

May 17, 2022

The Regular Meeting of the Board of School Directors of the Williamsport Area School District of which all members were duly notified and of which due public notice was given as required by Act 84 of 1986, was held on Tuesday evening, May 17, 2022, beginning at 6:04 PM in the Board Room of the District Service Center, 2780 West Fourth Street, Williamsport, Pennsylvania.

The President, Lori A Baer, called the meeting to order with the following members.

PRESENT: Lori A. Baer, Michelle L. Deavor Cody L. Derr, Patrick A. Dixon, Jennifer Lake, Barbara D. Reeves, Jamie L. Sanders, Adam C. Welteroth, Scott R. Williams.

ABSENT: None

OPENING EXERCISES were provided by Mrs. Cody L. Derr.

President Baer announced that an executive session was held prior to the meeting for the annual Act 44 School Safety and Security report.

APPROVAL OF MINUTES: Regular Meeting – May 3, 2022

PUBLIC COMMENTS ON POTENTIAL CLOSING OF THADDEUS STEVENS PRIMARY SCHOOL

No one wished to address the Board regarding the potential closing of Stevens Primary School.

BOARD PRESIDENT’S REPORT – Ms. Lori A. Baer

A. Matthew Fisher, CTE Director introduced Construction Trade students: Warren Robinson Ethan Young and Kristen Goodman. These students successfully applied for and were granted a \$5,000 Better Together Grant from Harbor Freight. The students shared the application process and their project. The project includes rebuilding a dugout at Brandon Park that was destroyed by fire and a facelift for the other dugout. The Board congratulated the students and their instructor, Randy Williamson.

Mr. Fisher also introduced Raymond Hartman, a 3rd year bio-technology student who not only has six bio-tech credits but also has nine advanced placement credits. Raymond took first place in the medical math State Skills USA Competition which has earned him the opportunity to compete at the National Competition in Atlanta, Georgia this June. Raymond shared that medical math includes everyday calculations used in the biotechnology and health fields. He plans to get his undergraduate degree from Lock Haven with the ultimate goal to receive his Ph.D. in Microbiology. The Board congratulated and wished Raymond luck in Atlanta.

Mr. Fisher also shared with the Board that this year 19 students took the Bio-Math NOCTI tests and all students were advanced.

BOARD PRESIDENT’S REPORT – Ms. Lori A. Baer

- B. A motion was made by Mr. Welteroth, seconded by Mrs. Reeves to approve the closure of the Thaddeus Stevens Primary School effective, June 30, 2022.

Discussion occurred primarily regarding the disposition of the building should the motion be approved. It was determined that this discussion should occur at a future time.

Roll call vote: All votes were affirmative. The motion carried 9-0.

Dr. Bowers noted that there is a lot of work to be done. He shared that the next steps will be to finalize and launch the foundational plans that were preliminarily developed. Direct communication will be sent to faculty, staff and families.

A motion for an omnibus to include the remainder of the agenda, the reports, the May 3, 2022 minutes, and the addendum was made by Mrs. Lake, seconded by Mr. Sanders.

- C. Approve the appointment of Mr. Jonathan Nichols to the Williamsport Area School District Education Foundation Board of Directors, effective July 1, 2022, through June 30, 2025, as recommended by the Williamsport Area School District Education Foundation. Mr. Nichols replaces Mr. Michael Beucler, whose term expires June 30, 2022.

FINANCE REPORT

- 5.1 Approve the following financial reports:

- A. Treasurer’s Report for the month of April 2022:

- 5.2 Authorize payment of invoices and services rendered by the list submitted from May 4, 2022 to May 17, 2022 and direct the officers of the Board of School Directors to execute the same:

General Fund	\$1,047,320.81
Athletic Fund	2,099.00
EIT Operating Fund	2,777.27
Food Service Fund	107,870.77
Payroll Fund	777,583.16
PLGIT Capital Projects Fund	118,499.93
Student Activities Fund	<u>2,653.70</u>
TOTAL	\$2,058,804.64

- 5.3 Approve budget transfers for FY22, dated April 28, 2022 to May 12, 2022, as presented in accordance with Section 609 of the Public School Code of 1949, as amended:
- 5.4 Authorize the transition of our local checking and financial needs to C&N Bank.

