

June 7, 2022

The Regular Meeting of the Board of School Directors of the Williamsport Area School District of which all members were duly notified and of which due public notice was given as required by Act 84 of 1986, was held on Tuesday evening, June 7, 2022, beginning at 6:04 PM in the Board Room of the District Service Center, 2780 West Fourth Street, Williamsport, Pennsylvania.

The President, Lori A Baer, called the meeting to order with the following members.

**PRESENT:** Lori A. Baer, Michelle L. Deavor, Patrick A. Dixon, Jennifer Lake, Barbara D. Reeves, Jamie L. Sanders, Adam C. Welteroth, Scott R. Williams.

**ABSENT:** Cody L. Derr.

President Baer announced that an executive session was held prior to the meeting for real estate, attorney advisement and personnel reasons.

**OPENING EXERCISES** were provided by Mr. Adam C. Welteroth.

**APPROVAL OF MINUTES:** Regular Meeting – May 17, 2022

**BOARD PRESIDENT’S REPORT – Ms. Lori A. Baer**

A. Dr. Poole presented on the new boundaries and the new mapping software. A link will be made available on our website. Parents will be able to enter their address and find out their child’s assigned school.

President Baer asked if any parents were in the audience who wished to address the Board regarding Stevens. No one wished to address the Board.

B. Approve a motion to review the 2021-2022 Williamsport Area School District Health and Safety Plan.

**FINANCE REPORT**

A motion was made by Mr. Welteroth and seconded by Mr. Sanders to adopt the following tax levies and resolution relative to the Final General Fund Budget for the 2022-2023 fiscal year **AND** to approve the following resolution regarding the 2022 tax year Homestead/Farmstead Exemptions:

5.1 Adopt the following tax levies and resolution relative to the Final General Fund Budget for the 2022-2023 fiscal year.

The following is a summary of the Final General Fund Budget for the fiscal year beginning July 1, 2022:

- 5.1 Adopt the following tax levies and resolution relative to the Final General Fund Budget for the 2022-2023 fiscal year cont'd:

ESTIMATED BEGINNING UNASSIGNED FUND BALANCE AVAILABLE FOR APPROPRIATION 06/30/22	\$ 6,802,565
FY 22-23 UNRESTRICTED REVENUE	91,901,315
FY 22-23 RESTRICTED REVENUE	12,998,456
TOTAL ESTIMATED FUND BALANCE AND REVENUE AVAILABLE FOR APPROPRIATION	111,702,336
FY 22-23 UNRESTRICTED EXPENDITURES	93,541,441
FY 22-23 RESTRICTED EXPENDITURES	12,998,456
TOTAL ESTIMATED EXPENDITURES	106,539,897
ESTIMATED JUNE 30, 2023 UNASSIGNED FUND BALANCE	5,162,439

**22/23**

Real Property (17.24 mills 21/22)	17.24 mills
Act 511 Taxes	
Earned Income	1.5%
Real Estate Transfer	.5 of 1%

- 5.2 Approve the following resolution regarding the 2022 tax year Homestead/Farmstead Exemptions:

**RESOLVED**, by the Board of School Directors of Williamsport Area School District, that homestead and farmstead exclusion real estate tax assessment reductions are authorized for the school year beginning July 1, 2022, under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006), as follows

1. **Aggregate amount available for homestead and farmstead real estate tax reduction.** The following amounts are available for homestead and farmstead real estate tax reduction for the school year beginning July 1, 2022:
  - a. **Gambling tax funds.** The Pennsylvania Department of Education (PDE) has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S. § 6926.505(b), as a property tax reduction allocation funded by gambling tax funds, the amount of \$3,071,231.47.

