

The Regular Meeting of the Board of School Directors of the Williamsport Area School District of which all members were duly notified and of which due public notice was given as required by Act 84 of 1986, was held on Tuesday evening, April 19, 2022, beginning at 6:00 PM in the Board Room of the District Service Center, 2780 West Fourth Street, Williamsport, Pennsylvania.

The President, Lori A Baer, called the meeting to order with the following members.

PRESENT: Lori A. Baer, Cody L. Derr, Patrick A. Dixon, Jennifer Lake,
Barbara D. Reeves, Adam C. Welteroth, Scott R. Williams.

ABSENT: Michelle L. Deavor, Jamie L. Sanders.

OPENING EXERCISES were provided by Mrs. Jennifer Lake.

APPROVAL OF MINUTES: Regular Meeting – April 5, 2022

**PUBLIC COMMENTS ON POTENTIAL CLOSING OF THADDEUS STEVENS
PRIMARY SCHOOL**

No one wished to address the Board regarding the potential closing of Stevens Primary School.

BOARD PRESIDENT’S REPORT – None

A motion was made by Mrs. Reeves, seconded by Mrs. Derr for an omnibus to include the agenda and the minutes from the April 5, 2022 meeting.

Mrs. Erb made a correction for agenda item 8.3 A – Bethanny Boyce will be a special education teacher and per the contract, the salary should be Bachelor Step 1 \$53,633 (+\$200).

Mr. Dixon abstained from agenda item 8.1 A.

FINANCE REPORT

5.1 Authorize payment of invoices and services rendered by the list submitted from April 6, 2022 to April 19, 2022 and direct the officers of the Board of School Directors to execute the same:

General Fund	\$1,239,239.04
Athletic Fund	1,027.00
EIT Operating Fund	18,424.29
Food Service Fund	158,909.78
Payroll Fund	555,929.81
PLGIT Capital Projects Fund	94,526.30
Student Activities Fund	998.00
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TOTAL	\$2,069,054.22

FINANCE REPORT CONT'D:

- 5.2 Accept a grant from Harbor Freight Tools for Schools, LLC in the amount of \$5,000 for the “Better Together” student project. The project led by Randy Williamson, Construction Trades program will work with two Williamsport Area High School students to complete repair work at Brandon Park.

BOARD POLICY – None

CURRICULUM REPORT

- 7.1 Approve the purchase of three (3) Magicard 300 Complete Single Sided ID Card Printer Systems, plus related equipment and software, from Easy Badges at a cost of \$10,720.30. This equipment will replace the end-of-life equipment at the IMC, DSC, and WAHS. Costs will be paid through the Student Services Budget.
- 7.2 Authorize Andrew Leigey, Automotive Technology teacher at the Williamsport Area High School, to teach a Pennsylvania Vehicle Safety Inspection update course for adult auto technicians. Mr. Leigey will offer this course during evening hours in May 2022. The fee charged for the course will cover the expenses of the teacher and materials needed for the course. Mr. Leigey will be paid for up to 40 hours at the rate established in the WEA Collective Bargaining Agreement (\$31.20 per hour).
- 7.3 Approve an agreement between the Williamsport Area School District and the City of Williamsport for the Brandon Park Dugout Restoration Project funded through a grant with Harbor Freight.
- 7.4 Approve an Independent Contractor Agreement between XLR8ED Therapy Services, LLC and the Williamsport Area School District to provide Occupational Therapy and Occupational Therapy-Sensory Integration evaluations, which is part of an IEE request for a special education student. The therapy services will provide and render services in accordance with the standards directed and established by the district and shall comply with all the state of Pennsylvania’s policies, rules and regulations. The amount of the contract is not to exceed \$1,260.00, which includes travel time and mileage, per OT and OT sensory integration evaluation. Costs will be paid through the Special Education budget.

PERSONNEL REPORT

8.1 RESIGNATIONS

Accept the following resignation(s), effective on the dates and for the purposes indicated:

- A. Michelle K. Dixon, full-time Instructional Coach at Curtin Intermediate School, for the purpose of retirement, effective September 23, 2022.

