

January 5, 2021

The Regular Meeting of the Board of School Directors of the Williamsport Area School District of which all members were duly notified and of which due public notice was given as required by Act 84 of 1986, was held on Tuesday evening, January 5, 2021, beginning at 6:01 p.m. President Baer welcomed everyone to our zoom meeting and noted the following:

- 1) The meeting is being recorded.
- 2) The microphones are all muted.
- 3) Board members will need to unmute their microphones to speak.
- 4) Under the Open Forum section of the meeting, anyone wishing to address the Board will need to use the raise hand feature to have their microphone unmuted.
- 5) Board members making and seconding motions will need to state their name for the record.
- 6) All votes will be roll call.

PRESENT: Lori A. Baer, Patrick A. Dixon, Jennifer Lake, Jane L. Penman, Star Poole (arrived approximately 6:15 p.m.), Barbara D. Reeves, Marc Schefsky, Nancy Somers.

ABSENT: Adam C. Weltheroth.

OPENING EXERCISES were provided by Mrs. Barbara Reeves.

APPROVAL OF MINUTES: Motion was made by Dr. Somers, seconded by Mrs. Lake to approve the December 1 reorganizational and regular meeting minutes with the following amendments on the reorganization minutes: Item #4 Mrs. Reeves voting against the motion and Items 6 and 7, Mrs. Reeves voting for the motion.

Roll call vote. Motion carried 7-0.

Ms. Poole joined the meeting.

Motion was made by Dr. Somers, seconded by Mrs. Reeves for an omnibus to include the agenda, addendum, minutes from December 1 reorganization and regular meetings, and the item under the President's report.

BOARD PRESIDENT'S REPORT – Ms. Lori A. Baer

- A. Approve the appointment of Mallory Weymer to the Williamsport Area School District Education Foundation Board of Directors, effective January 13, 2021, through June 30, 2022, as recommended by the Williamsport Area School District Education Foundation. Ms. Weymer will complete the term of a vacancy left on the board by Darnell Hayes.

FINANCE REPORT

Mrs. Erb announced that the Facilities and Finance Committee will meet via Zoom prior to our January 19, 2021 Board meeting at 5:00 p.m. Future committee dates and times will be determined at the first meeting. We are also anticipating a second round of the federal CARES money. We have not received the official amount of the allocation or specifics regarding allowable costs. We are waiting for PDE to issue details. Mrs. Lake asked if these funds might

FINANCE REPORT CONT'D:

be used for remediation for students. Dr. Bowers indicated that although we are waiting for specifics, we do believe that remediation efforts will be permissible and that there has also been early indications that these funds will be able to help districts with some facility related items such as HVAC and perhaps vestibules to control access to the buildings.

5.1 Approve the following financial reports:

A. Treasurer’s Report for the month of November 2020:

5.2 Authorize payment of invoices and services rendered by the list submitted from December 2, 2020 to December 21, 2020 and direct the officers of the Board of School Directors to execute the same:

General Fund	\$1,017,387.42
Athletic Fund	0.00
EIT Operating Fund	1,996.46
Food Service Fund	95,174.93
Payroll Fund	4,785,582.03
PLGIT Capital Projects Fund	0.00
Student Activities Fund	0.00
TOTAL	<u>\$5,900,150.84</u>

5.3 Adopt an accelerated budget opt-out resolution certifying tax rate within inflation index for the 2021-2022 school year.

RESOLVED, that the Board of School Directors of Williamsport Area School District, makes the following unconditional certifications:

1. The school district’s various tax levies and other revenue sources will be sufficient to balance the school district final budget for the next fiscal year (2021-2022) based on maintaining current tax rates or increasing tax rates by an amount less than or equal to the Act 1 index applicable to the school district as calculated by the Pennsylvania Department of Education. This conclusion is based on the school district preliminary budget or other information available to the School Board.
2. The applicable index for the next fiscal year is 4.2%, and the School Board will not for the next fiscal year increase the rate of its real estate tax, or any other tax for the support of public education, by an amount that exceeds the applicable index.
3. The School Board has to date, and in the future will comply with the rules set forth in School Code §687 for adoption of the school district proposed and final budgets for the next fiscal year.
4. The School Board understands that the school district will not be eligible to use Act 1 referendum exceptions for the next fiscal year.