5.2 Approve the following resolution regarding the 2022 tax year Homestead/Farmstead Exemptions cont'd:

- b. **Philadelphia tax credit reimbursement funds.** PDE has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S. § 6926.324(3), as reimbursement for Philadelphia tax credits claimed against the School District earned income tax by School District resident taxpayers, the amount of \$3,441.00.
  - c. **Remaining Property Tax Reduction Funds.** Funds will be available during the school year for real estate reduction as a result of undistributed funds from the property tax reduction funds received in 2021-22. These funds will be added to the allocation for this school year in the amount of \$0.00.
  - d. **Aggregate amount available.** Adding these amounts plus any residual amounts from prior year, the aggregate amount available during the school year for real estate tax reduction is \$3,074,672.47.
2. **Homestead/farmstead numbers.** Pursuant to Act 50, 54 Pa. C.S. § 8584(i), and Act 1, 53 P.S. § 6926.341(g)(3), the County has provided the School District with a certified report listing approved homesteads and approved farmsteads as follows:
- a. **Homestead property number.** The number of approved homesteads within the School District is 7552.
  - b. **Farmstead property number.** The number of approved farmsteads within the School District is 46.
  - c. **Homestead/Farmstead combined number.** Adding these numbers, the aggregate number of approved homesteads and approved farmsteads is 7,598.
3. **Real estate tax reduction calculation.** The school board has decided that the farmstead exclusion amount shall be fifty percent (50%) of the homestead exclusion amount. Dividing the paragraph 1(d) aggregate amount available during the school year for real estate tax reduction of \$3,074,672.47 the total of paragraph 2(a) approved homesteads and fifty percent (50%) of paragraph 2(b) approved farmsteads of 7,575 (before considering the assessed value of approved homesteads and approved farmsteads having an assessed value below the preliminary calculation of the maximum real estate assessed value reduction amount to be established as the homestead and farmstead exclusion amounts), the preliminary calculation of the maximum real estate tax reduction amount applicable to each approved homestead is \$412.14 and to each approved farmstead is \$206.07.

Based on calculations provided by the School District Business Office from the best available information and carefully evaluated by the School Board, considering the assessed value of approved homesteads and approved farmsteads having an assessed value below the preliminary calculation of the maximum real

estate assessed value reduction amount to be established as the homestead exclusion and the farmstead exclusion amount, an additional aggregate amount of \$45,768.34 will be available during the school year for real estate tax reduction applicable to approximately 7,325 homesteads and 28 farmsteads, resulting in an additional real estate tax reduction amount available for each homestead \$6.24 and farmstead of \$3.12. Adding this additional amount to the preliminary calculation of the maximum real estate tax reduction amount of \$405.90 final maximum real estate tax reduction amount applicable to each approved homestead is \$412.14 and to each approved farmstead is \$206.07.

4. **Homestead and Farmstead exclusion calculation.** Dividing the paragraph 3 maximum real estate tax reduction amount of \$412.14 by the School District real estate tax rate of 17.24 mills (.01724), the maximum real estate assessed value reduction to be reflected on tax notices as homestead exclusion for each approved homestead is \$23,906.03 and the maximum real estate assessed value reduction to be reflected on tax notices as a farmstead exclusion for each approved farmstead is \$11,953.02.
5. **Homestead/Farmstead exclusion authorization – July 1 tax bills.** The tax notice issued to the owner of each approved homestead within the School District shall reflect a homestead exclusion real estate assessed value reduction equal to the lesser of: (a) the County-established assessed value of the homestead, or (b) the paragraph 4 maximum real estate assessed value reduction of \$23,906.03. The tax notice issued to the owner of each approved farmstead within the School District shall reflect an additional farmstead exclusion real estate assessed value reduction equal to the lesser of: (a) the County-established assessed value of the farmstead, or (b) the paragraph 4 maximum real estate assessed value reduction of \$11,953.02. For purposes of this Resolution, “approved homestead” and “approved farmstead” shall mean homesteads and farmsteads listed in the report referred to in paragraph 2 above and received by the School District from the County Assessment Office on or before May 1 pursuant to Act 1, 53 P.S. § 6926.341(g)(3), based on homestead/farmstead applications filed with the County Assessment Office on or before March 1. This paragraph 5 will apply to tax notices issued based on the initial tax duplicate used in issuing initial real estate tax notices for the school year, which will be issued on or promptly after July 1, and will not apply to interim real estate tax.

Roll call vote. Motion approved 8-0

A motion was made by Mr. Sanders, seconded by Mr. Welteroth for an omnibus to include the remaining items on agenda, addendum, minutes from May 17, 2022, the Health and Safety Plan, and the School Boundaries Presentation.

