The Regular Meeting of the Board of School Directors of the Williamsport Area School District of which all members were duly notified and of which due public notice was given as required by Act 84 of 1986, was held on Tuesday evening, August 2, 2016, beginning at 6:00 PM in the Board Room of the District Service Center, 2780 West Fourth Street, Williamsport, Pennsylvania.

The President, Lori A. Baer, called the meeting to order with the following members:

PRESENT: Lori A. Baer, Patrick A. Dixon, Jennifer Lake, Jerene A. Milliken, Jane L. Penman, Nancy Story Somers, Spencer E. Sweeting.

ABSENT: Robin J. Knauth, Scott R. Williams.

OPENING EXERCISES were provided by President Baer.

SECRETARY PRO TEMPORE

Motion made by Mr. Sweeting, seconded by Dr. Story Somers, to appoint Michael W. Reeder as secretary pro-tempore for this meeting only, due to the absence of Board Secretary Jeffrey L. Richards.

The motion carried by a unanimous roll call.

APPROVAL OF MINUTES: Regular Meeting – July 19, 2016

BOARD PRESIDENT'S REPORT – Ms. Lori A. Baer

A. Appoint one additional Voting Delegate for the PSBA 2016 Delegate assembly meeting on Saturday, October 15, 2016. Attending board members declined due to previous plans or commitments. President Baer stated that the appointment would be discussed at the August 16th meeting, when Dr. Knauth and Mr. Williams will be asked to be the remaining voting delegate.

Committee Reports by Board Members – None

A motion was made by Dr. Penman, seconded by Dr. Story Somers to approve the minutes, agenda and addendum.

The motion carried by a unanimous roll call.

Construction Projects

A. Approve Amendment No. 7 for additional work under the Performance Based Energy Savings Agreement with McClure Company for electrical work at the High School stadium as delineated in the amendment at a cost of $40,532.00. Cost of the additional work will be funded by the Capital Reserve Fund.

Construction Projects Cont'd:

B. Approve Amendment No. 8 for additional work under the Performance Based Energy Savings Agreement with McClure Company to empty, clean, flush and refill the geothermal loop at Hepburn-Lycoming Primary School at a cost of $91,130.00. Cost of the additional work will be funded by the Capital Reserve Fund.

FINANCE REPORT

5.1 Approve the following financial reports:

A. Payroll Report for the month of July 2016:

General Fund – Unrestricted	$2,661,036.78
General Fund – Restricted	145,091.34
Food Service Fund	800.51
Earned Income Tax	48,905.50
Student Activities	.00
TOTAL	$2,855,834.13

5.2* Authorize payment of invoices and services rendered by the list submitted and direct the officers of the Board of School Directors to execute the same:

Order Number	Amount	Order Number	Amount
08/02/16	$245,821.58	08/02/16A	40,236.51
08/02/16B	8,856.12	08/02/16C	4,420.28
08/02/16D	18,000.00	08/02/16E	6,192.36
08/02/16F	1,353,122.36	08/02/16G	78,338.91

5.3 Approve a resolution requesting a Multimodal Transportation Fund Grant in the amount of $950,174.00 from the Commonwealth Financing Authority to be used for reconstruction of the roadway system to the Williamsport Area High School and to install a pedestrian and bicycle path.

Resolution Requesting a Multimodal Transportation Fund Grant

Be it RESOLVED, that the **WILLIAMSPORT AREA SCHOOL DISTRICT, LYCOMING COUNTY, Pennsylvania** hereby requests a Multimodal Transportation fund grant of $950,174 from the Commonwealth Financing Authority to be used for reconstruction of the roadway system and installation of a pedestrian/bicycle path to the Williamsport Area High School.

Be it FURTHER RESOLVED, that the Applicant does hereby designate Timothy S Bowers, Superintendent, and Jeffrey L. Richards, Business Administrator and Board Secretary, as the officials to execute all documents and agreements between

FINANCE REPORT CONT'D:

5.3 Approve a resolution requesting a Multimodal Transportation Fund Grant Cont'd:

WILLIAMSPORT AREA SCHOOL DISTRICT and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

I, Jeffrey L. Richards, duly qualified Secretary of the Williamsport Area School District, Lycoming County, Pennsylvania, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Williamsport Area School District School Board at a regular meeting held August 2, 2016 and said Resolution has been recorded in the minutes of the Williamsport Area School District and remains in effect as of this date.

