

The Regular Meeting of the Board of School Directors of the Williamsport Area School District of which all members were duly notified and of which due public notice was given as required by Act 84 of 1986, was held on Tuesday evening, February 15, 2022, beginning at 6:15 PM in the Board Room of the District Service Center, 2780 West Fourth Street, Williamsport, Pennsylvania.

The President, Lori A Baer, called the meeting to order with the following members. She noted that a quasi-judicial meeting was held prior to the meeting.

PRESENT: Lori A. Baer, Michelle L. Deavor, Cody L. Derr, Patrick A. Dixon, Barbara D. Reeves, Jamie L. Sanders, Adam C. Welteroth.

ABSENT: Jennifer Lake, Scott R. Williams.

OPENING EXERCISES were provided by President Baer, noting that Mrs. Lake was present at the hearing but had to leave to attend senior night activities.

APPROVAL OF MINUTES: Regular Meeting – February 1, 2022

BOARD PRESIDENT’S REPORT – Ms. Lori A. Baer

- A. Approve the adjudication of student 21/22-04 resulting from a quasi-judicial hearing held earlier this evening.
- B. Hold the March 1, 2022 Board of Directors meeting at Lycoming Valley Intermediate School Cafeteria beginning at 6:00 p.m.
- C. John Compton of Baker Tilly Virchow Krause, LLP presented the single audit for the fiscal year ending June 30, 2021.
- D. Jamie Doyle from PFM Financial Advisors presented (via Zoom) the district’s current debt portfolio and options for potential borrowing for upcoming renovations at the Lycoming Valley Intermediate School. She also provided the Board with information regarding the potential opportunity to recognize savings by refunding the 2017 Bond Series. Ms. Doyle provided a potential time schedule. The Board asked administration to bring this back to the March 1st meeting to begin process as outlined in Ms. Doyle’s timeline.

A motion was made by Mrs. Reeves, seconded by Mr. Welteroth for an omnibus to include the agenda with addendum, the presentations and the February 1st minutes.

Anne Logue noted that item 8.3 (C) should be \$12.00 per hour rather than the \$9.00 per hour listed on the agenda.

President Baer abstained from 8.3 (B) Assistant Girls Track Coach, Dana Smith.

FINANCE REPORT

- 5.1 Approve the following financial reports:
 - A. Treasurer’s Report for the month of January 2022:
- 5.2 Authorize payment of invoices and services rendered by the list submitted from February 2, 2022 to February 15, 2022 and direct the officers of the Board of School Directors to execute the same:

General Fund	\$935,638.00
Athletic Fund	4,225.00
EIT Operating Fund	534.70
Food Service Fund	130,535.68
Payroll Fund	790,879.67
PLGIT Capital Projects Fund	0.00
Student Activities Fund	900.00
TOTAL	\$1,862,713.05

- 5.3 Approve the Auditors’ Report for the Year Ended June 30, 2021.
- 5.4 Approve budget transfers for FY22, dated January 11, 2022 to February 10, 2022, as presented in accordance with Section 609 of the Public School Code of 1949, as amended:
- 5.5 Approve the FY2022-2023 BLaST Intermediate Unit #17 General Operations Budget.
- 5.6 Approve a one-year extension of the SILOT Agreement with UPMC Williamsport including the athletic training (as amended) and physician services agreements, effective July 1, 2021 and ending on June 30, 2022. The services shall be provided in accordance with the schedule agreed to by both parties.

BOARD POLICY – None

CURRICULUM REPORT

- 7.1 Approve a software service agreement with Sourcewell Technology for Spring Math student software licenses for fourth grade students. The cost of \$900 will be funded through ESSER.
- 7.2 Approve an Independent Educational Evaluation agreement between Little Stars ABA Therapy and Counseling Center, LLC and the Williamsport Area School District to provide consultation services, Functional Behavior Assessment and corresponding Positive Behavior Intervention services to a special education student during the 2021-22 school year. The Clinical Support will provide and render services in accordance with the standards directed and established by the district and shall comply with all the state of Pennsylvania’s policies, rules and regulations. The amount of the contract will be \$100.00 per hour, which includes travel time for each trip made to the District. Costs will be paid through the Special Education budget.