5.3 Approve the following financial reports:

A. Payroll Report for the month of May 2022:

General Fund – Unrestricted	\$ 2,846,629.04
General Fund – Restricted	205,728.28
Food Service Fund	66,831.73
Earned Income Tax	46,199.91
Student Activities	0.00
<b>TOTAL</b>	<u>\$3,165,388.96</u>

5.4 Authorize payment of invoices and services rendered by the list submitted from May 18, 2022 to June 7, 2022 and direct the officers of the Board of School Directors to execute the same:

General Fund	\$922,416.11
Athletic Fund	2,082.00
EIT Operating Fund	4,492.31
Food Service Fund	17.15
Payroll Fund	1,342,281.17
PLGIT Capital Projects Fund	0.00
Student Activities Fund	<u>5,385.25</u>
<b>TOTAL</b>	<b>\$2,276,673.99</b>

5.5 Approve the following insurance policies for the period of July 1, 2022 to July 1, 2023:

A. Property, Automobile, Excess Liability Umbrella, Educators Legal Liability, Crime, Inland Marine, General Liability and Cyber/Data Compromise Policies through the Lancaster-Lebanon Public Schools Insurance Pool at an estimated cost of \$413,609 this includes student accident/athletic insurance (\$18,058) (FY22 Lancaster-Lebanon Public Schools Insurance Pool \$337,050).

B. Worker’s Compensation through UPMC Health Benefits, Inc. at an estimated cost of \$697,952 (FY22 UPMC Health Benefits, Inc. \$691,156).

5.6 Approve the District’s participation in the Community Eligibility Provision (CEP) meal program beginning with the 2022-23 school year. This program will allow all students to receive a free breakfast and lunch each school day regardless of income. Please note: The District will be asking families to complete a brief household income survey to continue to allow the District to be eligible for other programs.

**BOARD POLICY - None**

## **CURRICULUM REPORT**

- 7.1 Approve an IDEA contract with BLaST Intermediate Unit 17 for the 2022-23 school year. The provisions of the contract stipulate that the Intermediate Unit will release funding to the school district to support the provision of the programs and services to students with disabilities. The amount of the contract is \$889,227.15.
- 7.2 Approve the BLaST Special Education Agreement for the 2022-23 school year. The agreement covers the responsibilities of both Intermediate Unit #17 and the Williamsport Area School District regarding the provision of special education services to school-age children. The amount of the contract is \$562,902.15 and will be paid in five (5) installments of \$112,580.43 through the IDEA and ACCESS programs.
- 7.3 Approve a letter of agreement with Beacon Light Behavioral Health Services to ensure continuity of care for students receiving services while placed with their agency. The agreement will be for 24 months and will expire on June 30, 2024.
- 7.4 Approve Ann Stillwater, Certified School Nurse from Harrisburg, PA, to provide in-person training for health services staff on the October 10, 2022 inservice day. The cost for the training is \$150.00 and will be paid through the Student Services budget.
- 7.5 Approve an agreement with STEP Incorporated to host six (6) AmeriCorps participants in the District for the 2022-23 school year. AmeriCorps staff assist in improving attendance, establishing relationships with district families, and student management. Each participant is sponsored by the District at a cost of \$8,925, which is included in the Student Services budget. All other costs are paid by the AmeriCorps grant through STEP.
- 7.6 Approve an Independent Educational Evaluation agreement between Steven P. Kachmar, M.A., Ph.D., NCSP and the Williamsport Area School District to conduct an Independent Educational Evaluation for a special education student. The Psychologist will provide and render services in accordance with the standards directed and established by the district and shall comply with all the state of Pennsylvania's policies, rules and regulations. The cost of this independent educational evaluation is not to exceed \$4,000.00 for the evaluation and written report, based on the rates provided on the fee scale. Costs will be paid through the Special Education budget.
- 7.7 Approve an agreement with BLaST Intermediate Unit 17 for educational services at the LASA Quik residential program located in the Williamsport Area School District for the 2022-23 school year. The cost of these services is paid by the student's home school district, and is billed through Child Accounting and the Business office.
- 7.8 Approve up to 15 teachers and administrators to participate in the Neurosequential Network trainer program for the 2022-23 school year. This training will prepare them to lead their building in professional development in the core concepts of trauma and brain development. The program is designed to help educators better understand and teach challenging students by offering practical strategies and classroom practices. The \$45,000 cost for the training of 15 staff in the program will be paid from the district's ARP ESSER State Set Aside funding that is allocated to be spent on mental health and trauma services.