8.1 RESIGNATIONS CONT'D:

- A. Michelle K. Dixon, full-time Instructional Coach cont'd:

RESOLVED: that the Board of School Directors of the Williamsport Area School District acknowledges with profound regret the retirement of Michelle K. Dixon from service in the Williamsport Area Schools and expresses its sincere appreciation for her 28 years of dedicated service to our school system as a teacher. It further expresses the hope that her years of retirement will be many and richly rewarding.

- B. Rebecca A. Brocious, part-time Aide (Special Education) at Jackson Primary School, for personal reasons, effective April 12, 2022.
- C. Catherine M. Hess, part-time Food Service worker at the Williamsport Area Middle School, for personal reasons, effective April 26, 2022.
- D. Tammi L. Laurenson, part-time Aide (Non-Special Education/Behavior Support) at the Williamsport Area Middle School, for personal reasons, effective June 9, 2022.
- E. Steven C. Wright, part-time Aide (Non-Special Education/Behavior Support) at Jackson Primary School, for personal reasons, effective June 9, 2022.

8.2* LEAVE OF ABSENCE - Approve the following leave(s) of absence:

- A. Deena E. Conklin*, full-time Special Education teacher at the Williamsport Area High School, for an unpaid leave effective April 4, 2022 through April 29, 2022.

8.3 ELECTION OF STAFF

Elect the following staff, for the purpose and on the date indicated:

- A. Bethanny J. Boyce as a temporary professional employee, effective with the 2022-2023 school term (tentative date is August 24, 2022), to be currently assigned to teach Special Education at the Williamsport Area Middle School, at a salary rate of Step 1, bachelor's \$53,633 (+\$200), pending receipt of PDE certification, updated clearances and all required documentation (replacing Kaleena Dietterick, resigned). Ms. Boyce will also be scheduled to participate in Induction Program activities before the start of the 2022-2023 school term.
- B. Kelsie S. Buckwalter as a temporary professional employee, effective with the 2022-2023 school term (tentative date is August 24, 2022), to be currently assigned to teach 3rd Grade at Stevens Primary School, at a salary rate of Step 1, bachelor's \$53,633, pending receipt of PDE certification, updated clearances and all required documentation (replacing Gregory Kinley, transferred). Ms. Buckwalter will also be scheduled to participate in Induction Program activities before the start of the 2022-2023 school term.

8.3 ELECTION OF STAFF CONT'D:

- C. Laurel A. Denham as a temporary professional employee, effective with the 2022-2023 school term (tentative date is August 24, 2022), to be currently assigned to teach Art at Curtin Intermediate School, at a salary rate of Step 1, bachelor's \$53,633, pending receipt of updated clearances and all required documentation (replacing Jillette Smith, resigned). Ms. Denham will also be scheduled to participate in Induction Program activities before the start of the 2022-2023 school term.
- D. Christopher S. Gorman as a temporary professional employee, effective with the 2022-2023 school term (tentative date is August 24, 2022), to be currently assigned to teach Music at Lycoming Valley Intermediate School, at a salary rate of Step 1, bachelor's \$53,633, pending receipt of PDE certification, updated clearances and all required documentation (replacing Danielle Johnson, resigned). Mr. Gorman will also be scheduled to participate in Induction Program activities before the start of the 2022-2023 school term.
- E. Courtney R. Hamm as full-time Director of Educational Data Analysis (245 day), for the District, at a salary of \$55,000, prorated, and benefits as provided in the Act 93 Compensation Plan, effective date to be determined pending receipt of clearances and all other required documentation (replacing Patrick Ross, resigned).
- F. Brice E. Hoffman as a temporary professional employee, effective with the 2022-2023 school term (tentative date is August 24, 2022), to be currently assigned to teach 4th Grade at Curtin Intermediate School, at a salary rate of Step 1, bachelor's \$53,633, pending receipt of PDE certification, updated clearances and all required documentation (replacing Sarah Driscoll, resigned). Mr. Hoffman will also be scheduled to participate in Induction Program activities before the start of the 2022-2023 school term.
- G. Macy T. McCarthy as a temporary professional employee, effective with the 2022-2023 school term (tentative date is August 24, 2022), to be currently assigned to teach 4th Grade at Lycoming Valley Intermediate School, at a salary rate of Step 1, bachelor's \$53,633, pending receipt of PDE certification, updated clearances and all required documentation (replacing Sherri Buckwalter, retired). Ms. McCarthy will also be scheduled to participate in Induction Program activities before the start of the 2022-2023 school term.
- H. Dillon C. Perchinski as a temporary professional employee, effective with the 2022-2023 school term (tentative date is August 24, 2022), to be currently assigned to teach Welding at the Williamsport Area High School, at a salary rate of Step 4, bachelor's \$59,882, pending receipt of PDE Emergency certification, updated clearances and all required documentation (replacing David Gephart, retired). Mr. Perchinski will also be scheduled to participate in Induction Program activities before the start of the 2022-2023 school term.

