

# Williamsport Area School District

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## *Board of Directors Meeting*

August 18, 2020  
6:00 p.m.

\*Please note: This meeting is a live feed internet base webinar. The information on how to connect to the meeting/webinar will be made available on the district website at [www.wasd.org](http://www.wasd.org) prior to the meeting.

# **AGENDA**

**1. CALL TO ORDER**

**2. OPENING EXERCISES – Mr. Adam Welteroth**

**SILENT REFLECTION**

**DISTRICT VISION**

Our vision is that we are a community where every child is challenged and expected to achieve his/her potential.

**DISTRICT SHARED VALUES**

As members of the Williamsport Area School District community, we value communication and collaboration between home, school and community.

**PSBA EFFECTIVE SCHOOL GOVERNANCE STANDARD 5 (a)**

The Williamsport Area School Board will monitor results by using data appropriately to make informed decisions.

**PSBA CODE OF CONDUCT FOR SCHOOL BOARD MEMBERS**

We, as members of our local Board of Education, representing all the residents of our school district, believe that we should respect that the Superintendent of Schools and his staff are responsible and accountable for the delivery of the educational programs and the conduct of school operations.

**PLEDGE OF ALLEGIANCE**

**3. APPROVAL OF MINUTES: Regular Meeting – August 4, 2020**

**4. REPORTS TO THE BOARD**

**4.1 BOARD PRESIDENT’S REPORT – Ms. Lori A. Baer**

- A. Adam Welteroth will represent the District as the PSBA Voting Delegate at the delegate assembly scheduled for November 7, 2020.

**5. FINANCE REPORT**

Questions may be directed to Mrs. Erb

**5.1 Consider approving the following financial reports:**

- A. Treasurer’s Report for the month of July 2020:

**5. FINANCE REPORT CONT'D:**

- 5.2 Consider authorizing payment of invoices and services rendered by the list submitted from August 5, 2020 to August 18, 2020 and direct the officers of the Board of School Directors to execute the same:

General Fund	\$ 268,051.72
EIT Operating Fund	1,311.06
Food Service Fund	23,787.10
Payroll Fund	1,695,561.66
PLGIT Capital Projects Fund	153,292.50
Student Activities Fund	<u>0.00</u>
<b>TOTAL</b>	<b>\$2,142,004.04</b>

**6. BOARD POLICY**

Questions may be directed to Dr. Bowers.

- 6.1 Consider approving the Interim Resolution addressing the Title IX requirements as listed below:
1. Effective August 14, 2020, and until the School Board adopts a comprehensive Policy, Williamsport Area School District shall comply with and implement all requirements to the Title IX regulations.
  2. Any existing policies or practices that are inconsistent with or in violation of any of the requirements, terms or conditions of the Title IX regulations are hereby superseded effective August 14, 2020.
  3. The Superintendent hereby has the following power and authority regarding Title IX:
    - a. To designate one or more Title IX Coordinators.
    - b. To designate one or more investigators under Title IX.
    - c. To designate an initial decision maker(s) and an appeal decision maker(s) under Title IX.
    - d. To designate a facilitator.
    - e. To establish supportive measures as required by Title IX.
    - f. To make arrangements for and provide required training.
    - g. To amend the Student Code of Conduct as required by Title IX.
    - h. To adopt and/or amend the Employee Code of Conduct as required by Title IX.
    - i. To ensure that all notices are provided.
    - j. To ensure that all postings to the website are posted; and
    - k. To adopt Administrative Regulations that will ensure compliance with Title IX.

**7. CURRICULUM REPORT**

Questions may be directed to Dr. Bigger.

- 7.1 Consider approval of the Pennsylvania College of Technology Course – English Composition I (ENL111). This request includes offering 1.0 Williamsport Area High School elective credit, and including the course on the student's transcript as a 1.4 weight, commensurate with dual enrollment courses. The course will factor into the grade point average, and will contribute to class rank as long as the student's total credits do not exceed eight for the 2020-21 school year. The course description has been reviewed and approved by the high school principal. Cost for the course is the responsibility of the family. The final grade report must be reported to the school on an official Pennsylvania College of Technology transcript before credit is given or transcribed.
- 7.2 Consider approval of the Pennsylvania College of Technology Course – Calculus II (MTH242). This request includes offering 1.0 Williamsport Area High School elective credit, and including the course on the student's transcript as a 1.4 weight, commensurate with dual enrollment courses. The course will factor into the grade point average, and will contribute to class rank as long as the student's total credits do not exceed eight for the 2020-21 school year. The course description has been reviewed and approved by the high school principal. Cost for the course is the responsibility of the family. The final grade report must be reported to the school on an official Pennsylvania College of Technology transcript before credit is given or transcribed.
- 7.3 Consider approving an amendment to the 2020-21 tuition agreement with New Story School to provide four (4) students with special education requirements with all related services for a special education basic remote learning program at a rate of \$270.00 per day. Costs will be paid through the Special Education budget.

**8. PERSONNEL REPORT**

Questions may be directed to Mrs. Logue.