## **CURRICULUM REPORT CONT'D:**

- 7.9 Approve the American Speech Language Hearing Association to provide online individualized professional development for nine (9) district staff specific to speech/ language and in accordance with continuing education requirements for licensure. Professional development sessions will be conducted online, and documentation will be secured upon successful completion of each session. The amount of the unlimited professional development access is \$129.00 per SLP, with total payment not to exceed \$1,161.00. Costs will be paid through the Special Education budget.
- 7.10 Approve up to 24 days at the curriculum rate of \$150.00 per day for up to 12 5<sup>th</sup> marking period teachers to collaboratively plan, develop lessons, assessments, and grade reporting. The work will occur on June 10 and July 1, 2022 and will be funded through ESSER.
- 7.11 Approve an Independent Educational Evaluation agreement between Communication Associates, LLC and the Williamsport Area School District, to conduct an Independent Educational Evaluation for a special education student. Communication Associates will provide and render services in accordance with the standards directed and established by the district and shall comply with all the state of Pennsylvania's policies, rules and regulations. The cost of the Occupational Therapy and Speech Language evaluations will not exceed \$4,000.00 each for document review, evaluation, and report preparation based on the rates provided. Costs will be paid through the Special Education budget.
- 7.12 Approve up to 30 summer staff training days for teachers at the curriculum rate of \$150 per day. These days are to be used district wide to cover all PBIS and SWPB curriculum development requested by principals and curriculum directors. Costs will be funded through the Student Services budget.

## **PERSONNEL REPORT**

### **8.1 RESIGNATIONS**

Accept the following resignation(s), effective on the dates and for the purposes indicated:

- A. Brady W. Sahm, long-term substitute teacher at the Williamsport Area Middle School, for other employment, effective June 9, 2022.
- B. Christine M. Zangara, part-time Administrative Support I (185 day, 5 hours per day) at the Stevens Primary School, for personal reasons, effective June 10, 2022.
- C. Connor McCormick, full-time Computer Technician II at the Multi Media Center, for personal reasons, effective May 31, 2022.
- D. Cortney J. Borrosco, part-time Aide (Special Education; 185 day; up to 5 hours per day) at the Hepburn-Lycoming Primary School, for personal reasons, effective June 9, 2022.

8.1 RESIGNATIONS CONT'D:

E. Cynthia M. Ward, full-time Administrative Support I (205 days, 7½ hours per day) in Students Services, for personal reasons, effective June 15, 2022.

F. Denise M. Bell, part-time Food Service at the Williamsport Area High School, for the purpose of retirement, ~~effective at the completion of the 2021-2022 school year (tentative ending date of June 9, 2022)~~ effective May 31, 2022.

RESOLVED: that the Board of School Directors of the Williamsport Area School District acknowledges with profound regret the retirement of Denise M. Bell from service in the Williamsport Area Schools and expresses its sincere appreciation for her 15 years of dedicated service to our school system as a Food Service Worker. It further expresses the hope that her years of retirement will be many and richly rewarding.

G. Gretchen A. Zeigler, part-time Aide (Special Education; 185 day per year; up to 5 hours per day) at the Stevens Primary School, for personal reasons, effective June 8, 2022.

H. Jordan H. Englert, part-time Aide (Special Education; 185 day per year; up to 5 hours per day) at the Lycoming Valley Intermediate School, for personal reasons, effective June 8, 2022.

I. Karen R. Miller, full-time Health Room Technician at the Cochran Primary School, for the purpose of retirement, effective at the completion of the 2021-2022 school year, effective June 9, 2022.

