

February 16, 2021

The Regular Meeting of the Board of School Directors of the Williamsport Area School District of which all members were duly notified and of which due public notice was given as required by Act 84 of 1986, was held on Tuesday evening, February 16, 2021, beginning at 6:04 p.m. President Baer welcomed everyone to our zoom meeting and noted the following:

- 1) The meeting is being recorded.
- 2) The microphones are all muted.
- 3) Board members will need to unmute their microphones to speak.
- 4) Under the Open Forum section of the meeting, anyone wishing to address the Board will need to use the raise hand feature to have their microphone unmuted.
- 5) Board members making and seconding motions will need to state their name for the record.
- 6) All votes will be roll call.

PRESENT: Lori A. Baer, Patrick A. Dixon, Jennifer Lake, Jane L. Penman, Star Poole, Barbara D. Reeves, Marc Schefsky, Nancy Somers, Adam C. Welteroth.

ABSENT: None

President Baer announced there was an executive session prior to tonight's meeting for attorney advisement and personnel.

OPENING EXERCISES were provided by Dr. Penman.

President Baer called for an omnibus motion to include agenda, minutes from the February 2nd, meeting and the addendum.

Dr. Penman made a motion for omnibus.

Mr. Welteroth made motion to table Item 8.3 (F) on both agenda and addendum. Ms. Poole seconded the motion.

Motion failed 4-5 with Dr. Penman, President Baer, Mr. Schefsky, Mr. Dixon and Mrs. Lake voting no.

Mr. Welteroth asked to amend the motion for Item 8.3 (F) to be removed from the omnibus motion and considered separately.

Dr. Penman rescinded her original motion.

Mr. Welteroth made a motion for omnibus, including minutes with exception of Item 8.3 (F), seconded by Dr. Somers.

Roll call vote approved 9-0.

Motion made by Dr. Penman, seconded by Mr. Schefsky to approve Items 8.3 (F) on the agenda and addendum. President Baer abstained from Girls Track and Field Coach Dana Smith.

Motion carried 6-3 with Mrs. Reeves, Dr. Somers and Mr. Welteroth voting against the motion.

APPROVAL OF MINUTES: Regular Meeting – February 2, 2021

FINANCE REPORT

5.1 Authorize payment of invoices and services rendered by the list submitted from February 3, 2021 to February 16, 2021 and direct the officers of the Board of School Directors to execute the same:

General Fund	\$1,804,470.98
Athletic Fund	3,097.00
EIT Operating Fund	20,525.50
Food Service Fund	85,711.09
Payroll Fund	779,216.92
PLGIT Capital Projects Fund	0.00
Student Activities Fund	0.00
TOTAL	<u>\$2,693,021.49</u>

BOARD POLICY- None

CURRICULUM REPORT

- 7.1 Approve the 2021-2022 Williamsport Area School District Calendar.
- 7.2 Approve the purchase 410 Anker 5-in-1 USB-C adapters from GovConnection, Inc. for \$12,582.90. These adapters will be used with the new teacher laptops. This purchase will be made using the PEPPM contract and will be funded using the ESSERS Grant Funds.
- 7.3 Approve an affiliation agreement with Messiah College to place a guidance counseling intern for the Spring 2021 semester.
- 7.4 Approve the Williamsport Area High School to hold the annual Top Hat Dinner at the Genetti Hotel in May 2021. The event will adhere to all PA Department of Health and State guidelines. The Top Hat Dinner recognizes the top 5% of the graduating class and guests. Costs will be paid by the WASD Education Foundation and district accounts.

PERSONNEL REPORT

8.1 RESIGNATIONS

Accept the following resignation(s), effective on the dates and for the purposes indicated:

- A. Julie R. Welliver, full-time Kindergarten teacher at Jackson Primary School, for the purpose of retirement, effective at the completion of the 2020-2021 school year (tentative ending date of June 10, 2021).

8.1 RESIGNATIONS CONT'D:

Accept the following resignation(s) cont'd:

- A. Julie R. Welliver, full-time Kindergarten teacher cont'd:

RESOLVED: that the Board of School Directors of the Williamsport Area School District acknowledges with profound regret the retirement of Julie R. Welliver from service in the Williamsport Area Schools and expresses its sincere appreciation for her 32 years of dedicated service to our school system as a teacher. It further expresses the hope that her years of retirement will be many and richly rewarding.

- B. Judith E. Horn, part-time Aide (Special Education) at the middle school, for personal reasons, effective February 8, 2021.
- C. Taylor R. Shipman, part-time Food Service Worker at Cochran Primary School, for other employment, effective February 26, 2021.

