

The Regular Meeting of the Board of School Directors of the Williamsport Area School District of which all members were duly notified and of which due public notice was given as required by Act 84 of 1986, was held on Tuesday evening, June 2, 2020, beginning at 6:02 PM. President Baer welcomed everyone to our virtual meeting. President Baer noted the following:

- 1) The meeting is being recorded.
- 2) The microphones are all muted.
- 3) Board members will need to unmute their microphones to speak.
- 4) Under the Open Forum section of the meeting, anyone wishing to address the Board will need to use the raise hand feature to have their microphone unmuted.
- 5) Board members making and seconding motions will need to state their name for the record.
- 6) All votes will be roll call.

Wanda Erb announced that all Board members except, Mrs. Jennifer Lake and Mr. Marc Schefsky (who will be joining us a little late) were in attendance.

**PRESENT:** Lori A. Baer, Patrick A. Dixon, Jane L. Penman, Star Poole, Barbara D. Reeves, Marc Schefsky (arrived 6:17 PM), Nancy Somers, Adam C. Welteroth.

**ABSENT:** Jennifer Lake.

**OPENING EXERCISES** - President Baer provided opening exercises on behalf of Star Poole.

A motion was made by Dr. Penman, seconded by Mrs. Reeves for an omnibus to include the agenda, addendum and the minutes from the May 19, 2020 meeting

President Baer announced that her report includes the annual appointments to the Education Foundation.

**APPROVAL OF MINUTES:** Regular Meeting – May 19, 2020

**BOARD PRESIDENT’S REPORT – Ms. Lori A. Baer**

A. Reappoint the following individuals to serve on the Williamsport Area School District Education Foundation Board of Directors for a three-year term effective July 1, 2020, and ending June 30, 2023, as recommended by the Williamsport Area School District Education Foundation:

Edward Barone, Audra Mazzante, Stephanie Radulski, Patricia Wylie

Mrs. Erb gave a quick overview of the state budget indicating that the district is scheduled to receive the same amount of basic, vocational and special education funding as we received in 2019-2020, which is basically the same amount budgeted in our proposed final budget. We are also scheduled to receive about \$452,000 in Safety and Security Grant funding to assist in COVID related expenses and response measures. We are waiting for the grant application to open to learn more.

Dr. Bigger noted that the handbooks for next year are on the agenda. We are looking at possible electronic printing rather than sending hard copies home with each student.

Anne Logue noted that item 8.4E should say replacing Laura Schmack who is retiring.

**FINANCE REPORT**

5.1 Approve the following financial reports:

A. Payroll Report for the month of May 2020:

General Fund – Unrestricted	\$2,789,026.62
General Fund – Restricted	181,664.70
Food Service Fund	76,776.68
Earned Income Tax	41,396.02
Student Activities	<u>.00</u>
<b>TOTAL</b>	<b>\$3,088,864.02</b>

5.2 Authorize payment of invoices and services rendered by the list submitted from May 15, 2020, to May 28, 2020 and direct the officers of the Board of School Directors to execute the same:

General Fund	\$279,959.33
EIT Operating Fund	3,681.78
Food Service Fund	34,917.53
Payroll Fund	1,422,048.40
PLGIT Capital Projects Fund	0.00
Student Activities Fund	<u>0.00</u>
<b>TOTAL</b>	<b>\$1,740,607.04</b>

5.3 Approve a contract with Baker Tilly Virchow Krause, LLP to provide professional audit services for the school district for the fiscal year ending June 30, 2020 at a cost of \$42,650.

5.4 Approve a contract with Baker Tilly Virchow Krause, LLP to provide professional audit services to the Municipal and School Earned Income Tax Office for the calendar year ended December 31, 2020 at a cost of \$24,575.

**BOARD POLICY – None**

## **CURRICULUM REPORT**

- 7.1 Approve the 2020-21 Cochran Primary School Handbook.
- 7.2 Approve the 2020-21 Hepburn-Lycoming Primary School Handbook.
- 7.3 Approve the 2020-21 Jackson Primary School Handbook.
- 7.4 Approve the 2020-21 Stevens Primary School Handbook.
- 7.5 Approve the 2020-21 Curtin Intermediate School Handbook.
- 7.6 Approve the 2020-21 Lycoming Valley Intermediate School Handbook.
- 7.7 Approve the 2020-21 Williamsport Area Middle School Handbook.
- 7.8 Approve the 2020-21 Williamsport Area High School Handbook.
- 7.9 Approve an IDEA contract with BLaST Intermediate Unit 17 for the 2020-21 school year. The provisions of the contract stipulate that the Intermediate Unit will release funding to the school district to support the provision of the programs and services to students with disabilities. The amount of the contract is \$828,441.00.
- 7.10 Approve a letter of agreement for the 2020-2021 and 2021-2022 school years with West Branch Drug and Alcohol to provide drug and alcohol screenings and counseling services to the Student Assistance Programs (SAP) at both the Williamsport Area High School and the Williamsport Area Middle School. There is no cost to the district for these services.
- 7.11 Approve the agreement with the Williamsport YMCA for the School-Age Child Care Program to use Hepburn-Lycoming Primary School, Cochran Primary School, Jackson Primary School, Stevens Primary School, Curtin Intermediate School and Lycoming Valley Intermediate School for the provision of before and after school child care for the 2020-2021 school year. The program will use the facilities in these schools as defined in the agreement. As the program is a direct advantage to district families, the waiver of fees is requested.

