

The Regular Meeting of the Board of School Directors of the Williamsport Area School District of which all members were duly notified and of which due public notice was given as required by Act 84 of 1986, was held on Tuesday evening, March 16, 2021, beginning at 6:04 p.m. President Baer welcomed everyone to our zoom meeting and noted the following:

- 1) The meeting is being recorded.
- 2) The microphones are all muted.
- 3) Board members will need to unmute their microphones to speak.
- 4) Under the Open Forum section of the meeting, anyone wishing to address the Board will need to use the raise hand feature to have their microphone unmuted.
- 5) Board members making and seconding motions will need to state their name for the record.
- 6) All votes will be roll call.

President Baer announced that an executive session preceded tonight's meeting for personnel and attorney advisement.

PRESENT: Lori A. Baer, Patrick A. Dixon, Jennifer Lake, Jane L. Penman, Star Poole (arrived at 6:14 pm), Barbara D. Reeves, Marc Schefsky, Nancy Somers, Adam C. Welteroth.

ABSENT: None

OPENING EXERCISES – were provided by President Baer.

Dr. Penman made a motion, seconded by Dr. Somers, to approve an omnibus to include the agenda and addendums with correction to 8.3 (B) effective date changed to March 22, 2021 and to remove 10.1 (A) for future consideration at a later date.

APPROVAL OF MINUTES: Regular Meeting – March 2, 2021

BOARD PRESIDENT'S REPORT – Ms. Lori A. Baer

FINANCE REPORT

5.1 Approve the following financial reports:

A. Treasurer's Report for the month of February 2021:

5.2 Authorize payment of invoices and services rendered by the list submitted from March 3, 2021 to March 16, 2021 and direct the officers of the Board of School Directors to execute the same:

FINANCE REPORT CONT'D:

5.2 Authorize payment of invoices and services rendered cont'd:

General Fund	\$652,906.45
Athletic Fund	269.00
EIT Operating Fund	8,275.10
Food Service Fund	87,574.88
Payroll Fund	778,267.41
PLGIT Capital Projects Fund	0.00
Student Activities Fund	0.00
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TOTAL	\$1,527,292.84

5.3 Appoint Fred A. Holland, from Murphy, Butterfield & Holland, P.C., as school district solicitor, for the period of July 1, 2021 through June 30, 2022, at a retainer of \$20,000 and an hourly rate of \$160 (an increase from \$150 per hour from 2020-2021) for matters that fall outside the scope of the retainer.

BOARD POLICY

6.1 Approve the second reading and board adoption of new policy 218.3 “Discipline of Student Convicted/Adjudicated of Sexual Assault” of the Williamsport Area School District Board policy based on new School Code section 24 P.S. 1318.1, and renumbering of current Board policy on “Gangs” to 218.4 as a clerical revision to align with PSBA recommended numbering system.

CURRICULUM REPORT

- 7.1 Approve a software service agreement with Sourcewell Technology for Spring Math student software licenses. The cost of \$3,150.00 will be funded through the Title I budget.
- 7.2 Approve Sourcewell Technology to provide virtual Spring Math professional development in March 2021, for third grade staff. The cost of \$795.00 will be funded through the Title II budget.
- 7.3 Approve a Letter of Agreement with Community Services Group (CSG) to ensure continuity of care for students receiving mental health services through the agency. The agreement will expire in March 2023.
- 7.4 Approve a Letter of Agreement with Merakey to ensure continuity of care for students receiving mental health services through their agency. The agreement will expire in March 2026.

CURRICULUM REPORT CONT'D:

- 7.5 Approve the following courses for the Williamsport Area High School’s 2021 summer remediation and acceleration program. Teachers and students will use the district’s learning management system Schoology. All costs and fees will be paid by ESSERS II funding. There will be no charge to WASD students.

Credit Recovery and Acceleration (.5 Credit)	
(.5 credit) Physical Education and Career Pathways – June 14 to July 2, 2021	(.5 credit) Health Education July 12 – July 30, 2021

Credit Recovery and Acceleration courses 1.0 credit - June 14 – August 6, 2021		
Credit Recovery and Acceleration (1.0)	Credit Recovery Only (1.0)	Acceleration Only (1.0)
Civics and Government World History Algebra I Algebra II Trigonometry Statistics Career Math	Intro to Lit/Comp I Intro to Lit/Comp II American Literature English 12 Geometry Biology I US History Global Studies Chemistry	Algebra II Honors Geometry Honors Pre-Calculus/Trig Honors

PERSONNEL REPORT

8.1 RESIGNATIONS

Accept the following resignation(s), effective on the dates and for the purposes indicated:

- A. Terrie M. Campana, full-time Kindergarten teacher at Hepburn-Lycoming Primary School, for the purpose of retirement, effective September 10, 2021.

