

The Regular Meeting of the Board of School Directors of the Williamsport Area School District of which all members were duly notified and of which due public notice was given as required by Act 84 of 1986, was held on Tuesday evening, April 10, 2018, beginning at 6:02 p.m. in the Board Room of the District Service Center, 2780 West Fourth Street, Williamsport, Pennsylvania.

The President, Lori A. Baer, called the meeting to order with the following members:

PRESENT: Lori A. Baer, Patrick A. Dixon, Jane L. Penman, Marc D. Schefsky, Nancy Story Somers, Spencer E. Sweeting, Adam C. Welteroth.

ABSENT: Jennifer Lake

OPENING EXERCISES were provided by Mr. Marc Schefsky.

APPROVAL OF MINUTES: None

Student Representatives - No students were present to report on the news at the high school. President Baer mentioned that the play *The Hunchback of Notre Dame* went well and that the Spring sports are underway despite the weather.

BOARD PRESIDENT’S REPORT – Ms. Lori A. Baer

A. Outstanding Student Recognition

- Christopher Terrano, a 3rd grade student from Jackson Primary School – Presented by Kirk Felix, Principal
- Waylon Edler, a 3rd grade student from Hepburn-Lycoming Primary School - Presented by Michele Kunkle, Principal.
- Liliana Cox, a 6th grade student from Lycoming Valley Intermediate School – Presented by Tim Fausnaught, Principal.

Committee Reports by Board Members

Mr. Welteroth reported that he was in Harriburg this past week and spoke with and aide in Senator Yaw’s office about the districts CTE program. He also spoke with a representative from PSBA who is a district alum.

Motion made by Dr. Penman, seconded by Mr. Schefsky to approve the balance of the agenda and addendum.

The motion carried by a unanimous roll call.

BOARD PRESIDENT'S REPORT CONT'D: – Ms. Lori A. Baer

- B. Selection of a candidate to fill the vacancy on the Board of Directors. Three applications were received by the deadline to fill the vacancy created when Jerene Milliken resigned. The applicants were Anthony Bennett, Charles Black and Thomas Probst. After the deadline but prior to this evening's meeting a fourth application was received from Brette Confair. There were discussions as to whether all four or just the original three should be interviewed. After hearing from the board members there was a motion made by Mr. Schefsky, seconded by Dr. Penman to interview all four applicants.

The motion carried 6-1 with Mr. Welteroth voting no.

The applicants were interviewed individually. Upon completion of the interviews, the board members cast ballots, Mr. Bennett did not receive any votes, Mr. Probst, received one vote and Mr. Black and Mrs. Confair each receiving three votes.

Motion made by Mr. Welteroth, seconded by Mr. Schefsky to hold a revote on the top two candidates of Mr. Black and Mrs. Confair.

The motion carried by a unanimous roll call.

Mr. Black received four votes and Mrs. Confair received three votes.

Fred Holland, district solicitor informed the board that the candidate must receive five votes to be appointed to the board, and that the board had until April 19, 2018 to fill the vacancy.

President Baer called for a short recess at 7:57 p.m.

The meeting reconvened at 8:02 p.m.

After discussion between the board members of the pros and cons of both candidates, a motion was made by Mr. Welteroth, seconded by Dr. Penman to hold another revote.

The motion carried by a unanimous roll call.

Mr. Black received four votes and Mrs. Confair received three votes.

After additional discussion between the board members and not wanting a county judge to appoint the new member, motion made by Mr. Schefsky, seconded by Dr. Penman to hold another revote.

The motion carried by a unanimous roll call.

Mr. Black received two votes and Mrs. Confair received five votes.

BOARD PRESIDENT’S REPORT CONT’D: – Ms. Lori A. Baer

Motion made by Dr. Penman, seconded by Mr. Schefsky to appoint Brette Confair to fill the vacancy.

The motion carried by a unanimous roll call.

The board members thanked the candidates and congratulated Mrs. Confair on becoming the newest member of the board.

