

The Regular Meeting of the Board of School Directors of the Williamsport Area School District of which all members were duly notified and of which due public notice was given as required by Act 84 of 1986, was held on Tuesday evening, August 1, 2017, beginning at 6:00 PM in the Board Room of the District Service Center, 2780 West Fourth Street, Williamsport, Pennsylvania.

The President, Lori A. Baer, called the meeting to order with the following members:

PRESENT: Lori A. Baer, Patrick A. Dixon, Robin J. Knauth, Jerene A. Milliken, Nancy Story Somers, Spencer E. Sweeting, Scott R. Williams.

ABSENT: Jennifer Lake, Jane L. Penman.

OPENING EXERCISES were provided by Mr. Scott R. Williams.

APPROVAL OF MINUTES: Regular Meeting – July 18, 2017

BOARD PRESIDENT’S REPORT – None

Committee Reports by Board Members – None

A motion was made by Mr. Sweeting and seconded by Mrs. Milliken to approve the minutes, the agenda, and the addendum.

The motion carried by a unanimous roll call.

FINANCE REPORT

5.1 Approve the following financial reports:

A. Payroll Report for the month of July 2017:

General Fund – Unrestricted	\$2,608,490.70
General Fund – Restricted	135,756.96
Food Service Fund	2,346.40
Earned Income Tax	45,522.11
Student Activities	<u>.00</u>
TOTAL	\$2,792,116.17

5.2* Authorize payment of invoices and services rendered by the list submitted and direct the officers of the Board of School Directors to execute the same:

Order Number	Amount	Order Number	Amount
08/01/17	\$311,083.99	08/01/17A	\$10,581.39
08/01/17B	8,536.13	08/01/17C	611.39
08/01/17D	13,842.89	08/01/17E	500.00
08/01/17F	1,307,334.47	08/01/17G	161,445.24

BOARD POLICY – None

CURRICULUM REPORT

- 7.1 Purchase 21 21.5-inch iMacs from Apple to be used in the CTE program at the Williamsport Area High School. The cost of \$24,528.00 will be funded through the 2017-18 Perkins Grant.
- 7.2 Approve the Fall 2017 sports schedules for the Williamsport Area High School and Williamsport Area Middle School.
- 7.3 Approve Career Cruising to provide an online college and career planning tool for high school and middle school students and parents for the 2017-18 school year. Included is one day of professional development for each building. The cost is \$7,952 and is budgeted under Title IV and Title II.
- 7.4 Approve the 2017 Extended School Year tuition agreement with New Story School to provide a student with special education requirements and all related services at a rate of \$350.00 per day.
- 7.5 Approve up to 20 teachers to attend a workshop on Classroom Management and Instructional Strategies by Kelly Swarthwood from BLaST Intermediate Unit on August 14, 2017 at the Williamsport Area Middle School. This is for new district teachers only and is on a voluntary basis. Teachers will earn Act 48 hours.

PERSONNEL REPORT

8.1 RESIGNATIONS

Accept the following resignation(s), effective on the dates and for the purposes indicated:

- A. Kerri E. Kotch, full-time 2nd Grade teacher at Jackson Primary School, for other employment, effective July 18, 2017.
- B. Jordan L. Anderson Royal, part-time Instructional Support Aide/Intervention Aide at Stevens Primary School, for personal reasons, effective July 19, 2017.
- C. Robert E. Keeler, part-time Custodian at the middle school, for other employment, effective August 2, 2017.
- D. Heather E. Umstead, part-time Instructional Support Aide/Autistic Support at Lycoming Valley Intermediate School, for personal reasons, effective July 25, 2017.

8.1 RESIGNATIONS CONT'D:

- E. Karen L. Haywood, full-time Administrative Support I in the Special Education Department at the District Service Center, for the purpose of retirement, effective September 1, 2017.

RESOLVED: that the Board of School Directors of the Williamsport Area School District acknowledges with profound regret the retirement of Karen L. Haywood from service in the Williamsport Area Schools and expresses its sincere appreciation for her over 17 years of dedicated service to our school system as administrative support, aide and part time custodian. It further expresses the hope that her years of retirement will be many and richly rewarding.

- F. Jenna C. Morgan, full-time Special Education Teacher, at the Williamsport Area High School, for other employment, effective July 28, 2017.
- G. Laura E. Rinehimer, full-time Special Education Teacher, at the Williamsport Area High School, for personal reasons, effective July 28, 2017.
- H. Linda M. Williams, part-time Food Service Worker at the Williamsport Area High School, for the purpose of retirement, effective July 28, 2017.

