

The Organizational Meeting of the Board of School Directors of the Williamsport Area School District of which all members were duly notified and of which due public notice was given as required by Act 84 of 1986, was held on Tuesday evening, December 5, 2017, beginning at 6:00 PM in the Board Room of the District Service Center, 2780 West Fourth Street, Williamsport, Pennsylvania.

This meeting is called to order for the purpose of organization under appropriate sections of Article IV of the School Laws of Pennsylvania, as amended.

The President, Lori A. Baer, called the meeting to order with the following members:

PRESENT: Lori A. Baer, Patrick A. Dixon, Jerene A. Milliken, Jane L. Penman, Marc D. Schefsky, Spencer E. Sweeting, Adam C. Welteroth.

ABSENT: Jennifer Lake, Nancy Story Somers.

2. OPENING EXERCISES were provided by Ms. Lori Baer.
3. Mr. Richards, Board Secretary certified the election of the following persons to a four-year term (2017-2021) on the Board of School Directors of the Williamsport Area School District:
  - a. Jane L. Penman
  - b. Marc D. Schefsky
  - c. Nancy Story Somers
  - d. Spencer E. Sweeting
  - e. Adam C. Welteroth
4. Mr. Fred Holland, Board Solicitor, introduced the Honorable Nancy L. Butts who administered the oaths of office to the newly-elected member who were present. The Honorable Nancy L. Butts and the newly-elected School Directors signed oath-of-office documents provided by the Secretary. Newly-elected School Directors took seats at the Board table.
5. Election of a Temporary President
  - a. President Baer opens nominations.
  - b. Mrs. Milliken nominated Ms. Baer and moved that nominations be closed.
  - c. Dr. Penman seconded the motion.
  - d. A vote was held to close the nominations and elect Ms. Baer as temporary president. The motion carried by a unanimous roll call.
6. Election of President
  - a. Temporary President opens nominations.
  - b. Mr. Sweeting nominated Ms. Baer and Dr. Penman seconded.
  - c. Mrs. Milliken moved the nominations be closed and a vote cast and Dr. Penman seconded.
  - d. A roll call vote was held unanimously electing Ms. Baer as president.

7. Election of Vice President.
  - a. President Baer opens nominations.
  - b. Mr. Sweeting nominated Dr. Penman.
  - c. Mr. Sweeting moved that the nominations be closed and a vote cast and Mrs. Milliken seconded.
  - d. A roll call vote was held unanimously electing Dr. Penman as vice president.
  
8. Motion made by Dr. Penman and seconded by Mrs. Milliken to approve the appointment of Delegates to Boards and Committees for the Ensuing Year AND to approve meeting dates for 2018:
  - a. Athletic Advisory and West End Babe Ruth Partnership  
Ms. Lori Baer and Mr. Spencer Sweeting
  - b. Board Negotiating Team  
Mrs. Jerene Milliken, Dr. Nancy Story Somers, and Mr. Spencer Sweeting.
  - c. Curriculum and Instruction Committee  
All School Directors are ex officio members.
  - d. Education Foundation Board Representative  
Mr. Spencer Sweeting
  - e. Finance and Facilities Planning Committee  
Ms. Lori Baer, Mr. Pat Dixon, Dr. Jane Penman, and Dr. Nancy Story Somers
  - f. Gifted Education Advisory Council  
Mrs. Jerene Milliken and Mr. Adam Welteroth
  - g. Intermediate Unit Board Member  
Ms. Lori Baer
  - h. Employee Safety Committee  
Ms. Lori Baer and Mrs. Jennifer Lake
  - i. Williamsport Area Tax Advisory Committee  
Mr. Marc Schefsky
  - j. PSBA Liaison  
Ms. Lori Baer

9. Schedule Voting Meetings during 2018 to begin at 6:00 p.m. (unless otherwise noted) in the Board Room of the District Service Center on the following dates. Adoption of the Proposed Final Budget is tentatively scheduled for *May 1, 2018*. Adoption of the Final Budget is tentatively scheduled for *June 19, 2018*. The annual Organization Meeting will be held on *December 4, 2018* and will be followed by a regular voting meeting.

January 2, 16

March 6, 20

May 1, 15

July 17

September 4, 18

November 6, 20

February 6, 20

April 3, 17

June 5, 19

August 7, 21

October 2, 16

December 4

The motion carried by a unanimous roll call.

