

The Regular Meeting of the Board of School Directors of the Williamsport Area School District of which all members were duly notified and of which due public notice was given as required by Act 84 of 1986, was held on Tuesday evening, October 16, 2018, beginning at 6:04 PM in the Board Room of the District Service Center, 2780 West Fourth Street, Williamsport, Pennsylvania.

The President, Lori A. Baer, called the meeting to order with the following members:

PRESENT: Lori A. Baer, Brette C. Confair, Patrick A. Dixon, Jennifer Lake, Barbara D. Reeves, Marc D. Schefsky, Nancy Somers, Adam C. Welteroth.

ABSENT: Jane L. Penman.

OPENING EXERCISES were provided by Mrs. Brette Confair

Mrs. Barbara D. Reeves was sworn in as a board member by the Honorable Christian D. Frey, on October 15, 2018.

APPROVAL OF MINUTES: None

Student Representatives - Alexis Griess and Isaac Ritter provided the board with an update of happenings at the high school including athletics, marching band and upcoming concerts.

BOARD PRESIDENT'S REPORT – Ms. Lori A. Baer

- A. Dr. Bigger and the Curriculum team of John Killian, Elementary Curriculum Supervisor; Bernadette Boerckel, Secondary Curriculum Supervisor; Patti Wylie, Director of Federal Programs and Matthew Fisher, Vocational Education CTE Director, presented to the Board.

The presentation tonight actually began prior to the Board meeting with Board members having the opportunity to tour the new STEM labs at the middle school.

John Killian shared elementary curriculum updates with the board including: Go Math; Foss and Mystery Science; Digital Citizenship; Career Education, and how teachers are now required to be content specialists. Mr. Killian also discussed the 6th grade Future's Labs at Curtin and Lycoming Valley. This is an elementary version of the STEM lab that was toured this evening.

Patti Wylie discussed the expansion of the Wonders Program this year. The program is now offered in grades K-6. The Wonders Program is infused with technology, including a quick card technology (login) and numerous digital resources for both teachers and students. Mrs. Wylie gave a brief demonstration of the technology resources that students are able to log into from school and from home. Parents will be made aware of these resources during the upcoming Parent-Teacher Conference as well as through various newsletters.

BOARD PRESIDENT’S REPORT – Ms. Lori A. Baer

A. Curriculum team presentation to the Board cont’d:

Bernadette Boerckel shared that at the Secondary level the focus is on best practices, focusing on what we are doing well and how we can use this to refine our practices for the best gain. She discussed the three building level goals, as well as walked through the check list that is used to demonstrate how the teacher is meeting these goals during class. The three goals are:

- Safe, Positive School Climate
- Common, Content-rich, Viable Curriculum
- Purposeful Reading, Writing and Speaking

Dr. Boerckel shared the 7-8 Grade Word Gen program with the Board. This program supports cross-curricular learning. Each week students will be given five words in Language Arts Class on a debatable topic. The next day in Math they will learn more about the topic including discussing the five words, the next day the same topic and words in Science class, on day four the student will debate the topic in History class and on the final day back in Language Arts class they will write on the topic.

Matthew Fisher discussed the CTE program and the conversations that are occurring between industry and educations. Noah Beiter, intern in the public relations office and Greg Hayes worked with Mr. Fisher regarding the programs and opportunities that the CTE program offers our students. A video showcasing our CTE program was played for the board. The video is available on the district website.

B. Dr. Bowers reviewed the October 1, 2018 Enrollment report with the board.

Dr. Somers made an omnibus motion, which was seconded by Mr. Welteroth to approve the agenda, addendum and reports. Mr. Schefsky abstained from item 7.1.

The motion carried.

Committee Reports by Board Members - None

FINANCE REPORT

5.1 Approve the following financial reports:

A. Treasurer’s Report for the month of September 2018:

5.2 Authorize payment of invoices and services rendered by the list submitted and direct the officers of the Board of School Directors to execute the same:

Order Number	Amount	Order Number	Amount
10/16/18	\$179,074.37	10/16/18A	2,755.30
10/16/18B	703.97	10/16/18C	437.00
10/16/18D	6,742,718.78	10/16/18E	1,715,722.14
10/16/18F	173,212.16		

BOARD POLICY

- 6.1 Approve the second reading and Board adoption of policy 918 “Title I Parent and Family Engagement” of the Williamsport Area School District Board Policy.