8.2* LEAVE OF ABSENCE

Approve the following leave(s) of absence:

- A. Gary L. Baer*, full-time Maintenance Specialist-HVAC for the District, for an extension of an unpaid leave, effective February 4, 2021, through February 23, 2021.
- B. Karen L. Furey, part-time Aide (Special Education) at the middle school, for an unpaid leave, effective March 8, 2021, through the end of the school year (tentative ending date of June 10, 2021).
- C. Jamie L. Bower*, full-time 6th Grade teacher at Lycoming Valley Intermediate School, for an unpaid leave, effective March 18, 2021, through April 16, 2021, and for an unpaid leave on an intermittent basis (as needed), effective April 19, 2021, through June 10, 2021.
- D. Cindy L. Ryder, full-time Aide (Special Education) at Jackson Primary School, for an extension of an unpaid leave, effective March 1, 2021, through March 31, 2021.

8.3* ELECTION OF STAFF

Elect the following staff, for the purpose and on the date indicated:

- A. Erica M. Hardy to be currently assigned to part-time Administrative Support I (245 days per year, prorated; up to 5 hours per day) in the Curriculum and Data Analysis Departments at the DSC, with a base wage rate of \$13.61 per hour, effective February 17, 2021 (replacing Naomi Decker, resigned).

8.3* ELECTION OF STAFF CONT'D:

- B. Quinese M. Brockington to be currently assigned to a part-time Aide (Non-Special Education; 185 days, 5 hours per day) at Jackson Primary School, with a base wage rate of \$13.73 per hour (without degree rate), effective February 17, 2021 (replacing Susan Heller Allen, resigned).
- C. Kristi A. Heller to be currently assigned to a part-time Aide (Special Education; 185 days, 5 hours per day) at the high school, with a base wage rate of \$14.97 per hour (with degree rate), effective February 22, 2021 (replacing Megan Hayes, resigned).
- D. The following persons as After School Tutors and Credit Recovery for High School Students, for up to one hour per day at the end of the WAHS teacher day, up to four days a week, effective February 3, 2021, through the end of the 2020-2021 school year, as needed, at the contract rate of \$31.20 per hour:

George H. Plowman, Jr.

- E. The following persons as After School Tutors and Credit Recovery for Middle School Students, for up to one hour per day at the end of the WAMS teacher day, up to four days a week, effective February 3, 2021, through the end of the 2020-2021 school year, as needed, at the contract rate of \$31.20 per hour:

Lena C. Schappell

- F. The following spring sport coaches at the respective schools for the 2020-2021 school year at the salary rate in accordance with the agreement by and between the Board of School Directors of the Williamsport Area School District and the Williamsport Education Association (pending completion of all appropriate paperwork*) **Payment of stipends for these positions may be modified or withheld in the event that the activities for which stipends are being paid are curtailed or do not occur due to the COVID-19 pandemic or other conditions beyond the District's control:**

	<u>Williamsport Area High School</u>	
<u>Baseball</u>		
Head Coach:	Kyle S. Schneider (4)	\$5,320
Varsity Assistant:	Tariq C. Moore (5)	\$2,800
Varsity Assistant:	Gregorey P. Robertson (5)	\$2,800
Varsity Assistant:	Patrick G. Vollman (2) ++	\$2,380
	[++Booster Funded Position]	
Volunteer:	Joel A. Worthington	---
Volunteer:	Jeremy E. Reidy	---

8.3* ELECTION OF STAFF CONT'D:

F. The following spring sport coaches at the respective schools cont'd:

<u>Williamsport Area High School</u>		
<u>Softball</u>		
Head Coach:	Chase D. Smith (5)	\$5,600
Varsity Assistants:	Steve L. Reed (5)	\$2,800
	Alexis M. Bower (2)	\$2,380
Varsity Assistant:	Dominique N. Thomas (1) ++ [++Booster Funded Position]	\$2,380
Volunteer:	Lexi E. Diaz	---
Volunteer:	Drew E. Dickey	---
<u>Boys Tennis</u>		
Head Coach:	John F. Dorner (5)	\$4,000
Assistant:	Karen L. Hooker (5)	\$1,600
Volunteer:	Ruth N. Taddeo-Hunter	---
<u>Boys Track & Field</u>		
Head Coach:	Jeremy S. Steppe (5)	\$6,400
Assistant:	Devin K. Miller (2)	\$2,720
Assistant:	Seth H. Decker (5) (Seth Decker withdrew from position on 2/14/21)	\$3,200
Volunteer:	Justin D. Hoffman	---
<u>Girls Track & Field</u>		
Head Coach:	Vicki L. Eberhart (5)	\$6,400
Assistants:	Dana L. Smith (5)	\$3,200
	Marguerite W. Anderson-Royal (5)	\$3,200
<u>B/G Track Assistant:</u>	Melanie C. Schramm (5)	\$3,200

Williamsport Area Middle School

<u>Girls MS Soccer:</u>		
MS Head Coach:	J. Scott McNeil (5)	\$2,400
<u>Boys MS Soccer:</u>		
MS Head Coach:	TBA	
Volunteer:	Lee W. Kaar	---
<u>Boys Track & Field</u>		
MS Lead Assistant:	Randall G. Laird (5)	\$2,400
MS Assistant:	William L. Cuebas, Jr. (5)	\$2,000
MS Assistant:	Ronald E. Sahn (5)	\$2,000

