

The Regular Meeting of the Board of School Directors of the Williamsport Area School District of which all members were duly notified and of which due public notice was given as required by Act 84 of 1986, was held on Tuesday evening, April 18, 2017, beginning at 6:00 PM in the Board Room of the District Service Center, 2780 West Fourth Street, Williamsport, Pennsylvania.

The President, Lori A. Baer, called the meeting to order with the following members:

PRESENT: Lori A. Baer, Patrick A. Dixon, Robin J. Knauth, Jennifer Lake, Jerene A. Milliken, Jane L. Penman, Nancy Story Somers, Spencer E. Sweeting, Scott R. Williams.

ABSENT: None

OPENING EXERCISES were provided by Dr. Jane Penman

APPROVAL OF MINUTES: Regular Meeting – April 4, 2017

Student Representatives' Report – Alisha Chen reported on the news at the high school.

BOARD PRESIDENT'S REPORT – Ms. Lori A. Baer

A. Outstanding Student Recognition

- Adisyn Zangara, a 3rd grade student from Jackson Primary School – Presented by Kirk Felix, Principal.
- Zane Rogers, a 3rd grade student from Hepburn-Lycoming Primary School - Presented by Michele Kunkle, Principal.
- Caleb Fausnaught, a 6th grade student from Lycoming Valley Intermediate School – Presented by Tim Fausnaught, Principal.

Committee Reports by Board Members – None

A motion was made by Mr. Sweeting and seconded by Mrs. Milliken to approve the minutes, agenda, and the addendum.

The motion carried by a unanimous roll call.

Construction Projects - None

FINANCE REPORT

5.1 Approve the following financial reports:

A. Treasurer's Report for the month of March 2017

FINANCE REPORT CONT'D:

5.2* Authorize payment of invoices and services rendered by the list submitted and direct the officers of the Board of School Directors to execute the same:

Order Number	Amount	Order Number	Amount
04/18/17	\$626,272.07	04/18/17A	148,068.80
04/18/17B	6,262.13	04/18/17C	3,787.74
04/18/17D	109,139.82	04/18/17E	1,889.59

BOARD POLICY - None

CURRICULUM REPORT

7.1 Approve the adoption of the textbook *United States History: Beginnings to 1877* for 8th grade. The cost for three (3) class sets of books (105) would be purchased through the 2016-17 social studies budget at a cost of \$8,543.25. The price includes teacher access to all online materials for eight (8) years.

7.2 Authorize a "Career Exploration Day" opportunity for Williamsport Area School District students in grades 5 through 12 on May 11, 2017. This is a career education activity and coincides with the national "Take Our Daughters and Sons to Work Day."

This experience is only recommended for students in grades 5 through 12; however, students in Kindergarten through 4th grade may participate in the experience by completing the "Application for Excused Absence for an Educational Trip."

This is a voluntary activity that will require pre-registration to include parent's signature and identification of parent/guardian's place of employment to be visited. The pre-registration deadline is prior to May 11, 2017. Additionally, students participating in this activity with their parent will be required, and given the opportunity, to complete regular academic work covered on May 11, 2017. Participating students will also be required to complete a variety of appropriate assignments relevant to their visitation of the parent's place of employment.

Participating parents are responsible for the transportation and safety of their child to and from their place of employment.

PERSONNEL REPORT

8.1 RESIGNATIONS

Accept the following resignation(s), effective on the dates and for the purposes indicated:

- A. Lisa A. Giacomi, part-time Instructional Support Aide/Emotional Support at Lycoming Valley Intermediate School, for other employment, effective April 18, 2017.

8.4* POSITION CHANGES

Approve the following position change(s):

- A. Susan L. Bigger, 3208 Cleman Hollow Rd., Unityville, from Title I Supervisor/Grant Writer to Assistant Superintendent for the District, effective July 1, 2017, at a salary of \$135,000, according to the terms and benefits provided in her employment contract for a term of five years (replacing Peter Chapla, resigned).
- B. Scott E. Ferguson, Jr., 1321 Penn St., Williamsport, from a substitute custodian to a regular part-time custodian at Jackson Primary School, (2nd shift; 250 days, up to 5 hours per day), with a base wage rate of \$12.62 per hour, effective April 19, 2017 (replacing Greg Fair, transferred).
- C. Mary Jane Spangler, 2606 Kehrer Hill Rd., Montoursville, from a substitute custodian to a regular part-time custodian at the high school, (2nd shift; 250 days, up to 5 hours per day), with a base wage rate of \$12.62 per hour, effective April 19, 2017 (replacing Mark Peters, resigned).

PROFESSIONAL DEVELOPMENT

9.1 RELEASED TIME/TRAINING PROGRAMS

Approve released time for staff members to participate in professional development activities in accordance with the Professional Development Plan of the Williamsport Area School District and consider approving training programs. All expenditures proposed are within local, state and federal budget categories approved as noted.

STUDENT/COMMUNITY ACTIVITIES

10.1* Approve the following student trips:

All students must be in compliance with the school's field trip disciplinary requirements in order to participate.