FINANCE REPORT CONT'D:

- 5.5 Appoint the law firm of McNerney, Page, Vanderlin & Hall, as school district solicitor, for the period of July 1, 2022 through June 30, 2023, at a retainer of \$20,000 and an hourly rate of \$160 for matters that fall outside the scope of the retainer.
- 5.6 Approve the Civil Engineering Services for the Lycoming Valley Intermediate School project to MKA (McTish, Kunkle & Associates), Montoursville, PA for engineering in the amount of \$151,800 and Crabtree Rohrbaugh & Associates, Mechanicsburg, PA in the amount of \$30,360 for a total cost of \$182,160. These costs were included in the original project estimates. This portion of the project will be funded through the 2019 Bond Proceeds.

BOARD POLICY – None

CURRICULUM REPORT

- 7.1 Approve a Letter of Agreement with LearnWell to provide instruction to Williamsport Area School District students hospitalized at residential facilities in Pennsylvania where LearnWell provides educational services. Inpatient educational services will be provided by LearnWell at a rate of \$43.00 per hour, for up to six (6) hours per week for the 2022-23 school year.
- 7.2 Approve an agreement with the Neurosequential Network and NME's Brain Development Project Director Steve Graner to provide two full days of professional development in the district on August 18-19, 2022. The professional development costs will be up to a maximum of \$14,000 for the two days, including expenses, and will be paid out of the Special Education Budget.
- 7.3 Approve a contract with UPMC Pediatric Rehabilitation to provide Occupational and Physical Therapy services for the 2022-23 school year. Screening and therapy services required under the Individuals with Disabilities Education Act and the Americans with Disabilities Act, along with some screening activities, will be covered by this agreement. Costs are budgeted through the ACCESS and 504 Chapter 15 budgets.
- 7.4 Approve the purchase of a Lincoln Ranger 330 Generator Welder & two (2) Miller Multimatic multiprocess welders at a total cost of \$17,565. This equipment will be utilized to help students gain a thorough understanding of state mandated industry competencies in the Welding program and enables students to perform tasks that align with industry expectations and replaces dated equipment. The equipment purchase is being funded through the 2021-22 Perkins Grant.
- 7.5 Approve the 2022 Extended School Year (ESY) tuition agreement with New Story School in Selinsgrove, PA to provide three (3) students with special education requirements all related services at the following rates of one (1) student at \$276.00 per day, one (1) student at \$378.00 per day and one (1) student at \$510.00 per day. Costs will be paid through IDEA funds.

CURRICULUM REPORT CONT'D:

- 7.6 Approve the 2021-22 tuition agreement with New Story School in Berwick, PA to provide two (2) students with special education requirements all related services at the following rates of one (1) student at \$378.00 per day and one (1) student at \$510.00 per day. Costs will be paid through the Special Education budget.
- 7.7 Approve the 2022 Extended School Year (ESY) tuition agreement with New Story School in Berwick, PA to provide two (2) students with special education requirements all related services at the following rates of one (1) student at \$378.00 per day and one (1) student at \$510.00 per day. Costs will be paid through IDEA funds.
- 7.8 Approve an agreement between Bryan D. Miller, Certified School Psychologist, and the Williamsport Area School District to conduct a Comprehensive Reevaluation for a special education student. The Psychologist will provide and render services in accordance with the standards directed and established by the district and shall comply with all the state of Pennsylvania's policies, rules and regulations. The cost of this reevaluation will be \$2,000.00, for evaluation planning, record review, observation, and interview; assessment, scoring, and interpreting assessment, as well as reporting writing and travel. Costs will be paid through the Special Education budget.
- 7.9 Approve an annual software license agreement with BLaST Intermediate Unit 17 for the IEP writing software DARTS for the 2022-23 school year. Costs to be paid from IDEA monies for special education staff at \$175 per employee and a yearly Penn Data fee of \$2,500.
- 7.10 Approve a contract between Lauren Marziale, Certified Wilson Reading Instructor, and the Williamsport Area School District to provide Extended School Year (ESY) tutoring services for a special education student. The instructor will provide thirty (30) hours of intensive reading intervention services. Instruction can occur between June 9, 2022 through August 26, 2022 with the amount of the contract not to exceed \$1,959.00, which includes direct instruction; any needed assessment, and any applicable mileage costs. Costs will be paid through the Special Education budget.
- 7.11 Approve up to 166 summer professional development and curriculum writing days for teachers at the curriculum rate of \$150 per day. These days are to be used district wide to cover all K-12 summer work days requested by principals and curriculum supervisors. Costs will be funded through the professional development budget.
- 7.12 Approve up to 30-summer staff training, curriculum writing, and meeting days for K-12 Special Education teachers at the curriculum rate of \$150 per day. Costs will be paid through Significant Disproportionality funds.

