

The Regular Meeting of the Board of School Directors of the Williamsport Area School District of which all members were duly notified and of which due public notice was given as required by Act 84 of 1986, was held on Tuesday evening, February 2, 2021, beginning at 6:02 p.m. President Baer welcomed everyone to our zoom meeting and noted the following:

- 1) The meeting is being recorded.
- 2) The microphones are all muted.
- 3) Board members will need to unmute their microphones to speak.
- 4) Under the Open Forum section of the meeting, anyone wishing to address the Board will need to use the raise hand feature to have their microphone unmuted.
- 5) Board members making and seconding motions will need to state their name for the record.
- 6) All votes will be roll call.

**PRESENT:** Lori A. Baer, Patrick A. Dixon (arrived at 6:05 pm), Jennifer Lake, Jane L. Penman, Star Poole, Barbara D. Reeves, Marc Schefsky (arrived 6:04 pm), Nancy Somers, Adam C. Welteroth.

**ABSENT:** None

**OPENING EXERCISES** were provided by President Baer.

Mr. Schefsky made a motion, seconded on Dr. Penman, to approve an omnibus motion to include the agenda, the addendum, and the minutes from the January 19, 2021 Board Meeting.

**APPROVAL OF MINUTES:** Regular Meeting – January 19, 2021

**BOARD PRESIDENT’S REPORT – Ms. Lori A. Baer - None**

## **FINANCE REPORT**

5.1 Approve the following financial reports:

A. Payroll Report for the month of January 2021:

General Fund – Unrestricted	\$2,780,332.19
General Fund – Restricted	207,358.35
Food Service Fund	54,709.86
Earned Income Tax	46,255.80
Student Activities	0.00
<b>TOTAL</b>	<b>\$3,088,656.20</b>

**FINANCE REPORT CONT'D:**

5.2 Authorize payment of invoices and services rendered by the list submitted from January 20, 2021 to February 2, 2021 and direct the officers of the Board of School Directors to execute the same:

General Fund	\$1,347,459.69
Athletic Fund	3,306.00
EIT Operating Fund	3,027.23
Food Service Fund	1,957.75
Payroll Fund	538,555.56
PLGIT Capital Projects Fund	0.00
Student Activities Fund	0.00
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TOTAL	\$1,894,306.23

**BOARD POLICY** – None

**CURRICULUM REPORT** – None

**PERSONNEL REPORT**

8.1 RESIGNATIONS

Accept the following resignation(s), effective on the dates and for the purposes indicated:

- A. William G. Emery, full-time Assistant Principal at Lycoming Valley Intermediate School, for the purpose of retirement, effective June 30, 2021.

RESOLVED: that the Board of School Directors of the Williamsport Area School District acknowledges with profound regret the retirement of William G. Emery from service in the Williamsport Area Schools and expresses its sincere appreciation for his 28 years of dedicated service to our school system as an administrator and teacher. It further expresses the hope that his years of retirement will be many and richly rewarding.

- B. William F. Rathjen, Jr., full-time Assistant Principal at Curtin Intermediate School, for the purpose of retirement, effective at the completion of the 2020-2021 school year (tentative ending date of June 11, 2021).

RESOLVED: that the Board of School Directors of the Williamsport Area School District acknowledges with profound regret the retirement of William F. Rathjen, Jr., from service in the Williamsport Area Schools and expresses its sincere appreciation for his 27 years of dedicated service to our school system as an administrator and teacher. It further expresses the hope that his years of retirement will be many and richly rewarding.

8.1 RESIGNATIONS CONT'D:

- C. Renee A. Bower, full-time 1<sup>st</sup> Grade teacher at Cochran Primary School, for the purpose of retirement, effective at the completion of the 2020-2021 school year (tentative ending date of June 10, 2021).

RESOLVED: that the Board of School Directors of the Williamsport Area School District acknowledges with profound regret the retirement of Renee A. Bower from service in the Williamsport Area Schools and expresses its sincere appreciation for her 34 years of dedicated service to our school system as a teacher. It further expresses the hope that her years of retirement will be many and richly rewarding.

