

May 18, 2021

The Regular Meeting of the Board of School Directors of the Williamsport Area School District of which all members were duly notified and of which due public notice was given as required by Act 84 of 1986, was held on Tuesday evening, May 18, 2021, beginning at 6:02 PM in the Auditorium of the Williamsport Area High School, 2990 West Fourth Street, Williamsport, Pennsylvania.

The President, Lori A Baer, called the meeting to order with the following members:

PRESENT: Lori A. Baer, Cody L. Derr, Patrick A. Dixon, Jennifer Lake, Lisa M. Nible, Jane L. Penman, Star Poole, Barbara D. Reeves, Adam C. Welteroth.

ABSENT: None

OPENING EXERCISES were provided by Mr. Patrick Dixon

APPROVAL OF MINUTES: Regular Meeting–May 4, 2021; Special Meeting–May 11, 2021

Motion made by Dr. Penman, seconded by Mr. Welteroth to approve an omnibus motion to include the agenda, the addendum, and the minutes from the May 4, 2021 regular meeting, and the special meeting of May 11, 2021.

Mrs. Erb corrected Item 11.3 bids and contracts to reflect four (4) new vehicles rather than five (5).

BOARD PRESIDENT’S REPORT – Ms. Lori A. Baer

A. Approve term renewals for the following individuals as members of the Williamsport Area School District Education Foundation Board of Directors, effective July 1, 2021, through June 30, 2024, as recommended by the Williamsport Area School District Education Foundation: Dr. Brooke Beiter, Mrs. Rose-Marie Gross and Mrs. Allison Staiman.

FINANCE REPORT

5.1 Approve the following financial reports:

A. Treasurer’s Report for the month of April 2021:

5.2 Authorize payment of invoices and services rendered by the list submitted from May 5, 2021 to May 18, 2021 and direct the officers of the Board of School Directors to execute the same:

General Fund	\$618,748.47
Athletic Fund	600.00
EIT Operating Fund	4,615.90
Food Service Fund	109,951.32
Payroll Fund	794,696.77
PLGIT Capital Projects Fund	58,655.46
Student Activities Fund	1,866.00
TOTAL	<u>\$1,589,133.92</u>

FINANCE REPORT CONT'D:

- 5.3 Approve budget transfers for FY21, dated April 14, 2021 to May 18, 2021, as presented in accordance with Section 609 of the Public School Code of 1949, as amended:
- 5.4 Approve the transfer of \$656,536 from the General Fund fund balance to the Capital Reserve Fund. The \$500,000 is earmarked for the Ball Mills Project and the remaining balance will be used to supplement current capital reserve funds for future projects.

BOARD POLICY – None

CURRICULUM REPORT

- 7.1 Approve an agreement with BLaST Intermediate Unit 17 for educational services at the LASA Quik residential program located in the Williamsport Area School District for the 2021-22 school year. The cost of these services are paid by the student's home school district, and are billed through Child Accounting and the Business Office.
- 7.2 Approve an IDEA contract with BLaST Intermediate Unit 17 for the 2021-22 school year. The provisions of the contract stipulate that the Intermediate Unit will release funding to the school district to support the provision of the programs and services to students with disabilities. The amount of the contract is \$874,508.00.
- 7.3 Approve the 2021 Extended School Year (ESY) tuition agreement with New Story School to provide three (3) students with special education requirements all related services at the following rates of two (2) students at \$270.00 per day and one (1) student at \$500.00 per day. Costs will be paid through IDEA funds.
- 7.4 Approve the BLaST Special Education Agreement for the 2021-2022 school year. The agreement covers the responsibilities of both the Intermediate Unit #17 and the Williamsport Area School District in regard to the provision of special education services to school-age children. The amount of the contract is \$585,326.98 and will be paid in five (5) installments of \$117,065.40 through the IDEA and ACCESS programs.
- 7.5 Approve a new agreement with JusticeWorks Youth Care that will enable the District to place students referred to alternative education in that agency's PDE licensed local alternative education program. The agreement is for 5 years from the 2021-22 school year through the 2025-26 school year. The cost for placements over the duration of the agreement are set at \$80 per day. Referrals and payments are managed by Student Services.