BOARD POLICY

6.1 Approve the first reading of policies 334.1 and 434.1 "Sick Leave Bank" of the Williamsport Area School District Board Policy.

6.2 Approve the first reading of policy 808 "Food Service" of the Williamsport Area School District Board Policy.

6.3 Approve the first reading of policy 827 "Conflict of Interest" of the Williamsport Area School District Board Policy.

6.4 Approve the first reading of Section 200 "Pupils" of the Williamsport Area School District Board Policy:

201 Admission of Students
202 Eligibility of Nonresident Students
203 Communicable Diseases and Immunization
203.1 HIV Infection
204 Attendance
204.1 Attendance by Nonpublic School Students
205 Postgraduate Students
206 Assignment within District
207 Confidential Communications of Students
208 Withdrawal from School
209 Health Examinations/Screenings
210 Use of Medications
211 Student Accident Insurance
212 Reporting Student Progress
213 Assessment of Student Progress
214 Class Rank
215 Promotion and Retention
216 Student Records
216.1 Supplemental Discipline Records
217 Graduation Requirements

BOARD POLICY CONT'D:

6.4 Approve the first reading of Section 200 "Pupils" cont'd:

218 Student Discipline
218.1 Weapons
218.2 Terroristic Threats/Acts
218.3 Gangs
219 Student Complaint Process
220 Student Expression
221 Dress and Grooming
222 Tobacco Use
223 Use of Bicycles/Motor Vehicles
224 Care of School Property
225 Relations with Law Enforcement Agencies
226 Searches
227 Controlled Substances
227.1 Drug and Alcohol Testing in Secondary Schools
228 Student Government
229 Student Fundraising
230 Public Performances by Students
231 Social Events and Class Trips
232 Student Involvement in Decision-Making
233 Suspension and Expulsion
233.1 Students Expelled or Suspended by Other School Districts
234 Pregnant Students
235 Student Rights and Responsibilities
235.1 Surveys
237 Electronic Devices
238 Parent Custody Arrangement
239 Foreign Exchange Students
246 Student Wellness
247 Hazing
248 Unlawful Harassment
249 Bullying
250 Student Recruitment

CURRICULUM REPORT

7.1 Approve an agreement with Kimono Inc. to provide SIF agent services to automatically update various administrative and educational applications from PowerSchool, the district's student information system, at a cost of $11,419.83.

7.2 Approve the purchase of 410 licenses of Office Standard for Mac 2016 at a cost of $18,768.50 for the new teacher laptops.

CURRICULUM REPORT CONT'D:

7.3 Approve up to four (4) special education teachers and one (1) speech/language therapist for one (1) day of autistic support curriculum writing at the curriculum rate of $90.00 per day.

7.4 Approve the new textbook Learning Microsoft Office 2016 – Level 1 (copyright 2017) published by Pearson for use in the Williamsport Area High School courses, Computer Applications I and Computer Applications II. The cost of the required textbooks will be $2,774.25 for 25 copies.

7.5 Approve up to eight (8) teachers for one (1) half day of curriculum writing for the WAHS Advanced Tier Top Hat Pride Committee at the curriculum rate of $90.00 per day.

7.6 Approve up to two (2) special education teachers for one (1) day of curriculum writing at the curriculum rate of $90.00 per day for curriculum work on the Affective Social Development course.

7.7 Approve John Gossner, Williamsport Area High School social studies teacher, for three (3) days at the curriculum rate of $90.00 per day for QBS training.

7.8 Approve the Williamsport Area School District to participate in the Office of Vocational Rehabilitation's On-the Job Training Program. OVR will reimburse the district 100% of identified student's/employee's first 90 days of employment.

7.9 Approve an agreement for renewal of Study Island for the 2016-2017 school year at a cost of $18,898.00 to be funded through ETAC.