CURRICULUM REPORT

- 7.1 Approve the Williamsport Area High School to hold the annual Top Hat Dinner at the Genetti Hotel in May 2019. The Top Hat Dinner recognizes the top 5% of the graduating class and guests. Costs will be paid with contributions from various sponsors.

PERSONNEL REPORT

8.1 RESIGNATIONS

Accept the following resignation(s), effective on the dates and for the purposes indicated:

- A. Anthony P. Miele, substitute teacher for the District, for personal reasons, effective October 11, 2018.
- B. Amy E. Wolfhope-Briggs, Secondary Special Education Coordinator for the District, for other employment, scheduled last date of December 14, 2018, per Section 1121 of the school code.

8.2 LEAVES OF ABSENCE

Approve the following leave(s) of absence:

- A. Virginia M. Bartron, part-time Food Service Worker at the high school, for unpaid leaves, effective October 23, 2018, through January 4, 2019.
- B. Jessica A. Keeler*, full-time English teacher at the high school, for an unpaid leave on an intermittent basis (as needed), effective October 4, 2018, through June 7, 2019.
- C. Teresa M. Willets, part-time Food Service Worker at the high school, for an unpaid leave, effective October 9, 2018, through December 7, 2018.

8.3* ELECTION OF STAFF

Elect the following staff, for the purpose and on the date indicated:

- A. The following substitute food service workers(s), at the salary rate of \$9.00 per hour, for the actual number of hours worked, effective date as indicated:

Angela L. Confer (effective 10/17/18)

8.3* ELECTION OF STAFF CONT'D:

- B. The following substitute teacher(s), subject to assignment by the Superintendent of Schools, at the salary and/or daily rates as established by Board policy (\$120 per day for first 45 days; \$130 per day for days beyond the 45th day; up to a maximum of 180 days/year) and only for the actual number of hours assigned and worked:

Teagan Kalyn Ergott (effective 10/17/18)
Jason E. Reed (effective 10/17/18)

- C. The following substitute administrative support/aide(s), subject to assignment by the Superintendent of Schools, at the hourly rates established by Board policy (\$9.00/hr.; up to a maximum of 180 days per year) and only for the actual number of hours assigned and worked:

Lynaugh H. Bobst (effective 10/17/18)
Amanda M. Raborn (effective 10/17/18)

- D. The following substitute Sign Language Interpreter(s), subject to assignment by the Superintendent of Schools, at the hourly rates established by Board policy (\$20.00/hr.; up to a maximum of 180 days per year) and only for the actual number of hours assigned and worked:

Christina M. Weitlich (effective 10/17/18)

PROFESSIONAL DEVELOPMENT

9.1 RELEASED TIME/TRAINING PROGRAMS

Approve released time for staff members to participate in professional development activities in accordance with the Professional Development Plan of the Williamsport Area School District and consider approving training programs. All expenditures proposed are within local, state and federal budget categories approved as noted.

STUDENT/COMMUNITY ACTIVITIES

10.1 Approve the following student trips:

All students must be in compliance with the school's field trip disciplinary requirements in order to participate.

- A. Approximately 200 sixth grade students from Lycoming Valley Intermediate School, accompanied by their teachers and chaperones, to travel to Harrisburg during May 2019 to visit the Whitaker Center and the Museum of Natural History. Transportation will be provided by contract carrier. All costs will be paid by the Lycoming Valley PTO.