BOARD POLICY – None

CURRICULUM REPORT – None

PERSONNEL REPORT

8.1 RESIGNATIONS

Accept the following resignation(s), effective on the dates and for the purposes indicated:

- A. Miranda R. Bower, part-time Aide (Special Education) at Curtin Intermediate School, for personal reasons, effective January 21, 2021.
- B. Ashtynne A. Harden, part-time Aide (Non-Special Education) at Lycoming Valley Intermediate School, for personal reasons, effective December 18, 2020.
- C. Mary Jane Spangler, part-time Custodian at the high school, for personal reasons, effective December 15, 2020.

8.2* LEAVE OF ABSENCE

Approve the following leave(s) of absence:

- A. Amber L. Landi, full-time 3rd Grade teacher at Cochran Primary School, for a sabbatical leave effective for the second semester of the 2020-2021 school year (tentative dates of January 25, 2021, through June 10, 2021) for the purpose of health restoration.

Ms. Landi been a teacher in the District since August 23, 2007, and has and has not taken a previous sabbatical.

- B. Mary K. Dulaney, full-time Food Service Production Manager at Cochran Primary School, for an extension of an unpaid leave, effective January 1, 2021, through January 31, 2021.
- C. Lyndsay M. Krape*, full-time Tax Examiner in the Tax Office, for an unpaid leave, effective January 15, 2021, through February 26, 2021.
- D. Approve the following employees for paid Special Sick Leave for PSERS purposes for the dates and hours indicated:
 - (1) Thomas P. Bartholomew – November 23, 2020 through November 25, 2020 (22.5 total hours)
 - (2) Sarah D. Bohnert – December 1, 2020 through December 4, 2020 (28 total hours)

8.2* LEAVE OF ABSENCE CONT'D:

D. Approve the following employees for paid Special Sick Leave PSERS cont'd:

- (3) Christina M. Butler – November 23, 2020 (7 total hours)
- (4) Brandon C. Coleman – November 23, 2020 through December 1, 2020 (30 total hours)
- (5) Jacquelyn B. Eberhart – November 23, 2020 through November 25, 2020 (21 total hours)
- (6) Robert L. Emerick – November 23, 2020 through November 25, 2020 (24 total hours)
- (7) Wendy M. Fowler – November 23, 2020 through December 1, 2020 (21 total hours)
- (8) Teresa S. Gansel – December 2, 2020 through December 4, 2020 (12 total hours)
- (9) Beth L. Getgen – December 2, 2020 through December 4, 2020 (17.5 total hours)
- (10) Justin T. Marnon – December 1, 2020 through December 4, 2020 (28 total hours)
- (11) Jeffrey R. Marshall – December 3, 2020 through December 4, 2020 (16 total hours)
- (12) Stacy A. Miller – December 4, 2020 (7.5 total hours)
- (13) Nikki L. Mistretta – December 2, 2020 through December 4, 2020 (22.5 total hours)
- (14) Susan S. Naculich – December 3, 2020 through December 4, 2020 (11.25 total hours)
- (15) Jeffery B. O'Neill – December 1, 2020 through December 4, 2020 (20 total hours)
- (16) George H. Plowman, Jr. – November 24, 2020 through November 25, 2020 (10.5 total hours)
- (17) Kimberly E. Robinson – December 3, 2020 through December 4, 2020 (11 total hours)

8.2* LEAVE OF ABSENCE CONT'D:

D. Approve the following employees for paid Special Sick Leave PSERS cont'd:

- (18) Jesse D. Rowland – November 23, 2020 through November 25, 2020 (21 total hours)
- (19) Donna R. Rundio – November 23, 2020 through December 4, 2020 (52 total hours)
- (20) Ann R. Russell – December 1, 2020 through December 4, 2020 (20 total hours)
- (21) Michael J. Schaeffer – December 1, 2020 through December 4, 2020 (32 total hours)
- (22) Raymond G. Sellard, Jr. – November 23, 2020 through November 24, 2020 (16 total hours)
- (23) Kathy M. Shirey – December 4, 2020 (7 total hours)
- (24) Jamie L. Sulewski – December 1, 2020 (7 total hours)
- (25) Kimberly A. Thompson – November 24, 2020 through December 4, 2020 (38.5 total hours)
- (26) Eric S. Weaver – November 23, 2020 through December 4, 2020 (49 total hours)
- (27) Jennifer J. Weaver – November 23, 2020 through December 4, 2020 (49 total hours)
- (28) Libby L. Williams – December 3, 2020 through December 4, 2020 (5.5 total hours)
- (29) Amanda J. Wolfe – December 3, 2020 through December 4, 2020 (14 total hours)
- (30) Lisa A. Zerby Byerly – November 19, 2020 through November 20, 2020 (14 total hours)

E. Approve the following employees for paid Special Sick Leave for PSERS purposes for the dates and hours indicated:

- (1) Christopher P. Anderson – December 15, 2020 through December 18, 2020 (32 total hours)

8.2* LEAVE OF ABSENCE CONT'D:

E. Approve the following employees for paid Special Sick Leave PSERS cont'd:

- (2) Debra A. Baier – December 14, 2020 through December 16, 2020 (21 total hours)
- (3) Sarah D. Bohnert – December 7, 2020 through December 11, 2020 (35 total hours)
- (4) Miranda R. Bower – December 17, 2020 through December 18, 2020 (10 total hours)
- (5) Gemma Campana-Bragalone – December 14, 2020 through December 18, 2020 (35 total hours)
- (6) Alicia M. Carnevale – December 14, 2020 through December 18, 2020 (35 total hours)
- (7) Nancy J. Colley – December 14, 2020 through December 18, 2020 (20 total hours)
- (8) Mark S. Crossley – December 7, 2020 through December 15, 2020 (35 total hours)
- (9) Kaleena M. Dietterick – December 16, 2020 (7 total hours)
- (10) Maureen Dincher – December 14, 2020 through December 18, 2020 (20 total hours)
- (11) Stacy A. Feight – December 15, 2020 through December 18, 2020 (16 total hours)
- (12) Molly P. Forney – December 14, 2020 (7 total hours)
- (13) Teresa S. Gansel – December 7, 2020 through December 11, 2020 (20 total hours)
- (14) Beth L. Getgen – December 7, 2020 through December 11, 2020 (35 total hours)
- (15) Nyric L. Gosley – December 10, 2020 through December 18, 2020 (35 total hours)
- (16) Lindsay M. Hart – December 14, 2020 through December 18, 2020 (35 total hours)

8.2* LEAVE OF ABSENCE CONT'D:

E. Approve the following employees for paid Special Sick Leave PSERS cont'd:

- (17) Caren B. Hurley – December 8, 2020 through December 17, 2020 (40 total hours)
- (18) Melissa C. Johnson – December 8, 2020 through December 16, 2020 (35 total hours)
- (19) Iliana Kalamafoni – December 11, 2020 through December 18, 2020 (30 total hours)
- (20) Laura J. Kittle – December 8, 2020 through December 11, 2020 (20 total hours)
- (21) Amanda K. Kurtz – December 16, 2020 (7 total hours)
- (22) Shelly L. Lewis – December 9, 2020 through December 18, 2020 (60 total hours)
- (23) Olivia N. Lowe – December 14, 2020 through December 17, 2020 (28 total hours)
- (24) Jeffrey R. Marshall – December 7, 2020 through December 16, 2020 (64 total hours)
- (25) Chyanne N. Mattern – December 16, 2020 through December 18, 2020 (22.5 total hours)
- (26) Stacy A. Miller – December 7, 2020 through December 17, 2020 (67.5 total hours)
- (27) Lisa M. Miosi – December 9, 2020 through December 18, 2020 (60 total hours)
- (28) Nikki L. Mistretta – December 7, 2020 through December 9, 2020 (22.5 total hours)
- (29) Ruth A. Musser – December 17, 2020 through December 18, 2020 (10 total hours)
- (30) Madison E. Myers – December 14, 2020 through December 18, 2020 (22.5 total hours)
- (31) Susan S. Naculich – December 7, 2020 through December 15, 2020 (52.5 total hours)