PERSONNEL REPORT

8.1 RESIGNATIONS

Accept the following resignation(s), effective on the dates and for the purposes indicated:

- A. Olivia K. Erb, part-time Aide (Non-Special Education) at Curtin Intermediate School, for personal reasons, effective June 10, 2021.
- B. Quin R. Webb, full-time Custodian Floater (2nd shift) for the District, verbal resignation for personal reasons, effective May 4, 2021.
- C. Teresa M. Willets, part-time Food Service Worker at the high school, for personal reasons, effective May 4, 2021.
- D. Stacy A. Miller, full-time Administrative Support I at the high school, for the purpose of retirement, effective August 9, 2021.

RESOLVED: that the Board of School Directors of the Williamsport Area School District acknowledges with profound regret the retirement of Stacy A. Miller from service in the Williamsport Area Schools and expresses its sincere appreciation for her over 31 years of dedicated service to our school system as administrative support. It further expresses the hope that her years of retirement will be many and richly rewarding.

8.2* LEAVE OF ABSENCE

Approve the following leave(s) of absence:

- A. Christopher P. Anderson*, full-time Stock Clerk at the Warehouse Complex, for an unpaid leave on an intermittent basis (as needed), effective May 11, 2021, through June 30, 2021.
- B. Lauren L. Zehner*, full-time Special Education teacher at Lycoming Valley Intermediate School, for an unpaid leave effective June 3, 2021, through June 10, 2021.
- C. Laura J. Kittle, part-time Aide (Special Education) at Lycoming Valley Intermediate School, for an unpaid leave effective May 3, 2021, through June 29, 2021.
- D. Marylee L. Gordon*, full-time Health Room Technician at Stevens Primary School, for an unpaid leave effective June 8, 2021, through June 10, 2021.

8.3* ELECTION OF STAFF

Elect the following staff, for the purpose and on the date indicated:

- A. Nikki L. D. Baney as a temporary professional employee, effective with the 2021-2022 school term (tentative date is August 26, 2021), to be currently assigned to teach Kindergarten at Hepburn Lycoming Primary School, at a salary rate of Step 1, master's, \$55,645, pending receipt of updated clearances and all required documentation (replacing Terrie Campana, retired). Ms. Baney will also be scheduled to participate in Induction Program activities before the start of the 2021-2022 school term.
- B. Elena M. Benavidez as a temporary professional employee, effective with the 2021-2022 school term (tentative date is August 26, 2021), to be currently assigned to teach 3rd Grade at Cochran Primary School, at a salary rate of Step 1, bachelor's, \$52,582 (replacing Elizabeth Sauers, transferred). Ms. Benavidez will also be scheduled to participate in Induction Program activities before the start of the 2021-2022 school term.
- C. Chelsi R. Hendricks as a professional employee, effective with the 2021-2022 school term (tentative date is August 26, 2021), to be currently assigned to teach Kindergarten at the Jackson Primary School, at a salary rate of Step 1, master's, \$55,645, pending receipt of updated clearances and all required documentation (replacing Julie Welliver, retired). Ms. Hendricks will also be scheduled to participate in Induction Program activities before the start of the 2021-2022 school term.
- D. Vincent M. Krum as a temporary professional employee, effective with the 2021-2022 school term (tentative date is August 26, 2021), to be currently assigned to teach 1st Grade at Cochran Primary School, at a salary rate of Step 1, bachelor's, \$52,582, pending receipt of PDE certification and all required documentation (replacing Renee Bower, retired). Mr. Krum will also be scheduled to participate in Induction Program activities before the start of the 2021-2022 school term.
- E. Matthew C. Oldt II to be currently assigned to full-time Groundskeeper/Custodian Class 2 (250 day, 8 hours per day, 1st Shift) at the high school, with a base wage rate of \$37,620, prorated (\$18.81 per hour), effective May 24, 2021 (replacing Michael Schaeffer, transferred).
- F. The following persons as Summer School teachers (all lessons will be completed through Schoology) at the high school, effective dates of June 14, 2021, through July 2, 2021 and July 12, 2021, through July 30, 2021 (no school on July 5, 2021), at the rate established in the Agreement by and between the Board of School Directors and the Williamsport Education Association (\$31.20 per hour). Teachers will offer weekly individual and/or small group tutorial time as needed:

8.3* ELECTION OF STAFF CONT'D:

F. The following persons as Summer School teachers cont'd:

Physical Education/Health (.5 credit): Joseph R. Eaton
Physical Education/Health (.5 credit): Jeremy S. Steppe
Physical Education/Health (.5 credit): Jennifer S. Rodgers

G. The following persons as Summer School teachers (all lessons will be completed through Schoology) at the high school, effective dates of June 14, 2021, through August 6, 2021 (no school on July 5, 2021), at the rate established in the Agreement by and between the Board of School Directors and the Williamsport Education Association (\$31.20 per hour). Teachers will offer weekly individual and/or small group tutorial time as needed:

Mathematics/Geometry H (1.0 credit): Clark D. Sarge

H. The following persons as Academic Recovery – 5th Marking Period teachers at the high school and the middle school, effective of June 14, 2021, through July 2, 2021, at the rate established in the Agreement by and between the Board of School Directors and the Williamsport Education Association (\$31.20 per hour):

Mathematics: Brittany T. Naculich
Mathematics: Jacob T. Anderson
Mathematics: Diane E. Welch
English: Ashley V. Muchler
English: Brandon M. Lusk
Special Education & English: George H. Plowman, Jr.
Social Studies: Geoffrey S. Waltz
Special Education: Marcia L. McCann
Special Education: Makenzie C. Ryan

I. The following persons as teachers for COVID Mitigation/Recoupment for Special Education Elementary (3rd through 6th grade) Students to be held at the middle school, effective of June 14, 2021, through July 2, 2021, at the rate established in the Agreement by and between the Board of School Directors and the Williamsport Education Association (\$31.20 per hour):

Special Education: Marcia L. McCann
Special Education: Casey M. Murtagh

J. The following substitute administrative support/aide(s), subject to assignment by the Superintendent of Schools, at the hourly rates established by Board policy (\$9.00 per hour; up to a maximum of 180 days per year) and only for the actual number of hours assigned and worked:

Melissa S. Martin (effective 05/19/21)

8.3* ELECTION OF STAFF CONT'D:

- K. The following substitute teacher(s), subject to assignment by the Superintendent of Schools, at the salary and/or daily rates as established by Board policy (\$120 per day for first 45 days; \$130 per day for days beyond the 45th day; up to a maximum of 180 days/year) and only for the actual number of hours assigned and worked:

Vincent M. Krum (effective 05/17/21)
Mackenzie C. Ryan (effective 05/17/21)
Karrie A. Snyder (effective 05/17/21)
Megan E. Snyder (effective 05/17/21)
Skylar J. Young (effective 05/17/21)
Megan E. Hayes (effective 05/19/21)

- L. Wanda M. Erb as Board Secretary/Business Administrator of the Williamsport Area School District for a term of four years, effective July 1, 2021.

Section 404 of the Public School Code of 1949, as amended, established a four-year term of office, for the Board Secretary. Since Board Policy 005 specifies that the Secretary shall also be the Business Administrator of the School District, the term of office of the Business Administrator coincides with that of the position of Secretary.

- M. Brett L. Leinbach as Treasurer of the Williamsport Area School District for a term of one year, effective July 1, 2021.

Section 404 of the Public School Code of 1949, as amended, established a one-year term of office for the Treasurer.

- N. Megan E. Louder as a temporary professional employee, effective with the 2021-2022 school term (tentative date is August 26, 2021), to be currently assigned to teach Choral, Performance & Classroom Music at the high school, at a salary rate of Step 1, bachelor's, \$52,582, pending receipt of updated clearances and all required documentation (replacing Kent Weaver, retired). Ms. Louder will also be scheduled to participate in Induction Program activities before the start of the 2021-2022 school term.

8.4* POSITION CHANGES

Approve the following position change(s):

- A. Adam L. Paulhamus from a full-time 5th Grade teacher at Curtin Intermediate School to full-time Assistant Principal (205 day) at Curtin Intermediate School effective August 6, 2021, at a salary of \$70,600 and benefits as provided in the Act 93 Compensation Plan (replacing William Rathjen, retired).

