the special education budget.
- D. Eleven (11) students from Hepburn-Lycoming Primary School, accompanied by their teacher and aides, to travel to Lock Haven University during April 2020 to attend Kent's Fest. District transportation is requested and will be paid through the special education budget.

10.1 Approve the following student trips cont'd:

- E. One (1) Williamsport Area High School student, accompanied by a teacher and parents, to travel to Harrisburg on two days during March 2020 to participate in the Poetry Out Loud state competition. The student will be transported in the district van.
- F. Forty (40) Williamsport Area High School special education seniors, accompanied by teachers and aides, to travel to Penn College during March 2020 as part of their transition to education and/or employment. District transportation is requested and will be paid through the special education budget. Three substitutes are required for the day.
- G. Approximately 200 fifth grade students from Curtin Intermediate School, accompanied by their teachers, to travel to Lake Tobias during May 2020. District transportation is requested. All costs will be paid by the Curtin PTO.
- H. Thirty-one (31) gifted education students from Curtin and Lycoming Valley Middle Schools, accompanied by their teachers, to travel to Lycoming College during March 2020 to visit the planetarium and attend interactive sessions. District transportation is requested and will be paid through the elementary education budget.
- I. Thirty-four (34) members of Curtin Intermediate School's chamber orchestra, accompanied by their teacher and parent chaperones, to travel to Kalahari Convention Center (Pocono Summit) during April 2020 to perform at the PMEA State Conference. Transportation will be provided by contract carrier. Costs will be paid through the music and Education Foundation budgets.
- J. Six (6) members of the Williamsport Area High School's SkillsUSA team, accompanied by two teachers, to travel to Hershey for three days during April 2020 to participate in the SkillsUSA State Competition. Transportation will be provided in the district van. Two substitutes will be required for three days.
- K. Approximately 30 members of the Williamsport Area High School Model UN team, accompanied by two teachers, to travel to Bloomsburg University during March 2020 to compete at a Model UN Convention. District transportation is requested and will be paid through the social studies budget. Two substitutes will be required for the day.
- L. Forty (40) early childhood education students from the Williamsport Area High School, accompanied by their teacher and an aide, to travel to Sunken Springs Farm during May 2020 to be helpers on a Jackson Primary School field trip. District transportation is requested and will be paid through the CTE budget.

10.1 Approve the following student trips cont'd:

- M. Up to 20 (will vary by trip) precision machining students from the Williamsport Area High School, accompanied by their teachers to travel to local businesses for tours on dates to be determined. The students will be transported in district vans.
- N. Nine (9) FBLA students from the Williamsport Area High School, accompanied by their teacher, to travel to Susquehanna University during March 2020 for a competition. The students will be transported in a district van. One substitute will be required for the day.
- O. Eight (8) FBLA students from the Williamsport Area High School, accompanied by their teacher, to travel to Bloomsburg University during March 2020 for a competition. The students will be transported in a district van. One substitute will be required for the day.
- P. Eleven (11) FBLA students from the Williamsport Area High School, accompanied by two teachers, to travel to Hershey for four days during April 2020 to participate in the state FBLA competition. Transportation will be in a district van and a personal vehicle. All costs will be paid through the FBLA account. Two substitutes will be required for three days.
- Q. Forty (40) automotive students from the Williamsport Area High School, accompanied by their teacher and an administrator, to travel to Energy Transfer (Williamsport) to learn more about employment in the gas/oil industry. District transportation is requested and will be paid through the CTE budget. One substitute will be required for the day.
- R. Five (5) Williamsport Area High School choral students, accompanied by a teacher, to travel to Nanticoke Area High School for three days during February 2020 to participate in the PMEA Regional Choral Festival. The students will be transported in the teacher's personal vehicle. One substitute will be required for two days.
- S. Approximately 200 fourth grade students from Lycoming Valley Intermediate Unit, accompanied by their teachers, to travel to Penn's Cave during May 2020. Transportation will be provided by contract carrier. All costs will be paid by the Lycoming Valley PTO.
- T. Three (3) Williamsport Area High School health professions students, accompanied by their teacher, to travel to Penn College during March 2020 to have a booth at a STEM fair. The students will provide their own transportation. One substitute will be required for the day.
- U. Ten (10) Williamsport Area High School S.A.D.D. members, accompanied by their teacher, to travel to Penn College during March 2020 to participate in a conference. The students will be transported in a district van or will transport themselves. One substitute is required for the day.

BIDS/CONTRACTS – None

TAX ITEMS – None

TRANSPORTATION

13.1 Approve the following drivers/monitors/mechanics for STA, Inc. for the 2019-20 school year:

Louis H. Gatti Van Driver/Aide

The motion carried.

SUPERINTENDENT’S REPORT – Timothy S. Bowers, Ed.D.

Dr. Bowers thanked the Board for the opportunity to attend the AASA Conference.

The next Facilities Steering Committee will be on February 24th at Stevens.

Dr. Bowers noted that March 3rd Board meeting will be held at Lycoming Valley at 6:00 PM with a building tour at 5:00 PM.

Crabtree, Rohrbaugh & Associates will be at the March 3rd meeting to give an update.

ITEMS FROM BOARD MEMBERS

Mr. Welteroth recommended and encouraged attendance at Advocacy Day, March 23rd in Harrisburg. Please try to attend.

ITEMS FROM PUBLIC - None

President Baer announced that an executive session for personnel and attorney advisement would follow the meeting.

Upon motion made by Dr. Penman, seconded by Mrs. Lake and carried the meeting adjourned at 6:23 PM.

Wanda M. Erb, Board Secretary