**8.1 RESIGNATIONS**

Consider accepting the following resignation(s), effective on the dates and for the purposes indicated:

- A. Margaret A. DiFrancesco, full-time 1<sup>st</sup> Grade teacher at Cochran Primary School, for the purpose of retirement, effective August 26, 2020.

RESOLVED: that the Board of School Directors of the Williamsport Area School District acknowledges with profound regret the retirement of Margaret A. DiFrancesco from service in the Williamsport Area Schools and expresses its sincere appreciation for her 32 years of dedicated service to our school system as a teacher. It further expresses the hope that her years of retirement will be many and richly rewarding.

8.1 RESIGNATIONS

- B. Jennipher A. Adams, full-time Special Education (AS) teacher at the middle school, for personal reasons, effective August 12, 2020.

8.2\* LEAVE OF ABSENCE

- A. Jenna L. Fisher\*, full-time Speech and Language Support teacher at Lycoming Valley Intermediate School, for an unpaid leave, effective September 3, 2020, through November 18, 2020.

8.3\* ELECTION OF STAFF

Consider the election of the following staff, for the purpose and on the date indicated:

- A. Mariah L. Cummings, as full-time Tax Examiner (245 days, 7½ hours per day) in the Tax Office at the District Service Center, with a base wage rate of \$40,976, prorated (\$22.30 per hour), effective August 19, 2020 (replacing Jordan Frantz, resigned).
- B. The following fall sports coaches at the respective schools for the 2020-2021 school year at the salary rate in accordance with the agreement by and between the Board of School Directors of the Williamsport Area School District and the Williamsport Education Association (pending completion of all appropriate paperwork\*) **Payment of stipends for these positions may be modified or withheld in the event that the activities do not occur due to the pandemic or other conditions beyond the District's control:**

**Williamsport Area Middle School**

Football

MS Assistant – Cherry:	Jalen T. Jackson (0) *	\$2,240
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- C. The following persons to the positions indicated for the 2020-2021 school year at the rates in accordance with the Agreement by and between the Board of School Directors of the Williamsport Area School District and the Williamsport Education Association (pending completion of all appropriate paperwork\*). **Payment of stipends for these positions may be modified or withheld in the event that the activities do not occur due to the pandemic or other conditions beyond the District's control:**

<u>WAHS Position</u>	<u>Teacher</u>	<u>Stipend</u>
Color Guard Coordinator	Jill D. Reamsnyder (5)	\$2,400

8.3\* ELECTION OF STAFF CONT'D:

- D. The following person(s) as non-certified substitute teacher(s) with receipt of an emergency permit, subject to assignment by the Superintendent of Schools, at the salary and/or rates as established by Board policy (\$90 per day for first 45 days; \$110 per day for days beyond the 45<sup>th</sup> day; up to a maximum of 180 days/year) and only for the actual number of hours assigned and worked during the 2020-2021 school year:

Courtney E. Baumer  
Kathleen M. Carey  
Kristine M. Fagnano  
Voncier C. Gammage  
James M. Gardner  
Tyler Z. Henry  
Jenny G. Kerns  
Elizabeth A. Manetta

Danielle L. Rohler  
Stanley Schuyler, Jr.  
Don E. Smith, Jr.  
Christina M. Staccione  
Mary D. Sumpter  
Elizabeth J. Vollman  
Corbin C. Woodling

- E. The following substitute health room technician(s), subject to assignment by the Superintendent of Schools, at the hourly rates established by Board policy (LPN--\$20.00 per hour; RN--\$32.00 per hour; up to a maximum of 180 days per year) and only for the actual number of hours assigned and worked:

Ashley D. Jandrisavitz (RN) (effective 08/28/20)

8.4\* POSITION CHANGES – None at this time

8.5 CONTRACTED SERVICES

- A. Consider approving Sarah Mitchell, qualified interpreter of American Sign Language (ASL) and Pidgin Sign English (PSE) to provide day-to-day substitute interpreter services (as needed) to eligible students at the rate of \$40.00 per hour (\$10.00 for each quarter hour) for hours worked and travel time (not to exceed two hours each day), effective July 1, 2020, through June 30, 2021.

8.6 WORK SCHEDULES FOR 2020-2021

- A. Consider approving a revision to the Employee Work Schedule to reflect revised dates for professional development days.

8.7 OTHER

- A. Consider approving Gregory L. Hayes to provide services as Executive Director of the Williamsport Area School District Education Foundation and Public Relations for the District at the stipend rate of \$6,000 effective August 19, 2020, through November 30, 2020.

8.7 OTHER CONT'D:

- B. Adopt the following Non-Discrimination Policy Statement as recommended by the Pennsylvania Department of Education Review Term, under Title VI, title IX, Section 504, and ADA (said policy to be adopted annually).

