

The Regular Meeting of the Board of School Directors of the Williamsport Area School District of which all members were duly notified and of which due public notice was given as required by Act 84 of 1986, was held on Tuesday evening, September 15, 2020, beginning at 6:02 PM. President Baer welcomed everyone to our zoom meeting and noted the following:

- 1) The meeting is being recorded.
- 2) The microphones are all muted.
- 3) Board members will need to unmute their microphones to speak.
- 4) Under the Open Forum section of the meeting, anyone wishing to address the Board will need to use the raise hand feature to have their microphone unmuted.
- 5) Board members making and seconding motions will need to state their name for the record.
- 6) All votes will be roll call.

PRESENT: Lori A. Baer, Jennifer Lake, Star Poole, Barbara D. Reeves, Marc Schefsky, Nancy Somers.

ABSENT: Patrick A. Dixon, Jane L. Penman, Adam C. Welteroth.

President Baer announced that an executive session was held prior to tonight's meeting for personnel and attorney advisement.

**OPENING EXERCISES** – were provided by Ms. Lori Baer.

A motion for an omnibus was made by Mr. Schefsky, seconded by Dr. Somers, to include the agenda, the minutes from September 1, 2020, and the addendum.

**APPROVAL OF MINUTES:** Regular Meeting – September 1, 2020

**BOARD PRESIDENT'S REPORT** – None at this time

**FINANCE REPORT**

5.1 Approve the following financial reports:

A. Treasurer's Report for the month of August 2020:

5.2 Authorize payment of invoices and services rendered by the list submitted from September 2, 2020 to September 15, 2020 and direct the officers of the Board of School Directors to execute the same:

General Fund	\$546,058.68
EIT Operating Fund	20,630.15
Food Service Fund	160.39
Payroll Fund	1,685,533.06
PLGIT Capital Projects Fund	115,101.00
Student Activities Fund	9,273.35
TOTAL	<u>\$2,376,756.63</u>

**BOARD POLICY – None at this time**

**CURRICULUM REPORT**

- 7.1 Retroactive Approval: Approve 11 teachers to participate in an Instructional Technology Workgroup for three (3) days during August 2020. The teachers will be paid at the summer curriculum rate of \$150.00 per day.
- 7.2 Approve a 2020-21 tuition agreement with New Story School to provide a student with special education requirements all related services at a rate of \$370.00 per day. Costs will be paid through the Special Education budget.
- 7.3 Approve an amendment to the 2020-21 tuition agreement with New Story School to provide a student with special education requirements all related services for a basic remote learning program, if due to changes in guidance from or restrictions imposed by federal, state or local authorities, New Story is unable to continue to provide any in-person instruction either in school or at home, the rate will be \$270.00 per day. Costs will be paid through the Special Education budget.

**PERSONNEL REPORT**

- 8.1 RESIGNATIONS – None at this time

- 8.2\* LEAVE OF ABSENCE

Approve the following leave(s) of absence:

- A. Naomi C. Decker, part-time Administrative Support in the Curriculum and Data Analysis Department at the DSC, for an unpaid leave, effective September 23, 2020, through October 9, 2020.
- B. Approve the following employees for paid Special Sick Leave for PSERS purposes for the dates and hours indicated:
  - (1) Michael A. Alston, Jr. – July 6, 2020 through July 7, 2020 (16 total hours)
  - (2) Gregory R. Fair – August 27, 2020, through August 28, 2020 (16 total hours)
  - (3) Coleen Genovese – August 10, 2020 through August 14, 2020 (30 total hours)
  - (4) Deanna M. Heck – July 14, 2020 through July 28, 2020 (75 total hours)
  - (5) Joshua M. King – August 27, 2020 through August 28, 2020 (6 total hours)

8.2\* LEAVE OF ABSENCE CONT'D:

- B. Approve the following employees for paid Special Sick Leave cont'd:
- (6) Bonnie M. Maddox – August 11, 2020 through August 17, 2020 (37.5 total hours)
  - (7) Jason L. Pick – July 14, 2020 through July 17, 2020 (32 total hours)
  - (8) Khalif R. Randolph – July 8, 2020 through July 22, 2020 (50 total hours)
  - (9) Stephanie M. Rumsey – August 27, 2020 through August 28, 2020 (7 total hours)
  - (10) David J. Wright – July 13, 2020 through July 24, 2020 (80 total hours)
- C. Ilene K. Butler\*, full-time Aide (Special Education) at Hepburn-Lycoming Primary School, for an unpaid leave on an intermittent basis (as needed) effective September 1, 2020, through June 30, 2021.
- D. Mary K. Dulaney, full-time Food Service Production Manager at Cochran Primary School, for an extension of an unpaid leave, effective September 15, 2020, through October 31, 2020.

8.3\* ELECTION OF STAFF

Elect the following staff, for the purpose and on the date indicated:

- A. Gregory L. Hayes, Jr., be currently assigned as full-time Executive Director of the Williamsport Area School District Education Foundation and Public Relations for the District, effective September 21, 2020, at the salary rate of \$54,842, prorated, and benefits as determined by the Act 93 Compensation Plan. (Mr. Hayes is returning to his previous position with the District with all benefits restored.) In addition to his salary, Mr. Hayes will also receive a \$10,000 stipend each year, contributed by the WASD Education Foundation.
- B. Tiffany K. DeRemer as a temporary professional employee, effective date to be determined, to be currently assigned as Special Education teacher at the middle school, at a salary rate of Step 1, master's, \$54,500 prorated, (+\$200), pending updated clearances and all other required documentation (replacing Jennifer Adams, resigned).

8.3\* ELECTION OF STAFF CONT'D:

- C. The following persons to the positions indicated for the 2020-2021 school year at the rates in accordance with the Agreement by and between the Board of School Directors of the Williamsport Area School District and the Williamsport Education Association (pending completion of all appropriate paperwork\*). **Payment of stipends for these positions may be modified or withheld in the event that the activities do not occur due to the pandemic or other conditions beyond the District's control:**

<u>WAHS Position</u>	<u>Teacher</u>	<u>Stipend</u>
Percussion Coordinator	Marc R. Garside (5)	\$3,200

- D. The following substitute teacher(s), subject to assignment by the Superintendent of Schools, at the salary and/or daily rates as established by Board policy (\$120 per day for first 45 days; \$130 per day for days beyond the 45<sup>th</sup> day; up to a maximum of 180 days/year) and only for the actual number of hours assigned and worked:

Christina L. Caputo (effective 09/16/20)  
 Mark E. Lehman (effective 09/16/20)  
 Lexi A. Holtzman (effective 09/16/20)  
 Brady W. Sahn (effective 09/16/20)

- E. The following substitute custodian(s) and/or event staff, with a base wage rate of \$9.00 and/or \$10.00 per hour, for the actual number of hours worked, effective date as indicated:

Tymir T. James (effective 09/16/20)

- F. Amy E. Wolfhope-Briggs to be currently assigned as Secondary Special Education Supervisor (245 day) for the District, effective date to be determined, at a salary rate of \$97,375, prorated, and benefits as provided in the Act 93 Administrative Compensation Plan, pending updated clearances and all other required documentation (replacing Coleen Genovese, resigned).

- G. Bana C. Sidleck to be currently assigned to a part-time Aide (Special Education; 185 days, 5 hours per day) at the high school, with a base wage rate of \$13.73 per hour (without degree rate), effective September 16, 2020 (replacing Sandra Bodle, resigned; position briefly filled by Mary Kimble who is administratively transferred back to her Aide (AS) position at the high school due to the return of her student from remote learning).