PERSONNEL REPORT

8.1 RESIGNATIONS

Accept the following resignation(s), effective on the dates and for the purposes indicated:

- A. Erick J. Edler, full-time School Counselor at Williamsport Area Middle School, for other employment, effective August 19, 2022.
- B. Tyra J. Crews, full-time Title I Reading Specialist/Instructional Coach at Stevens and Cochran Primary School, for personal reasons, effective June 9, 2022. Mrs. Crews has also elected to decline position as a 5th Marking Period Teacher at Williamsport Area Middle School.
- C. Katherine J. Nicholson, full-time English/Language Arts teacher at Williamsport Area Middle School, for personal reasons, effective June 9, 2022.
- D. Karen M. Gerardi, part-time Administrative Support I (205 days, 5 hours per day) at Curtin Intermediate School, for personal reasons, effective June 10, 2022.
- E. Susan L. Green, full-time Aide (Special Education; 185 days per year; 7 hours per day) at Lycoming Valley Intermediate School, for the purpose of retirement, effective July 8, 2022.

RESOLVED: that the Board of School Directors of the Williamsport Area School District acknowledges with profound regret the retirement of Susan L. Green from service in the Williamsport Area Schools and expresses its sincere appreciation for her 26 years of dedicated service to our school system as an Aide. It further expresses hope that her years of retirement will be many and richly rewarding.

8.2* LEAVE OF ABSENCE

Approve the following leave(s) of absence:

- A. Denise M. Bell, part-time Food Service Worker at the Williamsport Area High School, for an unpaid leave, effective May 2, 2022, through May 27, 2022.
- B. Anna M. Myers*, full-time 1st Grade Teacher at the Hepburn Lycoming Primary School, for an unpaid leave effective May 25, 2022, through June 7, 2022.
- C. Coty L. McCloskey, full-time English teacher at the Williamsport Area High School, for a sabbatical leave effective for the start of the 2022-2023 school year (tentative dates of August 24, 2022, through June 8, 2023) for the purpose of health restoration.

8.3 ELECTION OF STAFF

Elect the following staff, for the purpose and on the date indicated:

- A. Ashley D. Jandrisavitz, as temporary professional employee, full-time CTE Health Occupations Instructor at the Williamsport Area High School, effective with the 2022-2023 school year, start date of August 24, 2022, at a salary rate of Step 5, Bachelor's, \$61,964, pending receipt of PDE certification in accordance with the accredited institution's academic timeline. Ms. Jandrisavitz will also be scheduled to participate in Induction Program activities before the start of the 2022-2023 school term (replacing Kristie Anzulavich, resigned).
- B. James V. Poletto to be currently assigned as full-time Assistant Principal (205 days) at Jackson Primary School, effective with the 2022-2023 school year, start date of August 5, 2022, at a salary of \$70,600 and benefits as provided in the Act 93 Compensation Plan (replacing Erin Brouse, transferred).
- C. Miranda L. Fawver, as temporary professional employee, effective with the 2022-2023 school term (tentative date is August 24, 2022), to be currently assigned to teach 2nd grade at Jackson Primary School, at salary rate of Step 1, Bachelor's, \$53,633, pending receipt of all required documentation. Ms. Fawver will also be scheduled to participate in Induction Program activities before the start of the 2022-2023 school term (replacing Lexi Diaz, resigned).
- D. The following Food Service Worker at her current rate to participate in ServSafe Food Protection Manager Certification Class and Exam on July 21, 2022, at the Holiday Inn Williamsport, from 8:00 a.m. to 2:00 p.m.