- D. Christina M. Butler, full-time Science teacher at the high school, for the purpose of retirement, effective at the completion of the 2020-2021 school year (tentative ending date of June 10, 2021).

RESOLVED: that the Board of School Directors of the Williamsport Area School District acknowledges with profound regret the retirement of Christina M. Butler from service in the Williamsport Area Schools and expresses its sincere appreciation for her 19 years of dedicated service to our school system as a teacher. It further expresses the hope that her years of retirement will be many and richly rewarding.

- E. William L. Cuebas, Jr., full-time Special Education teacher at the middle school, for the purpose of retirement, effective at the completion of the 2020-2021 school year (tentative ending date of June 10, 2021).

RESOLVED: that the Board of School Directors of the Williamsport Area School District acknowledges with profound regret the retirement of William L. Cuebas, Jr., from service in the Williamsport Area Schools and expresses its sincere appreciation for his 29 years of dedicated service to our school system as a teacher. It further expresses the hope that his years of retirement will be many and richly rewarding.

- F. Trevor A. Enderle, full-time Elementary Mathematics Instructional Coach (K-6) at Curtin and Lycoming Valley Intermediate Schools, for the purpose of retirement, effective at the completion of the 2020-2021 school year (tentative ending date of June 10, 2021).

RESOLVED: that the Board of School Directors of the Williamsport Area School District acknowledges with profound regret the retirement of Trevor A. Enderle from service in the Williamsport Area Schools and expresses its sincere appreciation for his 32½ years of dedicated service to our school system as an administrator and teacher. It further expresses the hope that his years of retirement will be many and richly rewarding.

8.1 RESIGNATIONS CONT'D:

- G. Veronica R. Hine, full-time 2<sup>nd</sup> Grade teacher at Jackson Primary School, for the purpose of retirement, effective at the completion of the 2020-2021 school year (tentative ending date of June 10, 2021).

RESOLVED: that the Board of School Directors of the Williamsport Area School District acknowledges with profound regret the retirement of Veronica R. Hine from service in the Williamsport Area Schools and expresses its sincere appreciation for her over 16½ years of dedicated service to our school system as a teacher. It further expresses the hope that her years of retirement will be many and richly rewarding.

- H. Shirley J. Laird, full-time CTE Computer Networking Technology teacher at the high school, for the purpose of retirement, effective September 28, 2021.

RESOLVED: that the Board of School Directors of the Williamsport Area School District acknowledges with profound regret the retirement of Shirley J. Laird from service in the Williamsport Area Schools and expresses its sincere appreciation for her 7 years of dedicated service to our school system as a teacher. It further expresses the hope that her years of retirement will be many and richly rewarding.

- I. Janine W. Randall, full-time Spanish teacher at the high school, for the purpose of retirement, effective at the completion of the 2020-2021 school year (tentative ending date of June 10, 2021).

RESOLVED: that the Board of School Directors of the Williamsport Area School District acknowledges with profound regret the retirement of Janine W. Randall from service in the Williamsport Area Schools and expresses its sincere appreciation for her 35 years of dedicated service to our school system as a teacher. It further expresses the hope that her years of retirement will be many and richly rewarding.

- J. Ronald E. Sahn, full-time Mathematics teacher at the middle school, for the purpose of retirement, effective at the completion of the 2020-2021 school year (tentative ending date of June 10, 2021).

RESOLVED: that the Board of School Directors of the Williamsport Area School District acknowledges with profound regret the retirement of Ronald E. Sahn from service in the Williamsport Area Schools and expresses its sincere appreciation for his 27 years of dedicated service to our school system as a teacher. It further expresses the hope that his years of retirement will be many and richly rewarding.

8.1 RESIGNATIONS CONT'D:

- K. Jennie M. Wagner-Guffy, full-time Special Education teacher at the middle school, for the purpose of retirement, effective at the completion of the 2020-2021 school year (tentative ending date of June 10, 2021).

RESOLVED: that the Board of School Directors of the Williamsport Area School District acknowledges with profound regret the retirement of Jennie M. Wagner-Guffy from service in the Williamsport Area Schools and expresses its sincere appreciation for her 35 years of dedicated service to our school system as a teacher. It further expresses the hope that her years of retirement will be many and richly rewarding.