7.10 Approve up to three (3) days of training/orientation for Briana Walker, school nurse, at the curriculum rate of $90.00 per day.

7.11 Approve up to 25 elementary teachers for a half day of professional development at the curriculum rate of $90.00 per day on August 15, 2016 in the area of mathematics with Todd Moyer from IU 17. This will be funded through Title II.

7.12 Approve up to 25 district teachers recently hired or hired for this upcoming school year for a professional development session entitled Instructional Strategies/ Classroom Management. This session will provide participants with a focused structure/ format when planning the instructional day. Teachers will earn ACT 48 hours for participation in this voluntary session on August 19, 2016.

PERSONNEL REPORT

8.1 RESIGNATIONS

Accept the following resignation(s), effective on the dates and for the purposes indicated:

A. Erin M. Hamilton, full-time 3rd Grade teacher at Cochran Primary School, for other employment, effective August 23, 2016.

B. Katie S. Wert, full-time 5th Grade teacher at Curtin Intermediate School, for other employment, effective July 26, 2016.

C. Michael A. Kromka, full-time Mathematics (7th Grade) at the middle school, for other employment, effective July 29, 2016.

D. Gary J. Stoudt, substitute and homebound teacher for the District, for the purpose of retirement, effective August 1, 2016.

8.2 LEAVES OF ABSENCE - Approve the following leave(s) of absence:

A. Julie R. Welliver, full-time Kindergarten teacher at Jackson Primary School, for a sabbatical leave effective for the 2016-17 school year (tentative dates of August 25, 2016, through June 08, 2017) for the purpose of health restoration.

Ms. Welliver has been a teacher in the District since August 28, 1989, and has not taken a previous sabbatical.

B. Harry R. Boring, Jr., part-time Custodian at the high school, extension of an unpaid leave, effective August 9, 2016, through September 22, 2016.

8.3* ELECTION OF STAFF

Elect the following staff, for the purpose and on the date indicated:

A. The following fall sports coaches at the respective schools for the 2016-2017 school year at the salary rate in accordance with the agreement by and between the Board of School Directors of the Williamsport Area School District and the Williamsport Education Association (pending completion of all appropriate paperwork*):

Williamsport Area High School

Cheerleading		
Head Coach:	Stephanie L. Wahl (5)	$4,800
Football		
Varsity Assistant:	Douglas A. Thiel (5) *	$4,000
Golf		
Volunteer:	Robert S. Markle, Jr.	---

8.3* ELECTION OF STAFF CONT'D:

B. The following person as a substitute teacher for the Title I Summer School Program at Stevens Primary School, for up to 3½ hours per day, 4 days per week (Monday through Thursday), plus up to ½ hour per week for staff meeting time, beginning July 25, 2016, through August 12, 2016, at the rate of $31.20 per hour or contract rate plus appropriate benefits, plus up to one staff development day at $90 per day. All costs are budgeted under Title I:

Day-to-Day Substitute

Shelley L. Litz	2347 Wheatland Ave., Williamsport

C. Approve all district food service employees to work from 9:00 a.m. through 3:30 p.m. on August 11, 2016, for state required mandated training at their current contract rate.

D. The following food service substitute employees for the August 11, 2016 Professional Development Day training from 9:00 a.m. through 3:30 p.m. at the middle school at their current contract rate:

Margaret A. Kiessling	5746 Rte. 220 Hwy., Linden
Alaina B. Kiessling	5746 Rte. 220 Hwy., Linden
Jody A. Butters	1166 Huling Rd., Linden
Barbara A. Davis	2309 Fox St., Williamsport
Tara J. Blackburn	303 Reynolds Rd., Linden
Filippo M. Tiberia	727 Grampian Blvd., Williamsport
Winona L. Schweikart	1849 Merrill Ave., Williamsport
Kyle P. Anderson	2605 Grand St., Williamsport

E. The following food service workers to prepare football lunches at the high school at their current contract rate for the dates and hours indicated:

August 15-19, 2016 (9:30 a.m. – 2:00 p.m.):