RESOLVED: that the Board of School Directors of the Williamsport Area School District acknowledges with profound regret the retirement of Linda M. Williams from service in the Williamsport Area Schools and expresses its sincere appreciation for her 38 years of dedicated service to our school system as a food service worker. It further expresses the hope that her years of retirement will be many and richly rewarding.

- I. Sandra J. Dauberman, part-time Administrative Support I in the Tax Office, for other employment, effective August 16, 2017.
- J. Dora A. Marcusky, part-time Food Service Worker at Hepburn-Lycoming Primary School, for other employment, effective August 1, 2017.
- K. Elizabeth A. Rafferty, full-time 5th Grade teacher at Curtin Intermediate School, for other employment, effective July 31, 2017.

8.2 LEAVES OF ABSENCE - Approve the following leave(s) of absence:

- A. Harry R. Boring, Jr., part-time Custodian at the high school, extension of an unpaid leave, effective July 7, 2017, through September 21, 2017.
- B. Deneen J. Vaughn, part-time custodian at Hepburn-Lycoming Primary School, for an unpaid leave, effective June 19, 2017, through August 30, 2017.

8.3* ELECTION OF STAFF

Elect the following staff, for the purpose and on the date indicated:

- A. The following as Coordinating Teachers for the 2017-2018 school year at the rate of \$4,000 each:

Art (K-12)	Andrea M. McDonough Varner
Music (K-12)	Kent C. Weaver
Health/Physical Education (K-12)	Jeremy S. Steppe
English	Michael A. Murafka
Mathematics	Patricia A. Miller
Science	Andrew L. Paulhamus
Social Studies	Thomas W. Rinker

- B. The following fall sports coaches at the respective schools for the 2017-2018 school year at the salary rate in accordance with the agreement by and between the Board of School Directors of the Williamsport Area School District and the Williamsport Education Association (pending completion of all appropriate paperwork*):

Williamsport Area High School

Football

Head Coach:	Charles D. Crews (5)	\$8,858
Varsity Assistants:	TBA	
	Douglas A. Thiel (5)	\$4,000
Junior Varsity Assistants:	Keith R. McCabe (5)	\$3,747
	Patrick J. Ross (5)	\$3,600
Ninth Grade Head Coach:	Joshua A. Rogers (4)	\$3,420
Ninth Grade Assistants:	Dominique D. Hill (3)	\$3,040
	TBA	

Boys Soccer

Head Coach:	Lee W. Kaar (5)	\$5,600
Assistant Coach:	Philip J. Marrie III (5)	\$2,800
Volunteer:	David Confair	---
Volunteer:	David R. Ferry	---

Girls Soccer

Head Coach:	J. Scott McNeill (5)	\$5,600
Assistant Coach:	TBA	
Volunteer:	Katurah M. Shaner	---
Volunteer:	Alesha C. Emery	---

Girls Tennis

Head Coach:	John F. Dorner (5)	\$4,000
Assistant Coach:	Karen Hooker (3)	\$1,520

8.3* ELECTION OF STAFF CONT'D:

B. The following fall sports coaches at the respective schools cont'd:

Williamsport Area High SchoolGolf

Head Coach:	David R. Heller (5)	\$3,200
Volunteer:	Robert S. Markle, Jr.	---

Cheerleading

Head Coach:	Stephanie L. Wahl (5)	\$4,800
Assistant Coach:	Rodney W. Sones (5)	\$2,400
Volunteer:	Michelle M. Derrick	---

Cross Country (Boys & Girls)

Head Coach:	Jeremy S. Steppe (5)	\$4,800
Assistant Coach:	Susan A. Smith (2)	\$2,040

Williamsport Area Middle SchoolFootball

MS Head Coach– Cherry:	TBA	
MS Assistants – Cherry:	Tariq C. Moore (0)	\$2,240
MS Head Coach– White:	Michael A. Alston, Jr. (4)	\$3,040
MS Assistants – White:	Tony C. Birch (5)	\$2,800
Volunteer:	Randall G. Laird	---

Cross Country (Boys & Girls)

MS Head Coach:	Lisa A. Walter (4)	\$2,280
MS Assistant Coach:	Michael H. Habalar (3)	\$1,520