CURRICULUM REPORT CONT'D:

7.3 Approve the 2022-2023 Williamsport Area School District calendar.

PERSONNEL REPORT

8.1 RESIGNATIONS

Accept the following resignation(s), effective on the dates and for the purposes indicated:

- A. Ronna L. Hill, full-time Aide at the high school, for the purpose of retirement, effective at the completion of the 2021-2022 school year (tentative ending date of June 9, 2022).

RESOLVED: that the Board of School Directors of the Williamsport Area School District acknowledges with profound regret the retirement of Ronna L. Hill from service in the Williamsport Area Schools and expresses its sincere appreciation for her 28½ years of dedicated service to our school system as an aide and food service worker. It further expresses the hope that her years of retirement will be many and richly rewarding.

- B. Erica M. Hardy, part-time Administrative Support I (245 days) in the Curriculum and Data Analysis Departments at the DSC, for other employment, effective February 18, 2022.
- C. Barbara A. Davis, substitute food service worker for the District, for personal reasons, effective January 1, 2022.
- D. Deborah A. Godfrey, part-time Food Service Worker at the high school, for personal reasons, effective February 13, 2022.

8.2* LEAVE OF ABSENCE

Approve the following leave(s) of absence:

- A. Kendra J. Cook, full-time 6th Grade teacher at Curtin Intermediate School, for a sabbatical leave effective March 11, 2022, through the end of the second semester of the 2021-2022 school year (tentative ending date of June 9, 2022) for the purpose of health restoration.

Ms. Cook has been a teacher in the District since August 27, 2015, and has not taken a previous sabbatical.

- B. Eric S. Weaver, full-time Special Education teacher at the middle school, for an extension of an unpaid leave effective March 1, 2022, through April 30, 2022.

8.3* ELECTION OF STAFF

Elect the following staff, for the purpose and on the date indicated:

- A. Michael J. Mattern to be currently assigned to part-time Food Service Worker (up to 180 days; up to 4 hours per day) at the middle school, with a base wage rate of \$12.96 per hour, effective February 16, 2022 (replacing Angela Confer, transferred).
- B. The following spring sport coaches at the respective schools for the 2021-2022 school year at the salary rate in accordance with the agreement by and between the Board of School Directors of the Williamsport Area School District and the Williamsport Education Association (pending completion of all appropriate paperwork*):

Williamsport Area High School

Baseball

Head Coach:	Kyle S. Schneider (5)	\$5,600
Varsity Assistant:	Tariq C. Moore (5)	\$2,800
Varsity Assistant:	Gregorey P. Robertson (5)	\$2,800
Varsity Assistant:	James H. Joy (0) * ++ [++Booster Funded Position]	\$2,240
Volunteer:	David R. Heller	---
Volunteer:	John M. Gossner	---
Volunteer:	Stephen J. Schneider	---

Softball

Head Coach:	Chase D. Smith (5)	\$5,600
Varsity Assistants:	Steve L. Reed (5)	\$2,800
	Dominique N. Thomas (2)	\$2,380
Varsity Assistant:	Christopher P. Anderson (0) ++ [++Booster Funded Position]	\$2,240
Volunteer:	Curtis P. Fink	---
Volunteer:	Alexis M. Gallagher	---

Boys Tennis

Head Coach:	John F. Dorner (5)	\$4,000
Assistant:	Hannah R. Summerson (0) *	\$1,280
Volunteer:	Karen L. Hooker	---
Volunteer:	Ruth N. Taddeo-Hunter	---

Boys Track & Field

Head Coach:	Jeremy S. Steppe (5)	\$6,400
Assistant:	Devin K. Miller (3)	\$3,040
Assistant:	TBA	
Volunteer:	Samuel E. Belle	---
Volunteer:	Michael P. Pearson	---
Volunteer:	Philippe L. Tondereau	---