8.3* ELECTION OF STAFF CONT'D:

F. The following spring sport coaches at the respective schools cont'd:

Williamsport Area Middle School

Girls Track & Field

MS Lead Assistant:	Matthew D. Palmatier (5)	\$2,400
MS Assistant:	Mara E. Laird (0) *	\$1,600
MS Assistant:	Kelly M. Titus (5)	\$2,000

G. The following substitute food service worker(s), at the salary rate of \$9.00 per hour, for the actual number of hours worked, effective date as indicated:

Lukas J. Seyler (effective 02/17/21)
Jacqueline M. Strosser (effective 02/17/21)

H. Kiana N. Walker to be currently assigned to a part-time Aide (Non-Special Education; up to 185 days, 5 hours per day) at Lycoming Valley Intermediate School, with a base wage rate of \$13.73 per hour (without degree rate), effective February 17, 2021 (replacing Ashtynne Harden, resigned).

8.4* POSITION CHANGES

Approve the following position change(s):

- A. Kathleen S. Flock from part-time Food Service Worker at Cochran Primary School to full-time Food Service Production Manager (up to 180 days, 7½ hours per day) at Cochran Primary School, with a base wage rate of \$25,596, prorated (\$18.96 per hour), effective February 17, 2021 (replacing Mary Dulaney, retired).
- B. Donna R. Rundio, from a full-time Custodian (2nd shift) position (float) for the District to be currently assigned to a full-time Custodian (2nd shift) at Stevens Primary School, with a base wage rate of \$42,320, prorated (\$21.16 per hour), effective date to be determined (replacing Jason Pick, transferred).

PROFESSIONAL DEVELOPMENT – None

STUDENT/COMMUNITY ACTIVITIES – None

BIDS/CONTRACTS

11.1 Approve a proposal from Weatherproofing Technologies (WTI), Subsidiary of Tremco Inc., Beachwood, OH, to restore approximately 22,000 square feet of the T-Wing roof and horticulture classroom roof areas at the high school. These restoration repairs are essential to help protect the district building asset and will include an extended 30-year warranty at an estimated cost of \$304,973.44. Funds will come from bond proceeds. This agreement is part of the Keystone Purchasing Network (KPN) contract.

BIDS/CONTRACTS CONT'D:

- 11.2 Approve proposals from Weatherproofing Technologies (WTI), Subsidiary of Tremco Inc., Beachwood, OH, additional work at the high school of Alternate #1, Roof replacement of the Maintenance Garage Roof, \$74,900.00; Alternate #2, Roof replacement of the Unit H East Shop Canopy Roof, \$29,800.00. Funds will come from bond proceeds. This agreement is part of the Keystone Purchasing Network (KPN) contract.
- 11.3 Approve a proposal from Musco Sports Lighting, LLC, Oskaloosa, IA to provide a Light-Structure System Retrofit with Total Light Control for the Balls Mills Soccer Stadium in the amount of \$369,218.00. Funds will come from Balls Mills Site Improvement. This proposal was obtained through the State COSTARS program.
- 11.4 Approve a proposal from Field Turf, West Chester, PA. for the replacement of the Balls Mills Synthetic Soccer Field with a base proposal amount of \$449,216.00; and include Alternate #1, Performance and Payment Bonds in the amount of \$6,738.24; Alternate #2 Infill reuse with a deduction in the amount of \$27,930.00; and Alternate #3 add four (4) inches of stone on both sidelines with clean stone (15ft. wide) in the amount of \$75,000.00, for a total amount of \$503,024.24. Funds will come from Balls Mills Site Improvement fund.

TAX ITEMS – None

TRANSPORTATION – None

The motion carried by a unanimous 9-0 roll call vote.

SUPERINTENDENT'S REPORT – Timothy S. Bowers, Ed.D.

Dr. Bowers noted that the Finance and Facilities Committee met on February 9 and discussed the 2021-22 budget and several facilities projects. A couple of the projects on the agenda this evening were first reviewed with this committee before bringing to the full board for approval. The Feasibility Committee will begin meeting soon but due to various timelines, we do not expect committee recommendations to be brought to the Board for final consideration this spring.

Dr. Bowers thanked the community for their cooperation and understanding of the closing of our high school and middle school buildings last Friday-Sunday. This was a proactive approach to extra clean our buildings and reset our numbers. We want to emphasize that we do deep clean and disinfect each building nightly but we can take some additional measures when buildings are empty for a period of time. Since Friday was already a professional development day, we felt this was a good opportunity with limited disruptions to our education program.

ITEMS FROM BOARD MEMBERS - None

ITEMS FROM PUBLIC – None

February 16, 2021

President Baer announced that an executive session would immediately follow this meeting for personnel and attorney advisement.

A motion was made by Dr. Penman, seconded by Mrs. Reeves and carried, the meeting adjourned at 6:22 p.m.

Wanda M. Erb, Board Secretary