Angie L. Hall (replacing Dianne Fair, previously approved) Hepburn Café
- E. The following persons as Academic Recovery – 5th Marking Period teachers at the high school and the middle school, effective of June 13, 2022, through July 1, 2022, at the rate established in the Agreement by and between the Board of School Directors and the Williamsport Education Association (\$31.20 per hour):

English: Alayne M. Smith (WAMS)
English: Caitlin A. Costa (WAMS)
Science: Alexander M. Peluso (WAMS)
Science: Beckham B. Sibiski (WAHS)
- F. The following persons as Acceleration Summer School teachers (All curriculum, lessons, assignments, and assessments, will be completed through Schoology) at the high school, effective dates of June 13, 2022, through July 29, 2022 (Health/Physical Education) and June 13, through August 5, 2022 (Math), at the rate established in the Agreement by and between the Board of School Directors and the Williamsport Education Association (\$31.20 per hour). Live lessons are delivered daily, Monday through Friday between the hours of 8:00 a.m. through

8.3 ELECTION OF STAFF CONT'D:

- F. The following persons as Acceleration Summer School teachers cont'd:

3:30 p.m. Live lessons will be recorded for asynchronous learners. Teachers will offer weekly individual and/or small group tutorial time as needed.

Physical Education/Health (.5 Credit): Jeremy S. Steppe
Math (Full Credit): Nicholas E. Yevics

- G. Brett L. Leinbach as Treasurer of the Williamsport Area School District for a term of one year, effective July 1, 2022.

Section 404 of the Public School Code of 1949, as amended, established a one-year term of office for the Treasurer.

8.4* POSITION CHANGES

Approve the following position change(s):

- A. Daniel M. Woleslagle from a 6th grade Teacher at Lycoming Valley to be currently assigned as full-time Instructional Technology Specialist for the District, at the 2022-2023 school year contract salary rate, effective August 24, 2022, provided Mr. Woleslagle obtains Pennsylvania Department of Education Instructional Technology Specialist certification in accordance with the accredited institution's academic timeline (replacing Dustin Brouse, transferred).

8.5 OTHER

- A. Approve Kate Harris for the Spring Keystone Coordinator position for the 21-22 school year at the Williamsport Area High School. The position will be paid at the current district tutoring rate (\$31.20) and responsibilities for the position will be completed outside of the contractual work day. Based upon the spring testing window the maximum number of hours paid will be 30 hours. The Keystone Coordinator position will be responsible for ensuring compliance with all PDE requirements for Keystone Testing.
- B. Approve the addition of one (1) full-time Intervention Specialist/Paraprofessional position in lieu of one (1) vacant part-time Aide position (to be filled for the start of the 2022-23 school year). This position will be assigned to Jackson Primary School to assist Administration with student support throughout the school day, and in anticipation of increased enrollments at this school.

PROFESSIONAL DEVELOPMENT

9.1 RELEASED TIME/TRAINING PROGRAMS

Approve released time for staff members to participate in professional development activities in accordance with the Professional Development Plan of the Williamsport Area School District and consider approving training programs. All expenditures proposed are within local, state and federal budget categories approved as noted.

STUDENT/COMMUNITY ACTIVITIES

10.1 Approve the following student trips:

Field trips are being presented for provisional approval in accordance with the District's Health and Safety Plan and may need to change or be canceled. All students must be in compliance with the school's field trip disciplinary requirements in order to participate.