FINANCE REPORT

5.1 Approve the following financial reports:

A. Treasurer’s Report for the month of March 2018:

5.2* Authorize payment of invoices and services rendered by the list submitted and direct the officers of the Board of School Directors to execute the same:

Order Number	Amount	Order Number	Amount
04/17/18	\$306,459.75	04/17/18A	17,070.73
04/17/18B	10,162.00	04/17/18C	420.21
04/17/18D	1,339,268.66	04/17/18E	93,698.41
04/17/18F	1,095.33		

5.3 Authorize the following action relative to Fiscal Year 2017-2018:

A. A public official bond in the amount of \$500,000 for the following, for the faithful performance of duties for the period beginning April 9, 2018 and the premium paid in accordance with Sections 431, 436 and 658 of the Public School Code of 1949, as amended:

Wanda M. Erb - Board Secretary/Business Administrator (as Board Secretary)

B. The following signatory for all depositories of the funds of the Williamsport Area School District for the fiscal year ending June 30, 2018:

Wanda M. Erb - Board Secretary/Business Administrator

BOARD POLICY - None

CURRICULUM REPORT

- 7.1 Authorize Andrew Leigey, Automotive Technology teacher at the Williamsport Area High School, to teach a Pennsylvania Vehicle Safety Inspection update course for adult auto technicians. Mr. Leigey will offer this course during evening hours in May 2018. The fee charged for the course will cover the expenses of the teacher and materials needed for the course. Mr. Leigey will be paid for up to 40 hours at the rate established in the WEA Collective Bargaining Agreement (\$31.20 per hour).
- 7.2 Approve an agreement with the Pennsylvania Family Support Alliance (approved PDE provider) to provide training to four Williamsport Area School District staff members in a train the trainer model for Act 126 Child Abuse Recognition and Reporting. The cost of the training is included in the Student Services budget and will cost \$4,000 for the training and materials.
- 7.3 Approve the purchase of 150 Chromebooks, Chromebook Management Consoles, and Security Chromebook Security Software, as well as five charging carts, and two Smart RMA Boxes from Firefly Computer at a cost of \$35,980. The purchase is in accordance with the COSTARS state contract and is being funded through the science, English, social studies, and mathematics department budgets.

PERSONNEL REPORT

8.1 RESIGNATIONS

Accept the following resignation(s), effective on the dates and for the purposes indicated:

- A. James L. Bigelow, part-time Custodian (2nd shift) at Lycoming Valley Intermediate School, for other employment, effective April 20, 2018.
- B. Jennifer S. Black-Jarrett, part-time Aide/Autistic Support at Curtin Intermediate School, for personal reasons, effective April 20, 2018.

8.2 LEAVES OF ABSENCE - Approve the following leave(s) of absence:

- A. Crystal T. Maddy*, full-time Administrative Support in the Student Services Department, for an unpaid leave, effective April 9, 2018, through May 28, 2018.

8.3* ELECTION OF STAFF

Elect the following staff, for the purpose and on the date indicated:

- A. Matthew C. Oldt as an athletic event worker, effective April 18, 2018, to be paid at a flat rate per event (as determined by the Athletic Director) as scheduled and approved by the Athletic Department. Payment for these services will be forwarded to payroll for processing.

8.3* ELECTION OF STAFF CONT'D:

- B. The following substitute administrative support/aide(s), subject to assignment by the Superintendent of Schools, at the hourly rates established by Board policy (\$9.00/hr.; up to a maximum of 180 days per year) and only for the actual number of hours assigned and worked:

Jennifer S. Black-Jarrett (effective 04/23/18)

8.4* POSITION CHANGES - Approve the following position change(s):

- A. Evalyn Joann Wright Sitler, from a part-time Administrative Support I (245 days per year, 5 hours per day) to be currently assigned to full-time Administrative Support I (245 days, 7 ½ hours per day) in the Tax Office at the DSC, with a base wage rate of \$30,962, prorated (\$16.85 per hour), effective April 23, 2018 (replacing Staci Godfrey, transferred).