Athena G. Leathers	2212 Mahaffey Lane, Williamsport
Virginia M. Bartron	6583 Quenshukeny Rd., Cogan Station

F. The following food service workers at their current contract rate to laminate cards and mail direct certification letters for the dates of August 17, 18, and possibly 19, 2016, from 8:00 a.m. – 4:00 p.m.:

Shannon K. Shipman	2945 Pleasant Valley Rd., Cogan Station
Joy L. Aderhold	751 Grimesville Rd., Williamsport
Debra L. Umpstead	1026 Baldwin St., Williamsport
Laura E. Kiess	471 Kiess Hill Rd., Jersey Shore
Debra A. Schomburg	110 Evergreen Rd., Hughesville
Mary K. Dulaney	P.O. Box 83, Linden
Roseann M. Husband	225 Adams St., Williamsport
Suzanne J. Boatman	53 Hemlock Hollow Dr., Cogan Station
Connie M. Hess	1830 Blanchard Ave., Williamsport

8.3* ELECTION OF STAFF CONT'D:

G. The following substitute teacher(s), subject to assignment by the Superintendent of Schools, at the salary and/or daily rates as established by Board policy ($90 per day for first 45 days; $110 per day for days beyond the 45th day; up to a maximum of 180 days/year) and only for the actual number of hours assigned and worked:

Dennis E. Carpenter	441 Elm St., Montoursville
Andrew J. McMahon	856 Louisa St., Williamsport
Kimberly D. Matthews	722 Clark St., Williamsport

H. The following substitute administrative support/aide(s), subject to assignment by the Superintendent of Schools, at the hourly rates established by Board policy ($9.00/hr.; up to a maximum of 180 days per year) and only for the actual number of hours assigned and worked:

Adrienne M. Treese	1110 Towncrest Rd., Williamsport

I. The following food service worker to substitute if needed for the week of August 15-19, 2016, from 9:30 a.m. to 2:00 p.m. to prepare football lunches at the high school at her current contract rate:

Elizabeth A. Dincher	424 Cross Mountain Lane, S. Williamsport

J. The following person to teach Online Summer School—Algebra I Keystone Remediation Instruction, effective August 1, 2016 through August 19, 2016, at the rate of $90 per student enrolled. There will be three face-to-face meetings – orientations, mid-term and final during the three-week course. All work will be completed online using Compass Learning Program:

Patricia A. Miller	3755 Rose Valley Rd., Trout Run

K. Sarah J. Lenig, 712 Bloom Rd., Danville, as a professional employee, effective with the 2016-2017 school term (tentative date is August 25, 2016), as a Title I Reading Specialist at Curtin Intermediate School, at a salary rate of Step 1, bachelor's, $46,147, pending receipt of all necessary clearances and paperwork (replacing Stephanie Wolfanger, transferred). Ms. Lenig will also be scheduled to participate in Induction Program activities before the start of the 2016-2017 school term.

L. Elizabeth A. Long, 88 Cedar Heights, Mill Hall, as a temporary professional employee, effective with the 2016-2017 school term (tentative date is August 25, 2016), to teach 5th Grade at Lycoming Valley Intermediate School, at a salary rate of Step 1, bachelor's, $46,147, pending receipt of all necessary clearances and paperwork (replacing Michelle Simpson, resigned). Ms. Long will also be scheduled to participate in Induction Program activities before the start of the 2016-2017 school term.

\

8.3* ELECTION OF STAFF CONT'D:

M. Nicolle M. Maioriello, 2 Yellow House Dr., Douglassville 19518, as a temporary professional employee, effective with the 2016-2017 school term (tentative date is August 25, 2016), to teach 6th Grade at Lycoming Valley Intermediate School, at a salary rate of Step 1, bachelor's, $46,147, pending receipt of all necessary clearances and paperwork (replacing Kim Cassidy, transferred). Ms. Maioriello will also be scheduled to participate in Induction Program activities before the start of the 2016-2017 school term.