- L. Kent C. Weaver, full-time Classroom/Choral teacher at the high school, for the purpose of retirement, effective at the completion of the 2020-2021 school year (tentative ending date of June 10, 2021).

RESOLVED: that the Board of School Directors of the Williamsport Area School District acknowledges with profound regret the retirement of Kent C. Weaver from service in the Williamsport Area Schools and expresses its sincere appreciation for his 31 years of dedicated service to our school system as a teacher. It further expresses the hope that his years of retirement will be many and richly rewarding.

- M. Maria B. Weaver, full-time English/Language Arts teacher at the middle school, for the purpose of retirement, effective at the completion of the 2020-2021 school year (tentative ending date of June 10, 2021).

RESOLVED: that the Board of School Directors of the Williamsport Area School District acknowledges with profound regret the retirement of Maria B. Weaver from service in the Williamsport Area Schools and expresses its sincere appreciation for her 27 years of dedicated service to our school system as a teacher. It further expresses the hope that her years of retirement will be many and richly rewarding.

- N. Andrea M. Turner, ~~part-time~~ full-time Special Education teacher at Jackson Primary School, for other employment, effective March 19, 2021.

- O. Beverly A. Hunsberger, substitute aide for the District, for personal reasons, effective January 29, 2021.

- P. Terminate employment with the Williamsport Area School District for Edward L. Hare due to job abandonment of his position as a part-time Aide (Non-Special Ed.) at the high school, effective February 3, 2021.

8.2\* LEAVE OF ABSENCE - Approve the following leave(s) of absence:

- A. Diana DeVaughn, full-time Paraprofessional/Intervention Specialist at Lycoming Valley Intermediate School, for an extension of an unpaid leave, effective January 20, 2021, through February 19, 2021 (1/2 days).

8.3\* ELECTION OF STAFF

Elect the following staff, for the purpose and on the date indicated:

- A. Madeline E. Wilk as a long-term substitute teacher effective January 25, 2021, through the end of the second semester of the 2020-2021 school year (tentative ending date of June 10, 2021), unless terminated sooner, as an Art teacher at the high school, at a salary rate of Step 1, bachelor's, \$51,500, prorated (replacing Holley Fuller, resigned).
- B. The following persons as After School Tutors and Credit Recovery for High School Students, for up to one hour per day at the end of the WAHS teacher day, up to four days a week, effective February 3, 2021, through the end of the 2020-2021 school year, as needed, at the contract rate of \$31.20 per hour:

Seth H. Decker	Amy R. Mahon
Meldon L. Mitstifer III	Andrew L. Paulhamus
Amanda J. Wolfe	Brittany T. Naculich

- C. The following persons as After School Tutors and Credit Recovery for Middle School Students, for up to one hour per day at the end of the WAMS teacher day, up to four days a week, effective February 3, 2021, through the end of the 2020-2021 school year, as needed, at the contract rate of \$31.20 per hour:

Amanda K. Kurtz	Brandon M. Lusk
Marcia L. McCann	Ashley V. Muchler
Jesse D. Rowland	Diane E. Welch

- D. The following winter sport coaches at the respective schools for the 2020-2021 school year at the salary rate in accordance with the agreement by and between the Board of School Directors of the Williamsport Area School District and the Williamsport Education Association (pending completion of all appropriate paperwork\*) **Payment of stipends for these positions may be modified or withheld in the event that the activities for which stipends are being paid are curtailed or do not occur due to the COVID-19 pandemic or other conditions beyond the District's control:**

**Williamsport Area Middle School**

Boys Basketball

7 <sup>th</sup> Grade Head Coach:	Ja'Had A. Thomas (0)*	\$2,240
	(effective 1/20/21)	

8.3\* ELECTION OF STAFF CONT'D:

- E. The following substitute food service worker(s), at the salary rate of \$9.00 per hour, for the actual number of hours worked, effective date as indicated:

Heather M. Cherry (effective 02/03/21)

- F. The following person(s) as non-certified substitute teacher(s) with receipt of an emergency permit, subject to assignment by the Superintendent of Schools, at the salary and/or rates as established by Board policy (\$90 per day for first 45 days; \$110 per day for days beyond the 45<sup>th</sup> day; up to a maximum of 180 days/year) and only for the actual number of hours assigned and worked during the 2020-2021 school year:

Madilyn G. Serenko (effective 02/03/21)

Asril D. Hariandy (effective 02/03/21)

- G. The following substitute administrative support/aide(s), subject to assignment by the Superintendent of Schools, at the hourly rates established by Board policy (\$9.00 per hour; up to a maximum of 180 days per year) and only for the actual number of hours assigned and worked:

Megan E. Hayes (effective 02/03/21)

- H. The following persons for substitute Temporary Traffic Control and Public Safety Services, with a base wage rate of \$10.00 per hour (same rate as Weekend Security substitutes), for the actual number of hours worked, effective date as indicated:

Robert A. Bacon (effective 02/03/21)

8.4\* POSITION CHANGES – None

**PROFESSIONAL DEVELOPMENT**

9.1 RELEASED TIME/TRAINING PROGRAMS

Approve released time for staff members to participate in professional development activities in accordance with the Professional Development Plan of the Williamsport Area School District and consider approving training programs. All expenditures proposed are within local, state and federal budget categories approved as noted.

**STUDENT/COMMUNITY ACTIVITIES – None**

## **BIDS/CONTRACTS**

- 11.1 Approve an agreement with McTish, Kunkel & Associates (MKA), Montoursville, PA to provide engineering services to develop bid specifications and provide oversight for the Lycoming Valley Culvert Replacement Project at a cost of \$12,000 plus any additional services/costs not listed in the scope of services. Funds will come from Capital Reserves.
- 11.2 Authorize the administration to execute agreement 20-21 LP 28 involving a confidential student issue.

## **TAX ITEMS – None**

## **TRANSPORTATION**

- 13.1 Approve the following drivers/monitors/mechanics for STA, Inc. for the 2020-21 school year:

Nikol Elizabeth Meixel      Van Driver/ Aide

The motion carried by a unanimous 9-0 roll call vote.

## **SUPERINTENDENT’S REPORT – Timothy S. Bowers, Ed.D.**

Dr. Bowers thanked the retirees who were approved at the meeting tonight for their service and dedication to our students and our district and wished them all the best in their retirement.

He also took a few minutes to thank our students, families and faculty for the flexibility to shift to remote learning this week during our snow events. Dr. Bowers explained the district’s philosophy and basis for holding classes remotely rather than calling snow days. This includes the district and staff’s investment in technology and remote learning capabilities. Our students and staff have only had 20 days of instruction since the long December break. We also believe that trying to keep the spring break in tact will be important for students, staff and families.

We have a very busy spring ahead. The Finance and Facilities Committee has held the first meeting to discuss budget. The Negotiations Committee has met to discuss the upcoming contract with the teachers association, and, the Feasibility Study Committee with Crabtree, Rohrbaugh will be convening soon. We know that we have several projects and facility needs, with Stevens Primary being one of the main projects to consider. The estimate to renovate Stevens Primary is \$17 million. A decision will need to be made as to whether to renovate or do we need to review the district’s make-up. This process will take several months of meetings and discussion. Overall, this is a busy time for the future of our district.



**ITEMS FROM BOARD MEMBERS**

Questions were asked regarding the credit recovery program plans. Dr. Bigger provided an overview of the K-12 academic recovery program for students who may have found themselves in some academic trouble. She described the plans for the different grade levels, noting that the plan recognizes that one size does not fit all. The middle and high school will have opportunities during the day as well as after school. The primary school recovery will take place during the day. This program provides tiered support from least intensive to most intensive. Special emphasis will be placed on our seniors who will be leaving us soon. The focus will not just be on grades but also on learning gaps. The success of the recovery program requires the commitment of the students and the families as this will definitely be extra work.

Dr. Bowers thanked Dr. Bigger, the Curriculum Team and building administrators for all their hard work in putting this plan together.

**ITEMS FROM PUBLIC** – No one from the public wished to address the Board.

Upon motion made by Mrs. Reeves, seconded by Mr. Welteroth and carried, the meeting adjourned at 6:30 p.m.

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Wanda M. Erb, Board Secretary