RESOLVED: that the Board of School Directors of the Williamsport Area School District acknowledges with profound regret the retirement of Karen R. Miller from service in the Williamsport Area Schools and expresses its sincere appreciation for her 28½ years of dedicated service to our school system as a Health Room Technician. It further expresses the hope that her years of retirement will be many and richly rewarding.

J. Megan E. Becker, full-time 3<sup>rd</sup> Grade teacher at the Stevens Primary School, for personal reasons, effective June 9, 2022.

K. Michael J. Mattern, part-time Food Service Worker (180 days; up to 5 hours per day) at the Williamsport Area Middle School, for personal reasons, effective June 7, 2022.

L. Suzanne J. Boatman, full-time Food Service Production Manager at the Hepburn-Lycoming Primary School, for the purpose of retirement, effective at the completion of the 2021-2022 school year, effective June 9, 2022.



8.1 RESIGNATIONS CONT'D:

L. Suzanne J. Boatman cont'd:

RESOLVED: that the Board of School Directors of the Williamsport Area School District acknowledges with profound regret the retirement of Suzanne J. Boatman from service in the Williamsport Area Schools and expresses its sincere appreciation for her 24½ years of dedicated service to our school system as a Food Service Worker. It further expresses the hope that her years of retirement will be many and richly rewarding.

M. Brenda K. Horn, full-time Aide at the Williamsport Area High School, for the purpose of retirement, effective at the completion of the 2021-2022 school year, effective June 30, 2022.

RESOLVED: that the Board of School Directors of the Williamsport Area School District acknowledges with profound regret the retirement of Brenda K. Horn from service in the Williamsport Area Schools and expresses its sincere appreciation for her 25 years of dedicated service to our school system as an Aide. It further expresses the hope that her years of retirement will be many and richly rewarding.

N. Danielle L. Gottschall, part-time Food Service Worker at the Jackson Primary School, for personal reasons, effective June 3, 2022.

O. Dianne E. Fair, part-time Food Service Worker at the Hepburn-Lycoming Primary School, for personal reasons, effective June 9, 2022.

8.2\* LEAVE OF ABSENCE

Approve the following leave(s) of absence:

A. Deena E. Conklin\*, full-time Special Education teacher at the Williamsport Area High School, for an extension of an unpaid leave effective May 25, 2022, through June 9, 2022.

8.3 ELECTION OF STAFF

Elect the following staff, for the purpose and on the date indicated:

A. Alayne M. Smith, as a temporary professional employee, effective with the 2022-2023 school year (tentative start date is August 24, 2022), to be currently assigned to teach 7<sup>th</sup> Grade English/Language Arts at the Williamsport Area Middle School, at a salary rate of Step 1, Bachelor's, \$53,633. Ms. Smith will also be scheduled to participate in Induction Program activities before the start of the 2022-2023 school term (replacing Katherine J. Nicholson, resigned).