Softball - Cherry

MS Head Coach:	Todd A. Brooks (5)	\$2,400
MS Assistant Coach:	Chase D. Smith (5)	\$1,600
Volunteer:	Patricia A. Bower	---

Softball - White

MS Head Coach:	Steve L. Reed (5)	\$2,400
MS Assistant Coach:	Valerie Waldman (2)	\$1,360
Volunteer:	Quintan T. Bower	---

Cheerleading

MS Head Coach:	Laura K. Haldeman (1)	\$1,700
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8.3* ELECTION OF STAFF CONT'D:

- C. The following food service workers to prepare football meals at the high school at their current contract rate for the dates and hours indicated:

August 14-18, 2017 (10:00 a.m. – 3:00 p.m.):

Elizabeth A. Dincher

Nancy J. Colley

8.4* POSITION CHANGES - Approve the following position change(s):

- A. Kristie M. Anzulavich from part-time (4/7 time) CTE teacher to be currently assigned to full-time CTE Health Services and Medical Terminology teacher at the high school, at the 2017-2018 school year contract salary rate, effective at the beginning of the 2017-2018 school year - tentative date of August 24, 2017 (position revised due to student enrollment).
- B. Derrick S. Hicks, from a full-time Special Education/Math teacher at the high school to be currently assigned to full-time 6th Grade teacher at Curtin Intermediate School, at the 2017-2018 school year contract salary rate, effective at the beginning of the 2017-2018 school year – tentative date of August 24, 2017 (vacant position; previous employment conditions of hire are removed as a result of this assignment).
- C. Danielle N. Wilson, from a full-time Special Education/Math teacher at the high school, to be currently assigned to full-time 5th Grade teacher at Curtin Intermediate School, at the 2017-2018 school year contract salary rate, effective at the beginning of the 2017-2018 school year – tentative date of August 24, 2017 (replacing Elizabeth Rafferty, resigned; previous employment conditions of hire are removed as a result of this assignment).

8.5 OTHER

- A. Approve a revision to board agenda item from July 18, 2017, to reflect that Jesse D. Rowland's previous employment conditions of hire are removed as a result of the current assignment to full-time Social Studies teacher at the middle school.

PROFESSIONAL DEVELOPMENT

9.1 RELEASED TIME/TRAINING PROGRAMS

Approve released time for staff members to participate in professional development activities in accordance with the Professional Development Plan of the Williamsport Area School District and consider approving training programs. All expenditures proposed are within local, state and federal budget categories approved as noted.

STUDENT/COMMUNITY ACTIVITIES – None

BIDS/CONTRACTS

- 11.1 Approve the quotation for the purchase of a filtering system for the water supply at Lycoming Valley Intermediate School at a cost of \$12,350.00 from Orchard Pump & Supply Co., Inc. of Lewisburg, PA. The quotation was obtained through the state COSTARS program.
- 11.2 Approve the bid to furnish and install carpet tile at a cost of \$10,995.69 in the IT Department of the Service Complex from Shaw Industries Group Inc. of Dalton, GA. Bid was obtained through the Keystone Purchasing Network.
- 11.3 Authorize the purchase of HVAC air filters to be used district wide in accordance with our specifications and the following recommended awards. All recommended awards are based on the lowest quotation meeting our specifications.

A schedule of items to be awarded has been provided in lieu of a complete tabulation. Due to the extensive number of items and participating vendors for this quotation it is impractical to provide a complete tabulation. A complete tabulation is available in the Business Office for viewing by any interested parties.

All quotations were received and opened on Monday, July 31, 2017 in the District Service Center.

RECOMMENDED AWARDS:

Air Cleaning Technologies, Pittsburgh, PA	\$ 9,352.58
Brookaire Company, LLC, Carlstadt, NJ	5,953.76
Filtersource.com, Syracuse, NY	<u>2,571.29</u>
TOTAL RECOMMENDED AWARDS	\$17,877.63

TAX ITEMS - None

SUPERINTENDENT’S REPORT – Timothy S. Bowers, Ed.D.

We are preparing for the beginning of school. Filling vacancies is our number one priority.

ITEMS FROM BOARD MEMBERS – None

ITEMS FROM PUBLIC – None

President Baer announced that an Executive Session for personnel and attorney advisement would be held after the board meeting.

Upon motion made by Mr. Sweeting, seconded by Mrs. Milliken and carried, the meeting adjourned at 6:05 PM.

Jeffrey L. Richards, Board Secretary