- A. Thirty-five (35) members of the Curtin Intermediate School's jazz band, accompanied by their teacher, to travel to Brandon Park during April 2017 to perform at the Arbor Day celebration. There will be no cost to the district. The students will walk to and from the park.
- B. Twenty-two (22) sixth grade students from Curtin Intermediate School, accompanied by their teacher, to travel to the area around the school on a date to be determined during April 2017 to help City workers plant trees. There will be no cost to the district.

10.1* Approve the following student trips cont'd:

- C. Ten (10) Williamsport Area High School horticulture students, accompanied by their teacher, to travel to the Consolidated Sportsman Grounds (Montoursville) during April 2017 to participate in an Envirothon competition. District transportation is requested and will be paid through the CTE budget. One substitute will be required for the day.
- D. Approximately 145 Williamsport Area High School music students, accompanied by their teachers, to travel to New York City during April 2017 to see a professional Broadway production. Transportation will be provided by contract carrier. The cost of the trip will be paid by the participating students. Two substitutes will be required for the day.
- E. Seventy-eight (78) first grade students from Hepburn-Lycoming Primary School, accompanied by their teachers, aides, and parent volunteers, to travel to T&D's Cats of the World. District transportation is requested. All costs will be paid by the Hepburn PTO.
- F. Approximately 20 students from the Williamsport Area High School, accompanied by two staff members, to travel to State College during April 2017 to attend a college tour and a scholarship breakfast. District transportation is not requested and will be provided by the participating staff members. Additional transportation will be provided through a local church if needed. There will be no cost to the District.
- G. Fifty (50) arts and graphics students from the Williamsport Area High School, accompanied by four teachers, to travel to New York City during May 2017 to explore architecture and art. Transportation will be provided by contract carrier and will be funded by the participating students. Three substitutes will be required for the day.
- H. Approximately eight (8) members of the Williamsport Area High School's Student Aerospace Agency, accompanied by their teacher, to travel to the Pottsville/ Hazelton/ Allentown region on a Saturday during late April or May 2017 when the weather is good. The students will be launching a high altitude research balloon and will be monitoring and retrieving it via GPS tracking. Transportation will be provided in the district van.
- I. Ninety (90) Big Band, Les Chanteuses, GQ, and Strolling Strings members from the Williamsport Area High School, accompanied by their teachers, to travel to downtown Williamsport during May 2017 to perform at First Friday and fundraiser events at the Genetti Hotel. There will be no cost to the District. The students will be transported by their parents.

10.1* Approve the following student trips cont'd:

- J. Sixty-three (63) members of the Williamsport Area High School's Sinfonietta Orchestra, accompanied by their teachers, to travel to Erie, PA for two days during April 2017 to perform at the PMEA All State Conference. Transportation will be provided by charter bus. All costs will be paid by the participating students and the orchestra association. Two substitutes will be required for two days.
- K. Twenty-three (23) automotive students from the Williamsport Area High School, accompanied by their teacher and another adult chaperone, to travel to Spring Carlisle (Carlisle, PA) during April 2017 to learn about changes in the automotive industry. District transportation is requested and will be paid by the CTE budget.

10.2 Approve breakfast and lunch prices for the 2017-18 school year as follows:

	BREAKFAST		LUNCH	
	<u>FY17</u>	<u>FY18</u>	<u>FY17</u>	<u>FY18</u>
ELEMENTARY (K-6 (Primary & Intermediate)	\$1.00	\$1.00	\$2.55	\$2.55
SECONDARY (7-12) (Middle & High)	\$1.00	\$1.00	\$2.70	\$2.70
ADULT	\$2.45	\$2.45	\$3.95	\$3.95
REDUCED	\$.30	\$.30	\$.40	\$.40

10.3 Approve the following request for facility use:

- A. YWCA Northcentral PA to use the Millionaire Café at the high school on Wednesday, April 26, 2017, from 5:30 p.m. until 8:30 p.m. to hold a panel discussion on gender roles. The YWCA is requesting relief of the occupancy fee estimated at \$50.00. Certificate of Insurance on file.

BIDS/CONTRACTS

- 11.1 Approve the proposal for shredding services from Knisely Shredding of Lock Haven, PA at a cost of \$30.00 for each container serviced. Shredding will be done on an on-call basis, on-site.
- 11.2 Approve renewal of the contract with The Nutrition Group to provide Food Services Management services for the 2017-2018 school year. District approval is subject to final approval by the Pennsylvania Department of Education Division of Food and Nutrition.

TAX ITEMS – None

SUPERINTENDENT’S REPORT – Timothy S. Bowers, Ed.D.

As part of the superintendent’s entry plan, he will be meeting with community members on April 26th at 6:00 PM.

Reported that we received 610 responses to his entry plan survey. He thanked Greg Hayes for his assistance with the survey.

Congratulated Dr. Bigger on her position change to Assistant Superintendent.

ITEMS FROM BOARD MEMBERS

President Baer welcomed Dr. Bigger into her transition role.

ITEMS FROM PUBLIC – None

President Baer announced that an Executive Session for personnel and attorney advisement would be held after the board meeting.

Upon motion made by Dr. Penman, seconded by Mrs. Milliken and carried, the meeting adjourned at 6:34 PM.

Jeffrey L. Richards, Board Secretary