- A. Twenty-eight (28) Williamsport Area High School early childhood education students, accompanied by their teacher, to travel to Jackson and Hepburn-Lycoming Primary Schools and Lycoming Valley Intermediate School on dates during May and June 2022 to assist with field day activities. The students will be transported in a district van.
- B. Twenty-two (22) second grade students from Stevens Primary School, accompanied by their teacher, to travel to Leighton Place during May 2022 to perform a concert for the residents. The students will walk to and from Leighton Place.
- C. Twenty-two (22) third grade students from Stevens Primary School, accompanied by their teacher, to travel to Roseview Nursing Home during May 2022 to perform for the residents. The students will walk to and from Roseview.
- D. Approximately 180 sixth grade students from Curtin Intermediate School, accompanied by their teachers, to travel to Brandon Park during June 2022 to learn about the identification of plants and trees. The students will walk to and from the park.
- E. Twenty (20) members of the Williamsport Area Middle School's Jett Club and Raising Hope, accompanied by two teachers, to travel to Jackson Primary School during May 2022. The students will be taking the two therapy dogs to visit with students as part of Animal Kindness Week. The students will walk to and from Jackson.
- F. Forty-six (46) band students from the Williamsport Area Middle School and the Williamsport Area High School, accompanied by their teachers, to travel to the Community Arts Center during May 2022 to participate in the Lycoming County Band performance. The students will be transported by their parent or teacher.

10.1 Approve the following student trips cont'd:

- G. Approximately 150 fifth grade students from Curtin Intermediate School, accompanied by their teachers and other staff, to travel to Brandon Park during June 2022. The students will walk to and from the park.

BIDS/CONTRACTS

11.1 Authorize the District’s participation in the Cooperative Purchasing Program of the Keystone Purchasing Network for the procurement of copy paper to replenish warehouse stock.

RECOMMENDED AWARDS:

Veritiv Operating Company, Chicago, IL	\$31,987.20
Quill Corporation, Lincolnshire, IL	<u>10,110.00</u>
TOTAL RECOMMENDED AWARDS	\$42,097.20

11.2 Approve the renewal of the contract with The Nutrition Group to provide Food Services Management services for the 2022-2023 school year. District approval is subject to final approval by the Pennsylvania Department of Education Division of Food and Nutrition.

11.3 Approve an agreement with Forerunner Technologies, Edgewood, NY to provide parts coverage, software, remote monitoring, and support services for the Mitel phone system, from June 1, 2022 through September 25, 2023 at a cost of \$14,702.68. Forerunner Technologies will buy out (at no additional cost to the district) the final year of the district’s current agreement with Frontier Communications for these services.

TAX ITEMS – None

TRANSPORTATION – None

Voice Vote. All were affirmative. The motion carried.

SUPERINTENDENT’S REPORT – Timothy S. Bowers, Ed.D.

Dr. Bowers noted that prior to the meeting tonight in an executive session, Dr. Poole provided the annual Act 44 School Safety and Security report to the Board.

He thanked the Board for providing direction regarding Stevens Primary as the feasibility study progressed it became obvious that the \$20 million cost to renovate the building would not be fiscally responsible when we have room in the other schools for these students. We are proud of the school, students and staff. Over the next few weeks we will be clearly communicating our next steps.

Dr. Bowers congratulated Jim Poletto who was appointed Assistant Principal at Jackson Primary.

May 17, 2022

SUPERINTENDENT'S REPORT – Timothy S. Bowers, Ed.D.

We continue to interview, working hard to get all our positions filled.

Dr. Bowers encouraged Board members to consider attending the graduation services on June 9th.

ITEMS FROM BOARD MEMBERS

Fred Holland thanked the Board for approving the solicitor agreement. President Baer thanked Fred for his years of service to the Board and his dedication to the district.

ITEMS FROM PUBLIC

No one addressed the Board.

President Baer announced that the Board would hold an executive session for personnel and attorney advisement. Following the executive session a Finance and Facilities Committee meeting will be held.

Motion to adjourn was made by Mrs. Reeves, seconded by Mrs. Deavor. The meeting adjourned at 6:43 p.m.

Wanda M. Erb, Board Secretary