10. Motion made by Mr. Sweeting, seconded by Dr. Penman and carried to adjourn the organizational meeting at 6:12 PM.

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Jeffrey L. Richards, Board Secretary

The Regular Meeting of the Board of School Directors of the Williamsport Area School District of which all members were duly notified and of which due public notice was given as required by Act 84 of 1986, was held on Tuesday evening, December 5, 2017, following the organizational meeting.

The President, Lori A. Baer, called the meeting to order at 6:12 PM with the following members:

**PRESENT:** Lori A. Baer, Patrick A. Dixon, Jennifer Lake (arrived at 6:17 PM),  
Jerene A. Milliken, Jane L. Penman, Marc D. Schefsky, Spencer E. Sweeting,  
Adam C. Welteroth.

**ABSENT:** Nancy Story Somers.

**APPROVAL OF MINUTES:** Regular Meeting – November 14, 2017

**Student Representatives** - Kyle Andrews and Anna Vaughn Stewart were present to report on news at the High School.

Mrs. Lake entered the meeting at 6:17 PM.

**BOARD PRESIDENT’S REPORT – Ms. Lori A. Baer**

A. Congratulations to the following students who have been selected to participate in the PMEA District 8 Orchestra Festival on February 7-9 2018 in Athens, PA.

**Violin**

Michael Fisher (1)  
Sam Stea (3)  
Jordan Kinley (9)  
Naomi Rintelman  
Noelani O’Connell  
Taylor Fulmer

**Viola**

Juliet Jacques (1)  
Megan Wike (2)  
Lenora Ciabattari (3)  
Vanessa Streit  
Abigail Thomas

**Cello**

Laura Rider (3)  
Liam Ferry  
Alexa Radulski

**Bass**

Ben Byham (1)  
Ty Baker (2)  
Cate Chandler (3)  
Nicole Beck (4)

**Committee Reports by Board Members - None**

Mr. Sweeting made a motion to approve the minutes, the agenda, and the addendum with a revision to Agenda Item 8.3H to read (replacing Joanne Henderson, retired) and Dr. Penman seconded.

The motion carried by a unanimous roll call.

**FINANCE REPORT**

5.1 Approve the following financial reports:

A. Payroll Report for the month of November 2017:

General Fund – Unrestricted	\$2,708,703.10
General Fund – Restricted	141,768.20
Food Service Fund	98,991.87
Earned Income Tax	<u>44,780.98</u>
<b>TOTAL</b>	<b>\$2,994,244.15</b>

5.2\* Authorize payment of invoices and services rendered by the list submitted and direct the officers of the Board of School Directors to execute the same:

Order Number	Amount	Order Number	Amount
12/05/17	\$925,910.96	12/05/17A	17,715.38
12/05/17B	2,568.57	12/05/17C	1,057.28
12/05/17D	14,713.20	12/05/17E	1,932.66
12/05/17F	1,347,642.37	12/05/17G	297,339.86
12/05/17H	239,398.76	12/05/17I	67,897.46
12/05/17J	50.54	12/05/17K	33,989.36
12/05/17L	780,929.51	12/05/17M	85,976.68

5.3 Authorize the Central Susquehanna Intermediate Unit to process all Year 21 E-Rate requirements for a flat fee of \$4,200.00 which includes the entire process of filing, from beginning to end.

5.4 Appoint Jeffrey Richards as Primary Voting Delegate, Kurtis Kunze as First Alternate Voting Delegate, and Marc Schefsky as Second Alternate Voting Delegate to the Lycoming County Tax Collection Committee for 2018 as required by Act 32.

5.5 Renew our contract with Education Finance Decisions to utilize their 2018-19 Budget Planning Model for next fiscal year's budget at a fee of \$2,200.00. This includes data collection, preparation of the model for the district, a fully operational electronic copy of the Budget Planning Model for our use, a User Guide on how to use the model, and electronic support to answer questions and resolve any problems.

5.6 Authorize an order for the payment of bills for December 21, 2017 with retroactive Board approval to occur on January 2, 2018.

**BOARD POLICY** – None at this time

## **CURRICULUM REPORT**

- 7.1 Approve the purchase of FOSS science kits for Grades 3 and 6 from Delta Education in the amount of \$22,029, funded through the Elementary Science budget. These are converter kits based on the Next Generation Science Standards.
- 7.2 Approve the upgrade of core reading materials from Treasures (retired) to Wonders (Macmillan McGraw Hill) in Grades K-3 for the 2018-19 school year in the amount of approximately \$354,400. All student and teacher materials and professional development will be paid by a combination of Title I and Title II funds.
- 7.3 Approve the 2017-2020 Williamsport Area High School Career and Technical Education Occupational and Local Advisory Committee members. These members are a vital part of our approved programs. They provide our instructors with industry feedback and help to oversee that the proper curriculum and competencies are being taught. They also recommend the equipment needed to help our student attain the appropriate job ready skills.