## **PERSONNEL REPORT**

### **8.1 RESIGNATIONS**

Accept the following resignation(s), effective on the dates and for the purposes indicated:

- A. Deborah J. Keller, full-time Library Aide at Hepburn-Lycoming Primary School, for the purpose of retirement, effective June 16, 2020.

8.1 RESIGNATIONS CONT'D:

Accept the following resignation(s), effective on the dates and for the purposes indicated:

- A. Deborah J. Keller, full-time Library Aide cont'd:

RESOLVED: that the Board of School Directors of the Williamsport Area School District acknowledges with profound regret the retirement of Deborah J. Keller from service in the Williamsport Area Schools and expresses its sincere appreciation for her 28<sup>3</sup>/<sub>4</sub> years of dedicated service to our school system as a library aide and food service worker. It further expresses the hope that her years of retirement will be many and richly rewarding.

- B. Amanda M. Mauchet, full-time 3<sup>rd</sup> Grade teacher at Cochran Primary School, for personal reasons, effective June 17, 2020.

8.2 LEAVES OF ABSENCE

Approve the following leave(s) of absence:

- A. Mary K. Dulaney, full-time Food Service Production Manager at Cochran Primary School, for an extension of an unpaid leave, effective June 1, 2020, through July 31, 2020.
- B. Mary Jane Spangler, part-time Custodian at the high school, for an extension of an unpaid leave, effective June 1, 2020, through June 30, 2020.

8.3\* ELECTION OF STAFF

Elect the following staff, for the purpose and on the date indicated:

- A. Approve the employment contract of Anne M. Logue as Director of Human Resources for the Williamsport Area School District effective July 1, 2020, according to the terms and benefits provided in her employment contract (for a term of 2 years).

8.4\* POSITION CHANGES

Approve the following position change(s):

- A. Tristin R. Forney, from Mathematics teacher at the middle school to Dean of Students (205 day) at Cochran and Jackson Primary Schools for the 2020-2021 school year, effective August 7, 2020, at the WEA contract salary rate to include up to 17 additional days as needed (from 188 day to 205 day) at his per diem rate, and benefits as provided in the Act 93 Administrative Compensation Plan (new position).

8.4\* POSITION CHANGES CONT'D:

- B. Lindsay R. Clark from a full-time 3<sup>rd</sup> Grade teacher at Hepburn-Lycoming Primary School to be currently assigned to a full-time 2<sup>nd</sup> Grade teacher at Hepburn-Lycoming Primary School, at the 2020-2021 school year contract salary rate, effective August 27, 2020 (replacing Cathy Burger, retired).
- C. Kaleena M. Dietterick administratively transferred from a full-time Social Studies teacher at the middle school to be currently assigned to a full-time Special Education teacher (LS) at the middle school, at the 2020-2021 school year contract salary rate, effective August 27, 2020 (replacing Kendra Lorson, transferred).
- D. Jessica N. Fuschetti administratively transferred from a full-time Mathematics teacher at the middle school to be currently assigned to a full-time 4<sup>th</sup> Grade teacher at Lycoming Valley Intermediate School, at the 2020-2021 school year contract salary rate, effective August 27, 2020 (replacing Lindsey Hill, transferred).
- E. Lindsey A. Hill from a full-time 4<sup>th</sup> Grade teacher at Lycoming Valley Intermediate School to be currently assigned to a full-time 1<sup>st</sup> Grade teacher at Hepburn-Lycoming Primary School, at the 2020-2021 school year contract salary rate, effective August 27, 2020 (replacing Laura Schmack, retired).
- F. Gregory P. Kinley administratively transferred from a full-time Science teacher at the middle school to be currently assigned to a full-time 3<sup>rd</sup> Grade teacher at Stevens Primary School, at the 2020-2021 school year contract salary rate, effective August 27, 2020 (replacing Dawn Gorsline, retired).
- G. Kendra J. Blair Lorson administratively transferred from a full-time Special Education teacher at the middle school to be currently assigned to a full-time Special Education (LS) teacher at Jackson Primary School, at the 2020-2021 school year contract salary rate, effective August 27, 2020 (replacing Lindsey Neuhard, transferred).
- H. Suzanna M. Miller from a full-time 2<sup>nd</sup> Grade teacher at Cochran Primary School to be currently assigned to a full-time Kindergarten teacher at Hepburn-Lycoming Primary School, at the 2020-2021 school year contract salary rate, effective August 27, 2020 (replacing Pamela Nolan, retired).
- I. Lindsey A. Neuhard from a full-time Special Education teacher at Jackson Primary School to be currently assigned to a full-time Special Education (LS) teacher at Hepburn-Lycoming Primary School, at the 2020-2021 school year contract salary rate, effective August 27, 2020 (replacing Christina Caputo, retired).