8.4* POSITION CHANGES CONT'D:

- B. Erin F. Brouse from a full-time Title I Reading Specialist and Elementary Instructional Coach at Cochran Primary School to full-time Assistant Principal (205 day) at Jackson Primary School effective August 6, 2021, at a salary of \$87,446 and benefits as provided in the Act 93 Compensation Plan, pending PDE Principal certification (replacing Tyler Barth, resigned).
- C. Tristin R. Forney, from Dean of Students at Cochran and Jackson Primary Schools to Dean of Students (205 day) at Lycoming Valley Intermediate School for the 2021-22 school year, effective August 6, 2021, at the WEA contract salary rate to include up to 17 additional days as needed (from 188 day to 205 day) at his per diem rate, and benefits as provided in the Act 93 compensation plan (replacing William Emery, retiring).

PROFESSIONAL DEVELOPMENT

9.1 RELEASED TIME/TRAINING PROGRAMS

Approve released time for staff members to participate in professional development activities in accordance with the Professional Development Plan of the Williamsport Area School District and consider approving training programs. All expenditures proposed are within local, state and federal budget categories approved as noted.

STUDENT/COMMUNITY ACTIVITIES

10.1 Approve the following request for facility use:

- A. Friendship House to use three (3) classrooms, the gymnasium and gym equipment at Stevens Primary School, Monday through Friday, beginning June 28, 2021 through August 12, 2021, from 8:00 a.m. until 2:00 p.m. to hold a CSBBH Program. Friendship House is requesting relief of the occupancy fee estimated at \$16,500.00 as all students are district students. Certificate of Insurance to be received.

BIDS/CONTRACTS

- 11.1 Approve a consulting agreement with Automated Logic, 1101 Alcon Street, Pittsburgh, PA. Automated Logic will perform scheduled maintenance visits, District wide, during the term of this contract. The agreement is effective July 01, 2021 and shall continue for a three (3) year term, at a cost of \$60,537; \$62,656 and \$64,775, respectively. Costs are budgeted in the Plant Operations budget.
- 11.2 Approve the renewal of the contract with The Nutrition Group to provide Food Services Management services for the 2021-2022 school year. District approval is subject to final approval by the Pennsylvania Department of Education Division of Food and Nutrition.

BIDS/CONTRACTS CONT'D:

11.3 Approve the trade-in of four vehicles and the lease of ~~five (5)~~ four (4) new 2022 vehicles under the Master Lease Agreement with Enterprise Fleet Management. This trade is allowing the district to have newer vehicles and reduce our annual lease by approximately \$3,000.

11.4 Approve the leasing of three 2022 vehicles with Enterprise Fleet Management for the Student Services Department at an annual costs of approximately \$18,000 per year.

11.5 Approve the purchase of a license agreement with Forecast5 Analytics for 5Maps Software including implementation services, project management and training at a cost of \$12,302. After implementation, the School Search Module is an annual cost of \$5,000.

TAX ITEMS – None

TRANSPORTATION – None

The motion passed by a unanimous voice vote.

SUPERINTENDENT'S REPORT – Timothy S. Bowers, Ed.D.

Dr. Bowers welcomed and congratulated Erin Brouse, Adam Paulhamus, and Tristan Forney on their appointment to positions of assistant principal and dean of students. He recognized the hard work of Anne Logue, Dr. Bigger, the principals and HR staff to fill our vacancies with some excellent individuals.

Over the past week, the district has been able to recognize and honor our students and faculty at various events such as Top Hat Dinner and School-to-Work Breakfast.

Crabtree, Rohrbaugh Associates have had meetings with our internal “core” group and we are reaching out to the members who served on the external larger group to determine if these individuals are still interested in serving on this committee.

The high school is gearing up for in-person graduation. Dr. Bowers thanked the high school staff for their efforts noting that weather permitting we will hold the traditional graduation ceremony in the stadium.

With the recent changes to gathering restrictions, the June 1 Board meeting will be held in the Board room at the District Service Center.

ITEMS FROM BOARD MEMBERS - None

ITEMS FROM PUBLIC - None

May 18, 2021

Upon motion made by Mrs. Lake, seconded by Dr. Penman and carried the meeting adjourned at 6:13 p.m.

Wanda M. Erb, Board Secretary

May 18, 2021