

SAFETY COMMITTEE MEETING
December 17, 2019

Present

Present: Kurt Kunze, Alesia Rudinski, Staci Godfrey, Jen Adams, Rob Emerick,
Derreck Lanzer, Dale Crans, Anne Logue, Brandon Coleman

Absent: None

Call to Order: 3:30 p.m.

- I. Prior month's minutes were approved by a motion from Derreck Lanzer.
- II. Kurt Kunze introduced the newest member to the committee, Brandon Coleman. Brandon is the District's Supervisor of Pupil Transportation and School Safety and is responsible for the safe and efficient process of transporting pupils to and from school from designated locations at approved bus stops, among many other responsibilities. Brandon also has extensive experience in law enforcement.
- III. The committee reviewed the Work Injury List; it was noted there were seven recent injuries reported, down from the prior month. All but one of the injuries were student related.
- IV. Kurt Kunze mentioned the latest article in Risk Manager Magazine dealt with "The Triple Threat", slip/trip/fall hazards at schools. A conversation ensued pertaining to injuries related to wearing inappropriate footwear. It was noted there have been several injuries incurred by employees for which inappropriate footwear was a factor. Derreck Lanzer raised a concern with the number of injuries sustained as a result of student behavior. No one disputed that the overall number of injuries sustained by employees, as a result of student behavior, was the greatest. However, Alesia Rudinski commented that work injuries involving slips/trips/falls often cause more severe injury(ies) to the employee(s), (i.e., shoulder strains/tears, back strains, etc...) as compared to other reported injuries.
- V. Mr. Kunze stated that the Williamsport Area Middle School inspection was completed (by Mr. Kunze, Mr. Crans and Ms. Adams) on November 14th. Only one issue was noted: a missing fire extinguisher in the Kitchen. Dale Crans will follow up and ensure the matter is rectified.
- VI. Mr. Kunze also discussed the recent Workplace Safety Committee Audit conducted onsite on December 4th. Although the auditor noted committee shortcomings during the 2016-17 school year, it was also noted that issues found from the 2016-17 audit were rectified in the 2018-19 and current (2019-20) school years. One procedural change noted, and now in effect,

is that of including the sign-in sheet for the meetings on the board agenda each month. Kurt also advised our committee bylaws will be reviewed again in the upcoming months and recommended changes, if any, will come before the committee for a vote.

- VII. The next meeting is scheduled for January 9th at 3:30 p.m. in the Business Office Conference Room at the DSC.
- VIII. Dale Crans motioned for the meeting to adjourn at 3:47 p.m.

Respectfully Submitted,
Anne Logue
Secretary