8.3 ELECTION OF STAFF CONT'D:

- I. Sherri L. Schirmer as a temporary professional employee, effective with the 2022-2023 school term (tentative date is August 24, 2022), to be currently assigned to teach 4th Grade at Curtin Intermediate School, at a salary rate of Step 4 bachelor's \$59,882, pending receipt of updated clearances and all required documentation (replacing Julie Campbell, retired). Ms. Schirmer will also be scheduled to participate in Induction Program activities before the start of the 2022-2023 school term.
- J. Scott J. Williams as a temporary professional employee, effective with the 2022-2023 school term (tentative date is August 24, 2022), to be currently assigned to teach 4th Grade at Curtin Intermediate School, at a salary rate of Step 1, bachelor's \$53,633, pending receipt of updated clearances and all required documentation (replacing Emily Murray, resigned). Mr. Williams will also be scheduled to participate in Induction Program activities before the start of the 2022-2023 school term.
- K. The following persons as Academic Recovery – 5th Marking Period teachers at the high school and the middle school, effective of June 13, 2022, through July 1, 2022, at the rate established in the Agreement by and between the Board of School Directors and the Williamsport Education Association (\$31.20 per hour):
- L.
 - Mathematics: Brittany T. Naculich
 - Mathematics: Jacob T. Anderson

 - English: Tyra J. Crews
 - English: Kaylie F. Schans (pending receipt of certification and all required documentation)

 - Social Studies: Caylin M. Hartley
 - Social Studies: Allison E. Huber (pending receipt of all required documentation)

 - Special Education: Marcia L. McCann
 - Special Education: George H. Plowman
- M. The following person(s) as Academic Recovery – 5th Marking Period School Social Worker at the high school and the middle school, effective June 13, 2022, through July 1, 2022, at the rate established in the Agreement by and between the Board of School Directors and the Williamsport Education Association (\$31.20 per hour):

Christie M. Peck

8.3 ELECTION OF STAFF CONT'D:

- N. The following persons for temporary summer work as Intervention Specialists at the current contract rate of \$21.12 per hour, effective June 13, 2022, through July 1, 2022:

Williamsport Area High School: Michelle M. Derrick

- O. The following persons for temporary summer work as Intervention Specialists at the current contract rate of \$18.51 per hour, effective June 13, 2022, through July 1, 2022:

Williamsport Area Middle School: Olivia K. Erb

- P. The following person for temporary summer work as Attendance Compliance Specialist at the current contract rate of \$21.12 per hour, effective June 13, 2022, through July 1, 2022:

Rebecca L. Harding

- Q. The following substitute teacher(s), subject to assignment by the Superintendent of Schools, at the salary and/or daily rates as established by Board policy (\$120 per day for first 45 days; \$130 per day for days beyond the 45th day; up to a maximum of 180 days/year) and only for the actual number of hours assigned and worked:

Shoneez Frelin (effective 04/20/2022)

Delaney K. Jean (effective 04/20/2022, pending receipt of required documentation)

- R. The following substitute administrative support/aide(s), subject to assignment by the Superintendent of Schools, at the hourly rates established by Board policy (\$12.00 per hour; up to a maximum of 180 days per year) and only for the actual number of hours assigned and worked:

Rebecca A. Brocious (effective 4/20/2022)

Tammi L. Laurenson (effective 8/29/2022)

- S. The following student teacher(s) as a substitute teacher(s), assigned only to his/her cooperating teacher, at the salary and/or daily rates as established by Board Policy (\$90 per day while substituting during student teaching experience, only for the actual number of hours assigned and worked). In accordance with PDE guidelines and University Policies, student teacher(s) may only substitute for his/her cooperating teacher for up to 10 days per placement during his/her student teaching experience.