8.3 ELECTION OF STAFF CONT'D:

- B. John M. Nixon, to be currently assigned to full-time Paraprofessional/Intervention Specialist (185 days, 7 hours per day) at the Williamsport Area Middle School, with a base wage rate of \$23,970 (\$18.51 per hour), or at the contracted hourly rate per the Support Staff Collective Bargaining Agreement, effective August 25, 2022 (replacing Terrill A. Seward, resigned).
- C. Kyle J. Schlecht, as a temporary professional employee, effective with the 2022-2023 school term (tentative start date is August 24, 2022), to be currently assigned to teach Special Education at the Williamsport Area High School, at salary rate of Step 1, Bachelor's, \$53,633 (+\$200), provided Mr. Schlecht obtains an Emergency Permit from the Pennsylvania Department of Education in Special Education and pending receipt of PDE certification, updated clearances and all required documentation. Mr. Schlecht will also be scheduled to participate in Induction Program activities before the start of the 2022-2023 school term (replacing Carol W. Porter, retired).
- D. Lauren Sauers as a temporary part-time College Intern in the Human Resources Department and/or Mailroom, effective June 8, 2022, through August 13, 2022, at the salary rate of \$13.75 per hour, or at the contracted hourly rate per the Support Staff Collective Bargaining Agreement, on an as-needed basis, pending receipt of required clearances. Compensation for this temporary staffing position is included in the Human Resources' budget.
- E. Matthew C. Oldt to be currently assigned to a full-time General Maintenance Worker (250 days, 8 hours per day, 1<sup>st</sup> Shift) for the District, at a base wage rate of \$41,840, prorated (\$20.92 per hour), effective June 13, 2022 (replacing Michael Schaeffer, transferred).
- F. Olivia K. Erb, as a temporary professional employee, to be currently assigned to full-time School Counselor at the Williamsport Area Middle School, effective with the 2022-2023 school year (tentative start date is August 24, 2022), at a salary rate of Step 1, Master's, \$56,757. Ms. Erb will also be scheduled to participate in Induction Program activities before the start of the 2022-2023 school term (replacing Erick Edler, resigned).
- G. Ryan Carper to be currently assigned as full-time Assistant Principal (205 days) at the Lycoming Valley Intermediate School, effective 2022-2023 school year, start date of August 1, 2022, at a salary of \$82,600 and benefits as provided in the Act 93 Compensation Plan (replacing Tristin R. Forney, transferred).
- H. The following Career and Technical Education teacher at the high school as production printer, effective June 11, 2022, at the rate established in the Agreement by and between the Board of Directors of the Williamsport Area School District

Timothy A. Miller

8.3 ELECTION OF STAFF CONT'D:

- I. The following substitute administrative support/aide(s), subject to assignment by the Superintendent of Schools, at the hourly rates established by Board policy (\$12.00 per hour; up to a maximum of 180 days per year) and only for the actual number of hours assigned and worked:

Christine M. Zangara (effective 8/24/2022)  
Jordan H. Englert (effective 8/24/2022)

- J. Cole B. Leshar as a temporary professional employee, effective with the 2022-2023 school term (tentative date is August 24, 2022), to be currently assigned to teach Grade 4 at the Lycoming Valley Intermediate School, at a salary rate of Step 1, Bachelor's \$53,633, pending receipt of PDE certification, updated clearances and all required documentation. Mr. Leshar will also be scheduled to participate in Induction Program activities before the start of the 2022-2023 school term (replacing Katlyn Koppen, resigned; previously assigned to Greg Kinley, now assigned to Grade 6).
- K. Elisabeth R. Montaruli as a temporary professional employee, effective with the 2022-2023 school term (tentative date is August 24, 2022), to be currently assigned to teach Grade 4 at the Curtin Intermediate School, at a salary rate of Step 1, Bachelor's \$53,633, pending receipt of updated clearances and all required documentation. Ms. Montaruli will also be scheduled to participate in Induction Program activities before the start of the 2022-2023 school term (replacing Bailey Snyder, transferred).

8.4 POSITION CHANGES - Approve the following position change(s):

- A. Bailey L. Snyder, from a full-time 4<sup>th</sup> Grade teacher at the Curtin Intermediate School to be assigned to a full-time Instructional Coach (Literacy and Math) at the Curtin Intermediate School, effective with the 2022-2023 school year (tentative date is August 24, 2022) at the 2022-2023 school year contract salary rate (replacing Michelle Dixon, retiring).
- B. Caitlin A. Costa, from a full-time English/Language Arts teacher at the Williamsport Area Middle School to be currently assigned to Early Childhood Education Instructor (CTE) at the Williamsport Area High School, effective with the 2022-2023 school year (tentative start date is August 24, 2022) at the 2022-23 school year contract salary rate (replacing Deborah Antonetti-Hill, retired).
- C. Denise M. Clark, from a full-time Distance Learning Coordinator at the Williamsport Area High School to be currently assigned to a full-time Assistant Principal (205 days) at the Hepburn Lycoming Primary School, effective 2022-2023 school year, start date of August 5, 2022, at a salary of \$81,000 and benefits as provided in the Act 93 Compensation Plan (new position approved for the 2022-2023 school year).