8.2* LEAVE OF ABSENCE CONT'D:

E. Approve the following employees for paid Special Sick Leave PSERS cont'd:

- (32) Jeffery B. O'Neill – December 7, 2020 (5 total hours)
- (33) Loren M. Perry – December 16, 2020 through December 18, 2020 (21 total hours)
- (34) Spring M. Pfirman – December 8, 2020 through December 10, 2020 (15 total hours)
- (35) Kimberly E. Robinson – December 7, 2020 through December 15, 2020 (52.5 total hours)
- (36) Donna R. Rundio – December 7, 2020 through December 10, 2020 (28 total hours)
- (37) Ann R. Russell – December 7, 2020 through December 9, 2020 (15 total hours)
- (38) Michael J. Schaeffer – December 7, 2020 through December 9, 2020 (24 total hours)
- (39) Tammy L. Sewell – December 14, 2020 through December 18, 2020 (22.5 total hours)
- (40) Shannon K. Shipman – December 14, 2020 through December 18, 2020 (34.5 total hours)
- (41) Taylor R. Shipman – December 14, 2020 through December 18, 2020 (21.25 total hours)
- (42) Kathy M. Shirey – December 7, 2020 through December 9, 2020 (21 total hours)
- (43) Kimberly J. Shultz – December 16, 2020 through December 18, 2020 (21 total hours)
- (44) Beth A. Sinclair – December 14, 2020 through December 18, 2020 (25 total hours)
- (45) Diane L. Snyder – December 7, 2020 through December 15, 2020 (45.5 total hours)
- (46) Ashlee N. Trafford – December 15, 2020 through December 18, 2020 (20 total hours)

8.2* LEAVE OF ABSENCE CONT'D:

E. Approve the following employees for paid Special Sick Leave PSERS cont'd:

- (47) Karen M. VanKuren – December 7, 2020 through December 14, 2020 (26 total hours)
- (48) Heather E. Way – December 14, 2020 through December 18, 2020 (35 total hours)
- (49) Eric S. Weaver – December 7, 2020 through December 9, 2020 (21 total hours)
- (50) Quin R. Webb – December 18, 2020 (4.75 total hours)
- (51) Kimberly A. Whittington – December 11, 2020 through December 18, 2020 (42 total hours)
- (52) Libby L. Williams – December 7, 2020 through December 17, 2020 (40 total hours)
- (53) Morgan K. Williams – December 10, 2020 (7 total hours)
- (54) Kimberly A. Williamson – December 14, 2020 (7 total hours)
- (55) Randy L. Williamson – December 14, 2020 (7 total hours)
- (56) Darryl E. Wilson – December 7, 2020 through December 18, 2020 (74.75 total hours)
- (57) Amanda J. Wolfe – December 7, 2020 through December 10, 2020 (28 total hours)
- (58) Evalyn J. Wright Sitler – December 9, 2020 through December 18, 2020 (60 total hours)

F. Diana DeVaughn, full-time Paraprofessional/Intervention Specialist at Lycoming Valley Intermediate School, for an extension of an unpaid leave, effective December 18, 2020, through January 19, 2021.

G. Danielle E. Johnson, full-time Instrumental Music teacher at Lycoming Valley Intermediate School, utilizing paid leave time until an unpaid child rearing leave begins on or about March 9, 2021, through the remainder of the 2020-2021 school year (tentative ending date of June 10, 2021).

H. Cindy L. Ryder, full-time Aide (Special Education) at Jackson Primary School, for an unpaid leave, effective January 5, 2021, through February 26, 2021.