RESOLVED: that the Board of School Directors of the Williamsport Area School District acknowledges with profound regret the retirement of Terrie M. Campana from service in the Williamsport Area Schools and expresses its sincere appreciation for her 20 years of dedicated service to our school system as a teacher. It further expresses the hope that her years of retirement will be many and richly rewarding.

- B. David L. Gingery, full-time Tax Examiner in the Tax Office at the DSC, for the purpose of retirement, effective June 30, 2021.

RESOLVED: that the Board of School Directors of the Williamsport Area School District acknowledges with profound regret the retirement of David L. Gingery, from service in the Williamsport Area Schools and expresses its sincere

8.1 RESIGNATIONS CONT'D:

- B. David L. Gingery, full-time Tax Examiner in the Tax Office cont'd:

appreciation for his over 14 years of dedicated service to our school system as a tax examiner and tax office intern. It further expresses the hope that his years of retirement will be many and richly rewarding.

- C. Julie A. Miller, long-term substitute 3rd Grade teacher at Cochran Primary School, for personal reasons, effective March 17, 2021.

- D. Amber R. Whited, full-time Tax Examiner in the Tax Office at the DSC, for personal reasons, effective April 16, 2021.

8.2* LEAVE OF ABSENCE - Approve the following leave(s) of absence:

- A. Christopher P. Anderson*, full-time Stock Clerk at the Warehouse Complex, for an unpaid leave on an intermittent basis (as needed), effective March 5, 2021, through April 14, 2021.

- B. Gary L. Baer, full-time Maintenance Specialist-HVAC for the District, for an extension of an unpaid leave, effective February 24, 2021, through April 27, 2021.

- C. Michelle L. Hinkal*, full-time Classroom Music teacher at Curtin Intermediate School, for an unpaid leave on an intermittent basis (as needed), effective December 4, 2020, through March 5, 2021.

- D. Lyndsay M. Krape*, full-time Tax Examiner in the Tax Office, for an unpaid leave on an intermittent basis (as needed), effective March 1, 2021, through June 30, 2021.

8.3* ELECTION OF STAFF

Elect the following staff, for the purpose and on the date indicated:

- A. Julia E. Kepler as a professional employee, effective with the 2021-2022 school term (tentative date is August 26, 2021), to be currently assigned to teach Special Education (AS) at Jackson Primary School, at a salary rate of Step 1, bachelor's, \$51,500 (+ \$200), or current contract rate (replacing Andrea Turner, resigned). Ms. Kepler will also be scheduled to participate in Induction Program activities before the start of the 2021-2022 school term.

- B. Jacklyn M. Anderson to be currently assigned to a part-time Aide (Non-Special Education; 185 days, 5 hours per day) at the high school, with a base wage rate of \$14.97 per hour (with degree rate), effective ~~March 17, 2021~~ March 22, 2021 (replacing Edward Hare, terminated).

8.3* ELECTION OF STAFF CONT'D:

- C. Cheryl A. Keeler to be currently assigned to part-time Food Service Worker (up to 180 days; 4.00 hours per day) at Lycoming Valley Intermediate School, with a base wage rate of \$12.83 per hour, effective March 17, 2021 (replacing Valerie Blass, transferred).
- D. Lukas J. Seyler to be currently assigned to part-time Food Service Worker (up to 180 days; 4.75 hours per day) at the high school, with a base wage rate of \$12.83 per hour, effective March 17, 2021 (replacing Tammy Sewell, transferred).
- E. Jacqueline M. Strosser to be currently assigned to part-time Food Service Worker (up to 180 days; 4.00 hours per day) at ~~Jackson Primary School~~ at the high school, with a base wage rate of \$12.83 per hour, effective March 17, 2021 (replacing Linda Fike, transferred).
- F. The following persons as After School Tutors and Credit Recovery for Middle School Students, for up to one hour per day at the end of the WAMS teacher day, up to four days a week, effective February 3, 2021, through the end of the 2020-2021 school year, as needed, at the contract rate of \$31.20 per hour:

Jacob T. Anderson

- G. The following spring sport coaches at the respective schools for the 2020-2021 school year at the salary rate in accordance with the agreement by and between the Board of School Directors of the Williamsport Area School District and the Williamsport Education Association (pending completion of all appropriate paperwork*) **Payment of stipends for these positions may be modified or withheld in the event that the activities for which stipends are being paid are curtailed or do not occur due to the COVID-19 pandemic or other conditions beyond the District's control:**

Williamsport Area High School

<u>Boys Track & Field</u>		
Assistant:	Nyric L. Gosley (0)	\$2,560

<u>Girls Track & Field</u>		
Volunteer:	Philippe L. Tondereau	---

Williamsport Area Middle School

<u>Boys MS Soccer:</u>		
MS Head Coach:	Avery B. Shultz* (0)	\$1,920

8.3* ELECTION OF STAFF CONT'D:

- H. The following substitute administrative support/aide(s), subject to assignment by the Superintendent of Schools, at the hourly rates established by Board policy (\$9.00 per hour; up to a maximum of 180 days per year) and only for the actual number of hours assigned and worked:

Hamyre E. Cannon (effective 03/17/21)

- I. The following person(s) as non-certified substitute teacher(s) with receipt of an emergency permit, subject to assignment by the Superintendent of Schools, at the salary and/or rates as established by Board policy (\$90 per day for first 45 days; \$110 per day for days beyond the 45th day; up to a maximum of 180 days/year) and only for the actual number of hours assigned and worked during the 2020-2021 school year:

Brynlin G. Carey (effective 03/17/21)

- J. The following substitute custodian(s) and/or event staff, with a base wage rate of \$9.00 and/or \$10.00 per hour, for the actual number of hours worked, effective date as indicated:

Jaime L. Reed (effective 03/17/21)

8.4* POSITION CHANGES – None

8.5 WORK SCHEDULES FOR 2021-2022

Approve Employee Work Schedules for administrative staff, professional staff and support staff employees for fiscal year 2021-2022.

8.6 OTHER

- A. Approve Lawrence J. Flint for the 2020-2021 school year to be reimbursed up to a maximum of 8 hours to be paid at the district tutoring rate of \$31.20 per hour for assisting with class rank computation at the high school for each marking period and for final graduation ranking. The work will be completed outside of the contractual day.
- B. Authorize the payment of the full coaching salary to coaches involved in winter sports, as if the Governor's pause of athletics did not occur.

PROFESSIONAL DEVELOPMENT

9.1 RELEASED TIME/TRAINING PROGRAMS

Approve released time for staff members to participate in professional development activities in accordance with the Professional Development Plan of the Williamsport Area School District and consider approving training programs. All expenditures proposed are within local, state and federal budget categories approved as noted.

STUDENT/COMMUNITY ACTIVITIES

10.1 Approve the following student trips:

All students must be in compliance with the school’s field trip disciplinary requirements in order to participate.

- A. **REMOVED BY ADMINISTRATION** Approximately 200 music students from the Williamsport Area High School, accompanied by their teachers, administrator(s), and parent chaperones, to travel to Orlando for six (6) days during April 2023 to perform at Disney World. This trip is contingent upon health and safety guidelines in effect at the time of the trip. Transportation will be provided by contract carrier. All costs will be paid by the participating students. Four (4) substitutes will be required for two (2) days each. Approval for the trip is being sought at this time in order for fundraising to begin.

BIDS/CONTRACTS

- 11.1 Authorize the District’s participation in the Cooperative Purchasing Program of the Keystone Purchasing Network for the procurement of athletic supplies to be used at the middle and high schools.

RECOMMENDED AWARDS:

BSN Passon’s, Jenkintown, PA	\$2,351.66
Pyramid School Products Inc., Tampa, FL	1,089.54
Sportsman’s Inc., Johnstown, PA	<u>2,910.88</u>

TOTAL RECOMMENDED AWARDS **\$6,352.08**

- 11.2 Authorize the District’s participation in the Cooperative Purchasing Program of the Keystone Purchasing Network for the procurement of custodial supplies to replenish warehouse stock.

RECOMMENDED AWARDS:

Hassinger & Company, New Cumberland, PA	\$ 2,808.00
Pennsylvania Paper and Supply Co., Scranton, PA	<u>22,690.47</u>

TOTAL RECOMMENDED AWARDS **\$ 25,498.47**

TAX ITEMS – None

TRANSPORTATION – None

The motion carried by a unanimous 8-0 roll call vote.