- H. The following fall sports coaches at the respective schools for the 2020-2021 school year at the salary rate in accordance with the agreement by and between the Board of School Directors of the Williamsport Area School District and the Williamsport Education Association (pending completion of all appropriate paperwork\*). **Payment of stipends for these positions may be modified or**

8.3\* ELECTION OF STAFF CONT'D:

H. The following fall sports coaches at the respective schools cont'd:

**withheld in the event that the activities do not occur due to the pandemic or other conditions beyond the District's control:**

**Williamsport Area Middle School**

Cross Country (Boys & Girls)

MS Assistant Coach: Rachael L. Thomas (0)\* \$1,280

8.4\* POSITION CHANGES

Approve the following position change(s):

- A. Tammy L. Sewell from a part-time Food Service Worker (up to 180 days, 4.75 hours per day) at the high school to a part-time Food Service Worker (up to 180 days, 4.5 hours per day) at the middle school, with a base wage rate of \$12.83 per hour, effective September 10, 2020 (replacing Mary Miles, transferred).
- B. Debora J. Clarkson from part-time Food Service Worker (180 days, 4.75 hours per day) at Lycoming Valley Intermediate School to full-time Food Service Worker-Cook (up to 180 days, 6.75 hours per day) at Lycoming Valley Intermediate School, with a base wage rate of \$15.42 per hour, effective September 16, 2020 (replacing Christine Heim, transferred).

8.5 CONTRACTED SERVICES

- A. Approve a contract with Conrad Siegel Actuaries to complete, file and mail required 2020 IRS employee and employer tax forms to comply with mandated Affordable Care Act regulations. The proposal also includes assistance in the review of tracking employee data, benefit eligibility and employee premium cost sharing, as well as filing corrections. The cost of for this service is \$7,900.
- B. Approve agreement with Michelle K. Long, qualified interpreter of American Sign Language (ASL) and Pidgin Sign English (PSE), to provide interpreter services (as needed) to eligible clients at the rate of \$40.00 per hour and/or additional stipulations as outlined in her contract for hours worked and travel time (not to exceed two hours each day), effective through June 30, 2021.

**PROFESSIONAL DEVELOPMENT** – None at this time

**STUDENT/COMMUNITY ACTIVITIES**

10.1 Waive all sport ticket prices for 2020 fall events.

**BIDS/CONTRACTS**

- 11.1 Approve a Mutual Release and Settlement Agreement between HRI, Inc. and the District with respect to the Stevens Primary School steps and Millionaire Drive projects.

**TAX ITEMS** – None at this time

**TRANSPORTATION**

- 13.1 Approve the following drivers/monitors/mechanics for STA, Inc. for the 2020-21 school year:

Dorian Rochester	CDL Driver
Ronda Edwards	Aide/CDL Driver

The motion carried by unanimous 5-0 vote. Due to technical difficulties, Mrs. Lake was unable to vote.

**SUPERINTENDENT’S REPORT – Timothy S. Bowers, Ed.D.**

Ten days in to the new school year and things are going well. Remote numbers have increased. We have been very flexible and have allowed students to move between platforms. At this time, we are asking families to “sit still” and not change from the platform selected. We need to stabilize the number for both platforms. We are currently moving students and staff to stabilize class numbers.

Schoology is working well. There is a lot of curriculum being added. We are moving to the Zoom platform because at this time we have found it to be the most stable option.

We still have some families who have not picked up curriculum materials for remote learners. If your child is in the remote program and you have not done this, please reach out to your school principal

Plans for athletic event spectators are currently being developed. Dr. Pardoe and Mr. McCann should have this available shortly. A couple of things that we are looking at is to have the band and band parents come early before the football game to perform. These individuals would then exit the stadium to allow for football activities. With the 250 person limit this is very difficult to develop. The number of spectators is also impacted by the total number of players and coaches from visiting teams as well. We are watching state legislature and the recent federal court decision and if we are able we will quickly adjust to applicable changes in these numbers.

Our students are doing a great job, our teachers are awesome, and we are very happy with where things are.

**ITEMS FROM BOARD MEMBERS** - None

**ITEMS FROM PUBLIC**

Ryan Wiehagan, district resident asked for an update of the synchronization of lessons in the hybrid program. He hoped to see more interaction on hybrid remote days between the students and teachers. Dr. Bowers responded stating that with the first few days completed this should be occurring more and more. He suggested that Mr. Wiehagan reach out to the teacher, principal or give him a call if this doesn't start to occur.

Upon motion made by Mr. Schefsky, seconded by Dr. Somers, and carried the meeting adjourned at 6:18 PM.

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Wanda M. Erb, Board Secretary