10.1 Approve the following student trips cont'd:

- B. Approximately 110 third grade students from Jackson Primary School, accompanied by their teachers and aides, to travel to Camp Susque during May 2019. District transportation is requested. All costs will be paid by the Jackson PTO.
- C. Approximately 115 second grade students from Jackson Primary School, accompanied by their teachers and aides, to travel to Reptiland and Heshbon Park during June 2019. District transportation is requested. All costs will be paid by the Jackson PTO.
- D. Approximately 185 sixth grade students from Curtin and Lycoming Valley Intermediate Schools, accompanied by their teachers and aides, to travel to the Community Arts Center during November 2018 to see a performance of Artrageous! District transportation is requested. All costs will be paid by the First Community Foundation.
- E. Fifteen (15) Williamsport Area High School band students, accompanied by their teacher, to travel to Jersey Shore High School for three dates during November 2018 to participate in the Lycoming County High School Honors Band Festival. Costs will be paid by the WAHS Band Parent Association. Transportation will be provided by parents. One substitute will be required for two days.
- F. Fifteen (15) members of the Williamsport Area High School's Without a Cue, accompanied by their teacher and chaperones, to travel to Curtin Intermediate School during October 2018 to perform for the students. Transportation will be provided in the district van. One substitute will be required for a half day.
- G. Ninety (90) second grade students from Hepburn-Lycoming Primary School, accompanied by their teachers, to travel to the Hiawatha and Peter Herdic House Train Museum during October 2018. District transportation is requested. All costs will be paid by the Hepburn PTO.
- H. Nine (9) Williamsport Area Middle School students, accompanied by a staff member, to travel to Snyder's Farm (Montoursville) as a SWPB reward. Transportation will be provided in the district van.

10.2 Approve the following request for facility use:

- A. William Cameron Engine Company/Lewisburg Fire Department to use the pool at the high school on Thursday, October 18, 2018, from 7:30 p.m. to 8:30 p.m. to conduct water rescue certification – for fire department water rescue team. The fire department is requesting relief of the occupancy fees estimated at \$125.00.

BIDS/CONTRACTS

- 11.1 The purchase of a 2018 Ford Transit 150 MR Wagon XL from Kightlinger Motors at a COSTARS price of \$33,240 plus plates & fees. The budgeted amount for the van purchase is \$30,000. The difference will be paid with monies budgeted elsewhere in the athletic accounts.

TAX ITEMS – None

SUPERINTENDENT’S REPORT – Timothy S. Bowers, Ed.D.

Dr. Bowers thanked the curriculum team for their presentation this evening. He noted that Curriculum plays an extremely important role in our instruction program, as is evident from the presentations this evening. We are very fortunate to have a very passionate and knowledgeable curriculum team, which sets us apart from other districts.

An ad hoc committee has been formed to review the procedures for the use of private vehicles to transport students. On the committee are board members: President Baer, Dr. Penman, Mrs. Confair, Mrs. Reeves; administration Dr. Poole, Dr. Pardoe, Dr. Ross, Dr. Boerckel, Mr. Ellis, Mrs. Logue and Mrs. Erb. The group will meet and bring back a recommendation for either a policy or procedures.

Dr. Bowers noted that he and Mrs. Erb would like to get a Finance Committee Meeting scheduled. We are currently looking at October 30, 2018 at 6:00 p.m. He reminded the board that the members of the committee are President Baer, Dr. Penman, Dr. Somers and Mr. Dixon. At least three of the four members are able to attend on October 30th we would recommend holding the meeting. In addition to preliminary budget discussions, we will also have discussions on facilities needs.

The PASA/PSBA Conference begins tomorrow. Dr. Poole and Dr. Pardoe are presenting at the conference.

The district has been invited to attend a meeting with the City and the County Commissioners to Discuss LERTA (Local Economic Revitalization Tax Assistance) renewal on October 22nd at 1:30 p.m. at the Commissioner’s office in the Executive Plaza. Fred Holland gave a brief overview of LERTA noting that he believes the district has been involved in the program for at least 20 years. The consensus is that Dr. Bowers, Mrs. Erb and President Baer will attend the meeting and bring back information to the board.

ITEMS FROM BOARD MEMBERS

President Baer noted that the Board held a brief executive session prior to tonight’s meeting for personnel.

President Baer also thanked the team for their presentation and told of a situation where her pastor shared with her how a seventh grade student who is extremely quiet is so excited about the debates that are occurring each week at the middle school, as part of the Word Gen that was discussed this evening. Great job to everyone!

October 16, 2018

The PSBA Travel Insurance packets were handed out to the board. Please review the information, complete the beneficiary form and turn it into Mrs. Erb.

ITEMS FROM PUBLIC - None

Upon motion made by Mr. Schefsky, seconded by Mrs. Confair and carried the meeting adjourned at 7:08 p.m.

Wanda M. Erb, Board Secretary