N. Vonenna B. Sheleman, 2201 W. Third St., Williamsport, as a temporary professional employee, effective with the 2016-2017 school term (tentative date is August 25, 2016), to teach 5th Grade at Curtin Intermediate School, at a salary rate of Step 1, bachelor's, $46,147 (replacing Katie Wert, resigned). Ms. Sheleman will also be scheduled to participate in Induction Program activities before the start of the 2016-2017 school term.

O. Gina M. Shemory, 1111 Creekside Lane, Jersey Shore, as a professional employee, effective with the 2016-2017 school term (tentative date is August 25, 2016), to teach 3rd Grade at Cochran Primary School, at a salary rate of Step 4, bachelor's, $49,738 (replacing Erin Hamilton, resigned). Ms. Shemory will also be scheduled to participate in Induction Program activities before the start of the 2016-2017 school term.

P. Bailey L. Snyder, 625 Jordan Ave., Montoursville, as a temporary professional employee, effective with the 2016-2017 school term (tentative date is August 25, 2016), to teach 4th Grade at Curtin Intermediate School, at a salary rate of Step 1, bachelor's, $46,147 (replacing Heather Houseknecht, resigned). Ms. Snyder will also be scheduled to participate in Induction Program activities before the start of the 2016-2017 school term. Ms. Snyder was a part-time Instructional Support Aide at the middle school during the 2015-2016 school year.

Q. The Williamsport Area School District extends a conditioned offer of employment to Blair M. Dincher, 803 Pearl St., Williamsport, as a temporary professional employee, effective with the 2016-2017 school term (tentative date is August 25, 2016), to teach Special Education/English at the middle school, at a salary rate of Step 1, bachelor's, $46,147 (+ $200 for Spec. Ed), provided Ms. Dincher obtains Pennsylvania Department of Education emergency certification, clearances and all appropriate documentation by August 19, 2016 (replacing Laura Barondeau, resigned). Ms. Dincher will also be scheduled to participate in Induction Program activities before the start of the 2016-2017 school term.

8.3* ELECTION OF STAFF CONT'D:

R. The Williamsport Area School District extends a conditioned offer of employment to Jesse D. Rowland, 1109 Charles St., Williamsport, as a temporary professional employee, effective with the 2016-2017 school term (tentative date is August 25, 2016), to teach Special Education (ES)/Social Studies at the high school, at a salary rate of Step 1, bachelor's, $46,147 (+ $200 for Spec. Ed), provided Mr. Rowland obtains Pennsylvania Department of Education emergency certification, clearances and all appropriate documentation by August 19, 2016 (replacing Charles Crews, transferred). Mr. Rowland will also be scheduled to participate in Induction Program activities before the start of the 2016-2017 school term.

S. The Williamsport Area School District extends a conditioned offer of employment to Danielle N. Wilson, 74 Main St., Lock Haven, as a professional employee, effective with the 2016-2017 school term (tentative date is August 25, 2016), to teach Special Education/Mathematics at the high school, at a salary rate of Step 1, master's, $49,791 (+ $200 for Spec. Ed), provided Ms. Wilson obtains Pennsylvania Department of Education certification in Mathematics 7-12 by August 2017 (replacing Jeffrey Williams, resigned). Ms. Wilson will also be scheduled to participate in Induction Program activities before the start of the 2016-2017 school term.

8.4* POSITION CHANGES - Approve the following position change(s):

A. Jennifer S. Black, 620 Howard St., Williamsport, from a part-time Instructional Support Aide at Cochran Primary School to a part-time Instructional Support Aide/Autistic Support (185 day, 5 hours per day) at Curtin Intermediate School, with a base wage rate of $14.38 per hour, effective August 26, 2016 (replacing Cody Umstead, resigned).

B. Michelle Jones, 412 Louisa St., Williamsport, from a part-time Instructional Support Aide at Lycoming Valley Intermediate School to a part-time Instructional Support Aide (185 day, 5 hours per day) at the middle school, with a base wage rate of $14.38 per hour, effective August 26, 2016 (replacing Tommy Wilborn, resigned).