8.3* ELECTION OF STAFF CONT'D:

B. The following spring sport coaches at the respective schools cont'd:

<u>Williamsport Area High School</u>		
<u>Girls Track & Field</u>		
Head Coach:	Vicki L. Eberhart (5)	\$6,400
Assistant:	Dana L. Smith (5)	\$3,200
Assistant:	Marguerite W. Anderson-Royal (5)	\$3,200
Volunteer:	Chad A. Eberhart	---
Volunteer:	Jordyn L. Gehr	---
<u>B/G Track Assistant:</u>	Melanie C. Schramm (5)	\$3,200

Williamsport Area Middle School

<u>Girls MS Soccer:</u>		
MS Head Coach:	Beckham B. Sibiski (0)	\$1,920
<u>Boys MS Soccer:</u>		
MS Head Coach:	Douglas E. Estes (0) *	\$1,920
Volunteer:	Lee W. Kaar	---
<u>Boys Track & Field</u>		
MS Head Coach:	Randall G. Laird (5)	\$2,400
MS Assistant:	William L. Cuebas, Jr. (5)	\$2,000
MS Assistant:	Ronald E. Sahn (5)	\$2,000
<u>Girls Track & Field</u>		
MS Head Coach:	Matthew D. Palmatier (5)	\$2,400
MS Assistant:	Mara E. Laird (1)	\$1,700
MS Assistant:	Kelly M. Titus Smith (5)	\$2,000
Volunteer:	Jacob T. Anderson	---

C. The following substitute administrative support, subject to assignment by the Superintendent of Schools, at the hourly rates established by Board policy (~~\$9.00~~ \$12.00 per hour; up to a maximum of 180 days per year) and only for the actual number of hours assigned and worked:

Erica M. Hardy (effective 02/21/22)

D. The following substitute teacher(s), subject to assignment by the Superintendent of Schools, at the salary and/or daily rates as established by Board policy (\$120 per day for first 45 days; \$130 per day for days beyond the 45th day; up to a maximum of 180 days/year) and only for the actual number of hours assigned and worked:

Rebecca L. Nagel (effective 02/16/22)

Kimberly A. Cassidy (effective 02/16/22)

8.3* ELECTION OF STAFF CONT'D:

- E. The following substitute health room technician(s), subject to assignment by the Superintendent of Schools, at the hourly rates established by Board policy (LPN--\$20.00 per hour; RN--\$32.00 per hour; up to a maximum of 180 days per year) and only for the actual number of hours assigned and worked:

Christy B. DiLella (RN) (effective 02/16/22)

- F. Tracy A. Roberts to be currently assigned to full-time Administrative Support I (up to 245 days per year; 7½ hours per day) in the Tax Office, with a base wage rate of \$34,012, prorated (\$18.51 per hour), effective February 16, 2022 (replacing Kimberly Robinson, transferred).

8.4* POSITION CHANGES - Approve the following position change(s):

- A. Tia M. Cole, from part-time Aide (Special Education, 5 hours per day) at Curtin Intermediate School to a long-term substitute teacher effective February 17, 2022, through the remainder of the 2021-2022 school year only (tentative ending date of June 9, 2022), unless terminated sooner, to be currently assigned to teach 4th Grade at Curtin Intermediate School, at a salary rate of Step 1, bachelor's, \$52,582, prorated (replacing Sarah Driscoll, resigned). This is a temporary position change due to staffing needs.
- B. Amanda D. Kozen from a part-time Administrative Support I (245 days, 5 hours per day) to be currently assigned to a full-time Administrative Support I (245 days, 7½ hours per day) in the Tax Office at the District Service Center, with a base wage rate of \$36,548, prorated (\$19.89 per hour), effective February 16, 2022 (replacing Melanie Rockey, transferred).

PROFESSIONAL DEVELOPMENT

9.1 RELEASED TIME/TRAINING PROGRAMS

Approve released time for staff members to participate in professional development activities in accordance with the Professional Development Plan of the Williamsport Area School District and consider approving training programs. All expenditures proposed are within local, state and federal budget categories approved as noted.