8.4\* POSITION CHANGES CONT'D:

- J. Mary E. Rider-Dincher administratively transferred from a full-time English/Language Arts teacher at the middle school to be currently assigned to a full-time 3<sup>rd</sup> Grade teacher at Hepburn-Lycoming Primary School, at the 2020-2021 school year contract salary rate, effective August 27, 2020 (replacing Lindsay Clark, transferred).
- K. Angela M. Steele administratively transferred from a full-time English/Language Arts teacher at the middle school to be currently assigned to a full-time 1<sup>st</sup> Grade teacher at Cochran Primary School, at the 2020-2021 school year contract salary rate, effective August 27, 2020 (replacing Charisse Sick, transferred).
- L. Charisse R. Sick from a full-time 1st Grade teacher at Cochran Primary School to be currently assigned to a full-time 1<sup>st</sup> Grade teacher at Hepburn-Lycoming Primary School, at the 2020-2021 school year contract salary rate, effective August 27, 2020 (replacing Kim Cassidy, retired).

**PROFESSIONAL DEVELOPMENT** – None

**STUDENT/COMMUNITY ACTIVITIES** – None

**BIDS/CONTRACTS**

- 11.1 Retroactively approve an agreement from Fire Alarm Service Technology, Inc. (FAST), 958 Pennsylvania Avenue, Elmira, New York to perform fire alarm inspections for Cochran, Hepburn-Lycoming, and Jackson Primary Schools and Curtin and Lycoming Valley Intermediate Schools, effective from May 1, 2020 through May 31, 2023 at a cost of \$5,694.00. Funds will come from Maintenance & Facilities budget.

**TAX ITEMS** – None

**TRANSPORTATION** – None

The omnibus motion carried by a unanimous 7-0 roll call vote.

**SUPERINTENDENT'S REPORT – Timothy S. Bowers, Ed.D.**

We are pleased that we have a state budget. As Mrs. Erb mentioned we will be receiving level funding from at 2019-20 amount. During our Finance Meeting, we have spoken about level funding being what we were expected. My involvement in PASA and Wanda's PASBO involvement, as well as others organization has really benefitted us in having a better idea as to what is happening at state and federal levels. We are pleased with the CARES Act monies that we are receiving. There are very specific rules as to what we can use the funds for so we will be reviewing this carefully to make the most of the funding. Our final budget presentation will occur at our June 23<sup>rd</sup> board meeting.

**SUPERINTENDENT’S REPORT CONT’D: – Timothy S. Bowers, Ed.D.**

Our graduation ceremony will be held on Thursday evening. It will be a drive through ceremony with seniors and their guests in the vehicle. A video will be put together to include the graduation speeches that have been recorded. The video will be distributed to students and made available for others. Dr. Bowers thanked Dr. Pardoe and his team for all the work they have done to make this ceremony possible.

We are preparing for a one to one device program this Fall. To make this happen we believe we will need to make one to two more purchases. We had hoped to get a motion in front of the Board tonight but we were unable to pull specifics together to do this. We may need to move on a purchase before the next Board meeting and would like to use the motion that the Board approved on March 17<sup>th</sup> to keep our operations moving forward. We will be expending grant funds for these purchases and will bring them back to the Board for retroactive approval at the next meeting.

Tomorrow we are anticipating some guidance from PDE regarding reopening this Fall.

**ITEMS FROM BOARD MEMBERS**

Dr. Penman asked about the graduation process being live streamed on Thursday evening. Dr. Pardoe confirmed that Web Weekly will be live streaming the ceremony focusing on the “ramp” area. This will be on our WASD Facebook page.

**ITEMS FROM PUBLIC**

Amy Neylon, teacher at Curtin, Cochran and Stevens, a Loyalsock Township resident wanted to draw the Board attention to two areas:

- 1). The difficult situation and the peaceful protests that are occurring in our city.
- 2). Congratulated the Odyssey of the Mind students and coaches, especially Spring Moore. WASD had four teams participating in the World’s Competition. The two teams from Curtin placed 2<sup>nd</sup> and 20<sup>th</sup> and the two teams from WAHS placed 8<sup>th</sup> and 15<sup>th</sup>.

President Baer announced we will be having an executive session for our Annual Safe School Plan review by Dr. Poole.

Upon motion made by Dr. Penman, seconded by Mr. Schefsky, and carried the meeting adjourned at 6:25 PM.

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Wanda M. Erb, Board Secretary