8.3 ELECTION OF STAFF CONT'D:

- S. The following student teacher(s) as a substitute teacher(s), cont'd:

Upon receipt of verification of meeting graduation and PDE certification requirements, student teacher will be considered a regular day to day certified substitute teacher, at the salary and/or daily rates as established by Board Policy (\$120 per day for first 45 days; \$130 per day for days beyond the 45th day; up to a maximum of 180 days/year; only for the actual number of hours assigned and worked), and subject to assignment by the Superintendent of Schools.

Brady A. Beckner (effective 04/20/22) - (Student Teacher for Michelle Boyles, cooperating teacher at Hepburn-Lycoming Primary School)

8.4 POSITION CHANGES

Approve the following position change(s):

- A. Gregory P. Kinley from a full-time 3rd Grade teacher at Stevens Primary School to be assigned to a full-time 4th Grade teacher at Lycoming Valley Intermediate School, at the 2022-23 school year contract salary rate, effective August 24, 2022 (replacing Katlyn Koppen, resigned). This position change is considered involuntary.

PROFESSIONAL DEVELOPMENT

9.1 RELEASED TIME/TRAINING PROGRAMS

Approve released time for staff members to participate in professional development activities in accordance with the Professional Development Plan of the Williamsport Area School District and consider approving training programs. All expenditures proposed are within local, state and federal budget categories approved as noted.

STUDENT/COMMUNITY ACTIVITIES

10.1 Approve the following student trips:

Field trips are being presented for provisional approval in accordance with the District's Health and Safety Plan and may need to change or be canceled. All students must be in compliance with the school's field trip disciplinary requirements in order to participate.

- A. Approximately 50 Williamsport Area High School students, accompanied by several staff members, to travel to Lock Haven University during April 2022 to learn more about the university. Transportation will be provided by Lock Haven University.

10.1 Approve the following student trips cont'd:

- B. Approximately 71 third grade students from Hepburn-Lycoming Primary School, accompanied by their teachers and paraprofessionals, to travel to Camp Susque during May 2022. District transportation is requested and will be paid by the Hepburn PTO.
- C. Four (4) Williamsport Area Middle School band students, accompanied by their teachers, to travel to Jersey Shore Area High School during April 2022 to participate in a jazz band competition. The students will be transported by the teacher and parents.
- D. Two (2) Williamsport Area High School CTE students, accompanied by their teacher, to travel to Dickinson College (Carlisle) during May 2022 to participate in a media and design competition. The students will be transported in a district van. One substitute will be required for the day.
- E. Eighty (80) Williamsport Area High School music students, accompanied by their teachers, to travel to downtown Williamsport during May 2022 to perform during First Friday. The students will be transported by their parents.
- F. Thirty (30) Williamsport Area High School Big Band Jazz students, accompanied by their teacher, to travel to Mansfield University during April 2022 to perform at an adjudication. The students will be transported by contract carrier. One substitute will be required for the day.
- G. Five (5) Williamsport Area High School students, accompanied by their advisor and another staff member, to travel to Pittsburgh during April 2022. The students will be recognized at PNC Park for their winning video on mental health and suicide prevention. The students will be transported in a district van. All costs will be paid by the GLS Suicide Prevention Grant.
- H. Thirteen (13) Williamsport Area High School Without a Cue members, accompanied by their teacher, to travel to the Williamsport Area Middle School during April 2022 to perform at an assembly. The students will be transported in a district van.
- I. Nine (9) Williamsport Area High School students, accompanied by several staff members, to travel to Penn State University during April 2022 to tour the campus and meet with student athletes. The students will be transported in a district van.
- J. Approximately 90 Williamsport Area High School CTE students (juniors) to travel to the Liberty Arena during April 2022 to explore careers with UPMC. District transportation is requested and will be paid through the CTE budget. Three (3) substitutes will be needed for part of the day.

10.1 Approve the following student trips cont'd:

- K. Up to 200 Williamsport Area High School music students, accompanied by teachers, administrators, and parent chaperones (20 total) to travel to Disney World during April 2023 to perform. Transportation will be provided by contract carrier. All costs will be paid by the students/parents.
- L. Fifteen (15) members of the Williamsport Area High School's wrestling team, accompanied by their coach, to travel to the Williamsport Area Middle School during April 2022 to participate in a pep rally. The students will be transported in a district van.