8.4 POSITION CHANGES CONT'D:

- D. Gregory P. Kinley from a full-time 3<sup>rd</sup> Grade teacher at the Stevens Primary School to be assigned to a full-time 6<sup>th</sup> Grade teacher at the Lycoming Valley Intermediate School, effective with the 2022-23 school year (tentative date is August 24, 2022) at the 2022-23 school year contract salary rate (replacing Daniel Woleslagle, transferred). Mr. Kinley was previously approved for a 4<sup>th</sup> grade teaching assignment, but subsequently requested a 6<sup>th</sup> grade assignment. This position change is considered voluntary.
- E. Jodie L. Govan from a part-time Aide (Special Education; 185 day, up to 5 hours per day) at the Williamsport Area Middle School to full-time Aide (Special Education; 185 day, 7 hours per day) at the Williamsport Area High School, at a base wage rate of \$21,406(\$16.53 per hour; without degree rate), or at the contracted hourly rate per the Support Staff Collective Bargaining Agreement, effective August 25, 2022 (replacing Winifred Campbell, retired).
- F. Karen M. Vankuren from a part-time Aide (Special Education; 185 day, up to 5 hours per day) at the Williamsport Area High School to full-time Aide (Special Education; 185 day, 7 hours per day) at the Williamsport Area High School, at a base wage rate of \$23,168 (\$17.89 per hour; without degree rate), or at the contracted hourly rate per the Support Staff Collective Bargaining Agreement, effective August 25, 2022 (replacing Ronna Hill, retired).
- G. Matthew C. Oldt II from full-time Groundskeeper/Custodian Class 2 (250 day, 8 hours per day, 1<sup>st</sup> Shift) at the Williamsport Area School District to be currently assigned to full-time General Maintenance Worker (250 day 8 hours per day, 1<sup>st</sup> Shift), at a base wage rate of \$41,840 (\$20.92 per hour), effective June 8, 2022 (replacing Charles Johnson, retired).
- H. Nyric L. Gosley from a part-time Aide (Special Education; 185 day, up to 5 hours per day) at the Williamsport Area High School to a full-time Paraprofessional/ Intervention Specialist (185 days, 7 hours per day) at the Williamsport Area High School, with a base wage rate of \$23,970 (\$18.51 per hour), or at the contracted hourly rate per the Support Staff Collective Bargaining Agreement, effective August 25, 2022 (new position approved for the 2022-2023 school year).
- I. The following aides are being reassigned at their current salary rates for the 2022-2023 school year, or at the contracted hourly rate per the Support Staff Collective Bargaining Agreement, effective August 25, 2022:
  - 1. Angela J. Maneval from a part-time Aide at the Hepburn-Lycoming Primary School to a part-time Aide at the Williamsport Area Middle School (replacing Illiana Kalamafoni, transferred).

#### 8.4 POSITION CHANGES CONT'D:

- I. The following aides are being reassigned cont'd:
  - 2. Anne L. Crowell remaining at the Williamsport Area Middle School, as a full-time Aide (transferring to a new full-time Aide position approved for the 2022-2023 school year).
  - 3. Lydia C. Sparks, remaining at the Hepburn-Lycoming Primary School as a part-time Aide (transferring to the part-time Aide position, replacing Molly E. Campbell, resigned).
  - 4. Michelle P. Beggs, remaining at the Hepburn-Lycoming Primary School as a full-time Aide (transferring to a new full-time Aide position approved for the 2022-2023 school year).
- J. Kathleen Dowling part-time Aide (Special Education; 185 day, up to 5 hours per day) at the Curtin Intermediate School to full-time Aide (Special Education; 185 day, 7 hours per day) at the Curtin Intermediate School, at a base wage rate of \$23,168 (\$17.89 per hour; without degree rate), or at the contracted hourly rate per the Support Staff Collective Bargaining Agreement, effective August 25, 2022 (new position approved for the 2022-2023 school year).

#### 8.5 SALARY ADJUSTMENTS

Approve the following WASA/Act 93 salary adjustment(s), effective July 1, 2022, through June 30, 2023:

- A. Dale R. Crans, full-time Supervisor of Maintenance and Facility Operations for the District, to \$81,000.
- B. Joshua E. Klinger, full-time Network Systems Administrator for the District, to \$60,000.
- C. Kristin J. Takach, full-time Principal at the Williamsport Area High School, to \$96,778.