STUDENT/COMMUNITY ACTIVITIES

10.1 Approve the following student trips:

Field trips are being presented for provisional approval in accordance with the District's Health and Safety Plan and may need to change or be canceled. All students must be in compliance with the school's field trip disciplinary requirements in order to participate.

10.1 Approve the following student trips cont'd:

- A. Eight (8) Williamsport Area High School band students, accompanied by their teacher, to travel to Wyoming Valley West High School (Wilkes-Barre) for two days during March 2022 to participate in the PMEA Regional Band Competition. The students will be transported in a district van. One substitute will be required for two days.

BIDS/CONTRACTS

- 11.1 Approve Hepco Construction, Inc., Selinsgrove, PA as the low bidder for the Jackson Secure Vestibule project at a cost of \$76,728.00. This project will be funded through ESSER II funds.
- 11.2 Approve an amendment to the architectural agreement with Crabtree, Rohrbaugh, and Associates for the Lycoming Valley Intermediate School Addition & Renovation at a lump sum fixed fee not to exceed 6% of the approved cost of work at the release of bids. The architectural fees will be funded through the 2019 Bond Proceeds.
- 11.3 Approve a proposal from JMSI Environmental Corp of Swoyersville, PA to provide a Right-to-Know Compliance Program for the Williamsport Area School District at a cost of \$7,240.00. Costs will be paid out of the Maintenance and Plant Operations Budget.
- 11.4 Approve a proposal from JMSI Environmental Corp of Swoyersville, PA to provide an AHERA Compliance Program for a 3-year period for the Williamsport Area School District at a total cost of \$4,500.00. Costs will be paid out of the Maintenance Plant Operations Budget.
- 11.5 Approve a proposal from JMSI Environmental Corp of Swoyersville, PA to provide an AHERA compliant asbestos survey, develop the necessary bid documents, and administer the bid process for any asbestos abatement required due to the carpet replacement projects at Cochran and Hepburn-Lycoming Primary Schools at a cost of \$1,860.00. The fees for this project will be funded through the 2019 Bond proceeds. If an abatement project is awarded, JMSI will submit an additional proposal for Project Management and Air Monitoring activities.
- 11.6 Approve the letter of engagement with Wilson, Elser, Moskowitz, Edelman & Dicker, LLP, Chicago, IL. The deductible is \$15,000 and the legal fees are not expected to reach this level.
- 11.7 Authorize the administration to execute agreement 21-22 NPB 26 involving a confidential student issue.
- 11.8 Approve an agreement with Comcast Business Communications, LLC, Philadelphia PA to provide 10,000 Mbps Wide Area Network (WAN)/Ethernet Network Services (ENS) to all district sites except the Williamsport Area Middle School and Jackson Primary School for a service term of 60 months beginning July 1, 2022. The monthly charge would be \$15,400.00 prior to E-Rate discounts.

TAX ITEMS – None

TRANSPORTATION – None

Voice vote. All approved. Motion carried.

SUPERINTENDENT’S REPORT – Timothy S. Bowers, Ed.D.

Dr. Bowers recognized and congratulated the Skills USA competitors, the high school wrestling team who placed 4th at States, and the individual wrestlers who are still competing at the State level.

He also noted that the district is starting to prepare for the 2022-23 school year not only financially with the budget but also educationally with our student scheduling.

ITEMS FROM BOARD MEMBERS

President Baer reminded the Board about the ballot for the IU Board members.

ITEMS FROM PUBLIC

District resident Tom Adams addressed the Board asking questions regarding required Board training and commenting on society in general, how teachers are addressing various topics in the classroom, being transparent on what is being taught and the violence that is occurring at elementary and middle school levels across the nation.

A motion was made by Mr. Sanders, seconded by Mrs. Reeves to adjourn. The meeting adjourned at 7:03 PM.

Wanda M. Erb, Board Secretary