8.2* LEAVE OF ABSENCE CONT'D:

- I. Tonia K. Yeagle, part-time Aide (Special Education) at the high school, for an unpaid leave, effective January 19, 2021, through June 10, 2021.

8.3* ELECTION OF STAFF

Elect the following staff, for the purpose and on the date indicated:

- A. Jacob T. Anderson as a temporary professional employee, effective January 6, 2021, to be currently assigned to teach Mathematics at the middle school, at a salary rate of Step 1, bachelor's, \$51,500, prorated, pending receipt of appropriate PDE certification and all other required documentation including clearances (replacing Robert Rook, transferred to STEM Technology position replacing Dustin Brouse, transferred).
- B. Elizabeth L. Moores as a professional employee, effective date to be determined, to be currently assigned to teach Special Education at Curtin Intermediate School, at a salary rate of Step 1, master's, \$54,500 (+ \$200), prorated (replacing Kendra Lorson, resigned).
- C. Brooke E. Rowles as a professional employee, effective date to be determined, to be currently assigned to teach English/Language Arts at the middle school, at a salary rate of Step 1, master's, \$54,500, prorated, pending receipt all required documentation including clearances (replacing Lisa Walter, resigned).
- D. Kimberly A. Felix to be currently assigned to full-time Administrative Support I, Access (205 day, 7 hours per day) in the Special Education Department at the DSC, with a base wage rate of \$25,844, prorated (\$18.01 per hour), effective January 6, 2021 (replacing Susan Estes, transferred).
- E. The following substitute teacher(s), subject to assignment by the Superintendent of Schools, at the salary and/or daily rates as established by Board policy (\$120 per day for first 45 days; \$130 per day for days beyond the 45th day; up to a maximum of 180 days/year) and only for the actual number of hours assigned and worked:
 - Michelle M. Wheeler (effective 12/15/20)
 - Madeline E. Wilk (effective 01/06/21)
 - [pending receipt of required documentation]
- F. The following substitute health room technician(s), subject to assignment by the Superintendent of Schools, at the hourly rates established by Board policy (LPN--\$20.00 per hour; RN--\$32.00 per hour; up to a maximum of 180 days per year) and only for the actual number of hours assigned and worked:

Amanda D. Funk (LPN)

(effective 01/06/21)

8.3* ELECTION OF STAFF CONT'D:

- G. Grace A. Kenny as a long-term substitute teacher effective January 6, 2021, through the end of the second semester of the 2020-2021 school term (tentative ending date is June 10, 2021), unless terminated sooner, to be currently assigned to teach Instrumental Music (Strings) at Lycoming Valley Intermediate School, at a salary rate of Step 1, bachelor's, \$51,500, prorated (replacing Danielle Johnson, on leave).
- H. Paige S. Trottier to be currently assigned as a full-time (185 days, 7 hours per day) Instructional Support Aide/Sign Language Interpreter at the high school, with a base wage rate of \$39,485, prorated (\$30.49 per hour), effective January 6, 2021, pending receipt of required documentation (replacing Christina Weitlich, retired).
- I. The following winter sport coaches at the respective schools for the 2020-2021 school year at the salary rate in accordance with the agreement by and between the Board of School Directors of the Williamsport Area School District and the Williamsport Education Association (pending completion of all appropriate paperwork*) **Payment of stipends for these positions may be modified or withheld in the event that the activities for which stipends are being paid are curtailed or do not occur due to the COVID-19 pandemic or other conditions beyond the District's control:**

Williamsport Area Middle School

Boys Basketball

7 th Grade Head Coach:	Nyric L. Gosley (0)	\$2,240
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8.4* POSITION CHANGES - Approve the following position change(s):