C. Carol A. Shipman, 140 Elk St., Cogan Station, from a part-time Food Service Worker to a part-time Instructional Support Aide (185 day, 5 hours per day) at Lycoming Valley Intermediate School, with a base wage rate of $13.20 per hour, effective August 26, 2016 (replacing Laura Schultz, resigned).

D. Robert L. Emerick, 1506 Princeton Ave., Williamsport, from a full-time Custodian (2nd shift) at Lycoming Valley Intermediate School to a full-time General Maintenance Worker (250 days, 8 hours per day) for the District, with a base wage rate of $40,480, prorated ($20.24 per hour), effective August 1, 2016 (replacing Jerry DeRemer, terminated). It is a condition of this transfer that Mr. Emerick obtains a CDL Class A license on or before September 30, 2016.

8.4* POSITION CHANGES CONT'D:

E. Theodore C. Scaife, 1017 Walnut St., Williamsport, from substitute custodian to a part-time Custodian (2nd shift; 250 days, prorated; 5 hours per day) at the high school, with a base wage rate of $12.62 per hour, effective August 3, 2016 (replacing Robert Wimer, resigned).

F. Robert E. Keeler, 2013 Warrensville Rd., Montoursville, from part-time Custodian at Hepburn-Lycoming Primary School to temporary full-time Custodian (2nd shift; 8 hours per day, 5 days per week) at Lycoming Valley Intermediate School with a base wage rate of $36,540, prorated, ($18.27 per hour). This temporary position will be effective August 1, 2016, through September 30, 2016, possibly to end sooner (replacing Robert Emerick, transferred; temporary position is without benefits).

8.5 OTHER

A. Authorize the following administrative support employees to split the duties to provide district wide GRADE scanning at Cochran Primary School for three sessions at their regular contract rate for up to a total of 100 hours per session effective August 29, 2016, through the remainder of the 2016-2017 school year (funding through Title I):

Diane D. Burns	2048 Sheridan St., Williamsport
Tammie M. Walker	1612 Quaker State Rd., Montoursville

B. Approve Loren M. Perry, 3743 Grimesville Rd., Linden, to provide up to 20 additional hours of Extended School Year services to a special education student at the rate of $31.20 per hour (costs covered through Special Education).

PROFESSIONAL DEVELOPMENT

9.1 RELEASED TIME/TRAINING PROGRAMS

Approve released time for staff members to participate in professional development activities in accordance with the Professional Development Plan of the Williamsport Area School District and consider approving training programs. All expenditures proposed are within local, state and federal budget categories approved as noted.

STUDENT/COMMUNITY ACTIVITIES

10.1* Approve the following student trips:

All students must be in compliance with the school's field trip disciplinary requirements in order to participate.

A. Between 200 and 400 ninth grade students from the Williamsport Area High School, accompanied by their teachers, to travel to Hershey Park during May 2017 as part of the Top Hat Pride incentive program. Transportation will be provided by contract carrier. The trip will be funded by the participating students.

BIDS/CONTRACTS – None

TAX ITEMS – None

SUPERINTENDENT'S REPORT – Timothy S. Bowers, Ed.D.

Dr. Bowers reported that he has investigated the supplemental replacement of past diplomas, which was brought to the Districts attention by David Keene, a district resident and alumnus, at the July 19th meeting. He has reached out to Jostens, our current supplier of diplomas, and will have a more definitive answer, in terms of costs, at the August 16th meeting.

Space Camp was held at the middle school this past week was a success and had a strong turnout of 160 students.

Dr. Bowers stated that as the school year nears, priority one is staffing of teachers and preparing them for our students.

ITEMS FROM BOARD MEMBERS

Mrs. Lake expressed her concerns about the Districts online remediation courses.

Mrs. Milliken discussed the District researching the possibility of adopting a youth suicide prevention program, similar to the one at the White Deer Treatment Center and the Jason Foundation. She mentioned that this would be at no costs to the District.

ITEMS FROM PUBLIC

Upon motion made by Mr. Sweeting, seconded by Dr. Penman and carried, the meeting adjourned at 6:13 PM.

_____

Michael W. Reeder, Secretary Pro-Tempore