BIDS/CONTRACTS

11.1 Approve a proposal for JMSI Environmental Corp of Swoyersville, PA to provide Asbestos Abatement Project Management and Air Monitoring for the Asbestos Abatement Projects within Cochran and Hepburn-Lycoming at a total cost not to exceed \$26,300.00. The fees for this project will be through the 2019 Bond Proceeds.

11.2 Approve an agreement with Sargent Enterprises Inc. of Jim Thorpe, PA for the completion of the Asbestos Abatement work at Cochran Primary and Hepburn-Lycoming Primary at a cost of \$148,876.00. Any additional asbestos found during the project is a unit cost of \$5.60/SF. The fees for this project will be paid through ESSER II Funding.

11.3 Approve the Carpet Removal and LVT Tile Installation Projects at the following schools: Cochran Primary, Hepburn Lycoming Primary, Jackson Primary, and Curtin Intermediate. The project is utilizing the Keystone Purchasing Network Contract (Shaw Integrated Solutions). The installer is Spectra of Harrisburg, PA. The cost for each school is listed below. The fees for these projects are being funded by ESSER II.

Cochran Primary:	\$370,587.36	(32,264 SF)
Hepburn-Lycoming:	\$258,900.02	(22,696 SF)
Jackson Primary:	\$473,994.81	(33,084 SF)
Curtin Intermediate:	\$719,155.77	(50,044 SF)

11.4 Authorize the District's participation in the Cooperative Purchasing Program of the Keystone Purchasing Network for the procurement of art supplies to replenish warehouse stock.

RECOMMENDED AWARDS:

Pyramid School Products, Inc., Tampa, FL	\$3,996.24
National Art & School Supplies, Rahway, NJ	1,656.72
School Specialty, LLC	1,743.17
Cascade School Supplies, Inc., North Adams, MA	1,525.32
Kurtz Bros. Inc., Clearfield, PA	<u>204.00</u>
TOTAL RECOMMENDED AWARDS	\$9,125.45

BIDS/CONTRACTS CONT'D:

11.5 Authorize the District’s participation in the Cooperative Purchasing Program of the Keystone Purchasing Network for the procurement of general supplies to replenish warehouse stock.

RECOMMENDED AWARDS:

Pyramid School Products Inc., Tampa, FL	\$ 8,916.40
School Specialty, Inc., Milwaukee, WI	113.44
Kurtz Bros. Inc., Clearfield, PA	2,764.36
National Art & School Supplies, Rahway, NJ	2,486.64
Cascade School Supplies Inc., North Adams, MA	<u>4,202.55</u>
TOTAL RECOMMENDED AWARDS	\$18,483.39

TAX ITEMS

12.1 Approve an agreement between Ronald D. Dawes elected Tax Collector for Lewis Township and the Williamsport Area School District, for Mr. Dawes to deputize the District to collect real estate taxes levied by the District. As the tax collector will not have any responsibilities, he will not receive any compensation.

TRANSPORTATION – None

Voice Vote. The motion carried.

SUPERINTENDENT’S REPORT – Timothy S. Bowers, Ed.D.

Reminder we are still accepting comments regarding the possible closing of Stevens Primary School. The email for Stevens comments is StevensComments@wasd.org.

We still have several positions open. We are reviewing applications and conducting interviews. Our goal is to fill positions as quickly as possible.

ITEMS FROM BOARD MEMBERS - None

ITEMS FROM PUBLIC

Tammy George, resident and parent shared concerns regarding how her son is being treated by an aide and feels her son’s IEP is not being followed. She informed the Board that she has met with Dr. Freed but has also reported the district to the legal authorities.

Tom Adams, district resident, reminded the Board that today is the anniversary of the “Shot Heard ‘Round the World.” He also discussed concerns with the amounts of fentanyl coming into our country and how deadly it is. He shared concerns about the pharmaceutical drugs and suggested that we teach students other methods to deal with issues: i.e. Healthy foods and exercise.

April 19, 2022

President Baer announced that an Executive Session will follow the meeting for personnel and attorney advisement.

Motion to adjourn was made by Mrs. Lake, seconded by Mrs. Reeves. The meeting adjourned at 6:24 p.m.

Wanda M. Erb, Board Secretary