- A. Please rescind per the request of Ms. O'Malley: ~~Wendy O'Malley from part-time Administrative Support I (225 days, 5 hours per day) in the Student Services Department at the DSC to be currently assigned to full-time Administrative Support II (225 day, 7 hours per day) at Lycoming Valley Intermediate School, with a base wage rate of \$28,823, prorated, (\$18.30 per hour, effective date to be determined) (replacing Patricia R. Knowlden, transferred).~~
- B. Terrill A. Seward from a part-time Aide (Non-Special Education; up to 185 days per year; up to 5 hours per day) at the middle school to be currently assigned to full-time Paraprofessional/Intervention Specialist at the middle school, with a base wage rate of \$23,323 prorated, (\$18.01 per hour), effective January 6, 2021 (replacing Claude R. Brown, deceased).
- C. Robert P. Rook, from a full-time Mathematics teacher at the middle school to be currently assigned to full-time Science Technology Engineering and Mathematics (STEM) Lab Instructor at the middle school, at the 2020-2021 school year contract salary rate, effective January 6, 2021 (replacing Dustin Brouse, transferred).

PROFESSIONAL DEVELOPMENT

9.1 RELEASED TIME/TRAINING PROGRAMS

Approve released time for staff members to participate in professional development activities in accordance with the Professional Development Plan of the Williamsport Area School District and consider approving training programs. All expenditures proposed are within local, state and federal budget categories approved as noted.

STUDENT/COMMUNITY ACTIVITIES – None at this time

BIDS/CONTRACTS

- 11.1 Retroactively approve the purchase of 754 Dell 3100 11” Chromebooks and 754 Google Chrome management console licenses from Dell Computers for \$176,956.26. This purchase will be made using the National Competitive Purchase Agreement (NCPA) 01-42 and will be paid for using the County Commissioners CARES Grant.
- 11.2 Approve the purchase of 10 Juniper EX4300 48 port switches and 1 Juniper EX4600 switch with required peripherals and 5-year support contract for \$64,582.32 from CXTEC. The purchase will be made using the COSTARS contract and will be paid for with the Technology Department budget. This equipment will replace legacy network equipment currently installed in the District Service Center.
- 11.3 Approve a lease agreement between the Williamsport Area School District and Old Lycoming Township to lease the township premises known at 2029, 2031 and 2035 Green Avenue for the purposes of junior varsity baseball.

TAX ITEMS – None

TRANSPORTATION

- 13.1 Approve the following drivers/monitors/mechanics for STA, Inc. for the 2020-21 school year:

Jon Buck CDL Driver/Aide

The motion carried by a unanimous 8-0 roll call vote.

SUPERINTENDENT’S REPORT – Timothy S. Bowers, Ed.D.

Dr. Bowers welcomed everyone to 2021 and noted that we have a busy time ahead of us. Our agreement with the Williamsport Education Association expires on June 30, 2021 so our negotiations committee will begin meeting very soon. The Finance and Facilities Committee will begin budget discussion with the first meeting on January 19 at 5:00 p.m. And we will be reconvening our Feasibility Study Committee soon.

SUPERINTENDENT'S REPORT CONT'D:

The plan is to return to in-person instruction on January 11th. The case numbers on the county dashboard significantly decreased over the last two periods. We hope they continue to decrease. It is important for everyone to understand that our rubric resets to zero and we start fresh on Monday. If the number of positive cases by building stay under the cap, we are good but if they go over, we have no choice but to return to remote instruction.

ITEMS FROM BOARD MEMBERS

Dr. Somers asked Dr. Bowers to explain Jeff Moore's current role. Mr. Moore is currently an interim administrator funded by CARES and is the liaison for students and teachers in the remote platform. He is also the contact for families who want to move between one platform to another. He facilitates this with principals and teachers.

Mrs. Lake thanked everyone for the cards, thoughts, and words of support during the recent loss of her father.

ITEMS FROM PUBLIC

Kelly Jamison-Campbell, district resident, addressed the Board to share more information on the science of reading. She shared some statistical data on reading successes in other states and urged the district to implement the programs that have been successful in Mississippi.

Motion by Mrs. Lake to adjourn. The meeting adjourned at 6:30 p.m.

Wanda M. Erb, Board Secretary