### **ACCOUNTING**

John Bubb	Susquehanna Health System
Mike Charles	Citizens and Northern Bank
Chad Chervinsky	Corning Incorporated
Nancy Eischeid	Williamsport/Lycoming Chamber of Commerce
Romey Fagnano	RDF Tax Services LLC
Adam Hartzel	Baker, Tilly, Virchow, Krause LLP
Mary McFadden	Young Industries
Scott McFadden	Andritz Incorporated
JoAnn Pacenta	Pennsylvania College of Technology

### **AUTOMOTIVE**

Beau Keyte	Blaise Alexander Chevrolet
Bill Schaefer	Stoudts Pro Auto
Bob Biichle	Biichle Body Shop
Brad Rhone	Rhones Travel Trailers
Brad Clayton	Blaise Alexander Subaru
Chris VanStavoren	Pennsylvania College of Technology
Dan Lorson	Pennsylvania College of Technology
Dave Plessinger	Economy Auto Parts
Dave Bausinger	Dave's Auto
Dave Shirn Jr.	Shirn's Auto Mart
Dave Yeagle	Fairfield Ford of Williamsport
Don Slout	Lycoming Auto
Don Hudson	Hudson's Garage
Don Stewart	Bill MacIntyre Chevrolet
Jill Wenrich	Jersey Shore Area School District
Ed Wright	Shirn's Auto Mart

- 7.3 Approve the 2017-2020 Williamsport Area High School Career and Technical Education Occupational and Local Advisory Committee members cont'd:

**AUTOMOTIVE CONT'D:**

Fred Schreppel	Fairfield Toyota
Gordon Cohick	5 Star International
Gregory Sangi	Bastian Tire and Auto Center
Harry Wolfe	Central Mountain High School
Harry Kline	Lycoming CTC
Jeremy Hostrander	Fairfield Toyota
Jim Turner	McCarthy Tire & Automotive
Joe Schaefer	Pennsylvania College of Technology
Joe Tavani	Pennsylvania College of Technology
Ken Haas	Pine Mountain Auto Repair
Larry Decker	Heartbeat Hollow Performance
Mark Sones	Pennsylvania College of Technology
Neil Bailey	Pennsylvania College of Technology
Phil Heasley	Fairfield Toyota
Rob Viacich	Pennsylvania College of Technology
Mike Faryniak	Jersey Shore Area High School
Ronald DeSanto	DeSanto Automotive Repair
Ronald Garner	Pennsylvania College of Technology
Sam Reynolds	Blaise Alexander Subaru
Skip Wagner	Pennsylvania Automobile Association
Tom Cohick	Retired
Wes McCracken	Sweitzer's Auto Sales
Jim Mulberger	Van Campen Motors
Larry Leavitt	Pennsylvania College of Technology
Joe Colucci	Colucci Automotive
Josiah Council	Jersey Shore Area School District
Matt Wasson	P. Stone Inc.
Hilton Mayes	Snap-On Industrial

**BIOTECHNOLOGY**

Jeff D. Andrews	UPMC - Susquehanna Health System
Christine Wheary	UPMC – Susquehanna Health System
Dr. Justin Ingram	Pennsylvania College of Technology
James Fedele	UPMC – Susquehanna Health System
Robert Chambers	Department of Environmental Protection
Denise Folmar	UPMC - Susquehanna Health System
Betsy Waddell	Montgomery Pharmacy – TJ's Market

- 7.3 Approve the 2017-2020 Williamsport Area High School Career and Technical Education Occupational and Local Advisory Committee members cont'd:

**BUSINESS- (ADMIN ASSISTANT AND DIVERSIFIED OCCUPATIONS)**

Robin Enderle	Pennsylvania College of Technology
Deanna Eldredge	Pennsylvania College of Technology
Susan Neidig	Williamsport Area School District
Halle Niklaus	Susquehanna Bank
Ann Steinbacher	Century 21 Betty Steinbacher
Tyler Thompson	Young Industry