#### 8.6 CONTRACTED SERVICES

- A. Authorize the Board President to sign an agreement with ESI Employee Assistance Group, 55 Chamberlain St. Wellsville, New York 14895, reflecting a rate of \$25.99 per employee for Employee Assistance Program (EAP) Services, effective July 1, 2022, through June 30, 2023.

8.7 OTHER

- A. Approve an administrative compensation plan by and between the Williamsport Area School District and the Williamsport Area Supervisors and Administrators (WASA) via the Act 93 Compensation Plan, effective July 1, 2022, through June 30, 2024.
- B. Approve a Memorandum of Understanding pertaining to the employment of Ryan Carper, as full-time Assistant Principal (205 days) at the Lycoming Valley Intermediate School.

**PROFESSIONAL DEVELOPMENT - None**

**STUDENT/COMMUNITY ACTIVITIES – None**

**BIDS/CONTRACTS**

- 11.1 Approve High Voltage Entertainment to provide DJ services for the Williamsport Area High School Spring Fling on Saturday, June 10, 2022 at the Williamsport Area High School. Cost for the service is \$150 and will be paid from Key Club funds.
- 11.2 Award the bid from Glenn O. Hawbaker, Inc., State College to repair asphalt at Cochran Primary School in the amount of \$133,476.80. This project will be funded through the 2019 bond proceeds.
- 11.3 Approve an agreement for the renewal of AssetMaxx fixed asset software for the period of July 1, 2022 through June 30, 2023 at a cost of \$2,640.00 to be funded through the business office budget.

**TAX ITEMS - None**

**TRANSPORTATION – None**

Voice Vote. All Affirmative.

**SUPERINTENDENT’S REPORT – Timothy S. Bowers, Ed.D.**

Dr. Bowers spoke about the budget process noting that our numbers are optimistic and that we understand the stressors in the community. We are in this with the community as a team. He thanked the community and finance committee stating that the challenges we’ve faced have made us all more resilient. He commended Mrs. Erb and the Business Office team for all their efforts in building this budget, as well as all our administrators who have worked hard to keep expenses down.

Congratulations to the Cochran Primary School OM Team for earning 10<sup>th</sup> place in the World during the World Finals Competition at Iowa State University!

**SUPERINTENDENT'S REPORT CONT'D:-- Timothy S. Bowers, Ed.D.**

Last school day is tomorrow with students attending for a half day. This school year continued with COVID challenges. Our students and staff persevered and some normalcy returned this spring allowing field trips, volunteers and activities back in the buildings.

Commencement will be held Thursday at the High School beginning at 7:00 p.m. Congratulations to our graduating seniors and their families.

Welcome Ryan Carper and Denise Clark to our administrative team.

Congratulations to Dr. Bigger on her retirement. Dr. Bowers thanked Dr. Bigger for her leadership and compassion. She is truly an outstanding educator and leader.

**ITEMS FROM BOARD MEMBERS**

President Baer thanked Dr. Bigger for her service and dedication to our district. We appreciate everything that she has done for our students.

President Baer noted that next year we will have several educators and administrators moving to different buildings along with our students and families. She is sure you will all shine.

**ITEMS FROM PUBLIC**

Kelly Jamison Campbell, district resident, thanked the Board for sending the OM Team to the national competition. It was a great opportunity for our students. She also discussed the Wilson Reading program. Her son is finally making progress. She stated that Dr. Briggs and Mr. DeSantis have been extremely helpful in making this happen. She is just upset that it took so long. She is now speaking on behalf of others who can benefit from this program encouraging the Board and the district to grow the Wilson program.

Tom Adams, district resident addressed the Board speaking on a variety of topics including the upcoming commencement, asking the Board to consider rescheduling meetings for a different night on election days, the memorial service for Gary Brown and him being an excellent role model for our students, and inflation. He also noted that he appreciates the public service that the Board members give to the community.

A motion was made by Mrs. Reeves, seconded by Mrs. Lake to adjourn. The meeting adjourned at 6:54 p.m.

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Wanda M. Erb, Board Secretary