PROFESSIONAL DEVELOPMENT

9.1 RELEASED TIME/TRAINING PROGRAMS

Approve released time for staff members to participate in professional development activities in accordance with the Professional Development Plan of the Williamsport Area School District and consider approving training programs. All expenditures proposed are within local, state and federal budget categories approved as noted.

STUDENT/COMMUNITY ACTIVITIES

10.1* Approve the following student trips:

All students must be in compliance with the school's field trip disciplinary requirements in order to participate.

- A. Thirty-three (33) Williamsport Area High School students, accompanied by their teacher, to travel to the Genetti Hotel during May 2018 to participate in the annual breakfast awards ceremony. District transportation is requested. All costs will be paid through the special education budget.
- B. Nine (9) Williamsport Area Middle School students, accompanied by a staff member, to travel to Dairy Queen on three dates during April and May 2018 as a school-wide positive behavior reward. Transportation will be provided in the district van.
- C. Approximately 60 third grade students from Stevens Primary School, accompanied by their teachers and aides, to travel to Camp Susque during May 2018 as part of their environment and ecology studies. District transportation is requested. All costs will be paid by the Stevens PTA.

10.1* Approve the following student trips cont'd:

- D. Eight (8) Williamsport Area High School engineering students, accompanied by their teacher, to travel to Lycoming Valley Intermediate School during May 2018 to demonstrate various engineering and robotics projects. District transportation is requested.
- E. Approximately 186 sixth grade students from Curtin Intermediate School, accompanied by their teachers, to travel to Brandon Park on two dates during April and May 2018 as a positive behavior system award. The students will walk to and from the Park.
- F. Approximately 300 band, orchestra, and choir students from the Williamsport Area High School, accompanied by their teachers and chaperones, to travel to Orlando five days during March 2019 to perform at Disney World. Transportation will be funded by contract carrier. All costs will be paid by the participating students. Four substitutes will be required for two days.
- G. Thirty (30) band students from the Williamsport Area High School, accompanied by their teacher, to travel to the Millville High School during April 2018 to perform at an American Cancer Society benefit. District transportation is requested and will be paid through the music budget.
- H. Seventy (70) music students from the Williamsport Area High School, accompanied by their teachers and parents, to travel to downtown Williamsport during May 2018 to perform at First Friday. The students will be transported by their parents.
- I. Thirty (30) band students from the Williamsport Area High School, accompanied by their teacher, to travel to Knoebel's during May 2018 to perform at PMEA Day. District transportation is requested and will be paid through the music budget.
- J. Thirty (30) band students from the Williamsport Area High School, accompanied by their teacher, to travel to Lycoming Valley Intermediate School during May 2018 to perform with the students. The students will be transported by their parents.
- K. Thirty-two (32) members of the Williamsport Area High School's Millionaire Singers, accompanied by their teachers, to travel to Pine Street United Methodist Church during May 2018 to perform for the community. The students will be transported by their parents.
- L. Four (4) welding students from the Williamsport Area High School, accompanied by their teacher, to travel to Penn College during May 2018 to participate in a welding competition. District transportation is requested and will be paid through the CTE budget. One substitute is required for the day.

BIDS/CONTRACTS

- 11.1 Approve the agreement between WASD and the City of Williamsport for use of Bowman Field on April 18, 2018 (varsity baseball game) and May 12, 2018 (Backyard Brawl), at an estimated fee of \$880.00.

TAX ITEMS – None

SUPERINTENDENT’S REPORT – Timothy S. Bowers, Ed.D.

Dr. Bowers gave an update on the cyber charter school increase. He also mentioned that the district will need to prepare for insurance increases.

Dr. Bowers stated that the business office is working on getting the proposed final budget approved on May 1st.

ITEMS FROM BOARD MEMBERS - None

ITEMS FROM PUBLIC – None

Upon motion made by Mr. Sweeting, seconded by Dr. Penman and carried the meeting adjourned at 8:34 PM.

Brett A. Leinbach, Acting Board Secretary