**COMMERCIAL ARTS:**

Stacy Charles	White Horse Graphics
Chad Losell	Right Side Up Graphics
John Yogodzinski	Graphic Hive
Brian Flynn	Pennsylvania College of Technology
Mark Porter	Labels by Pulizzi
Will Guinte	G3 Graphics
Cody Bacon	Graphic Hive
Dylan Sommers	Hemlock Print and Design

**COMPUTER INFORMATION TECHNOLOGY:**

Chris Betz	Weis Markets
Shane Fiester	CVS Computer
Shaun Miller	Geisinger Medical Center
Brandon Flannery	Pennsylvania College of Technology
Patrick McCormick	Jersey Shore Area School District
Jeremy Loveland	WASD
Clay Weaver	WASD
Daniel Yoas	Pennsylvania College of Technology

**CONSTRUCTION TRADES:**

Rick Cole	Your Building Center
Patrick Dixon	KEYPAD Inc. (School Board)
Brent Foster	BSF Contracting
Randy Gardner	Lundy Construction
Robert Gresko	Pennsylvania College of Technology
Brion Harlan	Bower Electric/WBSBA
Bill Harrison	Harrison Construction Inc./WBSBA
John Houser	Lundy Construction
Bud Lorson	Bud Lorson Plumbing Inc.
Arnold Minnick	Minnick Electric/WBSBA
Brian Nasdeo	International Brotherhood of Electrical Workers
Walter Nyman	WBSBA (West Branch Susquehanna Builders Assoc.)

- 7.3 Approve the 2017-2020 Williamsport Area High School Career and Technical Education Occupational and Local Advisory Committee members cont'd:

**CONSTRUCTION TRADES CONT'D:**

Brandon Sick	Air Quality Control (past student)
Gene Weigle	Weigle Construction Company
Gary Williamson	Gary E. Williamson Construction

**CULINARY ARTS:**

Kevin Nash	Feeser's Food Service
Matt Santangelo	Kurtze Food Service
Linda Heller	Harvest Moon
Barry Heller Sr.	Harvest Moon
Joanna Morrone	Old Corner Hotel
Fred Danielle	Franco's Lounge/Cloud 9
Frances Danielle	Franco's Lounge/Cloud 9
Ty Noblit	Clarkson Chemical/Pier 87
Robert Twine	Muncy Prison
Lisa Andrus	Pennsylvania College of Technology
Charles Neidemeyer	Pennsylvania College of Technology
Brian Marsh	UPMC Susquehanna
Brian Walton	Pennsylvania College of Technology

**DIVERSIFIED OCCUPATIONS**

Arthur Sterngold	Lycoming College
Josh VanCampen	VanCampen Motors
Craig Scruggs	Pipeline Specialties
Kelly Regan	Wegmans
Emily Pearson	McCormick Law Firm
Kathy Robbins	Pudgies Pizza and Subs
Jessica Pennington	Horizon Federal Credit Union
Tom Wesley	Student Transportation of America
Scott Menne	Winner Hardware
Autumn Mundrick	Ralph S. Alberts Co
Ryan Scruggs	Pipeline Supply Co.
Gary Stryker	Williamsport Wire Rope
Melinda Fryer	Williamsport Wire Rope
Kyla Ortiz	Giant Foods

**EARLY CHILDHOOD EDUCATION:**

Barbara Albert	PA College of Technology Children's Learning Center Dir.
Heather Bower	BLaST IU 17/ECE Special Education Instructor
Kathy Choate	First Nursery School Director
Nancy Frye	Paddington Station Preschool and Child Care Center Director

- 7.3 Approve the 2017-2020 Williamsport Area High School Career and Technical Education Occupational and Local Advisory Committee members cont'd:

**EARLY CHILDHOOD EDUCATION CONT'D:**

Nancy Grausam	Pennsylvania College of Technology/ECE Instructor (Faculty)
Patti Gregory	New Covenant Kid Kare Director
Tatum Heiser	Blessed Beginnings Childcare and Preschool Owner
Vanessa Holmes	Bostley's Child Care Centers Director
Keri Kime	Lycy CTC/ECE Instructor
Mary Lungar	Retired Teacher
Diana Oliva	YMCA Child Care Director
Shannon Siperko	East Lycoming School Dist. Teacher-National Board Certified

**ELECTROMECHANICAL:**

Mark Best	NC-Lavalin
Kurt Westbrook	ShopVac Engineer
Brian Hensler	ShopVac Engineer
Steve Maurer	Williamsport Wire Rope Engineer
Todd Kline	Lonza Head of Maintenance
Kevin Yokitis	Pennsylvania College of Technology
Jonathan Korelitz	Textron