The Williamsport Area School District is an equal opportunity education institution and will not discriminate on the basis of race, color, national origin, sex, and handicap in its activities, programs, or employment practices as required by Title VI of the Civil Rights Act of 1964, Title IX Education Amendment of 2020, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disability Act of 1990. For information regarding civil rights ([www2.ed.gov](http://www2.ed.gov)) or grievance procedures, services, training materials, activities, and facilities that are accessible to and usable by handicapped individuals, contact the Title IX coordinator, Mrs. Anne Logue ([alogue@wasd.org](mailto:alogue@wasd.org)), Director of Human Resources, for issues related to staff, or Dr. Richard Poole ([rpoole@wasd.org](mailto:rpoole@wasd.org)), Director of Student Services, for issues related to students. Both are located at the Williamsport Area School District, 2780 West Fourth Street, Williamsport, PA 17701. Telephone number 570-327-5500, ext. 40210 for Mrs. Logue and ext. 40310 for Dr. Poole.

**9. PROFESSIONAL DEVELOPMENT**

Questions may be directed to Dr. Bigger.

9.1 RELEASED TIME/TRAINING PROGRAMS

Consider approving released time for staff members to participate in professional development activities in accordance with the Professional Development Plan of the Williamsport Area School District and consider approving training programs. All expenditures proposed are within local, state and federal budget categories approved as noted.

**10. STUDENT/COMMUNITY ACTIVITIES** – None at this time

**11. BIDS/CONTRACTS** – None at this time

**12. TAX ITEMS** – None at this time.

**13. TRANSPORTATION**

Questions may be directed to Mrs. Erb.

- 13.1 Consider approving the following drivers/monitors/mechanics for STA, Inc. for the 2020-21 school year:

James	Dawes	CDL Driver
Brenda	D'Ottavio	Non CDL Driver
Robert	McQuillen	CDL Driver
Connie	Mills	CDL Driver

- 13.1 Consider approving the following drivers/monitors/mechanics for STA, Inc. for the 2020-21 school year cont'd:

Andrew	Morse	CDL Driver
Kenneth	Nuttle	CDL Driver
Sue	Villella	CDL Driver

**14. SUPERINTENDENT’S REPORT – Timothy S. Bowers, Ed.D.**

**15. ITEMS FROM BOARD MEMBERS**

**16. ITEMS FROM PUBLIC**

**Board Policy #903, “Public Participation in Board Meetings”:**

- A. There will be two public comment sections: one during the first two hours of the meeting at a time to be determined by the presiding officer; and the other at the end of the meeting. This gives the presiding officer some flexibility to fit the first public comment section into the agenda at a convenient time.**
- B. Persons submitting a formal request to speak during the first public comments section should be present promptly at the beginning of the meeting in the event that they are invited to speak prior to commencement of the scheduled business that is outlined in the agenda. Persons who have submitted a written request will be given an opportunity to make a presentation about an issue that is on the agenda when the issue is scheduled for discussion or about an issue that is not on the agenda during the first two hours of the Board meeting, at a time to be determined by the presiding officer.**
- C. Each public comment section will be limited to a maximum of 20 minutes. Each speaker will be limited to a maximum of five minutes.**
- D. Those wishing to speak during the first public comments section must submit a formal request in writing to the business administrator no later than 9:00 a.m. on the day of the Board meeting. This gives people an opportunity to come to the District Service Center on Monday before the Board meeting to read the posted agenda.**

**PROCEDURAL GUIDELINES FOR OBTAINING AUXILIARY AIDES & SERVICES**

The Williamsport Area School District does not discriminate against individuals on the basis of disability. If you are disabled and wish to attend and/or participate in any public meeting of the Williamsport Area School Board of Directors or event of the School District, the District will make reasonable accommodations to allow your full involvement. If you require specific auxiliary aids or services you must notify the Board Secretary (327-5500), 2780 West Fourth Street, Williamsport, PA of your needs at least five (5) working days prior to the event.



## Community Code For a Healthy and Safe Lycoming County

The Board of School Directors pledged its support on May 19, 1998, to the Community Code proposed by the Lycoming County Health Improvement Coalition, Inc. In accordance with that commitment, those who work, study, or participate in events, including interscholastic sports, within the Williamsport Area School District will:

- Do their best to be role models for courteous behavior.
- Respect all people and their property, treating them like guests or friends.
- Appreciate the efforts of others.
- Have the courage to say NO to drugs, belligerent attitudes and actions, weapons, profane language and gestures, and illegal usages of tobacco products and alcohol.
- Speak and act calmly.
- Encourage and support others.

### **Nondiscrimination Policy**

The Williamsport Area School District is an equal opportunity education institution and will not discriminate on the basis of race, color, national origin, sex, and handicap in its activities, programs, or employment practices as required by Title VI of the Civil Rights Act of 1964, Title IX Education Amendment of 1972, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disability Act of 1990.

For more information regarding civil rights, grievance procedures, or services, activities, and facilities that are accessible to and usable by handicapped individuals, contact: Mrs. Anne Logue, Director of Human Resources, Williamsport Area School District, 2780 West Fourth Street, Williamsport, PA 17701, telephone number (570) 327-5500 extension 40210.