

EMPLOYEE WORK SCHEDULES

July 1, 2016 - June 30, 2017

Month	Total # of Week Days	Column A 250 DAY		Column B 245 DAY		Column C 225 DAY		Column D 205 DAY		Column E 205 DAY		Column F 200 DAY		Column G 188 DAY		Column H 185 DAY		Column I 180 DAY	
		OFF	WORK	OFF	WORK	OFF	WORK	OFF	WORK	OFF	WORK	OFF	WORK	OFF	WORK	OFF	WORK	OFF	WORK
Jul-16	21	7/4	20	7/4	20	7/1-7/31	0	7/1-7/31	0	7/1-7/31	0	7/1-7/31	0	7/1-7/31	0	7/1-7/31	0	7/1-7/31	0
Aug	23	NONE	23	NONE	23	NONE	23	8/1-8/10	15	8/1-8/5	18	8/1-8/17	10	8/1-8/24	5	8/1-8/25	4	8/1-10 8/12-24	6
Sept	22	9/5	21	9/5	21	9/5	21	9/5	21	9/5	21	9/5	21	9/5	21	9/5	21	9/5, 9/19	20
Oct	21	NONE	21	NONE	21	NONE	21	NONE	21	NONE	21	NONE	21	NONE	21	NONE	21	10/10	20
Nov	22	11/24-11/28	19	11/24-11/28	19	11/24-11/28	19	11/24-11/28	19	11/24-11/28	19	11/24-11/28	19	11/24-11/28	19	11/23-11/28	18	11/21-11/28	16
Dec	22	12/23-12/26, 12/30	19	12/23-12/30	16	12/23-12/30	16	12/23-12/30	16	12/23-12/30	16	12/23-12/30	16	12/23-12/30	16	12/23-12/30	16	12/23-12/30	16
Jan-17	22	1/2	21	1/2	21	1/2	21	1/2	21	1/2	21	1/2	21	1/2	21	1/2	21	1/2, 1/16	20
Feb	20	NONE	20	2/20	19	2/20	19	2/20	19	2/20	19	2/20	19	2/20	19	2/20	19	2/17-2/20	18
Mar	23	NONE	23	NONE	23	NONE	23	NONE	23	NONE	23	NONE	23	NONE	23	NONE	23	NONE	23
Apr	20	4/14	19	4/14-4/17	18	4/14-4/17	18	4/14-4/18	17	4/14-4/18	17	4/14-4/18	17	4/14-4/18	17	4/14-4/18	17	4/12-4/18	15
May	23	5/29	22	5/29	22	5/29	22	5/29-5/30	21	5/29-5/30	21	5/29-5/30	21	5/8, 5/29-5/30	20	5/8, 5/29-5/30	20	5/8, 5/29-5/30	20
June	22	NONE	22	NONE	22	NONE	22	6/19-6/30	12	6/14-6/30	9	6/19-6/30	12	6/9-6/30	6	6/8-6/30	5	6/9-6/30	6
TOTAL DAYS	261	11	250	16	245	36	225	56	205	56	205	61	200	73	188	76	185	81	180
FIRST WORK DAY=		7/1		7/1		8/1		8/11		8/8		8/18		8/25		8/26		(8/11=Training) 8/25	
LAST WORK DAY=		6/30		6/30		6/30		6/16		6/13		6/16		6/8		6/7		6/8	

Column A = Custodial, Maintenance, Automotive, Printer, Warehouse

Column B = 12 Month Administrators, Technicians, Administrative Support

Column C = Selected Support Staff & Spec Ed Coordinators

Column D = Elem. Asst Principals & Jackson Admin Support

Column E = 10 Month Dept. Heads, Selected Administration and selected Admin Support - revised

*** Subject to change based upon Snow Make-up Dates**

** Tax Office Employee Schedules may vary up to a maximum of 245 days

Column F = Selected Psychologists

Column G = Teachers

Column H = Instructional Aides, Administrative Support

Column I = Food Service, some Security Officers (schedule may vary up to 180 days or as necessary for inservice)

Revised 2/16/16

**IF A SNOW MAKE-UP DAY IS UTILIZED ON 2/20, 4/18, 4/17 or 5/30: 245, 225, 205 AND 200-DAY EMPLOYEES MAY BE REQUIRED TO WORK.

IF REQUIRED TO WORK, ANOTHER DAY MUST BE TAKEN AS A FLOATING HOLIDAY BEFORE JULY 1, 2017.

SUPERVISORY APPROVAL OF A FLOATING HOLIDAY IS REQUIRED PRIOR TO USE.

EMPLOYEE WORK SCHEDULES
July 1, 2016 - June 30, 2017
Schools and Offices closing schedule

7/4/16	Independence Day		All Groups off
9/5/16	Labor Day		All Groups off
11/24/16	Thanksgiving Day		All Groups off
11/25/16	Friday After Thanksgiving		All Groups off
11/28/16	Monday After Thanksgiving		All Groups off
12/23/16	Christmas Eve observance		All Groups off
12/26/16	Christmas Day observance		All Groups off
12/27/16	Winter Break	All Groups off Except 250 Day	
12/28/16	Winter Break	All Groups off Except 250 Day	
12/29/16	Winter Break	All Groups off Except 250 Day	
12/30/16	New Year's Eve observance		All Groups off
1/2/17	New Year's Day observance		All Groups off
2/20/17	Winter Break	All Groups off Except 250 Day	
4/14/17	Spring Break		All Groups off
4/17/17	Spring Break	All Groups off Except 250 Day	
4/18/17	Spring Break	205, 200, 188, 185, & 180 Day Groups off	
5/8/17	Mid Spring Break	188, 185, & 180 Day Groups off	
5/29/17	Memorial Day		All Groups off
5/30/17	Mid Spring Break	205, 200, 188, 185, & 180 Day Groups off	

185 DAY EMPLOYEE INSERVICE SCHEDULE

8/25/16	District Wide Inservice		185 Day Employees Off
8/26/16	District Wide Inservice - Building Meeting Day		185 Day Employees Attend
9/19/16	District Wide Inservice		185 Day Employees Attend
10/10/16	District Wide Inservice		185 Day Employees Attend
11/21/16	District Wide Inservice		185 Day Employees Attend
11/22/16	K-12 Parent Tchr Conf./Act 80		185 Day Employees Attend
11/23/16	K-12 Parent Tchr Conf./Act 80		185 Day Employees Off
1/16/17	District Wide Inservice		185 Day Employees Attend
2/17/17	District Wide Inservice		185 Day Employees Attend
3/24/17	District Wide Inservice		185 Day Employees Attend
4/12/17	K-12 Parent Tchr Conf./Act 80		185 Day Employees Attend
4/13/17	K-12 Parent Tchr Conf./Act 80		185 Day Employees Attend
6/8/17	Teacher Record Day		185 Day Employees Off

Revised 2/16/16