**HEALTH OCCUPATIONS:**

Melissa Barto	Phoenix Rehab
Michael Bonislowski	USPHS/Federal BOP
Jessica Bower	Pennsylvania College of Technology
Mindy Carr	Pennsylvania College of Technology
Tracy Dreibelbis	Restore Rehabilitation
Tushanna Habalar	Pennsylvania College of Technology
Ann Reichelderfer	Pennsylvania College of Technology
Heather Stafford	UPMC
Karen Plankenhorn	Pennsylvania College of Technology

**HORTICULTURE:**

Susan Sheffer	Independent Commercial Carriage Driver Business Owner
Brandon Bartley	Bartley's Dairy Farm
Elden Metzger	Metzger Farm
Shawn Metzger	Metzger Trucking
Ken Snyder	Snyder's Nursery

**PRECISION MACHINING:**

Seth Bartley	Shop Vac
Derek Knipe	PMF
Marty Braim	Andritz

- 7.3 Approve the 2017-2020 Williamsport Area High School Career and Technical Education Occupational and Local Advisory Committee members cont'd:

**PRECISION MACHINING CONT'D:**

Todd Knittle	Pneu-Dart
Keith English	Pennsylvania College of Technology
Matt Strouse	Hermance Machine
Gerry Ulsamer	PMF

**WELDING:**

David L. Danneker	President AM Metal Specialties Inc.
Jerry Farr	M&M Sheet Metal & Steel Fabricators
Mike Nau	Welding Instructor, Pennsylvania College of Technology
Niles Oehrli	Retired Weld Technician, High Steel Structures
Dave Dietrick	Retired, PA College of Technology Weld Instructor
Steve Keen	Local Union Welder
Mike Hill	Asst. Division Manager, Transco Railroad Products, Inc.
Rob Glossner	Owner, M&M Sheet Metal & Steel Fabricators
Jim Stoner	Supervisor, High Steel Structures
Rusty Wynegar	Plant Manager, High Steel Structures
Adam Steppe	Weld Technician, High Steel Structures
Bruce Barnett	Nuweld, Inc. Quality
Jim Mothersbaugh	The Young Industries, Inc.
Tyler Thompson	The Young Industries, Inc.

**Local Advisory Committee and Perkins Participatory Committee Members**

Daria Fish	Chief Oil and Gas
Tony Nardi	Fish Real Estate
Korrie Lucas	Central PA Workforce Development
Jason Fink	Williamsport Chamber of Commerce
Tom Gregory	Pennsylvania College of Technology
Erica Mulberger	Central PA Workforce Development
Russ Lawrence	IMC
Frank Pelligrino	Local Business Owner
Tony Mussare	County Commissioner
Keith Tebbs	Tebbs Bros Landscaping
Tanya Berfield	Pennsylvania College of Technology
Mike Atchie	Williams Energy
Courtney Hamm	Careerlink
Kristen Liberti	Careerlink
Dr. Mark Stamm	Superintendent- South Williamsport
Gerald McLaughlin	Superintendent- Loyalsock
Matthew Reitz	Principal- Loyalsock
Jesse Smith	Principal- South Williamsport
Vickey Rainey	Counselor- Loyalsock
Kelsey Shannon	Counselor- South Williamsport

## CURRICULUM REPORT CONT'D:

- 7.4 Approve an agreement with Lancaster-Lebanon Intermediate Unit #13 to receive a stipend in the amount not to exceed \$7,000 to cover the allowable costs of substitutes, travel, hotels, and materials to support the Word Generation program.
- 7.5 Approve the Lock Haven University course – MUSIC 100 World Music. This request includes offering 1.0 Williamsport High School Elective Credit, and including the course on the student's transcript as a 1.4 weight, commensurate with dual enrollment courses. The course will factor into the grade point average, and will contribute to class rank as long as the student's total credits do not exceed eight for the 2017-18 school year. The course description has been reviewed and approved by the high school principal. Cost for the course is the responsibility of the family. The final grade must be reported to the school by June 1, 2018 on an official Lock Haven University Transcript.