SUPERINTENDENT’S REPORT – Timothy S. Bowers, Ed.D.

Dr. Bowers recognized the student athletes. This year has been stressful for everyone but the COVID pandemic has added even more stress for the athletes with all the extra protocols in place to keep healthy. Dr. Bowers shared some successes from our winter sports season.

- Boys Basketball team finished the season with a 12-5 record, advancing to the District II/IV Championship Game.
- Girls Basketball team finished the season with a 7-12 record.
- Swimming and Diving teams finished their season 9-2 (girls) and 7-4 (boys). In post-season competition:
 - Jack Beattie – District IV/VI Champion in diving – 5th place state medal.
 - Adelia Engel – District IV/VI Champion in diving – 7th place state medal.
 - Swimming Relay Team – Amy Jarvis, Isabelle Griswold, Sydney Kelley and Mallory Pardoe – District Champions in 4x100 freestyle event – advancing to the state meet.
 - Jack Beattie, Mallory Pardoe and Ellie Fisher all broke school records.
- Wrestling – The team will compete this Friday for the District Championship. The individual season has ended with a very successful season.
 - Cael Nasdeo – 2nd place in states in Class AAA.
 - Riley Bower – 6th place in states in the 145 pound weight class
 - Roman Morrone and Braden Bower both finished in 5th place at the Super Regional Tournament in their respective weight class.
- Track and Field – Allen Taylor ran his personal best at the Adidas National Indoor Track and Field meet, earning a 5th place finish.

We were very fortunate to have our winter sports season this year. The students and coaches worked hard to be sure everyone was safe and we could practice and play the games. Everyone was very appreciative that we were able to have a winter season. Our student athletes excelled both in the classroom and in their sport. Congratulations to all our athletes and coaches!

ITEMS FROM BOARD MEMBERS

Dr. Nancy Somers announced that tonight would be her last meeting as by our next meeting she will be moved into her new house outside of the district. She reflected that it has been a privilege serving for the last 5 years and she will continue to follow our district.

President Baer asked for a motion to accept Nancy's resignation with regrets. Dr. Penman made the motion, seconded by Mr. Weltheroth.

The motion carried by a roll call vote of 8-1 with Mr. Dixon voting no.

Dr. Bowers thanked Dr. Somers on behalf of the staff, students and administration for her service on the Board.

President Baer echoed Dr. Bowers sentiments adding that although this is with regrets on the part of the Board it is a happy time for Dr. Somers and her move into a new home. She thanked Nancy for her service and wished her the best.

President Baer welcomed Fred Holland back for another year as our district solicitor. Mr. Holland thanked President Baer and the Board for this opportunity and stated that it is a great privilege.

ITEMS FROM PUBLIC

Kelly Jamison Campbell, a district resident noted that the Board acted on a remediation and credit recovery program for middle and high school students. She shared some national statistics regarding K-6 student scores and loss during the pandemic and asked if the district is planning to do anything for elementary students. Dr. Bowers responded that we are definitely working on a K-12 plan and more information regarding K-6 plans will be coming.

Sherri Crain, a district resident asked about plans to return to in-person meetings. Dr. Bowers indicated that we are currently reviewing the Governor's capacity guidelines and that a return to meetings in the high school auditorium may be happening soon.

Sarah Decker, a district resident asked about Dr. Bowers' comments at the February 2nd meeting regarding the reconvening of the Feasibility Study Committee, asking what steps Stevens community members can take to learn more about this, and what the timeline is. Dr. Bowers shared where the District was prior to COVID shutdowns, indicating that the architects completed the building condition study, which has been provided to the Board. The next step is for the Board to determine which projects to tackle first. An important component will be to look at Stevens Primary School. The renovation or the constructing of a new building for Stevens both have significant costs associated with them. As for a timeline, we feel that it is helpful to have these discussions in-person. We have had some internal conversations but have not yet reconvened the external committee and feel that the current Zoom setting is not the best format for these types of discussions. Similarly, should the Board consider the closing of a building, there are requirements for hearings and the current Zoom setting is not the best format so we would be recommending holding these meetings in-person as well.

March 16, 2021

A brief executive session for members of the Negotiations Committee will be held after this meeting.

Upon motion made by Mrs. Lake, seconded by Mr. Schefsky and carried the meeting adjourned at 6:30 p.m.

Wanda M. Erb, Board Secretary