

WILLIAMSPORT AREA SCHOOL DISTRICT

Office of Human Resources

TO: Full-time Employees
FROM: Anne Logue, Director of Human Resources
SUBJECT: **DENTAL** Insurance – Dependent Coverage
DATE: April 25, 2018



Listed below is important information concerning **DENTAL** insurance coverage for your dependents.

- If your child is between the ages of 19 – 25 and **not** a full-time college student, he/she must be removed from your dental insurance.
- If your child is age 19, he/she **must** be a full-time college student to remain enrolled on your dental insurance. If your child is **not** a full-time college student, dental coverage will end on the last day of the 19th birthday month.
- When your child graduates from college, he/she must be **removed** from your dental insurance. Dental coverage will terminate on the last day of the month your child graduates.
- A child may remain covered on your dental insurance until age 25 **if the child is a full-time college student**. Dental coverage will end on the last day of the child's 25th birthday month.

All employees are required to **notify** the Human Resources Office regarding **any changes** in the status of his/her dental insurance eligibility and dental insurance eligibility of his/her dependents.

To make changes to your dental insurance, please **notify Alesia Rudinski** at the Human Resources Department at 570-327-5500, x40201 or at arudinsk@wasd.org **within 30 days**.

Thank you.