## PERSONNEL REPORT

### 8.1 RESIGNATIONS

Accept the following resignation(s), effective on the dates and for the purposes indicated:

- A. Rescind per the request of Mr. Ferguson: ~~Scott E. Ferguson, Sr., full-time Custodial Supervisor at the high school, for the purpose of retirement, effective June 29, 2018.~~

~~RESOLVED: that the Board of School Directors of the Williamsport Area School District acknowledges with profound regret the retirement of Scott E. Ferguson, Sr., from service in the Williamsport Area Schools and expresses its sincere appreciation for his 35 years of dedicated service to our school system as an administrator and custodian. It further expresses the hope that his years of retirement will be many and richly rewarding.~~

- B. Terri A. Gantz, part-time Aide at Lycoming Valley Intermediate School, for personal reasons, effective November 30, 2017.
- C. Jonaida N. Williams, resigning from position as Girls' Basketball Varsity Co-Assistant Coach at the high school, effective November 29, 2017 (Ms. Williams will still assist with the program's scorebook).
- D. Richard J. McCusker, Jr., full-time Supervising Manager of Pupil Transportation for the District, for the purpose of retirement, effective June 29, 2018.

RESOLVED: that the Board of School Directors of the Williamsport Area School District acknowledges with profound regret the retirement of Richard J. McCusker, Jr., from service in the Williamsport Area Schools and expresses its sincere appreciation for his 16 years of dedicated service to our school system as an administrator. It further expresses the hope that his years of retirement will be many and richly rewarding.

8.1 RESIGNATIONS CONT'D:

- E. Daphne T. Brinkerhoff, part-time Administrative Support I (225 day, 5 hours per day) for the Student Services Department at the DSC, for other employment, effective January 5, 2018.

8.2 LEAVES OF ABSENCE

Approve the following leave(s) of absence:

- A. Michelle L. Boyles, full-time 2<sup>nd</sup> Grade teacher at Cochran Primary School, for an extension of an unpaid leave, effective November 15, 2017, through February 29, 2018.
- B. Connie M. Hess, full-time Food Service Production Manager at Stevens Primary School, for an unpaid leave, effective November 10, 2017, through December 12, 2017.
- C. Harry R. Boring, Jr., part-time Custodian at the high school, extension of an unpaid leave, effective September 22, 2017, through December 31, 2017.
- D. Suzie L. Marshall, full-time Head Custodian at Stevens Primary School, extension of an unpaid leave, effective November 15, 2017, through January 2, 2018.
- E. Mallory M. Scoppa, part-time Art teacher at the high school, extension of an unpaid child rearing leave, effective January 22, 2018, through June 7, 2018.
- F. Vonenna Sheleman\*, full-time 5<sup>th</sup> Grade teacher at Curtin Intermediate School, for an unpaid leave, effective December 14, 2017, through January 2, 2018, and for an unpaid leave on an intermittent basis (as needed) effective January 3, 2018, through June 7, 2018.

8.3\* ELECTION OF STAFF

Elect the following staff, for the purpose and on the date indicated:

- A. Megan E. Hayes to be currently assigned to part-time Aide (Special Education; up to 185 days per year, prorated; 5 hours per day) at the high school, with a base wage rate of \$14.52 per hour (with degree rate), effective December 6, 2017 (replacing Wendy Corey, transferred).
- B. Terrill A. Seward to be currently assigned to part-time Aide (Non-Special Education; up to 185 days per year, prorated; 5 hours per day) at the middle school, with a base wage rate of \$13.33 per hour (without degree rate), effective December 6, 2017 (replacing Ronald (Jamal) Nesmith, resigned).

8.3\* ELECTION OF STAFF CONT'D:

- C. Approve the following revisions to winter sport coaches at the respective schools for the 2017-2018 school year at the salary rate in accordance with the agreement by and between the Board of School Directors of the Williamsport Area School District and the Williamsport Education Association (pending completion of all appropriate paperwork\*):

**Williamsport Area High School**

Girls Basketball

Varsity Assistant:	Samantha A. Lane (1)	\$3,400
<del>Varsity Co Assistant:</del>	<del>Samantha A. Lane (1)</del>	<del>\$1,700</del>
<del>Varsity Co Assistant:</del>	<del>Jonaida N. Williams (1)</del>	<del>\$1,700</del>

(revised to reflect the resignation of Jonaida Williams)

Wrestling

Volunteer:	Jared M. Mahon	---
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Boys and Girls Swimming & Diving

Assistant Varsity:	Nathan Witmer (0)* (pending clearance)	\$1,920
Volunteer:	Susan A. Smith	---

**Williamsport Area Middle School**

Wrestling

<del>MS Lead Coach:</del>	<del>Benjamin H. Laurenson III (5)</del>	<del>\$3,200</del>
MS Lead Coach:	Keith E. Segraves (5)	\$3,200
<del>MS Assistant Coach:</del>	<del>Keith E. Segraves (5)</del>	<del>\$2,800</del>
MS Assistant Coach:	Benjamin H. Laurenson III (5)	\$2,800

(revised to reflect changes in positions)

- D. The following substitute food service workers(s), at the salary rate of \$9.00 per hour, for the actual number of hours worked, effective date as indicated:

Louise M. Ferguson (effective 12/06/17)

- E. The following substitute administrative support/aide(s), subject to assignment by the Superintendent of Schools, at the hourly rates established by Board policy (\$9.00/hr.; up to a maximum of 180 days per year) and only for the actual number of hours assigned and worked:

Sasha M. Valencia (effective 12/06/17)

- F. Approve a one year interim arrangement in which Nicholas Hessert and Andrea McDonough-Varner both serve as head coaches (to serve with one assistant coach rather than two) for the Varsity Swimming and Diving Team at the stipend amounts listed below, conditioned upon the execution of a memorandum of understanding between the District and WEA:

Head Co-Coach:	Nicholas H. Hessert (4)	\$3,420
Head Co-Coach:	Andrea M. McDonough-Varner (2)	\$3,060

8.3\* ELECTION OF STAFF CONT'D:

- G. The following substitute teacher(s), subject to assignment by the Superintendent of Schools, at the salary and/or daily rates as established by Board policy (\$90 per day for first 45 days; \$110 per day for days beyond the 45<sup>th</sup> day; up to a maximum of 180 days/year) and only for the actual number of hours assigned and worked:

Ashleigh N. Brass (effective 12/20/17; pending receipt of updated clearance)

- H. Kathleen R. Carpenter to be currently assigned to part-time Aide (Special Education; up to 185 days per year, prorated; 5 hours per day) at Stevens Primary School, with a base wage rate of \$13.33 per hour (without degree rate), effective December 6, 2017; pending receipt of updated clearance (replacing Joanne Henderson, retired).

8.4\* POSITION CHANGES

Approve the following position change(s):

- A. Justin D. Ross from Principal (245 day) at the high school to be currently assigned to Principal (245 day) at the middle school, effective December 6, 2017, at a salary of \$105,000, prorated, and benefits as provided in the Act 93 Compensation Plan (replacing Reggie Fatherly, transferred to District Principal until retirement).
- B. Roger W. Freed from Assistant Principal (205 day) at Jackson Primary School to be currently assigned to 9<sup>th</sup> Grade Principal (245 day) at the high school, effective December 6, 2017, at a salary rate of \$81,000, prorated, and benefits as provided in the Act 93 Administrative Compensation Plan (replacing Justin Ross, transferred).
- C. Gerri L. Braggs from a part-time Aide at the middle school to be currently assigned to full-time Paraprofessional/Intervention Specialist at the high school, with a base wage rate of \$24,890 (\$19.22 per hour), prorated, effective December 6, 2017 (replacing Theresa Fatherly, resigned).
- D. Correction to item originally approved on 11/14/17 Agenda: Deborah A. Godfrey from a substitute food service worker to be currently assigned to part-time Food Service Worker (3 hours per day; 10:30 a.m. – 1:30 p.m.) at the high school, with a base wage rate of \$12.45 per hour, effective November 15, 2017 (replacing ~~Angela Alberts, resigned~~ Nancy Colley, transferred).
- E. Kiara D. Fry from a substitute custodian to be currently assigned to part-time Custodian (2<sup>nd</sup> shift; up to 250 days, 5 hours per day) at Hepburn-Lycoming Primary School, with a base wage rate of \$12.75 per hour, effective December 6, 2017 (replacing Zachary Clark, resigned).

## **PROFESSIONAL DEVELOPMENT**

### **9.1 RELEASED TIME/TRAINING PROGRAMS**

Approve released time for staff members to participate in professional development activities in accordance with the Professional Development Plan of the Williamsport Area School District and consider approving training programs. All expenditures proposed are within local, state and federal budget categories approved as noted.

## **STUDENT/COMMUNITY ACTIVITIES**

### **10.1\* Approve the following student trips:**

All students must be in compliance with the school's field trip disciplinary requirements in order to participate.

- A. Six (6) Curtin Intermediate School students, accompanied by staff members, to travel to the West End Christian Community Center, Family Promise, Saving Grace Shelter, and the YWCA during December 2017 to deliver socks that have been collected. Transportation will be provided by the staff members.
- B. Forty (40) members of the Williamsport Area Middle School Chamber Orchestra, accompanied by their teacher, to travel to the Susquehanna Cancer Center, Divine Providence Hospital, and the Williamsport Hospital during December 2017 to perform. District transportation is requested and will be paid through the music budget.
- C. Approximately 10 members of the Williamsport Area High School's STEM team, accompanied by their teacher, to travel to Penn College during February 2018 to participate in the PA Governor's Regional STEM Competition. Transportation will be provided in the district van. One substitute will be required for the day.
- D. Nineteen (19) Williamsport Area High School orchestra students, accompanied by their teacher, to travel to the Athens Area School District on three days during February 2018 to participate in the PMEA District 8 Orchestra Festival. Transportation will be provided by contract carrier and the cost will be split with the Lewisburg Area School District. District funding will be provided through the music budget. One substitute will be required for three days.
- E. Eleven (11) Williamsport Area High School choral students, accompanied by their teacher, to travel to the Milton Area High School for three days during January 2018 to participate in the PMEA District Choir Festival. District transportation is requested and will be paid through the music budget. One substitute will be required for two days.

10.1\* Approve the following student trips cont'd:

- F. Nine (9) Williamsport Area High School band students, accompanied by their teacher, to travel to the Mansfield Area High School for three days during January 2018 to participate in the PMEA District Honor Band. District transportation is requested and will be paid through the music budget. One substitute will be required for two days.
- G. Retroactive: Fourteen (14) Williamsport Area High School band students, accompanied by their teacher, traveled to the South Williamsport Area High School for two days during November and December 2017 to participate in the Lycoming County Honors Band. Transportation was provided by the students' parents. One substitute was required for two days.
- H. Approximately 126 first grade students from Jackson Primary School, accompanied by their teachers and paraprofessionals, to travel to T&D's Cats of the World and Lewisburg Park during May 2018. District transportation is requested. All costs will be paid by the Jackson PTO.
- I. Eight-four (84) third grade students from Hepburn-Lycoming Primary School, accompanied by their teachers, to travel to Camp Susque during May 2018. District transportation is requested. All costs will be paid by the Hepburn PTO.
- J. Thirty-six (36) Williamsport Area High School horticulture students, accompanied by their teacher and aide, to travel to the Pennsylvania Farm Show Complex in Harrisburg during January 2018. District transportation is requested and will be paid through the CTE budget. One substitute will be required for the day.
- K. Approximately 20 members of the Williamsport Area Middle School's Jett Friday Club, accompanied by their teacher, to travel to Leighton Place during December 2017 to present crafts they have made to the residents. Transportation will be provided in the district van.

10.2 Approve the following request for facility use:

- A. Northcentral PA Odyssey of the Mind to use the E-cafeteria at the high school on Saturday, January 6, 2018, from 8:00 a.m. until 2:00 p.m. to hold the second part of training for coaches. Odyssey of the Mind is requesting relief of the occupancy fee estimated at \$250.00. Certificate of insurance on file.
- B. Special Olympics of Lycoming County to use the swimming pool at the high school on Mondays, beginning February 12 through May 28, 2018 from 5:30 p.m. until 7:30 p.m., to train special Olympic athletes. The Special Olympics is requesting relief of the occupancy fee estimated at \$2,000.00. Certificate of Insurance to be received.

**BIDS/CONTRACTS**

11.1 Authorize the District’s participation in the Cooperative Purchasing Program of the Keystone Purchasing Network for the procurement of copy paper (February delivery) to replenish general supplies warehouse stock.

**RECOMMENDED AWARDS:**

Lindenmeyr Munroe, Boston, MA	\$ 9,084.00
Veritiv Operating Company, Chicago, IL	<u>29,424.40</u>

<b>TOTAL RECOMMENDED AWARDS</b>	<b>\$38,508.40</b>
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**TAX ITEMS** – None at this time

**SUPERINTENDENT’S REPORT – Timothy S. Bowers, Ed.D.**

Congratulated the newly elected board members.

Reported that he met with the new board members to provide orientation. Asked if we want to have training for all board members or just the new members. His next step is to introduce the new board members to all departments.

Reminded board members of the upcoming concerts and winter sporting events.

**ITEMS FROM BOARD MEMBERS** - None

**ITEMS FROM PUBLIC** – None

President Baer announced that an Executive Session for personnel and attorney advisement would be held after the board meeting.

Upon motion made by Dr. Penman, seconded by Mr. Sweeting and carried the meeting adjourned at 6:31 PM.

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Jeffrey L. Richards, Board Secretary